



WPP ref: STWPP007
TBS Issue: Issue 1
Date: 12/04/2022

This is document reference: NR/L2/OHS/0044/F03 issue 2

Task Briefing Sheet

TBS001

Tidal Flap Clearance

RA2140 - 1866

**Gloucester Yard JCT to Johnston
SWM2 221m 70ch**

Prepared by:

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..... (Print Name) (Signature)

Site Manager

..... (Job Title)07717427928..... (Contact Number)

12.04.2022

..... (Date Prepared)

Approved by:

..... (Print Name) (Signature)

..... (Job Title) (Contact Number)

12.04.2022

..... (Date Approved)

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PART A

Task Title: Tidal Flap Clearance **TBS Ref:** TBS001

1. Introduction

- Dyer and Butler – This task Brief covers the clearance of debris and boulders to enable tidal flap to open and be inspected
- TBS001- Task briefing sheet is to be issued to site supervisor at least 1 shift in advance.
- Duration of works 2 shifts
- TBS Review date of 12/05/2022

2. Brief Description & Management of Task

IMPORTANT CORONAVIRUS INFORMATION

ONCE ALL PERSONS HAVE ARRIVED AT SITE, THE SITE SUPERVISOR IS TO CHECK THE HEALTH AND WELL BEING OF ALL THE PERSONNEL ON SITE AND IN ACCORDANCE WITH THE SOCIAL DISTANCING REVIEW DOCUMENT WHICH WILL ALSO FORM PART OF THE SITE BRIEFING CARRIED OUT BY THE COSS/SUPERVISOR. ANY PERSONS FOUND TO BE SHOWING SYMPTOMS OF CORONAVIRUS I.E COUGHS, FEVER, SORE THROAT, SICKNESS, OR GENERALLY FEELING UNWELL, THEN THEY ARE TO RETURN HOME IMMEDIATELY IN THE SAME VEHICLE THEY ARRIVED TO SITE IN AND FOLLOW THE GOVERNMENT GUIDELINES FOR CORONAVIRUS SELF ISOLATING ETC.

IF ANY PERSON/S HAVE TO RETURN HOME THROUGH ANY OF THE ABOVE SYMPTOMS, THEN WORKS ARE TO STOP AND THE ON CALL SITE AGENT CONTACTED SO THAT THE PLANNED WORKS CAN BE REVIEWED ACCORDINGLY.

DURING THE WORKS THE SUPERVISOR IS TO MONITOR ALL WORKS TO ENSURE THAT THE 2M SOCIAL DISTANCING IS BEING ACHIEVED AT ALL TIMES. THE ONLY EXCEPTIONS WILL BE WHEN HAND TROLLEYS ARE BEING USED TO TRANSPORT PLANT AND MATERIALS TO THE SITE OF WORK OR WHEN CARRYING. DURING EQUIPMENT THAT REQUIRES TWO MAN CARRIES THESE ACTIVITY ADDITIONAL MEASURES WILL BE PUT IN PLACE, WHICH WILL INCLUDE THE USE OF RUBBER GLOVE (CUT 5) AND THE USE OF THE ALLOCATED SUNDSTROM SR100 MASKS. IN ADDITION, PAPER DISPOSABLE SUITS CAN BE USED WHERE AVAILABLE, WHICH MUST BE PLACED INTO A BIN LINER AFTER USE AND SEALED AND THEN PLACED INTO A QUARANTINED AREA AT HIRWAUN YARD. (SUITABLE OVER PPE, WET WEATHERS, CAN BE USED IF PAPER SUITS ARE NOT AVAILABLE),

PLEASE REMEMBER TO FOLLOW THE WELFARE PROTOCOLS WITHIN THE SOCIAL DISTANCING REVIEW, AND TO ENSURE THAT ALL VEHICLES ARE KEPT AS CLEAN AS POSSIBLE AND THAT ALL PERSONS WASH THE HANDS ON A REGULAR BASIS, ESPECIALLY BEFORE EATING, OR DRINKING.

- Upon arrival onto site all operatives to receive a full brief from the task PIC on the methodology of the proposed works, activity and site risks and any toolbox talks relevant to the task. All Personnel to sign the relevant declaration/briefing forms to confirm they have understood the briefing.
- Full PPE to be worn at all times including mandatory gloves and glasses.

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- Access will be via the beach access on Yspitty Rd, Llanelli, SA14 9AZ
- Access will be via the beach during low tide. Machine to track above the highwater line.
- An 8t excavator equipped with biodegradable hydraulic oil will be used for the proposed works.
- Excavator will be tracked from the carpark to the tidal flap location under the direct supervision of a banksman equipped with Dect. comms.
- Excavator to be positioned above the headwall and will dig down from an elevated position.
- Excavated material to be cast aside to an area where rocks and boulders will not cause further blockage.
- Once tidal flap has been cleared the machine will be tracked back to the carpark for collection.
- Upon completion the headwall will be inspected to ensure tidal flap opens and photographic evidence taken.

