

AMCO GIFFEN

TBS- Task Briefing Sheet



River Lledi aka old castle

Top 4 Task LSRs



[LSR link](#)

Contract No: mwc1670s
WPP Ref: 002,
TBS Ref: MWC1856s
TBS Rev:
TBS Issue Date: TBC
TBS Expiry Date: TBC

	Name	Signature	Job Title	Contact No.	Date
Prepared by	Lee Edwards		Site Manager	07919 697917	14.05.24
Approved by	Neil Letherby		PM	07554 117313	14.05.24
Task longer than 14 days? – No					
Reviewed by					
Reviewed by					

Information in case of an Emergency

<https://www.gridreferencefinder.com/>

Work Location	ELR:	SWM2 225m58.5ch	Grid Ref:	SS500998
Access point for Emergency services	Address:		Old Castle Road, Seaside, Llanelli	
	Nearest post code:		SA15 2SY	
	What3wrds		lists.rare.poems	
Signal Box Contact Details	Llanelli work station 01639 881771			
ECO Contact Details	N/A			
Protecting signal details	See SWP			

General

Work to be undertaken by:	Amcogiffen
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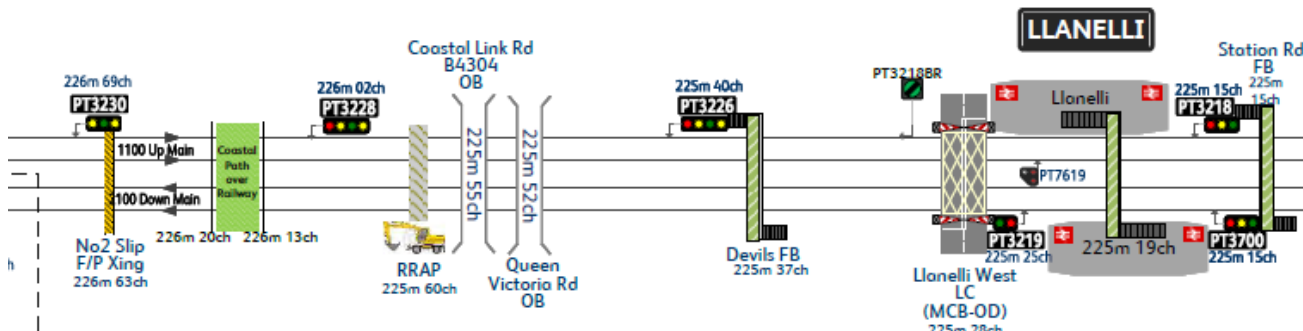
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Part A

1. Signal Diagram At Site

Port Talbot Control Centre
Llanelli Workstation (PT)
BT: 01639 881771 ETD: 01929062
Track Circuit Block / Axle Counters



2. Brief Description & Management of Task

ON CALL MANAGER 07741 661548

Method for authorising works

- All works will be carried out within a line blockage with additional protection.
- The PC is to agree worksite limits and times with signaller.
- PC to Brief Coss on worksite arrangements.
- Task specific lighting to be set up for works on nights.
- Worksite is tidal and will need to be carried out at low tide with water levels to be constantly monitored.
- The AmcoGiffen supervisor will give a whiteboard briefing relative to the planned activities prior to the commencement of any works.
- On arrival at site the entire work group are to take 10 minutes to observe the site and assess any potential hazards or forthcoming activities that may result in a close call/near miss and report/remediate via the close call system.

Works will consist of: -

- Track access will be gained at authorised access gate at Old castle road 225m58ch.
- DAY TIME WORKS**
- Access into the water course will be gained by use of a ladder this will be tied off to existing handrail and only to be used for access and egress always keeping 3 points of contact.

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Parent Procedure:	HS2: Planning and Managing Rail Construction Work	

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- Once ladder has been set up a Rope access operative tied using suitable anchor points in this case existing handrail will be utilised to lower scaffold tower down into the water course to set up underside of structure to carry out pointing to the soffit. **(HOLD POINT)** – Teram will be placed onto top of scaffold tower to prevent contamination into watercourse below and scaffold tower to be removed from watercourse at the end of each shift.

NIGHTTIME WORKS

- Once line blocks have been granted bespoke rope access will carry out high level de-veg works to both elevations of the structure using the nearest running rail as an anchor point.
- When all De-veg has been completed they will then rake out and repoint deep open joints to the spandrels and wing walls approx. 5sqm in total. **(HOLD POINT)**- this will be carried out using Catchment bags to prevent any motor contaminating watercourse below.
- (HOLD POINT)** - All pre-start plant check sheets and permits to be completed at the start of each shift.
- (HOLD POINT)** – All high-level works will be carried out by IRATA and PASMA trained operatives completing WAH permits at the start of each shift.

3. Hand back Arrangements

- All personnel, plant and materials must be clear and site left clear and safe for the passage of trains.

