

Glamorgan Recycling Limited

ENVIRONMENTAL MANAGEMENT SYSTEM

(Environment Permit No. EPR/AB3690CP)

**Glamorgan Recycling Limited
Berth 31 Wimborne Road
Barry
Glamorgan
CF63 3DH**

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Berth 31 Wimborne Road,
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CF63 3DH**

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1 Site Description and Characteristics

1.1 Site Description and Waste Management Operations

This document forms a site management system for Glamorgan Recycling Limited.

The Glamorgan Recycling Facility site management system aims to fulfil the conditions of a bespoke permit and has been prepared in accordance with the Natural Resources Wales guidance. The information in the following sections provides details of; site plans and drawings; technical descriptions of the wood and transfer operation on site; operational procedures to minimise the risks associated with wood and transfer operations and established recording systems for document and information control. In addition, a generic risk assessment has been included that sets out actions and management procedures to minimise and mitigate potential impacts on the environment and harm to human health.

The site is now regulated under an Environmental Permit No. EPR/AB3690CP with an associated Site Management System.

Glamorgan Recycling facility situated off Wimborne Road, just north of the Docks at Berth 31 is a working wood recovery facility and the site is a permitted wood facility for the handling of wood waste. The site location is shown on Figure 1, in an industrial setting.

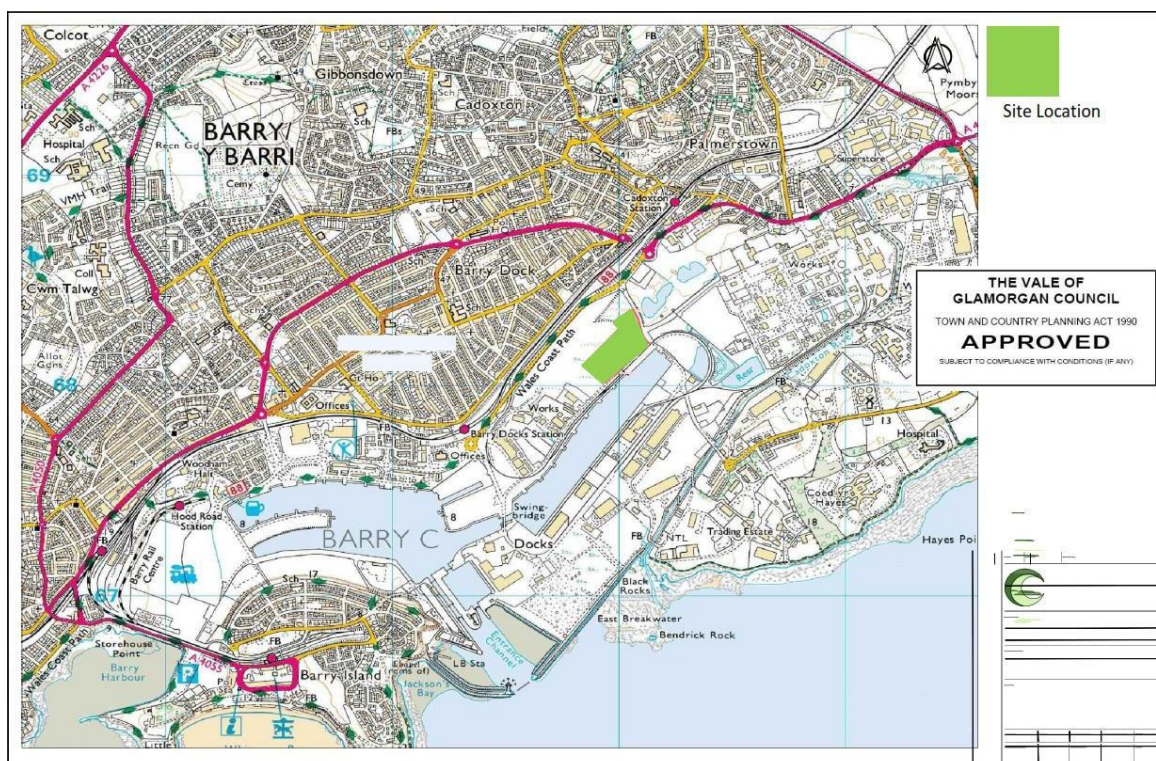


Figure 1 – Site location = Green

The facility infrastructure includes; landscaped perimeter bunds (providing visual screening and noise attenuation); clear delineation of operational areas; concrete hard standing areas for wood handling, storage and site access; approved site drainage system for all site operations; and provision of weighbridges and welfare room.

1.2 Permitted Wastes

The input of wastes to the facility has been set out in Environmental Permit and sections 5.1 Schedule A) of the Environment Management System.

1.3 Hours of Operation

The site's Planning Permission sets out the operating hours for reception and handling of wastes.

1.4 Staffing and Requirements of Permit Conditions and Site Management System

The facility will be directly manned by at least one operative in addition to a suitably qualified site manager/supervisor with the relevant WAMITAB qualification. Other key operatives are training for technical competence to assist and learn from site operations. Those trained will be conversant with the requirements of the Environment Permit and Site Management System, with particular regard to:

- Waste acceptance/rejection procedures
- Operational controls
- Maintenance procedures
- Health and safety
- Quality of products
- Record keeping
- Emergency Action Plan
- Notification to the Natural Resources Wales and other regulatory authorities

