

## Compliance Assessment Report

Report ID:  
CAR\_NRW0032706

This form will report compliance with your permit as determined by an NRW officer

|                              |                                   |             |            |     |       |  |
|------------------------------|-----------------------------------|-------------|------------|-----|-------|--|
| Site                         | Lower Chapel Bridge Yard          | Permit Ref  | LB3093HH   |     |       |  |
| Operator/Permit holder       | G L J Recycling Ltd               |             |            |     |       |  |
| Regime                       | Waste Operations                  |             |            |     |       |  |
| Date of assessment           | 20/12/2017                        | Time in     | 11:00      | Out | 11:30 |  |
| Assessment type              | Site Inspection                   |             |            |     |       |  |
| Parts of the permit assessed | All                               |             |            |     |       |  |
| Lead officer's name          | Bowder, Alex                      |             |            |     |       |  |
| Accompanied by               |                                   |             |            |     |       |  |
| Recipient's name/position    | Colleen Andrews/ Accounts Manager | Date issued | 15/01/2018 |     |       |  |

### Section 1 – Compliance Assessment Summary

This is based on the requirements of the permit under the Environmental Permitting Regulations or the licence under the Water Resources Act 1991 as amended by the Water Act 2003. A detailed explanation is captured in "Compliance Assessment Report Detail" (Section 2) and any actions you may need to take are given in the "Action(s)" (section 4). This summary details where we believe any non-compliance with the permit has occurred, the relevant condition and how the non-compliance has been categorised using our Compliance Classification Scheme (CCS). CCS Scores can be consolidated or suspended where appropriate, to reflect the impact of some non-compliances more accurately. For more details of our CCS scheme, contact your local office.

| Permit conditions and compliance summary                                                                       | CCS Category | Condition(s) breached |
|----------------------------------------------------------------------------------------------------------------|--------------|-----------------------|
| A1 - Specified by permit                                                                                       | A            |                       |
| B1 - Infrastructure - Engineering for prevention and control of emissions                                      | A            |                       |
| B3 - Infrastructure - Site drainage engineering (clean and foul)                                               | A            |                       |
| B4 - Infrastructure - Containment of stored materials                                                          | A            |                       |
| B5 - Infrastructure - Plant and equipment                                                                      | A            |                       |
| C1 - General Management - Staff competency/training                                                            | A            |                       |
| C2 - General Management - Management system and operating procedures                                           | A            |                       |
| C3 - General Management - Materials acceptance                                                                 | A            |                       |
| C4 - General Management - Storage, handling labelling and Segregation                                          | A            |                       |
| F1 - Amenity - Odour                                                                                           | A            |                       |
| F2 - Amenity - Noise                                                                                           | A            |                       |
| F3 - Amenity - Dust/fibres/particulates and litter                                                             | A            |                       |
| F4 - Amenity - Pests/birds and scavengers                                                                      | A            |                       |
| G4 - Monitoring and Records, Maintenance and Reporting - Reporting and notification to Natural Resources Wales | A            |                       |

**KEY:** See Section 5 for breach categories, suspended scores will be indicated as such.  
**A** = Assessed or assessed in part (no evidence of non-compliance), **X** = Action only,  
**O** = Ongoing non-compliance, not scored.

|                             |   |                                                           |   |
|-----------------------------|---|-----------------------------------------------------------|---|
| Number of breaches recorded | 0 | Total compliance score (see section 5 for scoring scheme) | 0 |
|-----------------------------|---|-----------------------------------------------------------|---|

If the Number of breaches recorded is greater than zero, please see Section 3 for our proposed enforcement response

## Section 2 – Compliance Assessment Report Detail

This section contains a report of our findings and will usually include information on:

- The part(s) of the permit that were assessed (eg. Maintenance, training, combustion plant, etc)
- Where the type of assessment was 'Data Review' details of the report/results triggering the assessment
- Any non-compliances identified
- Any non-compliances with directly applicable legislation
- Details of any multiple non-compliances
- Information on the compliance score accrued inc.
- Details of advice given
- Any other areas of concern
- Any actions requested
- Any examples of good practice
- A reference to photos taken

Officer Alex BOWDER attended GLJ Recycling Ltd at Chapel Farm Industrial Estate, Cwmcarn, Newport, NP11 7NL on Wednesday 20<sup>th</sup> December 2017 at 11:30 to carry out a routine inspection of permit **EPR-LB3093HH**. The weather was mild and dry at the time of visit. Met with business representative Colleen Andrews and Colin Manning who accompanied me around the yard.

