

Compliance Assessment Report CAR_NRW0042483

Permit being assessed: YP3194FU.

For: Flintshire Commercial Dismantlers, held by Sarah McGilloway

At: Station Road, Greenfield, Holywell, Flintshire, CH8 7EP.

Type of assessment carried out: Site Inspection, Reason: Routine.

On 20/09/2023 between 12:30 and 13:10.

Parts of permit assessed: waste returns, waste acceptance, storage. Management system and Fire prevention and mitigation Plan

NRW Lead Officer: Boguslaw Pierzchala.

Report sent to: Sarah McGilloway, owner on 25/09/2023.

1. Summary of our findings (full details in section 4)

Part of permitted activity assessed (criteria)	Assessment result	Permit condition
C4 - General Management - Storage, handling labelling and Segregation	Action only (X)	
C2 - General Management - Management system and operating procedures	C3 Minor	Section 2.5.1 of the permit describes improvement plans specified in table S1.3 stating that the site shall submit an Environment Management System (EMS) & FPMP to Natural Resources Wales for approval within 3 months of the permit being issued; that is by 01/02/2018.
G4 - Monitoring and Records, Maintenance and Reporting - Reporting and notification to Natural Resources Wales	C4 No impact	Condition 4.2.2 of your permit requires you to submit within one month of the end of each calendar year a summary of waste quantities and types accepted on to and removed from site for that year.
G4 - Monitoring and Records, Maintenance and Reporting - Reporting and notification to Natural Resources Wales	Ongoing (O)	Condition 4.2.2 of your permit requires you to submit within one month

Part of permitted activity assessed (criteria)	Assessment result	Permit condition
		of the end of each calendar year a summary of waste quantities and types accepted on to and removed from site for that year.

Result types are explained in more detail in the 'Important Information' section below.

Total number of non-compliances recorded	Total non-compliance score
2	4.1

How we use the non-compliance score to calculate your annual fee is explained in the 'Important Information' section below.

2. What action is required?

Criteria	Action needed	Complete by
C4	Please ensure all oily parts are stored in a weatherproof container with appropriate cover. Please provide photographic evidence once the action has been completed.	29/09/2023
C2	Please submit your updated version of EMS	01/12/2023
G4	The missing annual waste returns for both 2021 and 2022 must be submitted to waste.returns@cyfoethnaturiolcymru.gov.uk	20/10/2023
G4	Please complete outstanding actions requested in CAR form CAR_NRW0037693.	20/10/2023

Action criteria codes are listed in the 'Important information' section below.

3. What will happen next?

Any non-compliance we have identified and recorded on this form is an offence. It can result in criminal prosecution and/or suspension or revocation of your permit.

At this time, we do not intend to take any further action.

This statement does not stop us from taking additional enforcement action if further relevant information comes to light or offences continue.

4. Details of our assessment

On Wednesday the 20th of September 2023 NRW officer attended the site to carry out an unannounced, routine inspection. Sarah McGilloway, owner, was on site during the visit.

Containment of stored materials

The front yard appeared reasonably tidy and well-maintained. Most vehicle engines were stored indoors on impermeable surface.

Several engines and oily parts were seen stored on outdoor shelves, in boxes and on the ground,

please see photos.



Ms McGilloway explained that they were being collected and taken off site on the day. A lorry was seen in the yard, ready to be uploaded.

Some parts containing oil were seen in the main yard accessible through the archway. The parts were stored in metal containers; however, they did not have a weatherproof cover. This was discussed with Ms McGilloway who said she would address this issue.



Action: Please ensure all engines and oily parts containers are weatherproof. Please provide photographic evidence of the cover in place by the 29th of September.

Tyres were stored neatly underneath the archway.

End-of-life vehicles were stacked up 2 or 3 high in the main yard. Several vehicles were checked. Two vehicles contained small amount of liquid in the screen wash container.

Action: Please ensure all vehicles are fully depolluted prior to storage on the main yard. For immediate compliance

Management System and operating procedures

The Environmental Management System (EMS) for the site is dated 10/10/2004.

Section 2.5.1 of the permit describes improvement plans specified in table S1.3 stating that the site shall submit an Environment Management System (EMS) & FPMP to Natural Resources Wales for approval within 3 months of the permit being issued; The variation of the permit was issued in November 2017.

