

Compliance Assessment Report

Report ID:
CAR_NRW0034359

This form will report compliance with your permit as determined by an NRW officer

Site	Kingsbridge Auto Parts	Permit Ref	RB3893HK		
Operator/Permit holder	Mr. Kenneth Appleyard & Mr. Scott Appleyard				
Regime	Waste Operations				
Date of assessment	10/12/2018	Time in	12:00	Out	13:00
Assessment type	Audit				
Parts of the permit assessed	2.1.1, 2.2.1, 5.3, 6.1.1				
Lead officer's name	Thomas, Ffion				
Accompanied by	Wakeford, Sally				
Recipient's name/position	Scott Appleyard/ Site manager	Date issued	17/12/2018		

Section 1 – Compliance Assessment Summary

This is based on the requirements of the permit under the Environmental Permitting Regulations or the licence under the Water Resources Act 1991 as amended by the Water Act 2003. A detailed explanation is captured in "Compliance Assessment Report Detail" (Section 2) and any actions you may need to take are given in the "Action(s)" (section 4). This summary details where we believe any non-compliance with the permit has occurred, the relevant condition and how the non-compliance has been categorised using our Compliance Classification Scheme (CCS). CCS Scores can be consolidated or suspended where appropriate, to reflect the impact of some non-compliances more accurately. For more details of our CCS scheme, contact your local office.

Permit conditions and compliance summary	CCS Category	Condition(s) breached
A1 - Specified by permit	A	
B1 - Infrastructure - Engineering for prevention and control of emissions	A	
C1 - General Management - Staff competency/training	A	
G4 - Monitoring and Records, Maintenance and Reporting - Reporting and notification to Natural Resources Wales	X	

KEY: See Section 5 for breach categories, suspended scores will be indicated as such.

A = Assessed or assessed in part (no evidence of non-compliance), **X** = Action only, **O** = Ongoing non-compliance, not scored.

Number of breaches recorded	0	Total compliance score (see section 5 for scoring scheme)	0
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If the Number of breaches recorded is greater than zero, please see Section 3 for our proposed enforcement response

Section 2 – Compliance Assessment Report Detail

This section contains a report of our findings and will usually include information on:

- The part(s) of the permit that were assessed (eg. Maintenance, training, combustion plant, etc)
- Where the type of assessment was 'Data Review' details of the report/results triggering the assessment
- Any non-compliances identified
- Any non-compliances with directly applicable legislation
- Details of any multiple non-compliances
- Information on the compliance score accrued inc.
- Details of advice given
- Any other areas of concern
- Any actions requested
- Any examples of good practice
- A reference to photos taken

This Compliance Assessment Report (CAR) form has been completed following the unannounced inspection of Kingsbridge Auto Salvage permit number EPR-RB3893HK (WML 34127) operated by Mr Scott and Kenneth Appleyard. The inspection was undertaken on 10 December 2018 by Ffion Thomas accompanied by Sally Wakeford

On arrival at site we were met by Scott Appleyard who accompanied us during the inspection and along with Mr Kenneth Appleyard were able to demonstrate high knowledge of the site operations.

At the time of the inspection there were 270 cars stored on site. Of the cars inspected depollution had taken place. There were no signs of any oil spillages in the area and all cars were stored at a maximum of 2 car high.

There were 2 cars within the de-pollution bay. This bay is within the site building. The area was inspected, and no spillages of oil were identified, and the cars being depolluted as required by permit and procedure.

Staff training was enquired, and Mr Scott Appleyard confirmed he is the site Technically Competent Manager (TCM) Confirming that he was signed up for his continued competency WAMITAB course to take place in the next few weeks.

ACTION please forward the WAMITAB certificate of continued competency once received and any feedback you have related to the course content/delivery.

On questioning Mr Scott Appleyard confirmed he undertook staff training and even those staff members who had been employed at the site for several years were subject to spot checking to ensure depollution was being fully completed to required standard.

A small number of tyres (without rims) were stored on the hard standing, and others with rims stored at the impermeable pavement. These tyres are re-sold. The tyres are stored away from the building, depollution area, and hazardous liquids. The quantity stored on site is limited, both factors reducing fire risk.

