GP Biotec Ltd

Great Porthamel, Talgarth,

LD3 0DL

Procedure for Planning and Implementing objectives and targets with financial planning and Investment.

1.0 Scope

This procedure defines the mechanisms for planning and implementing procedures, objectives, and targets in conjunction with financial planning and investment. It includes mechanisms for setting out objectives against financial commitment and investments.

2.0 Responsibility

The Managing Director has the overall responsibility to ensure implementation of this procedure.

3.0 Procedure

GP Biotec shall follow a "plan-do-check-act" process to facilitate continual environmental performance improvements. The planning process includes the identification of processes or materials for the improvement or achievement of objectives which are detailed in the company's Environmental Management Manual. A Financial plan will be in use to ensure that financial decisions are aligned with short-term and long-term financial goals.

What will underpin choices in this plan is the financial commitment to objectives as defined in the environmental policy alongside budgeting for new projects and investment. Promoting continual improvement of environmental objectives can help drive more efficient use of raw materials and enhance performance leading to cost reductions.

Planning Process:

GP Biotec has strong links with the University South Wales (USW), Marches Biogas and Industry bodies such as the Anaerobic Digestion & Bioresources association (ABDA) and The Association for Renewable Energy and Clean Technology (REA) to continually learn within the industry of advancements and new and improved technologies which allows GP Biotec to forward plan any potential improvements or expansions of site.

At the forefront of GP Biotec company ambitions is the environment and continuing to improve the sites performance and efficiencies for a sustainable future and benefitting the land with the return of nutrient rich digestate and reduce synthetic fertilizers.

If GP Biotec are to engage within the planning process, then the following steps are followed:

1. Identification of suitable / potential projects
2. Set up meetings and proposal of works discussions
3. Engage with technical support from third parties if required i.e. ADBA / REA
4. Review within GP Biotec for financial availability and returns/ projections
5. Planning and process timescales
6. Engage with external parties if planning approval is required to start application process.

7. Set up a tracking / project gant chart for progress.
8. Project launch
9. Following completion have close out meeting with parties involved, commissioning follow-up plan and communication on going.
10. Lessons learnt meeting
11. Continued monitoring of project, review of financial implications and returns.

Financial Plan:

GP Biotec hold regular company meetings with directors and representatives to review current KPI's and discussions on future improvements / plan for site. If a project / site improvement arises then a full financial review of current funds and returns will be undertaken to ensure the site can facilitate any projects.

4.0 Records

Records applicable to this procedure will be kept safely by the Company Secretary.