A copy of the Environmental Permit and Site Management System will be kept at the site office available for reference by all site staff, other company staff, Natural Resources Wales and other regulatory authorities.

The person designated as the site manager will be technically competent. The technically competent site staff includes the following:

Robert Moody (Managing Director) – WAMITAB CCC Certificate No. 5180857

The normal staffing level of the site will be and has been set out in more detail in section 8.1.4.:

- 1 No. Site Manager/Supervisor with appropriate qualifications and experience
- 1 No. Weighbridge/DOC Operator
- 2 No. Machine Operators with appropriate training and experience

The minimum site staffing level for operational purposes will be:

- 1 No. Site Supervisor
- 1 No. Weighbridge Operator (when materials are brought onto site)
- 1 No. Machine Operator

Details summarising the staff structure of the Company are detailed in Appendix H.

2 Site Engineering for Pollution Prevention and Control

2.1 Engineering Site Containment and Drainage

The site has been designed to be operated in a clearly delineated area (see Figure 1). Waste will be stored, shredded, screened and bulked up within the delineated area. The construction of the floor is with re-enforced concrete and stock bay walls are concrete blocks, it is considered that this construction is in line with the requirements of the CIRIA (C736) guidance.

The site is protected by the adjacent Soil bund walls around the facility. The Storage Stock Bays are in a Maltese Cross configuration. The storage stock bays will be 17.5m x 17.5m x 5m, each storing no more than 1250m³ having a 1m free board, with 10m separation between each cross.

The unprocessed Stocks will be stored in 3000m³ piles, with 6m separation distance. The transfer wastes will be stored in concrete block bays 20m x 6m until economical loads are ready for removal off site for recovery.

2.2 Engineering Surface Water Management

Surface water runoff from the access roads and areas used for the reception, handling and storage of wood and transfer waste will be collected in the perimeter site drainage system. A series of gullies will be located along the vehicle access roads (and turning areas) to collect the surface runoff. The collected runoff will drain to a collection chamber. All hard standing and engineering works will be carried out in accordance with the Environmental Permit.

The sealed drainage system, concrete pavements, storage tanks, bunds and waste storage and handling areas will be inspected weekly. Gullies will be kept free of debris by sweeping / picking, on a weekly basis. Any repairs will be made as soon as practicable and, subject to the availability of replacement materials. Mitigation measures will be undertaken immediately, if there is a risk of pollution or harm.

There are no outlets from the site drainage pipes, the storage tanks are adequate to allow containment of rainfall events and potentially contaminated firewater on site.