### ACTIONS FROM LAST CAR FORM

- Create a Fire Prevention Plan for work areas using FPMP guidance – completed
- Waste Returns – being submitted
- Decision on South Wales Exports Ltd operations – **Ongoing**

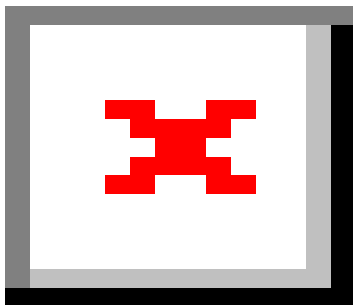
WAMITAB qualification - Valid

### HOUSEHOLD AND COMMERCIAL TRANSFER STATION

On the last inspection, we spoke about the construction of the bays for sorting and storing waste streams – this has now been completed which is very good to see. This needs to be updated in the EMS to reflect the changes in operations. This will no doubt aid in the general waste management practices on site for the transfer station.

All waste was being sorted under the shelter. There was less waste in the unit than previous visits which allows room for sorting and segregating waste piles and ensuring all waste is under cover.

No issues found with the drainage at the time of inspection – no breaches observed.



*Picture 1 – showing constructed bays separating waste*

## **INFRASTURCUTRE**

The cracks in the yard surface have been repaired over the past few weeks. Please continue to keep on top of this.

## **WASTE DEPOSITS**

The site has recently wanted to change the use of land adjoining GLJ Recycling Ltd, Chapel Bridge Yard to a storage area for empty storage containers. The proposal involves the raising of the existing site levels with hardcore material.

The business has recently deposited material to act as foundation. NRW have no major concerns regarding any flood risk as the works are not immediately adjacent to the river. The business should be aware that any activity on a flood plain which is likely to divert or obstruct floodwaters from the Ebbw would have required a Flood Risk Activity permit.

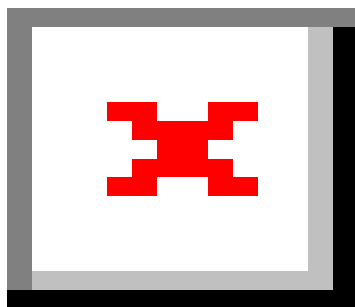
The area is indicated to be flood-free so water displacement would not be a problem and it is likely NRW would have issued a permit based on the situation. Depending on what use is intended for the area this should be updated in the EMS.

We require to see the transfer notes for this waste and any exemptions registered for this material.

## **WASTE ELECTRICAL AND ELECTRONIC EQUIPMENT (WEEE)**

All treatment of WEEE carried out within the building. No treatment was taking place at the time of visit. No issues with infrastructure or drainage.

No ozone depleting substances present and within storage limits. No breaches found



*Picture 2 – showing WEEE under cover inside building*

## WASTE RETURNS

The site has recently submitted their outstanding waste return documents for the various permitted site activities. Here is a breakdown of when the returns are required:

- Transfer station – quarterly
- WEEE – quarterly
- Scrap metal recycling – within one month of each year
- ELV – within one month of each year

The timescales for submissions are as follows:

| <b>Quarterly Returns Period</b>     | <b>Return Submission Deadline</b> |
|-------------------------------------|-----------------------------------|
| = Q1 - 1st January to 31st March    | 30th April                        |
| = Q2 - 1st April to 30th June       | 31st July                         |
| = Q3 - 1st July to 30th September   | 31st October                      |
| = Q4 - 1st October to 31st December | 31st January                      |

Please submit these within the grace period in 2018.

It is good to see waste volumes are being managed in the yard and that NRW comments are being taken on board. I look forward to working with the site in the new year.

If you have any issues with the report please contact Alex Bowder on 0300 065 3394 or [alex.bowder@naturalresourceswales.gov.uk](mailto:alex.bowder@naturalresourceswales.gov.uk)

Thank you.