This will be scored as a Category 3 breach against this section of the permit.

Action: Please submit your updated version of EMS by the 1st of December 2023

Technically Competent Manager

Site attendance guide for technically competent managers.

“The technically competent manager must be in a position to direct activities on the site. This will be reflected in the operator’s management system and operational procedures. There is a minimum site attendance of one hour a week on all operational sites. This includes in-house facilities taking their own waste. A week runs from Sunday at midnight and ends on the following Sunday at midnight”

WAMITAB qualification and TCM coverage was discussed.

At the moment the site benefits from external TCM cover which might change once Ms McGilloway obtains her qualification.

Please ensure the external TCM attends site at least once a week as per above guidance. TCM's attendance (arrival and departure times) needs to be recorded in the site's diary. The records must be available for us to inspect.

Waste returns

Waste Return Review of the waste returns submissions for permit EPR-YP3194FU has been completed.

Condition 4.2.2 of your permit requires you to submit within one month of the end of each calendar year a summary of waste quantities and types accepted on to and removed from site for that year.

Natural Resources Wales have not received any waste returns for the years 2021 and 2022.

Action Required

The missing annual waste returns for both 2021 and 2022 must be submitted to waste.returns@cyfoethnaturiolcymru.gov.uk no later than the 20th of October 2023.

When completing the form please ensure that you use your permit number EPR-YP3194FU and not your EAWML number.

In box 2.2 please enter your site type as A19a: ELV Facility.

Outstanding actions requested in CAR form CAR_NRW0037693 as detailed below:

It is noted on the Waste Return forms the 'Technically competent management' part was not completed.

Also, the full name was missing from part 3 of the form (Declaration). As a reminder, please ensure all mandatory fields are filled in prior to submission.

I would be grateful if you could confirm the number of tonnes for the above-mentioned waste returns.

The waste return form 2019

The total number on the "waste received" tab is shown as 120571. Please ensure that it is the correct number and confirm in writing by no later than the 10th of March 2021.

Could you also clarify how the tonnage of the waste received is being calculated please. On the waste return forms the number of tonnes seems to be calculated in multiples of 113.

Action: Please provide written confirmation regarding the outstanding actions by the 20th of

October 2023.

The score for breaching the above conditions has been consolidated into a Category 4 permit breach.

Thank you for your time during the inspection, please find my contact details below.

Kind regards

Boguslawa Pierzchala

Waste regulation Officer (Waste Regulation Team)

Email: boguslawa.pierzchala@naturalresourceswales.gov.uk

Post: Natural Resources Wales, Chester Road, Buckley, Flintshire, CH7 3AJ

In this document 'Natural Resources Wales' means the Natural Resources Body for Wales established by Article 3 of the Natural Resources Body for Wales (Establishment) Order 2012.

If you have any queries about this report, or to discuss completion of any actions, please contact the NRW Officer named above.

Important information

Legal status of this report

Your permit is issued to you under the Environmental Permitting Regulations. You have a responsibility to comply with the conditions of your permit and prevent pollution/harm of the environment. You must also ensure that you comply with any other relevant legislation that may apply to your site's operations.

This report explains the findings of our assessment and any action you are required to take. We categorise non-compliance using our guidance for assessing non-compliance at regulated sites.

When we find potential non-compliance/s we will normally give you advice on how to maintain compliance.

To correct non-compliance, we may:

- require you to take specific actions
- issue a notice
- review the conditions of your permit.

Any advice and guidance we give will be without prejudice to any other enforcement response that we consider may be required.

Assessment results and non-compliance categories (used in section 1):

Assessment result	Description
Assessed (A)	Assessed or assessed in part, no evidence of non-compliance found
Action only (X)	Action only relating to the activity assessment
Ongoing (O)	Ongoing non-compliance, not scored

Non-compliance category	Description	Score
C1 Major	Potential to have a major, serious, persistent and/or extensive impact or effect on the environment, people and/or property	60
C2 Significant	Potential to have a significant impact or effect on the environment, people and/or property	31
C3 Minor	Potential to have a minor or minimal impact or effect on the environment, people and/or property	4
C4 No environmental impact	Non-compliance at a regulated site that cannot foreseeably have any impact on the environment, people and/or property	0.1

How we use assessment scores

The number and severity of non-compliances recorded in a year will affect your annual subsistence fee the following year. A non-compliance factor is added to your site's Operator

Performance Risk Appraisal (OPRA) score when we calculate your fee to reflect the additional resource we use to assess permit compliance.