The sealed storage tank system is used for site drainage from the impermeable surface. The water from the tank will be removed daily for use on site and tankered off site when required.

Alternatively, the runoff may be discharged to the ABP surface water interceptor (maintained by ABP).

3 Site Infrastructure

3.1 Site Identification Board

An identification board made from a durable material will be erected at the site entrance. Should the damage occur to the board, it will be repaired or replaced within 7 days. This board will display the following information:

- Site name and address.
- Licence/Permit reference number.
- Glamorgan Recycling Limited address and telephone number.
- Site opening times.
- Out of hours contact telephone number.
- NRW daytime and out of hours telephone numbers.

3.2 Site Access and Security

Glamorgan Recycling facility has a single access point via the site access off Wimborne Road, jointly with South Wales Export.

The main entrance is secured with a pair of steel gates across the full width of the entrance/exit lane. Both Companies have keys for the gates. The sites are separated by a concrete block wall.

The site security and fencing (at a height of 2m) will be sufficient for the current operations. The perimeter of the site will be secured with chain link fencing to a minimum height of 2m. In addition to this security, cameras and monitored CCTV will be employed on 24-hour basis.

The site office and weighbridge will be secured with 5 lever mortis lock.

All visitors will be required to sign in at the site office when arriving and leaving the site.

The condition of the fencing, gates and site office will be inspected on a daily basis as part of site management practices and recorded in a site register. Any damage will be reported to the site manager and where practicable, repairs will be carried out before the end of the working day. In the event of additional required work, it will be completed within 14 days.

4 Site Operations – Waste Recovery

4.1 Operating Procedures

This section describes the systems and procedures that will be used to produce biomass fuels from wood waste, oversize material as well as the transfer of other wastes.

Wood grades A, B & C will be received at Glamorgan Recycling to generate a biomass product for wood fuelled power stations.

It is anticipated that the total amount of wood waste and oversize material to be received will not exceed 75,000 tonnes per annum. The storage requirements for this material will be 4,000 tonnes to provide sufficient buffer during the winter periods when the demand for supply is expected to increase.

The wood recovery facility will handle wood waste using a shredder and screeners. All input materials received on site will be recorded in the site information system (weighbridge system).

Feedstock materials will be stockpiled in the bays of the Maltese crosses. The volumes are assessed by the site manager on a daily basis.

Following the processing stage, the product (biomass) will be removed from site straight away or put into one of the storage bays. Daily monitoring of final product is carried out for temperature purposes.

For the other listed wastes, this material will be stored in segregated bays for bulking up for transfer off site for recovery. A loading shovel will be utilised to push material into the bays and then to load containers/ vehicles for transfer off site for recovery.

4.2 Waste Acceptance and Control

All waste arriving on site will be directed to the weighbridge situated on the site access/ egress road. The description, nature and source of wastes, details of the waste carrier, waste type, source and quantity (tonnes) of waste will be recorded on the weighbridge computer system. The driver will be directed to the Bay area to off load, where a site operative will check the waste and ensure the carrier tips in the appropriate area. The waste will be further inspected prior to handling and the weighbridge notified of any relevant information (e.g. contamination of the waste).

The load will be rejected if, by subjective assessment, it contains more than a fixed quantity of contaminant (e.g. 5% by volume) of domestic waste or other contrary materials (e.g. paper, plastics and building rubble). Odorous waste should not be of concern due to the listed wastes to be accepted. Loads will be assessed by the operators and site manager for their suitability and odour generating potential prior to acceptance on site. Any loads deemed to be excessively odorous will be rejected and details recorded in the site diary. The customer will be notified of such action (see Odour Management Plan Appendix B). If the load is relatively free from contamination, any large items deemed inappropriate will be removed and placed into a rejects container for disposal to landfill or recycling that will be emptied when the skip is full.

