

ISO 14001:2004 – Clause 4.3.3 Objectives & Targets: 2014

REFERENCE	DETAILS	OBJECTIVE	BENEFITS	RESPONSIBILITY	PERIOD / COMPLIANCE	COMPLETE
1	OBJECTIVE 1 SUMMARY INSTALL NEW BRIQUETTER/BALER FOR SWARF WASTE	Install new system for storage and removal of swarf waste from the Machine Shop.	This will ensure less wastage, higher financial returns, reduced manual handling, and increased man hour returns, prevention of pollution	Machine Shop Manager & Team Leader (Research and Specification of machine) Environment & COSHH Engineer (Provide analysis) Site Services Manager (Oversee and aid with Capex)	31/12/14	☐
2	OBJECTIVE 2 SUMMARY IMPROVE ENVIRONMENTAL TRAINING COURSE	Improve the current in house environmental awareness training course to include information about environmental aspects and permit requirements	To furnish staff with more relevant information regarding Qioptiq's environmental requirements thus improving control of the Company's aspects.	Environmental/COSHH Engineer (to amend course and deliver) Training Coordinator (to keep records of such training)	To commence 2014 first training session of 2014 is February	☐