What are suspended scores?

In line with our guidance, we may suspend scores for up to six months to allow time for remedial action to be taken. Suspended scores will be re-instated if the action is not completed.

Full list of Industry and Waste action criteria (used in section 1 and 2):**A: Permitted activities**

- A1 Specified by permit

B: Infrastructure

- B1 Infrastructure – Engineering for prevention and control of emissions
- B2 Infrastructure – Closure and decommissioning
- B3 Infrastructure – Site drainage engineering (clean and foul)
- B4 Infrastructure – Containment of stored materials
- B5 Infrastructure – Plant and equipment

C: General management

- C1 General management – Staff competency/training
- C2 General management – Management system and operating procedures
- C3 General management – Materials acceptance
- C4 General management – Storage, handling, labelling and segregation

D: Incident management

- D1 Incident management – Site security
- D2 Incident management – Accidents, emergency and incident planning

E: Emissions

- E1 Emissions – Air
- E2 Emissions – Land and groundwater
- E3 Emissions – Surface water
- E4 Emissions – Sewer
- E5 Emissions – Waste

F: Amenity

- F1 Amenity – Odour
- F2 Amenity – Noise
- F3 Amenity – Dust/fibres/particulates and litter
- F4 Amenity – Pests/birds and scavengers
- F5 Amenity – Deposits on road

G: Monitoring and records, maintenance and reporting

- G1 Monitoring and records, maintenance and reporting – Monitoring of emissions and environment
- G2 Monitoring and records, maintenance and reporting – Records of activity, site diary/journal/events
- G3 Monitoring and records, maintenance and reporting – Maintenance records
- G4 Monitoring and records, maintenance and reporting – Reporting and notification to Natural Resources Wales

H: Resources efficiency

- H1 Resource efficiency – Efficient use of raw materials
- H2 Resource efficiency – Energy efficiency

Enforcement response

Any permit condition non-compliance is an offence and we may take legal action against you. Action we take can include prosecution, serving a notice on you and/or suspension or revocation of your permit. See our Enforcement and Sanctions Guidance for further information.

Data protection notice

You should make sure that anyone named in this report knows that the information it contains will be processed by Natural Resources Wales to fulfil its regulatory and monitoring functions and to maintain the relevant public register(s).

We may also use and/or disclose the report in connection with:

- offering or providing you with our literature or services relating to environmental matters
- consulting with the public, public bodies and other organisations (e.g. Health and Safety Executive, local authorities) on environmental issues
- carrying out statistical analysis, research and development on environmental issues
- providing public register information to enquirers
- investigating possible breaches of environmental law
- assessing customer service satisfaction and improving our service
- Freedom of Information Act or Environmental Information Regulations requests.

We may also pass it on to our agents or representatives to do these things on our behalf.

Disclosure of information – this report will be available to view on-line

If you think this report contains commercially confidential information that should not be placed on our public register, you must contact your local Natural Resources Wales office within **fifteen working days** of receiving this report, using the contact details in the accompanying email or letter. You must give a full explanation of why it should not be added to our public register, including specifying which information is commercially confidential. We will assess your request and respond to you within 20 working days to let you know if we agree to your request.

What do I do if I disagree with the report or have a complaint?

If you disagree with this compliance assessment report, you should contact the lead officer without delay to discuss your concerns.

If you are unable to resolve the issue with the lead officer or their line manager you should contact our Customer Contact team on 0300 065 3000 (Monday to Friday 08:00 – 18:00), or email enquiries@naturalresourceswales.gov.uk for details of how to raise your dispute further through our Complaints and Commendations procedure.

If you are dissatisfied with our response, you can contact the Public Services Ombudsman for Wales by phone on 0300 7900203 or by email at ask@ombudsman.wales

Welsh Language Standards

We are committed to establishing Natural Resources Wales as a naturally bilingual organisation. We will provide compliance reports in your preferred language.