Any rejected load will be separated from the feedstock materials, photographed for records and the customer advised of the rejected load. Arrangements will be made for the collection of the waste or disposal to a suitably licensed facility, or additional processing. The rejected load will be recorded in the site diary and the National Resources Wales officer notified of the rejected load and the rejects procedure on site.

The site will operate an information management system that will record the types, quantities, sources of waste received at the site.

4.3 Waste Handling

Wood waste feedstock is stockpiled prior to processing which will be carried out routinely to keep up with the demand for the power station. The potential failure of the equipment is effectively managed at Glamorgan Recycling Facility through standard repair and maintenance contract with equipment suppliers. These contracts include regular servicing, routine repairs and emergency call with vehicle replacement where required.

The feedstock material will be evaluated and stockpiled prior to processing. The material will be handled on FIFO principles, e.g. first in, first out. The site will operate an information management system that will record the types, quantities, sources of waste received at the site. Shredding / Screening, processing data (temperature, and moisture records) and final end product screening and characterisation will be recorded. Once the material has been graded, it will be stockpiled temporarily before being loaded into articulated HGVs for delivery to a number of selected power stations.

Screening will be carried out with a specialist wood screener and will be carried out on a daily basis. The site manager will determine weather conditions and where adverse conditions prevail may temporarily restrict screening operations. The most effective and efficient operation for this machinery is long uninterrupted periods, and to reflect this operational characteristic, the shredder will process waste once sufficient quantities have accumulated.

Screened material will be moved into the appropriate storage bays prior to or direct off site.

The single source wastes being accepted on site will be deposited into the appropriate storage bay(s) for temporary storage pending removal off site for recovery when an economical load is available.

4.4 Weather Monitoring

Weather conditions will be monitored and recorded on a daily basis using an on-site weather station located at the site office. The weather station will record temperature; precipitation (drizzle, rain, sleet, hail, snow); and wind direction. The weather data will be downloaded on a regular basis for site records and an assessment can be made regarding site activity.

4.5 Quality Control and Product Assurance

Operatives carrying out monitoring and manual handling of the wastes will be issued with the appropriate protective equipment including high visibility vest and/ or jacket, safety boots, gloves and personal respiratory protective equipment (where appropriate).

All monitoring equipment will be maintained in a functional state and calibrated to manufacturers' instructions. Maintenance and calibration records (e.g. suitable for use or defective and will be repaired or replaced) will be compiled and held on file.

Regular cleaning and maintenance of the plant ensures consistent product size.

4.6 Plant and equipment

The plant utilised for the waste operations may include;

- Wheeled loading shovels;
- Tracked or wheeled grab;
- Specialist screening / shredding equipment;

It is recognised the importance of ensuring that critical plant and equipment are maintained using preventative maintenance. All plant and equipment will be maintained in accordance with manufacturers' recommendations, preventative work will be carried out as a part of routine checks. Suitable facilities for the maintenance and storage of plant and equipment will be provided.

In the event of a breakdown of plant or machinery, replacement equipment will be utilised while satisfactory repairs are being made.

4.7 Control of Mud and Debris

The vehicles using the site will travel on concrete site access roads to the concrete pad and reception area. It is not envisaged that there will be any significant accumulation of debris that will be carried from the site to the public highway. Preventative control measures for debris will include: ensuring concrete surfaced site roads are kept in good condition and clear of debris; in the event that debris should be carried on to the highway, the site manager will arrange for remedial action to be implemented immediately.

This action may involve hiring, without delay, a road sweeper vehicle to provide additional cleaning of the site roads and the public highway in the vicinity of the site entrance. The road sweeper will be kept on hire until the site manager has confirmed that the highway is in a satisfactory condition.

Site roads, gullies, weighbridge area and waste reception areas will be monitored frequently during the working day to check that they are clear of debris and other waste materials. Any actions taken will be recorded in the site diary.