The impermeable pavement, both indoors and out, showed no sign of depredation and visual inspection shows it remains impermeable throughout.

The site interceptor is inspected on a weekly basis and was subject to cleaning out a month ago. Due to the high standard of site cleanliness oil spills are kept to a minimum limiting the need and frequency for the interceptor to be cleared out.

On return to the NRW office a check of the site returns was undertaken. The electronic record did not include any waste returns. There are on occasion problems with our returns system. Before I assess compliance further please could you confirm to me that waste returns have been made and provide evidence of submissions.

A check of the hazardous waste producer files showed you have a current registration

Registration Number	Organisation Name	Full Address	Start Date	End Date
CAJ390	Kingsbridge Auto Parts	Unit 7 Mardy Works, Off Swansea Road, Kingsbridge, Gorseinon, Swansea, SA4 4HF	02/10/2018	01/10/2019

A check for hazardous waste consignment notes on our computer system was undertaken but we were not able to find any hazardous waste returns. Again, please could you confirm consignment notes are being completed for hazardous waste leaving the site, and that you are receiving the return, with part E of the forms completed.

I am happy to arrange a date to come and visit again to collect copies of some hazardous waste consignment notes, or alternatively feel free to forward copies to me.

Thank you for your time during the inspection. As confirmation no non-compliances of the permit were identified during the site inspection.

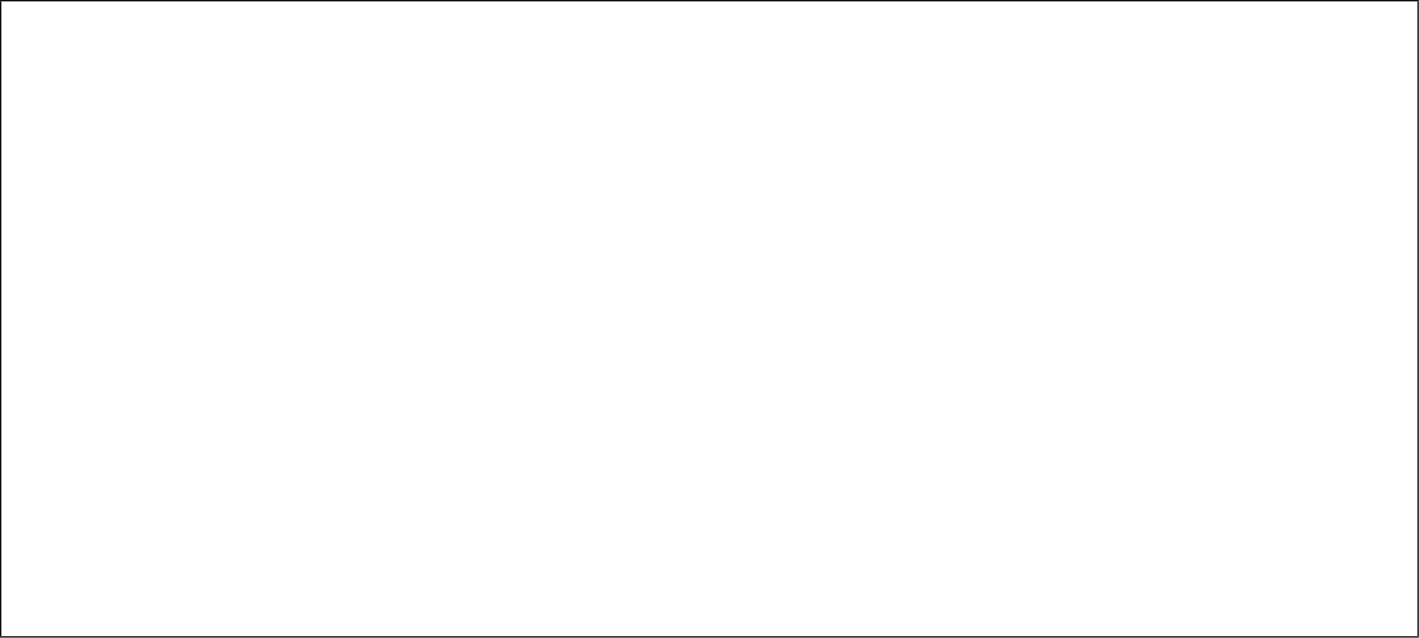
Actions

Forward WAMITAB continued competency

Forward waste returns

Forward Hazardous waste consignment returns.

