



Only use this form to request pre-application advice, as part of our discretionary advice service.

For more information what you can expect from the service and all relevant charges you may need to pay, see the pre-application advice service for environmental permissions information on our website.

Please check that this is the latest version of the form available from our website.

You should read the information about the service and the specific terms and conditions *before* you complete this form. This information is available on our website.

You must complete all relevant sections. If you do not provide enough information we must return your request.

This form is also available in Welsh

Contents

1 About your pre-application request

2 Help with a new permit (activities)

3 Help to do something to an existing permit

4 Requesting a meeting with us

5 Data Protection

6 National security and confidentiality

7 Declaration

Natural Resources Wales
Fully Received

18 SEP 2019

Cardiff

1 About your pre-application request

1a Who can we talk to about your request?

This can be someone acting as a consultant or 'agent' for you. We will co-ordinate our service through this person.

Title

Mrs

First name

THAIS

Last name

SIMMONS

Address

PENWERN

SARON

Town or city

LLANOYBUL

County

CARMARTHENSHIRE

Postcode

SA44 5EL

Telephone - mobile

0787 999 0982

Telephone - office

01559 371218

Email address

thais@yirecrestvalley.co.uk

1b Who can we talk to about your invoice?



This can be someone acting as a consultant or 'agent' for you. We will send invoices to this person.

If the time needed to respond to your pre-application request is above the free allocation, we will work out the charge. We will tell you the charge before we start work, so you can decide if you want to go ahead.

Same as the request contact in 1a



Go to 1c

Title

First name

Last name

Address

Town or city

County

Postcode

Telephone - mobile

Telephone - office

Email address

1c What do you want help to do?

Tick the relevant box to tell us what you need help to so, then complete the relevant sections.

If you're not sure about the type of help you need, look at the general guidance on our website to help you.

Page 2 of 7

Apply for a completely new activity (permit)



Go to section 2

Apply to change (vary), transfer or surrender an existing activity



Go to section 3

2 Help with a new permit (activities)

Complete this section if you do not have a permit yet. If you already have a permit and want to change an existing activity or add a new activity, or transfer or surrender that permit, go to section 3.

2a Proposed location (not for mobile plant activities)

Tell us about where you plan to do the new activity. If you do not have a specific address yet, please tell us the town or city as a minimum. We need this information to process your request.

Site name



Address	PENWERN
	SARON
Town or city	LLANDYSUL
County	CARMARTHENSHIRE
Postcode	SA44 5EL
National grid reference (if no postcode)	

If you have a site plan, showing the area where you want to do the activity, or emission point locations, please provide this as part of your request and tick here to show that you have done so. ☐

2b Type of activities you want to carry out

Tick all relevant boxes. You can find more information on the types of environmental permit activities in the general environmental permitting guidance and fees and charges scheme pages, on our website.

- | | | | |
|---|-------------------------------------|--|--------------------------|
| waste operation | ☒ | regulated installation activity | ☐ |
| water discharge or groundwater discharge activity | ☐ | medium combustion plant or specified generator | ☐ |
| mobile plant activity | ☐ | mining waste activity | ☐ |

2c Information on what you want to do

Write a detailed summary that explains the activities you want to do. Use non-technical language and avoid technical terms as much as possible. We will use this information to direct your request to the right officers.

Look at 'How to comply with your environmental permit' and all other relevant sector or industry guidance, to help you understand what information to include. The guidance is available on our website.

If you want to send in supporting information with your request, or if you need to use a separate sheet, give each document an individual reference and refer to them in the box below.

If must provide enough detail for us to understand your proposal and assess if a charge applies. If you don't, we will not be able to process your request and it will be returned. Page 3 of 7

Details of the proposed new activities.

we want 5 composting toilets and 2 flushing toilets, 6 showers and 4 sinks to serve a campsite comprising of 25 bell tents and 15 camping pitches.



Now go to section 4

3 Help to do something to an existing permit

Complete this section if you already have a permit and want to make changes to an existing activity or add a new activity to that permit.

3a Permit number

Permit number this request relates to

3b Type of help you need

Tick the box to tell us what you need help to do, then complete 3c.

Change (varying) an existing activity ☐

Transfer legal ownership ☐

Surrender an existing activity or whole permit ☐

3c Information on what you want to do

Write a detailed summary that explains what you want to do. Use non-technical language and avoid technical terms as much as possible. We will use this information to direct your request to the right officers.

Page 4 of 7

Look at 'How to comply with your environmental permit' and all other relevant sector or industry guidance, to help you understand what information to include. The guidance is available on our website.