3. Handover Arrangements

N/A

4. Control of Site & Activity Risks

Risk	How will this risk be controlled?
Accessing/Egress near public.	All site personnel to wear the approved hi-vis clothing in accordance with the current regulations. Site personnel to be warned of the dangers to themselves and to members of the public. Toolbox talks to be undertaken, Exclusion zones and designated walking routes to be established. Access will be during low tide times.
Falls from Height	All works to be undertaken by trained and competent operatives. Where gradient is less than 30 degrees works will be carried out using fall restraint equipment by Dyer and Butler operatives, where open edge or slope is over 30 degrees IRATA roped access staff will be utilised.
Environmental impact	Spill Kits to be in place and readily available should there be a spill. All spills to be reported to the site supervisor. All refuelling to be carried out at least 10m from any watercourse or gully. Funnels and plant nappies to be used when refuelling. Biodegradable hydraulic oil to be used in plant and machinery.
Manual Handling	Correct manual handling techniques to be employed. Shared lifts to be utilised including the use of mechanical means where possible.
Working near water	Life rings to be kept onsite during the works. Works to be undertaken during low tide times.
Breaking Ground	It is not envisaged that breaking ground will be applicable to this task. The boulders and soil sit on a precast concrete headwall. Should operatives require breaking ground outside this area, a permit to dig will be required as well as a full CAT scan survey
Slips, Trips and Falls	Adequate footwear to be worn always, authorised access routes where possible and site kept clean and walk routes of mess and debris.
• Please see attached site specific RISK ASSESMENT for full list.	

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5. Resources	
• People: Dyer and Butler PIC/ SSSTS Supervisor, Dyer and Butler operatives. • Specialist PPE: All mandatory PPE. Life Rings • Machines: 8t Excavator • Materials: Hand tools, CAT and GENNY (if required)	
6. Site details relevant to Task	
a. Location	Up side tidal flap - Loughor Bridge, A484, Llanelli Rural, Carmarthenshire, Wales, SA14 9AZ
b. Safest Access & Egress Point	
c. Our Workforce Protection Arrangements	N/A

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d. Safeguarding Others from our work	As above.
e. Permit/s	TBC
f. Plant and machinery Movements	All plant movements to be controlled by a banksman equipped with dect comms
g. Communication	Communications will be carried out Via Mobile Phone, Phone signal within the area was checked during the site visit and proved to be okay, this should be checked each day by the Site supervisor.
h. Emergency Arrangements	- The site first aider will be identified by the PIC during the start of shift briefing. In event an emergency direct emergency services to: Emergency Muster point. Yspitty Rd - The site first aider will be identified by the PIC during the start of shift briefing. - In event an emergency direct emergency services to postcode: SA14 9AZ What3words: ///acoustics.bins.transit The nearest hospital will be: Morriston Hospital Contact Number: 01792 702222 Address: Heol Maes Eglwys Cwmrhydyceirw Swansea SA6 6NL REMEMBER PHONE 999 in and emergency - In the event of an illness where response time is critical (Such as stroke/ heart attack) if it is safe to do so the injured party will be carried to the access gate if required the senior person on site will contact the signaller to arrange an emergency line blockage to allow the injured party safe egress to the access gate. If the injured person/s cannot be moved, then the senior person on site will arrange for an emergency Line blockage to allow the emergency services safe access to the injured person/s.

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	An appointed person will be sent to the muster point at t0 meet the emergency services.		
	Route Control Wales	Main Route Control (Cardiff)	02920 920654
	Route Control Wales	Track Related Incidents	02920 920658
	Route Control Wales	Accident / Incident Support	02920 920659
	Jason Davies	Site Manager	07715 068327
	Kurt Jn Pierre	Site Manager	07717 427928
	Liam Welsh	Contracts Manager	07403 667483
	Stuart Room	Health and Safety	07860 956938
	Jake Hughes	Trackside Engineering	07817 926433
	D&B Incident	24hr Incident	0330 123 1092
	Natural Resource Wales	Incident Support	0300 065 3000
i. Welfare	Due to the nature of the works and the short timescale, a welfare Van will be provided in accordance with accordance with the requirements of: The Workplace (Health, Safety and Welfare) Regulations 1992, Network Rail standards (e.g. NR/L3/INI/CP0036)		
7. Changes to the Task Briefing Sheet			

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a. Record of Change Record here any changes that need to be made to this briefing sheet. State which section/s in the box on the right. If any of the details in this briefing sheet do not match circumstances on site, record the differences and what change/s will need to be made. Seek authorisation before implementing change/s.	.
b. Change authorised by:	Write here the name of the responsible person that has authorised the change/s. _____ Authorisation reference: _____



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PART B

Principal Contractor: Dyer & Butler

Responsible Contractor(s): Dyer & Butler

Task Briefing Record

TBS001 – Tidal Flap Clearance

RA2140-1866

Briefers declaration:

The briefer confirms they are satisfied with the TBS and the information is correct. Suitable risk controls are in place as detailed in the TBS. I have confirmed the workgroup understands the briefing before any work is carried out.

Briefing given by: _____

Name	Sentinel Number / Site Pass Number	Position	Signature

By signing below, I confirm that I have received and understood the briefing for this task. If the TBS briefing does not cover your activity, risks, or the controls are not in place as described in the TBS, do not sign this sheet and report it to the briefer immediately and submit a close call.

Print Name	Sentinel Number / Site Pass Number	Signature	Date & Time



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