END.



EPR Compliance Assessment Report

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Operator/Permit holder	Mr. Kenneth Appleyard & Mr. Scott Appleyard	Date	10/12/2018

Section 3 – Enforcement Response

You must take immediate action to rectify any non-compliance and prevent repetition.

Non-compliance with your permit conditions constitutes an offence and can result in criminal prosecutions and/or suspension or revocation of a permit. Please read the detailed assessment in Section 2 and the steps you need to take in Section 4 below.

Section 4 – Action(s)

This section summarises the actions identified during the assessment along with the timescales for when they will need to be completed.

Criteria Ref.	CCS Category	Action required/advised	Due Date
See Section 1 above			
G4	X	Forward copies of waste returns and haz waste consignment returns	31/01/2019

Section 5 – Compliance notes for the Operator

To ensure you correct actual or potential non-compliance we may

- Advise on corrective actions verbally or in writing
- Require you to take specific actions verbally or in writing
- Issue a notice
- Require you to review your procedures or management system
- Change some of the conditions of your permit
- Decide to undertake a full review of your permit

Any breach of a permit condition is an offence and we may take legal action against you

- We will normally provide advice and guidance to assist you to come back into compliance either after an offence is committed or where we consider that an offence is likely to be committed. This is without prejudice to any other enforcement response that we consider may be required.
- Enforcement action can include the issue of a formal caution, prosecution, the service of a notice and/or suspension or revocation of the permit.

See our Enforcement and Civil Sanctions guidance for further information

This report does not relieve the site operator of the responsibility to

- Ensure you comply with the conditions of the permit at all times and prevent pollution of the environment
- Ensure you comply with other legislative provisions which may apply

Non-compliance scores and categories

CCS category	Description	Score
C1	A non-compliance that could have a major environmental effect	60
C2	A non-compliance which could have a significant environmental effect	31
C3	A non-compliance which could have a minor environmental effect	4
C4	A non-compliance which has no potential environmental effect	0.1

Operational Risk Appraisal (Opra) - Compliance assessment findings may affect your Opra score and/or your charges. This score influences the resource we use to assess permit compliance.

Section 6 – General information

Data protection notice

The information on this form will be processed by the Natural Resources Wales (NRW) to fulfil its regulatory and monitoring functions and to maintain the relevant public register(s). The NRW may also use and/or disclose it in connection with:

- Offering/providing you with its literature/services relating to environmental matters
- Consulting with the public, public bodies and other organisations (eg. Health and Safety Executive, local authorities) on environmental issues
- Carrying out statistical analysis, research and development on environmental issues
- Providing public register information to enquirers
- Investigating possible breaches of environmental law
- Assessing customer service satisfaction and improving its service
- Freedom of Information Act/Environmental Regulations request

The NRW may pass it on to its agents/representatives to do these things on its behalf. You should ensure that any persons named on this form are informed of the contents of this data protection notice.

Disclosure of information

The NRW will provide a copy of this report to the public register(s). However, if you consider that any information contained in this report should not be released to the public register(s) on the grounds of commercial confidentiality, you must write to your local area office within fifteen working days of receipt of this form indicating which information it concerns and why it should not be released, giving your reasons in full.

Customer charter

What can I do if I disagree with this compliance assessment report?

If you are unable to resolve the issue with your site officer, you should firstly discuss the matter with officer's line managers using the informal appeals procedure. If you wish to raise your dispute further through our official Complaints and Commendations procedure, phone our general enquiry number 0300 065 3000 (Mon to Fri 08.00 – 18.00) and ask for the Customer Contact team or send an email to enquiries@naturalresourceswales.gov.uk. If you are still dissatisfied you can make a complaint to the Public Services Ombudsman for Wales. For advice on how to complain to the Ombudsman phone their helpline on 0845 607 0987.

Welsh Language

If you would like this form in Welsh please contact your Regulatory Officer.