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Jan Edwards
Oaktree Environmental Ltd
Unit 5, Oasis Park, 19 Road One
Winsford Industrial Estate
Winsford, Cheshire
CW7 3RY

10th February 2016

Dear Jan

I write in relation to the above Grays' proposal for Anaerobic Digester for processing wastes and crops for conversion into gas and fertiliser on the Mona Industrial Park near Llangefni.

The purpose of the agreement is to advise them on all aspects of health and safety at work, and to provide them with a written Health and Safety Policy together with written procedures and arrangements for the management, monitoring and control of risks.

We have, therefore, prepared this summary of the Health and Safety Policy and Arrangements that we hope will provide you with the assurance that health and safety management, under our guidance, is being adequately monitored and controlled by Grays Waste Management.

HEALTH AND SAFETY POLICY

The policy has three main sections:

1 General Policy Statement

The General Statement is a declaration of the organisation's intention to provide and maintain safe and healthy working conditions, equipment and systems of work for all employees. There is also recognition by the organisation of its responsibility for the health and safety of people, other than employees, who may be affected by its activities.

2 Organisation and Responsibilities

This section describes and details the health and safety responsibilities and monitoring duties of individual managerial and supervisory staff within the organisation. It provides a documented audit facility to enable the organisation to ensure that all responsible persons are properly implementing the organisation's procedures.

EMPLOYMENT LAW | HEALTH & SAFETY | EAP | TAX

3 Specific Arrangements

This section of the Policy, establishes the procedures and arrangements for controlling and monitoring risks including;

- Occupational Health and Health Surveillance
- Health and Safety Training
- Personal Protective Equipment
- Working in the Open Air
- Provision, Use and Maintenance of Work Equipment
- Storage of Chemical Substances and Agents
- Control of Flammable Liquids
- Dangerous Substances and Explosive Atmospheres
- Provision and Use of Machinery
- Compressed Air Systems
- Pressure Systems
- Lifting Equipment and Lifting Operations
- Control of Noise at Work
- Local Exhaust Ventilation
- Safe Systems of Work
- Fire Risk Assessment and Management
- Fire Safety Arrangements, Procedures and Management
- Control of Waste
- Hazardous Waste
- Permits to Work
- Work in Confined Spaces
- Isolation and Lockout Procedures
- Workplace Transport Management and Pedestrian Control
- Infection Control
- Hazard Reporting
- Training
- First Aid

This section will also include other arrangements that may be required by the organisation.

The Policy and Procedures Documentation also includes arrangements to allow the organisation to carry out the following practical safety management tasks:

- General Risk Assessments
- Fire Risk Assessments
- Control of Substances Hazardous to Health Assessments
- Display Screen Equipment Assessments
- Manual Handling Assessments
- New and Expectant Mothers Assessments
- Young Persons Assessments

We also carry out a regular safety review of all policies and procedures, thus allowing us to update in respect of all current legislation and to monitor and advise on the Organisation's safety performance.

If you have any further queries please do not hesitate to contact us on 0161 834 2773.

Yours faithfully

R M Cooper CMIOSH



Appendix I

Health and Safety – Conditions of site use for staff and visitors

HEALTH AND SAFETY - CONDITIONS OF SITE USE

The following guidelines apply to all site personnel, contractors and visitors using the site (where applicable).

- 1) The site is covered by the Health and Safety at Work Act 1974 and its associated regulations and all users must abide by any relevant provisions. Any person found to be in contravention of the requirements of this Health and Safety Statement will be asked to leave the site.
- 2) All visitors and contractors must sign the visitor's book upon entry to and exit from the site. All vehicle drivers must report to the site office and await instruction from the site manager/deputy before proceeding to deposit waste at the site.
- 3) All accidents, diseases, injuries or dangerous occurrences shall be reported to the site manager. All instructions issued by the site manager in respect of health and safety at the site must be followed by all site users.
- 4) A first aid box (including eye-wash bottles) is kept in the site office. If you are injured on site please alert a member of staff/trained first-aider for assistance.
- 5) All persons must wear the appropriate PPE on site including high visibility jackets and hard hat.
- 6) Safety boots must be worn by all persons in the waste sorting/storage areas.
- 7) Protective gloves must be worn for any operations which present a hazard of puncture to or laceration of the skin or for any manual handling work carried out on site.
- 8) Ear defenders, safety helmets (hard hats) and eye protection will be issued when deemed necessary and must be worn by all employees and contractors where required by the site manager or other site representatives.
- 9) Fire extinguishers are kept on site to deal with any fires - fires shall only be dealt with by employees of Grays Biogas AD Plant unless alternative instructions are given by the site manager. Access to fire exits and firefighting equipment must be kept clear at all times. When the fire alarm sounds please follow instructions and leave the site in an orderly fashion.
- 10) Persons who are suspected to be under the influence of drugs or alcohol will be removed from the site.
- 11) Smoking is not permitted on the site.
- 12) Observe and follow all traffic directions and traffic/safety signs.
- 13) Drivers must comply with all safety instructions given by the site manager or appointed deputy.
- 14) All drivers are responsible for ensuring that their vehicle is safely loaded. Unsafe loads will not be accepted at the site and will not be allowed to leave the site until they have been made safe.
- 15) Drivers waiting to tip at the site shall follow the instructions of the operator and shall only tip in the designated area, unless advised otherwise.
- 16) Drivers must remain in the cab or stand well clear of the vehicle during loading or tipping. Once the vehicle has been loaded it must be securely sheeted (if necessary) before leaving the site. When sheeting and unsheeting the vehicle ensure that the engine is switched off, the ignition key removed and the parking brake is on. Do not gain access using the mudguards and wheels. Ensure that your ropes, hooks and sheets are in good condition.
- 17) Never travel with the vehicle body raised. Ensure you know the maximum height of the raised body of your vehicle.

Declaration: To be completed by site users

I have read and understand the conditions of use for this site and agree to comply with them at all times. I accept that neither Grays Biogas AD Plant nor their employees shall be liable for any loss or injury arising from my non-compliance with the above conditions.

Signed.....

Print name.....

Company/Organisation.....

Date.....

Note: these conditions are included in the EMS for information only and may be revised regularly as part of the site health and safety policy.