4.8 Potentially Polluting Leaks and Spillage of Waste

The liquids on site that have been identified with significant pollution potential are diesel fuel and runoff water. The fuel storage vessel will be designed in accordance with the OSR Wales / the Control of Pollution (Oil Storage) (Wales) Regulations 2016. Bunded storage will provide containment of sound structural integrity for 110% of the maximum storage volume. Diesel will only be administered on an impermeable handling area to minimise the potential risks to groundwater.

Runoff water will be stored in an on-site drainage tank. The tank is constructed on an impermeable concrete foundation slab. The tank is checked on a weekly basis by site staff and levels, amount of debris and structural integrity are recorded in the site diary.

When the tank is full, the water will be tankered off site for disposal at a licensed facility to reduce the level to the required volume.

4.9 Fires on Site

No material will be burned within the boundaries of the site. Site security will be maintained to prevent fires being started by unauthorised persons entering the premises. It is considered very unlikely that a fire will occur (based on previous experience) but should this happen, then any outbreak of fire will be regarded as an emergency, immediate action will be taken to extinguish the fire and the National Resources Wales will be notified immediately.

Fires occurring within the stockpiles would be managed in accordance with the Fire Prevention Mitigation Plan (FPMP) (Appendix F). The site operators have been trained in fire safety awareness and in the use of the site's fire-fighting equipment.

In the event of a fire occurring on site, The National Resources Wales will be notified immediately.

All incidents of fire and actions taken will be recorded in the Site Diary and have been clearly set out in our Fire Prevention Mitigation Plan (Appendix F).

4.10 Waste Quantity Measurement Systems

The quantities of waste inputs and outgoing materials will be recorded electronically on the site weighbridge computer system. Electronic records will be made of the loaded and unloaded weight of each vehicle (in tonnes), together with the nature of each load.

In the event of failure of the weighbridge, an average estimated net weight of the relevant loads will be used, and manual tickets issued.

5 Pollution Control, Monitoring and Reporting Systems

5.1 Waste Types

The waste types set out in the table of Schedule A below correspond to general waste types and permitted quantities set out in Schedule 3, Table S3.1 of the Environmental Permit.

Schedule A. Permitted Waste Types A(2) Waste Types,

Waste Code	Description
02	WASTES FROM AGRICULTURE, HORTICULTURE, AQUACULTURE, FORESTRY, HUNTING, FISHING, FOOD PREPARATION AND PROCESSING
02 01	Wastes from agriculture, horticulture, aquaculture, forestry, hunting and fishing
02 01 07	Wastes from forestry
03	WASTES FROM WOOD PROCESSING AND THE PRODUCTION OF PANELS AND FURNITURE, PULP, PAPER AND CARDBOARD
03 01	Wastes from wood processing and the production of panels and furniture
03 01 01	Waste bark and cork
03 01 05	Sawdust, shavings, cuttings, wood, particle board and veneer other than those mentioned in 03 01 04
03 01 99	Wastes not otherwise specified
03 02	Wastes from Wood preservation
03 02 99	Wood preservatives not otherwise specified
03 03	Wastes from pulp, paper and cardboard production and processing
03 03 01	Waste bark and wood
10	WASTES FROM THERMAL PROCESSES
10 01	Wastes from power stations and other combustion plants (except 19)
10 01 03	Fly ash from peat and untreated wood
10 03 05	Waste alumina
10 11 112	Waste glass other than mentioned in 10 11 11
15	WASTE PACKAGING; ABSORBANTS, WIPING CLOTHS, FILTER MATERIALS AND PROTECTIVE CLOTHING NOT OTHERWISE SPECIFIED
15 01	Packaging (including separately collected municipal packaging waste)
15 01 03	Wooden packaging
15 01 06	Light mixed recycling
16	OTHER WASTES FROM INDUSTRIAL PROCESSES
16 01 17	Ferrous metal
16 01 18	Non-ferrous metal
16 01 20	glass
17	CONSTRUCTION AND DEMOLITION WASTES
17 02	wood, glass and plastic
17 02 01	Wood
17 02 02	Glass
17 04 01	Copper, bronze, brass
17 04 02	aluminium
17 04 05	Iron and steel
17 04 07	Mixed metals
17 08 02	Gypsum-based construction materials other than those mentioned in 17 08 01
19	WASTES FROM WASTE MANAGEMENT FACILITIES, OFF-SITE WASTE WATER TREATMENT PLANTS AND THE PREPARATION OF WATER INTENDED FOR HUMAN CONSUMPTION AND WATER FOR INDUSTRIAL USE
19 01 02	Ferrous materials removed from bottom ash
19 10 01	Iron and steel waste
19 10 02	Non-ferrous waste
19 12 02	Ferrous metal
19 12 03	Non-ferrous metal
19 12 05	Glass