## EPR Compliance Assessment Report

**Report ID:  
CAR\_NRW0032706**

**This form will report compliance with your permit as determined by an NRW officer**

|                        |                          |            |            |
|------------------------|--------------------------|------------|------------|
| Site                   | Lower Chapel Bridge Yard | Permit Ref | LB3093HH   |
| Operator/Permit holder | G L J Recycling Ltd      | Date       | 20/12/2017 |

### Section 3 – Enforcement Response

You must take immediate action to rectify any non-compliance and prevent repetition.

Non-compliance with your permit conditions constitutes an offence and can result in criminal prosecutions and/or suspension or revocation of a permit. Please read the detailed assessment in Section 2 and the steps you need to take in Section 4 below.

### Section 4 – Action(s)

This section summarises the actions identified during the assessment along with the timescales for when they will need to be completed.

| Criteria Ref.       | CCS Category | Action required/advised | Due Date |
|---------------------|--------------|-------------------------|----------|
| See Section 1 above |              |                         |          |

## Section 5 – Compliance notes for the Operator

To ensure you correct actual or potential non-compliance we may

- Advise on corrective actions verbally or in writing
- Require you to take specific actions verbally or in writing
- Issue a notice
- Require you to review your procedures or management system
- Change some of the conditions of your permit
- Decide to undertake a full review of your permit

Any breach of a permit condition is an offence and we may take legal action against you

- We will normally provide advice and guidance to assist you to come back into compliance either after an offence is committed or where we consider that an offence is likely to be committed. This is without prejudice to any other enforcement response that we consider may be required.
- Enforcement action can include the issue of a formal caution, prosecution, the service of a notice and/or suspension or revocation of the permit.

**See our Enforcement and Civil Sanctions guidance for further information**

This report does not relieve the site operator of the responsibility to

- Ensure you comply with the conditions of the permit at all times and prevent pollution of the environment
- Ensure you comply with other legislative provisions which may apply

### Non-compliance scores and categories

| CCS category | Description                                                          | Score |
|--------------|----------------------------------------------------------------------|-------|
| C1           | A non-compliance that could have a major environmental effect        | 60    |
| C2           | A non-compliance which could have a significant environmental effect | 31    |
| C3           | A non-compliance which could have a minor environmental effect       | 4     |
| C4           | A non-compliance which has no potential environmental effect         | 0.1   |

**Operational Risk Appraisal (Opra)** - Compliance assessment findings may affect your Opra score and/or your charges. This score influences the resource we use to assess permit compliance.

## Section 6 – General information

### Data protection notice

The information on this form will be processed by the Natural Resources Wales (NRW) to fulfil its regulatory and monitoring functions and to maintain the relevant public register(s). The NRW may also use and/or disclose it in connection with:

- Offering/providing you with its literature/services relating to environmental matters
- Consulting with the public, public bodies and other organisations (eg. Health and Safety Executive, local authorities) on environmental issues
- Carrying out statistical analysis, research and development on environmental issues
- Providing public register information to enquirers
- Investigating possible breaches of environmental law
- Assessing customer service satisfaction and improving its service
- Freedom of Information Act/Environmental Regulations request

The NRW may pass it on to its agents/representatives to do these things on its behalf. You should ensure that any persons named on this form are informed of the contents of this data protection notice.

### Disclosure of information

The NRW will provide a copy of this report to the public register(s). However, if you consider that any information contained in this report should not be released to the public register(s) on the grounds of commercial confidentiality, you must write to your local area office within fifteen working days of receipt of this form indicating which information it concerns and why it should not be released, giving your reasons in full.

### Customer charter

#### What can I do if I disagree with this compliance assessment report?

If you are unable to resolve the issue with your site officer, you should firstly discuss the matter with officer's line managers using the informal appeals procedure. If you wish to raise your dispute further through our official Complaints and Commendations procedure, phone our general enquiry number 0300 065 3000 (Mon to Fri 08.00 – 18.00) and ask for the Customer Contact team or send an email to [enquiries@naturalresourceswales.gov.uk](mailto:enquiries@naturalresourceswales.gov.uk). If you are still dissatisfied you can make a complaint to the Public Services Ombudsman for Wales. For advice on how to complain to the Ombudsman phone their helpline on 0845 607 0987.

#### Welsh Language

If you would like this form in Welsh please contact your Regulatory Officer.