

	<b>ENVIRONMENTAL MANAGEMENT SYSTEM</b>  <b>NORTH POWYS BULKING FACILITY EMS INDEX</b>	<b>EMS Index sheet</b>
		Version: 1 Effective: December 2020
Authoried by: WRAP Cymru Date: December 2020	Reviewed by: DYP	Approved by:

### North Powys Bulking Facility Index Sheet

Document reference	Section & subsections	Document owner	Version	Last review date
<b>EMS.S1</b>	<b>Environmental Policy</b>			
EMS.S1.01	Environment Policy (s)	PCC	1	
EMS.S1.02	Corporate Environmental & Waste related KPIs	PCC	1	
<b>EMS.S2</b>	<b>Management System Techniques</b>			
EMS.S2.01	Copy of final permit document	Site manager	1	
EMS.S2.02	List of EWC codes	Site manager	1	
EMS.S2.03	OPRA Assessment Spread sheet	Site manager	1	
EMS.S2.04	Introduction & site setting	Site manager	1	
EMS.S2.05	Records	Site manager	1	
EMS.S2.06	Complaint Procedure	Site manager	1	
EMS.S2.07	Complaints Record Form	Site manager	1	
EMS.S2.08	Environmental Performance	Site manager/ PCC	1	
EMS.S2.09	Legislative compliance & obligations	Site manager	1	
EMS.S2.10	Monthly Auditing Checklist	Site manager	1	
EMS.S2.11	Quarterly Auditing Checklist	Site manager	1	
EMS.S2.12	Management Meeting Form	Site manager	1	
<b>EMS.S3</b>	<b>Training Plans &amp; Requirements</b>			
EMS.S3.01	COTC qualifications & certificates	Site manager	1	
EMS.S3.02	Training & Qualifications Procedure	Site manager	1	
EMS.S3.03	Training record	Site manager	1	
EMS.S3.04	Training matrix	Site manager	1	
EMS.S3.05	Management & Responsibilities	Site manager	1	
<b>EMS.S4</b>	<b>Standard Operations &amp; Procedures</b>			
EMS.S4.01	Operating Techniques Document	Site manager	1	

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EMS.S4.02	Waste Acceptance Procedures	Site manager	1	
EMS.S4.03	Non Conformance Procedures	Site manager	1	
EMS.S4.04	Non Conformance Checklist	Site manager	1	
EMS.S4.05	Waste Storage	Site manager	1	
EMS.S4.06	Site Treatment & Operations	Site manager	1	
EMS.S4.07	Weighbridge Operation	Site manager	1	
EMS.S4.08	Traffic Management & Traffic Management Plan	Site manager	1	
EMS.S4.09	SSOW References	Site manager	1	
EMS.S4.10	Security Management	Site manager	1	
EMS.S4.11	Yard Checks (examples)	Site manager	1	
EMS.S5	Emissions & Monitoring			
EMS.S5.01	Environmental Risk Assessment (ERA)	Site manager	1	
EMS.S5.02	Environmental Effects	Site manager	1	
EMS.S5.03	Odour Impact Assessment	Site manager	1	
EMS.S5.04	Odour Management Plan	Site manager	1	
EMS.S5.05	Noise Impact Assessment and Noise Management Plan	Site manager	1	
EMS.S5.06	Mud & Litter Management Plan	Site manager	1	
EMS.S5.07	Dust Management Plan	Site manager	1	
EMS.S5.08	Pest Management Plan	Site manager	1	
EMS.S6	Accident Management Plan			
EMS.S6.01	Accident Management Plan	Site manager	1	
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EMS.S7	Fire Prevention & Mitigation			
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EMS.S7.02	Fire Alarm testing procedures	Site manager	1	
EMS.S7.03	Fire Evacuation procedures	Site manager	1	

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EMS.S8	Maintenance Schedule			
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EMS.S8.02	Maintenance Procedure	Site manager	1	
EMS.S8.03	Maintenance Records	Site manager	1	
EMS.S8.04	Maintenance Checklist	Site manager	1	
EMS.S8.05	Daily Site Monitoring & Evaluation	Site manager	1	
EMS.S9	Site Drawings			
EMS.S9.01	Environmental Permit Boundary	Site manager	1	
EMS.S9.02	Site Layout Plan	Site manager	1	
EMS.S9.03	Site Drainage Survey & Plan	Site manager	1	
EMS.S9.04	Site Setting	Site manager	1	
EMS.S9.05	FPMP Site Layout Plan	Site manager	1	

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