19 12 07	Wood other than that mentioned in 19 12 06
20	MUNICIPAL WASTES (HOUSEHOLD WASTE AND SIMILAR COMMERCIAL, INDUSTRIAL AND INSTITUTIONAL WASTES) INCLUDING SEPARATELY COLLECTED FRACTIONS
20 01 02	Glass
20 01 38	Wood other than that mentioned in 20 01 37
20 01 40	Metals
20 02 01	Biodegradable waste
20 03 07	Bulky waste

5.2 Leachate Monitoring and Reporting

The site will be engineered such that all rainwater falling on the operational area will be re-used within the site or removed from site.

It is anticipated that site operations will not affect the groundwater regime in the vicinity.

The monitoring of the water level in the tank will be carried out on a weekly basis by the site manager or site operative and any abnormal conditions (e.g. malodours etc.) will be recorded in the site diary. Water will be recycled back onto the wood process where possible.

5.3 Groundwater and Surface Water Monitoring and Reporting

All waste activities will be carried out on an impermeable concrete pad and reception area to prevent the risk of groundwater contamination. Any runoff that is generated from the site activities will be recycled back through the process.

5.4 Monitoring and Recording of Meteorological Conditions

Meteorological conditions will be monitored at the site office. The weather station provides continuous monitoring and data acquisition (see section 4.8).

Meteorological data will assist the day-to-day operational activities at the wood recovery site. Furthermore, the data may be used to indicate the likelihood of dust generation from the site and hence implement the appropriate control measures.

5.5 Final Product Monitoring

The biomass products generated from Glamorgan Recycling are specific to the requirements of the biomass plants.

The wastes for recovery source segregated and will be checked for contamination prior to bulking up for transfer off site.

6 Amenity Management and Monitoring

6.1 General Statement

This section describes the systems and procedures which will be provided to control or prevent any nuisances arising from the wood handling activity which potentially could cause harm to human health and/or detriment to the local environment. The section has been prepared with reference to an Environmental Risk Assessment shown in Appendix A, which indicates that the potential pollution/amenity risk to receptors from the proposed composting activities would be very low.

6.2 Control Monitoring and Reporting of Dust, Fibres and Particulates

Waste operational activities (waste reception, shredding, screening and loading) will have the greatest potential to generate dust / airborne particles. However, the management of operations on site and its situation will reduce the impact of these emissions on the surroundings.

Dust arising from site operations will be suppressed by the use of water application to the site roads and operational areas. However, should a dust problem be perceived or arise during the course of the wood and transfer operations, a sampling and monitoring regime will be agreed with the National Resources Wales and, if deemed necessary, additional measures will be implemented – See Appendix C, Dust Management Plan.

Good site operations and practice will aim to control the production of dust. The materials in the stockpiles will be maintained, wherever possible, under moist conditions to reduce dust emissions during screening and loading.

6.3 Control of Odours

Glamorgan Recycling Limited has considerable experience in operating waste facilities. An odour management plan (Appendix B) has been prepared and identified potential sources and causes of odour, potential sensitive receptors and describes the operations which will be undertaken to prevent or mitigate odour emissions.

There are a number of potential receptors that have been identified, please see Table below (consistent with the Odour Management Plan – Appendix B).

