WPP ref: STWPP007
TBS Issue: Issue 1
Date: 12/11/2022

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Task Briefing Sheet

TBS001

Tidal Flap Replacement

RA2140 - 1876

SWM2

Prepared by:

Kurt Jn-Pierre

..... (Print Name) ..... (Signature)

Site Manager

..... (Job Title) .....07717427928..... (Contact Number)

12.11.2022

…… (Date Prepared)

Approved by:

..... (Print Name) ..... (Signature)

..... (Job Title) ..... (Contact Number)

12.11.2022

…… (Date Approved)

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PART A

Task Title: Tidal Flap Replacement **TBS Ref**: TBS001

1. Introduction

- Dyer and Butler – This task Brief covers the clearance of debris to enable tidal flab replacement and replacement of railings.
- TBS001- Task briefing sheet is to be issued to site supervisor at least 1 shift in advance.
- Duration of works = 1 Saturday Night Possession
- TBS Review date of 18/02/2022

2. Brief Description & Management of Task

IMPORTANT CORONAVIRUS INFORMATION

ONCE ALL PERSONS HAVE ARRIVED AT SITE, THE SITE SUPERVISOR IS TO CHECK THE HEALTH AND WELL BEING OF ALL THE PERSONNEL ON SITE AND IN ACCORDANCE WITH THE SOCIAL DISTANCING REVIEW DOCUMENT WHICH WILL ALSO FORM PART OF THE SITE BRIEFING CARRIED OUT BY THE COSS/SUPERVISOR. ANY PERSONS FOUND TO BE SHOWING SYMPTOMS OF CORONAVIRUS I.E COUGHS, FEVER, SORE THROAT, SICKNESS, OR GENERALLY FEELING UNWELL, THEN THEY ARE TO RETURN HOME IMMEDIATLEY IN THE SAME VHEICLE THEY ARRIVED TOO SITE IN AND FOLLOW THE GOVERNMENT GUIDELINES FOR CORONAVIRUS SELF ISOLATING ETC.

IF ANY PERSON/S HAVE TO RETURN HOME THROUGH ANY OF THE ABOVE SYMPTOMS, THEN WORKS ARE TO STOP AND THE ON CALL SITE AGENT CONTACTED SO THAT THE PLANNED WORKS CAN BE REVIEWED ACCORDINGLY.

DURING THE WORKS THE SUPERVISOR IS TO MONITOR ALL WORKS TO ENSURE THAT THE 2M SOCIAL DISTANCING IS BEING ACHIEVED AT ALL TIMES. THE ONLY EXECPTIONS WILL BE WHEN HAND TROLLEYS ARE BEING USED TO TRANSPORT PLANT AND MATERIALS TO THE SITE OF WORK OR WHEN CARRYING. DURING EQUIPMENT THAT REQUIRES TWO MAN CARRIES THESE ACTIVITY ADDITIONAL MEASURES WILL BE PUT IN PLACE, WHICH WILL INCLUDE THE USE OF RUBBER GLOVE (CUT 5) AND THE USE OF THE ALLOCATED SUNDSTROM SR100 MASKS. IN ADDITION, PAPER DISPOSABLE SUITS CAN BE USED WHERE AVAILABLE, WHICH MUST BE PLACED INTO A BIN LINER AFTER USE AND SEALED AND THEN PLACED INTO A QUARANTINED AREA AT HIRWAUN YARD. (SUITABLE OVER PPE, WET WEATHERS, CAN BE USED IF PAPER SUITS ARE NOT AVAILABLE),

PLEASE REMEMBER TO FOLLOW THE WELFARE PROTOCLS WITHIN THE SOCIAL DISATANCING REVIEW, AND TO ENSURE THAT ALL VHEICLES ARE KEEP AS CLEAN AS POSSIBLE AND THAT ALL PERSONS WASH THE HAND ON A REGULAR BASIS, ESPECIALLY BEFORE EATING, OR DRINKING.

- Upon arrival onto site all operatives to receive a full brief from the task PIC on the methodology of the proposed works, activity and site risks and any toolbox talks relevant to the task. All Personnel to sign the relevant declaration/briefing forms to confirm they have understood the briefing.

- Full PPE to be worn at all times including mandatory gloves and glasses.
- Access will be via rail corridor itself on a Saturday night procession.
- Access will be via the rail embankment and intertidal habitat during low tide.
- A 3t excavator equipped with biodegradable hydraulic oil will be used for the proposed works to the tidal flap. This machine will be delivered via RRV, deployed from Llangennech rail compound and road rail access point (RRAP).
- 3t Machine to track above the highwater line.
- Excavator to be positioned in front of the headwall and will dig down from an elevated position.
- Excavated material to be cast aside to an area where material will not cause further blockage.
- Once tidal flap opening has been cleared, excavator will suspend new flap over fixing location, which will be placed into final position by hand.
- Upon completion the headwall will be inspected to ensure tidal flap opens and photographic evidence taken.
- If existing railings require removal to allow for better clearance to replace the tidal flap, then these railings will be replaced on a like for like basis.

3. Handover Arrangements

N/A

4. Control of Site & Activity Risks

Risk	How will this risk be controlled?
Accessing/Egress near public.	All site personnel to wear the approved hi-vis clothing in accordance with the current regulations. Site personnel to be warned of the dangers to themselves and to members of the public. Toolbox talks to be undertaken, Exclusion zones and designated walking routes to be established. Access will be during low tide times.
Falls from Height	All works to be undertaken by trained and competent operatives. Where gradient is less than 30 degrees works will be carried out using fall restraint equipment by Dyer and Butler operatives, where open edge or slope is over 30 degrees IRATA roped access staff will be utilised.
Environmental impact	Spill Kits to be in place and readily available should there be a spill. All spills to be reported to the site supervisor. All refuelling to be carried out at least 10m from any watercourse or gully. Funnels and plant nappies to be used when refuelling. Biodegradable hydraulic oil to be used in plant and machinery.
Manual Handling	Correct manual handling techniques to be employed. Shared lifts to be utilised including the use of mechanical means where possible.
Working near water	Life rings to be kept onsite during the works. Works to be be undertaken during low tide times.

