



Egan Waste Services Environmental Management System

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Complete

Score	0%	Failed items	0	Actions	0
Premises being Audited				Egan Waste Services - Treforest	
Conducted on				3 Aug 2021	
Prepared by				Gareth Jones	
Personnel involved?					

Audit

0%

Pre Inspection - 7.1, 7.4

0%

Has there been a previous audit or inspection carried out on this site?

Have any actions or observations been closed out where applicable?

Is the site's Waste Permit displayed in reception along with the Permit Number?

Is the latest Environmental Policy on display on the notice board?

Are all staff aware of the EMS?

Can you confirm that there have been no recent environmental incidents e.g. spills/escapes?

Are staff aware of which SOPs relate to environmental protection?

Management Commitment - 5.1, 5.2, 5.3, 6.1, 6.2, 7.1, 7.2, 7.3, 7.4, 9.1

0%

Do Management show commitment to the Environment Management System?

Permits, Authorisations & Competence - 7.2, 7.3

0%

Are relevant staff aware of environmental consents and how to access them? (Skip Permits, Consignment Notes)

Have staff completed induction and has the checklist been signed off? (Choose one random name for sample check)

Has a Toolbox Talk been given within the past three months?

Weighbridge - Date of Calibration (Within previous 12 months)

Does the site have a valid Operator Licence?

Is the site registered as a Waste Carrier?

Is the site registered as a Hazardous Waste Producer?

Does the site use a Water Standpipe?

Has there been any external Environmental Audit / Sampling undertaken since the previous Audit?

Are there any outstanding complaints / breaches at the site?

Site Housekeeping - 8.2

0%

Are Site Safety Signs in place at the entrance gate?

Does the site appear clean and well organised?

Does the site have drainage? Where does the site drain to?

Is there evidence of staff undertaking emergency drill training? E.g (fire, spillage etc)

Are utility meter readings kept ? (Electricity, water, gas etc)

Hazardous and Non-hazardous waste and materials management - 8.2

0%

Is the site asbestos bin labelled and kept closed?

Is there evidence of recycling on site?

Is waste segregated by type?

Are all waste materials stored correctly and where required securely?

Are waste consignment notes records stored on site appropriately? (5 years)

Is COSHH data available?

Is there a spill kit close to areas where, chemicals, Oils and fuels are stored?

Are spill kits available, dry, complete and stored appropriately?

Complaints

0%

Have any complaints been received from any third parties?

Have any complaints been raised internally?

Have all complaints been recorded?

Drum Store - Oils / Chemicals / COSHH Storage - 8.2

0%

Is the Drum Storage area, clean and well organised?

Is the Drum Storage Register up to date?

Are all oils stored correctly?

Are all oil containers labelled appropriately?

Are all chemicals stored correctly?

Have all containers holding hazardous material been labelled correctly?

Have all empty drums had the danger labels removed?

Are all COSHH items stored correctly in a locked area?

Tank Farm - 8.2

0%

Are regular checks undertaken to establish current volumes?

Are tanks in good condition and rust free?

(Date of last integrity check within 3 months)

Are all tanks correctly labelled (including Tank Capacity)

Is the bund free from excess liquid?

Is the bund in good sound condition and free from cracks and damage?

Plant Maintenance - 8.1, 8.2

0%

Have vehicles been serviced as per maintenance schedule? Choose two random vehicles, evidence of previous three services required.

Are drivers completing walkaround safety checks on their vehicles and completing defect notes?

Are vehicles equipped with emergency spill kits?

Fire Safety - 8.2

0%

Has a Fire Risk Assessment been carried out?

Has an emergency evacuation / response test been carried out within the previous 6 months?

Is the Fire Detection System in good working order?

Is there adequate Fire Fighting Equipment available?

Are there large amounts of baled combustibles on site which have been in situ for over 1 month? (Or more than 12)

Paperwork and Documentation - 7.4, 7.5, 8.1

0%

Are all documents approved and appropriately identified.

When documents are updated, how are expired documents removed from use?

Are completed Consignment Notes held onsite and easily recovered?

Complete a random check of five previous jobs (within past 3 months - including at least 2 hazardous)

Other

0%

Are there any other other obvious Health and Safety or Environmental issues noted during the audit that require attention.

Close out

Close out

Positive observations

Photo

Auditor

Audited

Summary of Audit