Potential receptors at JM Envirofuels Barry Facility

Ref	Name	Direction	Distance (m)
1	Harris Pye Marine	South West	166
2	Container Storage	East South East	320
3	Industrial	South East	371
4	Residential	North West	330

The most effective method of odour control, advocated by the National Resources Wales, is to adopt good working practices to ensure that odour is not generated. Odour emission is generally associated with wood operations should not give rise to odours.

When wastes are delivered, they will be inspected. Should there be any malodorous waste materials, the load(s) will be rejected.

The site will be cleaned regularly to prevent any accumulation of mud detritus consistent with section 4.11.

6.4 Control and Monitoring of Noise

The site is located in an industrial setting and care will be taken to minimise the potential for noise pollution from site operations to affect adjacent properties. Primary measures will include the use of machinery fitted with appropriate silencers and maintained in accordance with manufacturer's recommendations. All operations taking place within the licensed site area will be shielded by an acoustic barrier. This landscaped and planted bund will provide attenuation for any noise generated by site operations. A noise management plan (Appendix J) has been prepared and identified potential sources and causes of noise, potential sensitive receptors and describes the operations which will be undertaken to prevent or mitigate noise emissions.

6.5 Control and Monitoring of Pests

The operation will be checked weekly for signs of pests or any related problems. Should any pests be found on site, a specialist Pest Control Contractor will be employed to deal with the matter within 3 working days and recorded in the site diary (consistent with our Pest Control Policy, Appendix D and in-line with the NRW: how to comply with your Environmental Permit, V8 2014).

6.6 Control and Monitoring of Litter

The material entering the site will be in covered vehicles and it is anticipated that there will be no wind-blown litter during the operations. However, litter pickers will be used if necessary. Should any problems arise, portable screens or netting will be used during shredding and other material handling operations. These will be erected around the processing area. Please note this will be in rare occasions, as at our other wood facilities litter is not an issue or concern.

6.7 Complaint's procedure

Glamorgan Recycling Facility has set up a complaints procedure for any issues that may arise with the site. These may include odour, dust, noise etc. All complaints will be investigated promptly and where remedial action is required, it shall be carried out without delay. A complaint form has been included in Appendix I and shall be used anytime a complaint is raised.

7 Site Records

7.1 Security and Availability of Records

The technically competent management will be led by Robert Moody. He is a Member of the Institute of Waste Management with many years' experience and he has an appropriate WAMITAB Certification. The overall management structure for the operation will initially be, as follows:

- Managing Director
- Operations Director
- Site Manager
- Health and Safety and Environment Manager

The main site office at Hollybush Farm, will be used to store all records, weighbridge tickets, etc.

The following people (with associated telephone numbers) forming part of the Glamorgan Recycling Limited's management structure should be contacted in case of emergencies, in the following order:

Name	Telephone Number
(Site Manager)	Mob 07921 254839
Mr Andy Bakes (Operations Director)	Mob 07736 598781
Mr Robert Moody (M.D)	Mob 07976 200239

Appendix A

Site Risk Assessment (Generic Risk Assessment)