If you want to send in supporting information with your request, or if you need to use a separate sheet, give each document an individual reference and refer to them in the box below.

If must provide enough detail for us to understand your proposal and assess if a charge applies. If you don't, we will not be able to process your request and it will be returned.

Details of the proposed changes, transfer or surrender.



4 Requesting a meeting with us

Complete this section if you think that a face to face meeting with us will help your pre-application request. We will only agree to meet if we have available resources and if we believe that it will help us respond to your request more efficiently, or accurately.

We will always try to provide the advice you need within the free allocated time, where possible. If we agree to a meeting, your free time allocation will be exceeded. In this case we will must charge to cover our costs – including the time taken to set up and prepare for the meeting, and all travel time.

4a Would you like to request a meeting with us?

- No ☐ Go to section 5
- Yes ☒ Go to 4b

4b Where would you like to meet?

Choose from the options and provide all required information.

At the site: If you are a new customer, you must have completed the site details in section 2a. If you are an existing permit holder, we will use the site address details we have on file.

At another location: Tell us the address you want to meet at.

At a Natural Resources Wales office: Please look at our website for the location of your nearest Natural Resources Wales office and tell us the name of that office.

- At the site (activity) location ☐ Go to section 5
- A Natural Resources Wales office ☒ Office name NEATH, PORT TALBOT Go to section 5
- At another location ☐ Go to 4c

Page 5 of 7

4c Meeting location (only if not at the activity site or a natural resources wales office)

Same as the request contact in 1a ☐

Site name

Address



Town or city

County

Postcode

National grid reference (if no postcode)

5 Data Protection Act 2018 and General Data Protection Regulations

We, the Natural Resources Body for Wales (hereafter "Natural Resources Wales"), will process the information you provide so that we can:

- deal with your application;
- make sure you keep to the conditions of the licence, permit or registration;
- process renewals; and
- keep the public registers up to date.

We may also process or release the information to:

- offer you documents or services relating to environmental matters;
- consult the public, public organisations and other organisations (for example, the Health and Safety Executive, local authorities, the emergency services, the Department for Environment, Food and Rural Affairs) on environmental issues;
- carry out research and development work on environmental issues;
- provide information from the public register to anyone who asks;
- prevent anyone from breaking environmental law, investigate cases where environmental law may have been broken, and take any action that is needed;
- assess whether customers are satisfied with our service, and to improve our service; and
- respond to requests for information under the Freedom of Information Act 2000 and the Environmental Information Regulations 2004 (if the Data Protection Act allows). We may pass the information on to our agents or representatives to do these things for us.

6 National security and confidentiality

We would normally put all the information in an environmental permit application on a public register of environmental information. However, we will not include certain information in the public register if this is in the interests of national security.

Page 6 of 7

We do not usually put requests for pre-application advice on our public register. However, if you later submit an application related to the request, the pre-application request and all advice provided may become public information, as it will then form part of the history of your application.

You cannot apply for national security via this application.

7 Declaration

You must read this section before making the declaration and sending your form to us.

Conditions under which the advice is offered

By requesting this service, you acknowledge that the content of any advice or assistance provided by Natural Resources Wales is advisory only. You acknowledge that:

- Any advice or assistance that we provide is advisory only and will not be binding, or in any way restrict Natural Resources Wales in performing its statutory functions.
- Any views or opinions expressed in providing the advice is without prejudice to the consideration we



are required to give the application as the body with a statutory responsibility for its determination.

- Any advice we give does not bind us in respect of any future decisions we may make in determining the application.
- All advice provided by Natural Resources Wales will be based on the information that has been made available to us, and policies that are in place at that time. Any advice we give in providing the services may be overtaken by changes in available information, law, policy and guidance relevant to the application.
- We will make our final decision as to whether a permit can be granted/issues based on all the relevant information available to us when the application is made.
- Submitting an application based on our advice is not a guarantee that a permit, licence, or authorisation and so on will be granted.
- We shall be entitled to publish, present or use the methods and results arising out of providing the services in any way we consider appropriate.

Declaration

I declare that I have read and understood the terms and conditions related to this service and that the information in this application is true to the best of my knowledge and belief.

I understand that Natural Resources Wales decision to accept my request for pre-application help will be based on the information provided.

By signing below, you are confirming that you understand and agree with the declaration above.

Title

MRS

First name

THAIS SIMMONS

Last name

SIMMONS

On behalf of (if relevant)

CSW HOLIDAYS

Today's date (DD/MM/YYYY)

16.9.19