Breaking Ground	It is not envisaged that breaking ground will be applicable to this task. The boulders and soil sit on a precast concrete headwall. Should operatives require breaking ground outside this area, a permit to dig will be required as well as a full CAT scan survey
Slips, Trips and Falls	Adequate footwear to be worn always, authorised access routes where possible and site kept clean and walk routes of mess and debris.
Working in hours of darkness	Task lights and head torches to be utilised.
• **Please see attached site specific RISK ASSESMENT for full list.**	

5. Resources

- People: Dyer and Butler PIC/ *SSSTS Supervisor, Dyer and Butler operatives.*
- Specialist PPE: All mandatory PPE. Life Rings, head torches
- Machines: 3t Excavator and RRV (Road Rail Vehicle)
- Equipment: Hand tools, CAT and GENNY (if required), task lights
- Materials: Tidal flap & fixings

6. Site details relevant to Task	
a. Locations	**Work Location (Tidal Flap):** SS 56071 99511, Pencoed Isaf Road, Llwynhendy, Llanelli Rural, Carmarthenshire, Wales, SA14 9TL, what3words: deprive.clockwork.solutions Network Rail Compound and RRAP: SN 56356 01167, Llangennech, Park Road, Llangennech, Carmarthenshire, Wales, SA14 8UY, what3words: refills.shook.initiates
b. Safest Access & Egress Point	
c. Our Workforce Protection Arrangements	Works will be undertaken during possessions
d. Safeguarding Others from our work	As above.
e. Permit/s	TBC
f. Plant and machinery Movements	All plant movements to be controlled by a banksman equipped with dect comms
g. Communication	Communications will be carried out Via Mobile Phone, Phone signal within the area was checked during the site visit and proved to be okay, this should be checked each day by the Site supervisor.

h. Emergency Arrangements

- The site first aider will be identified by the PIC during the start of shift briefing. In event an emergency direct emergency services to: **Emergency Muster point. Pencoed Isaf Road,**
- The site first aider will be identified by the PIC during the start of shift briefing.
- In event an emergency direct emergency services to postcode: SA14 9TL (Flap Location) or SA14 8UY (RRAP Location)
- What3words: /// deprive.clockwork.solutions (Flap Location) or refills.shook.initiates (RRAP Location)

The nearest hospital will be:

Morriston Hospital

Contact Number: 01792 702222

Address: Heol Maes Eglwys

Cwmrhydyceirw

Swansea

SA6 6NL

REMEMBER PHONE 999 in and emergency

- In the event of an illness where response time is critical (Such as stroke/ heart attack) if it is safe to do so the injured party will be carried to the access gate if required the senior person on site will contact the signaller to arrange an emergency line blockage to allow the injured party safe egress to the access gate.

  If the injured person/s cannot be moved, then the senior person on site will arrange for an emergency Line blockage to allow the emergency services safe access to the injured person/s.

  An appointed person will be sent to the muster point at to meet the emergency services.

Route Control Wales	**Main Route Control (Cardiff)**	**02920 920654**
Route Control Wales	**Track Related Incidents**	**02920 920658**
Route Control Wales	**Accident / Incident Support**	**02920 920659**
Jason Davies	**Site Manager**	**07715 068327**

		Kurt Jn Pierre	**Site Manager**	**07717 427928**	
		Liam Welsh	**Contracts Manager**	**07403 667483**	
		Stuart Room	**Health and Safety**	**07860 956938**	
		Jake Hughes	**Trackside Engineering**	**07817 926433**	
		D&B Incident	**24hr Incident**	**0330 123 1092**	
		Natural Resource Wales	**Incident Support**	**0300 065 3000**	
i. Welfare		Due to the nature of the works and the short timescale, a welfare Van will be provided in accordance with accordance with the requirements of: The Workplace (Health, Safety and Welfare) Regulations 1992, Network Rail standards (e.g. NR/L3/INI/CP0036)			

7. Changes to the Task Briefing Sheet

a. Record of Change Record here any changes that need to be made to this briefing sheet. State which section/s in the box on the right. If any of the details in this briefing sheet do not match circumstances on site, record the differences and what change/s will need to be made. **Seek authorisation before implementing change/s.**	.
b. Change authorised by:	Write here the name of the responsible person that has authorised the change/s. _____ Authorisation reference: _____

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PART B

Principal Contractor: Dyer & Butler

Responsible Contractor(s): Dyer & Butler

Task Briefing Record

TBS001 – Tidal Flap Replacement

RA2140-1876

Briefers declaration:

The briefer confirms they are satisfied with the TBS and the information is correct. Suitable risk controls are in place as detailed in the TBS. I have confirmed the workgroup understands the briefing before any work is carried out.

Briefing given by: _____

Name	Sentinel Number / Site Pass Number	Position	Signature

By signing below, I confirm that I have received and understood the briefing for this task. If the TBS briefing does not cover your activity, risks, or the controls are not in place as described in the TBS, do not sign this sheet and report it to the briefer immediately and submit a close call.

Print Name	Sentinel Number / Site Pass Number	Signature	Date & Time

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