Appendix B

Odour Management Plan

Appendix C

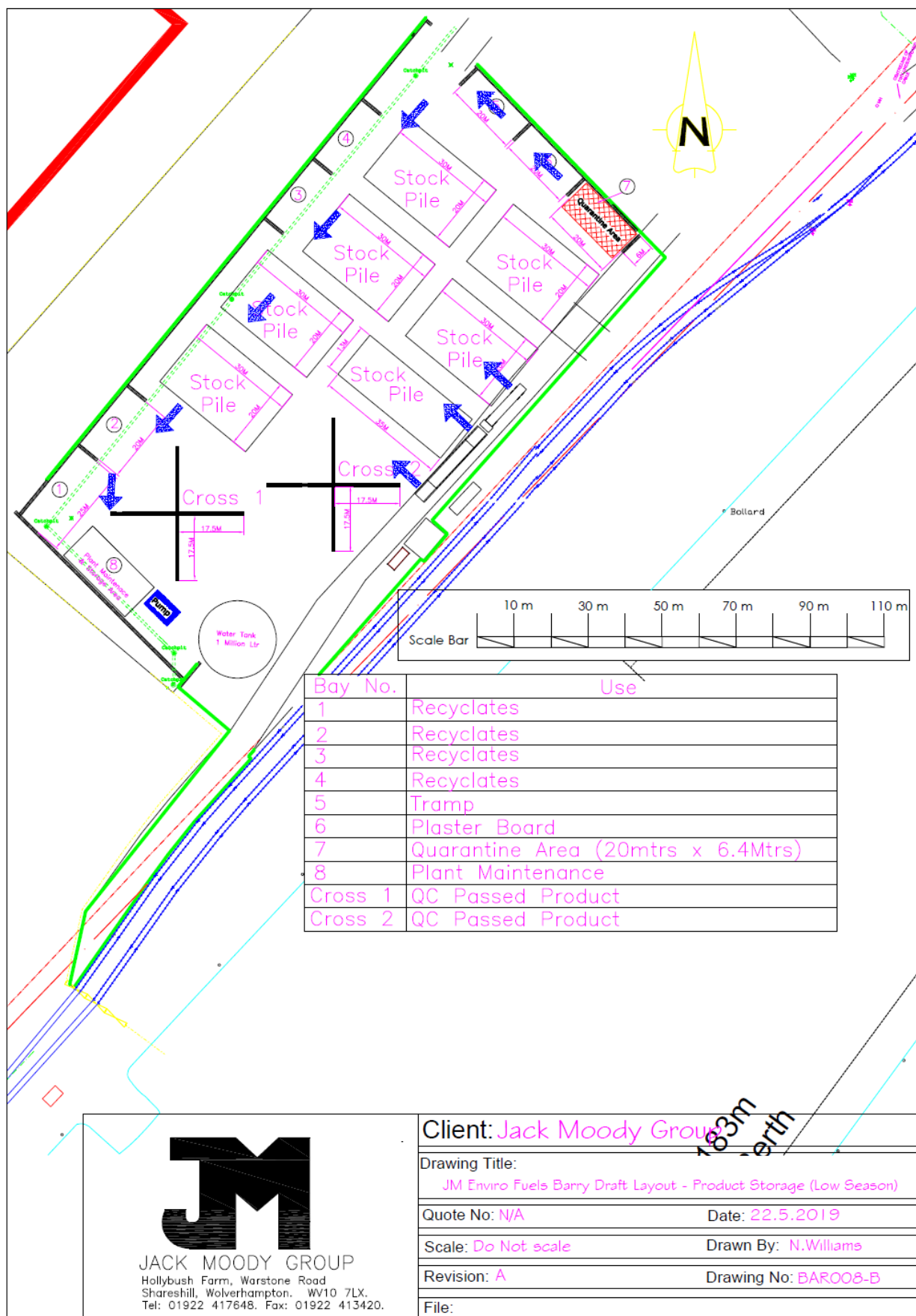
Dust Management Plan

Appendix D

Pest Control Policy

Appendix E

Drawings



JACK MOODY GROUP
 Hollybush Farm, Warstone Road
 Shareshill, Wolverhampton. WV10 7LX.
 Tel: 01922 417648. Fax: 01922 413420.

Client: Jack Moody Group

Drawing Title:

JM Enviro Fuels Barry Draft Layout - Product Storage (Low Season)

Quote No: N/A

Date: 22.5.2019

Scale: Do Not scale

Drawn By: N.Williams

Revision: A

Drawing No: BAR008-B

File:

Appendix F

Fire Prevention Plan

Appendix G

Contingency Management Plan

Appendix H

Company Organisation Chart

Appendix I

Complaints Form

Appendix J

Noise Management Plan

Appendix K

SOP Wood