

Mr Tecwyn & Janice Jones
Ty Newydd
Nebo
Llanrwst
Conwy
LL26 0TA

Your Ref: EP3123GB

Date: 18th July 2022

Dear Mr & Mrs Jones,

I was calling on 18th July to explain we are returning your application as unfortunately we have not received it through the post.

For us to be able to complete the transfer of the permit you currently hold, please can you complete and return in the pre-paid envelope provided, Parts A & D1 following the guidance notes attached. Until this time you are still legally liable for the permit and all associated costs.

If you would like me to liaise directly with the new homeowner please can you provide their name, address and contact number and I will contact them. Alternatively, could you provide my details to the new homeowner to get in touch with myself for the required forms and information.

Part A will need to be completed by the new permit holders (receiving the permit) and Part D1 can be completed by yourself but needs to include a signature from both Mr Tecwyn Jones and Mrs Janice Jones for section 6c and a signature/ signatures from the new permit holders (receiving the permit) in section 6d.

Please give me a call on the number below if you need assistance completing the form.

Once received, we will be able to process your request.

Yours sincerely,

**Louise Hickman
Permit Receipt Centre**

Ebost/Email canolfanderbyntrwyddedau@cyfoethnaturiolcymru.gov.uk
permitreceiptcentre@naturalresourceswales.gov.uk

Canolfan Derbyn Trwyddedau, Cyfoeth Naturiol Cymru, Ty Cambria, 29 Heol Casnewydd, Caerdydd. CF24 0TP

Permit Receipt Centre, Natural Resources Wales, Cambria House, 29 Newport Road, Cardiff. CF24 0TP

Gwefan/Website www.cyfoethnaturiolcymru.gov.uk
www.naturalresourceswales.gov.uk

Croesewir gohebiaeth yn y Gymraeg a'r Saesneg
Correspondence welcomed in Welsh and English

0300 065 3364

General Data Protection Regulation (GDPR)

The information provided by you will be processed by Natural Resources Wales in line with the GDPRs Data Protection Principles. This will enable us to process your application; to monitor compliance with any permit conditions; to process renewals, and to maintain the relevant public register.

We will process the information you provide in connection with the following:

- Consultation with third parties who are relevant and responsible for responding to consultation requests from NRW to enable us to process your application
- Carrying out statistical analysis, research and development on environmental issues
- Providing public register information for enquiries
- Preventing and investigating possible breaches of environmental law and taking any resulting action
- Responding to requests for information under the Freedom of Information Act 2000 and the Environmental Information Regulations 2004

If you have any further queries or concerns, please contact

dataprotection@naturalresourceswales.gov.uk. For further information on the processing of your personal details please see our [Privacy Notice on our website](#).

Ebost/Email canolfanderbyntrwyddedau@cyfoethnaturiolcymru.gov.uk

permitreceiptcentre@naturalresourceswales.gov.uk

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