4. Control of Site & Activity Safety, Health & Environmental Risks

Significant Site Safety, Health & Environmental Risks

Risk	Control
Railway Operations HRA 	- Works will be carried out within a line blockage with additional protection (Detonator). - Full PPE to be worn. - SWP brief to be given by COSS. - All persons to hold PTS as minimum.
Working within Watercourse	- Worksite is tidal and only to be carried out on low tide times. - Permit to work within a watercourse to be completed at the start of each shift. - Water levels to constantly monitored. - If water levels become high works are to stop and report back to site manager.

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	- Weather forecast to be obtained prior to works commencing. - Only trained staff to work in watercourse and a SSOW WORK to be set up.
Night-time working	- Task specific lighting to be set up. - Cap lamps to be worn. - Assess access and egress routes.
Use of tools for de-vegetation works	- Trained operators only for using hedge trimmers/ chainsaws. - Correct PPE- thigh guards for hedge trimmers and ballistic trousers for chainsaw work. - Exclusion zones set up around activities. - Pre use checks on equipment recorded on check sheets.
UFC	- Care to be taken when walking on site. - Amcogiffen supervisor shall brief the site team on the hazards. - Correct footwear to be worn at all times. - Clear all waste and debris from site on regular basis. - Worksite to be well illuminated.
Manual Handling	- Check access route before works commence for uneven ground or obstructions. - Assess the load before lifting. - Seek help for awkward shaped items of for carrying over long distances. - Manual handling assessment form to be completed.
Working with hazardous substances - COSHH (Cement)	- MSDS and COSHH control sheet to be available. - Follow PPE guidelines in COSHH sheet. - FP3 masks to be worn if Face fitted or air fed masks if not face fitted.



Our Lifesaving Rules



CHANGE = STOP!

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5. Resources

STAFF

- 1 x Supervisor/ COSS/ first aider.
- 2 x skilled operatives.

Specialist PP

- Glasses.

MATERIALS

- Sand
- Cement

TOOLS AND EQUIPMENT

- Hand tools
- M18 lights
- Generator
- Paddle mixer.

6. Site details relevant to Task

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a. Activity Location	PEM 273m75ch														
b. Safest Access & Egress Point	274m13ch														
c. what3words	mirror.cleansed.carver														
d. Workforce Protection Arrangements	First Aid Arrangements - First Aider – supervisor - First Aid kit with welfare van - De-fib in welfare van Assembly Point Station entrance Pollution management (spills, silt) - Spill kits on site Extreme Weather and Flooding - N/A Person responsible for calling emergencies. - SWL or RESPONSIBLE AMCOGIFFEN REP Person responsible for meeting emergency services - SWL or Appointed person														
e. Safeguarding Others from the work	Exclusion Zones														
f. Plant and machinery Movements	N/A														
g. Communication	Mobile phone – supervisor will have relevant numbers														
h. Emergency Arrangements	Key contacts <table> <tr> <td>Line Manager</td><td>Lee Edwards 07919697917</td></tr> <tr> <td>Nearest hospital</td><td>Whitybush 01437 764545</td></tr> <tr> <td>NR Site Manager</td><td>Wynne Edwards</td></tr> <tr> <td>Emergency Services</td><td>112 (Emerg) 101 (Non Emerg)</td></tr> <tr> <td>BT Police</td><td>0800 405040</td></tr> <tr> <td>Adler & Allan (Spills)</td><td>0800 592827</td></tr> <tr> <td>EA/SEPA/NRW</td><td>0800 807060</td></tr> </table>	Line Manager	Lee Edwards 07919697917	Nearest hospital	Whitybush 01437 764545	NR Site Manager	Wynne Edwards	Emergency Services	112 (Emerg) 101 (Non Emerg)	BT Police	0800 405040	Adler & Allan (Spills)	0800 592827	EA/SEPA/NRW	0800 807060
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i. Welfare Arrangements for the Work Group.	Welfare van														

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7. Changes to the Task Briefing Sheet	
a. Record of Change Record here any changes that need to be made to this briefing sheet. State which section/s in the box on the right. If any of the details in this briefing sheet do not match circumstances on site, record the differences and what change/s will need to be made. Seek authorisation before implementing change/s.	
b. Change authorised by:	Write here the name of the responsible person that has authorised the change/s. _____ Authorisation reference: _____

TBS Task Briefing Sheet Record PART A

MWC1856s

Briefers declaration:

The briefer confirms they are satisfied with the TBS and the information is correct. Suitable risk controls are in place as detailed in the TBS. I have confirmed the workgroup understands the briefing before any work is carried out.

Briefing given by: _____

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Name	Sentinel Number / Site Pass Number	Position	Signature

By signing below I confirm that I have received and understood the briefing for this task. If the TBS briefing does not cover your activity, risks, or the controls are not in place as described in the TBS, do not sign this sheet and report it to the briefer immediately and submit a close call.

Print Name	Sentinel Number / Site Pass Number	Signature	Date & Time