



Pre-acceptance of Waste

Introduction

The purpose of this procedure is to prevent the acceptance of unsuitable waste that may breach the conditions of the Site Environmental Permit or lead to adverse reactions and uncontrolled emissions. This procedure applies to all Egan Waste Services' operations.

Procedure

- When an enquiry is taken, all relevant information is obtained from the customer.
- If the waste enquiry is from a regular customer and a regular waste stream it can be preaccepted on the previous jobs details.
- If the waste is a pure product then a Material Safety Data Sheet may be considered sufficient information on which to base the waste assessment. If a MSDS cannot be provided, then a representative sample(s) will be obtained.
- The sample analysis findings and treatment or disposal recommendations are documented by either in-house trained staff or third-party organisations. This is given to Sales Staff to compare against the written description of the waste to ensure it is consistent to the customer's declaration.
- Identify the treatment or disposal route for the waste and record it on the Enquiry Data Form.
- Calculate the full costings for disposal based on all technical information and quotations.
- Provide customer with written quotation.

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