



# Application for an environmental permit: Part D1 – Notification of transfer (standalone water discharge activities and standalone groundwater activities only)

<p><b>This form is to notify us that you are transferring an existing permit for a standalone water discharge activity or standalone groundwater activity (point source discharges or land spreading only).</b></p> <p>Please check that this is the latest version of the form available from our website.</p> <p><b>As the existing permit holder you should fill in this part D1.</b></p> <p><b>The new permit holder should fill in part A and tick the box with details in section 6d of part D1.</b></p>	<p>Please read through this form and the guidance notes that came with it. All relevant guidance documents can be found on our website.</p> <p>Contents</p> <ol style="list-style-type: none"> <li>1 About the people involved in a transfer of a permit</li> <li>2 About a transfer of holdership</li> <li>3 About dividing a permit by part transfer</li> <li>4 Date on which the transfer will take place</li> <li>5 The Data Protection Act 1998</li> <li>6 Declaration</li> </ol>
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## 1 About the people involved in a transfer of a permit

### 1a Permit number

Permit number you want to transfer

### 1b Site details

What is the name, address and postcode of the site?

Site name

Address

Postcode

→ The name of the hotel has been changed to: 'Hammet House'

### 1c New address for the transferor (the person transferring the permit)

We need the new address for the transferor, to send confirmation that the transfer has happened.

Address

Postcode

## 2 About your notification of transfer

Tick below to show whether you are notifying us of the transfer of all, or part of your permit.

All of permit  Go to section 4

Part of permit  Go to section 3

### 3 About dividing a permit by part transfer

#### 3a Fill in Table 1 listing the activity to be transferred

Fill in a separate line for each water discharge or groundwater activity you are transferring. If you do not have enough room, send a separate document and give us the document reference here.

Document reference

Table 1 – Parts of the permit you want to transfer			
Activity reference			
Description of the water discharge activity	Description of the groundwater activity	Standard facility	Proposed operator

#### 3b Supply a map or plan identifying the part or parts of the permit your notification relates to

Document reference

#### 3c Are you transferring a standard facility?

Yes  Go to section 4

No

#### 3d In your view, will transferring part of the permit lead to shared operations that will need you to apply to vary (change) the permit conditions?

No  Go to section 4

Yes  Contact us. Once you have transferred part of your permit we will advise you which parts of the application form you need to complete to carry out a permit variation. Now go to section 4.

Now fill in the relevant parts of C1 to C6 if you have answered 'yes' to question 3c above, and go to section 4 in all cases.

### 4 Date on which the transfer will take place

Note: the date you want to surrender the permit must be at least 20 working days from the date you fill in this form.

Date you want to transfer the permit (DD/MM/YYYY) ASAP (we sold the business) on the 6th April 2017

### 5 Data protection

We, the Natural Resources Body for Wales (hereafter "Natural Resources Wales"), will process the

information you provide so that we can:

- deal with your application;
- make sure you keep to the conditions of the licence, permit or registration;
- process renewals; and
- keep the public registers up to date.

We may also process or release the information to:

- offer you documents or services relating to environmental matters;
- consult the public, public organisations and other organisations (for example, the Health and Safety Executive, local authorities, the emergency services, the Department for Environment, Food and Rural Affairs) on environmental issues;
- carry out research and development work on environmental issues;
- provide information from the public register to anyone who asks;
- prevent anyone from breaking environmental law, investigate cases where environmental law may have been broken, and take any action that is needed;
- assess whether customers are satisfied with our service, and to improve our service; and
- respond to requests for information under the Freedom of Information Act 2000 and the Environmental Information Regulations 2004 (if the Data Protection Act allows). We may pass the information on to our agents or representatives to do these things for us.

## 6 Declaration

**You must read this section before making the declaration and sending your form to us.**

**Both you and the person receiving the permit must make the declaration. Both section 6c and 6d must be completed.**

A relevant person should make the declaration. You must be a relevant person or have the authority of a relevant person to sign this application on their behalf.

Relevant people means each applicant, and in the case of a company, a director, manager, company secretary or any similar officer or employee listed on current appointments in Companies House. In the case of a Limited Liability Partnership (LLP), it includes any partner. If the permit holder is an organisation of individuals, each individual (or individual trustee) must complete the declaration.

To simplify and speed up the application process we recommend that the declaration is filled in by an officer of a company or one of the partners in a Limited Liability Partnership (LLP).

If you wish a manager, employee or consultant etc. to sign the declaration on behalf of a relevant person, we will need written confirmation from a relevant person; that is, an officer of the company, a partner in the LLP or the individual, confirming that the person has the authority to fill in the declaration.

If you are joint permit holders you should each fill in your own declaration. We have provided extra spaces for this below. Please send in a separate sheet with your application if you need more room for signatories.

Where the operator is the subject of any insolvency procedure, the declaration must be filled in by the official receiver/appointed insolvency practitioner.

### 6a Are you signing the form on behalf of a relevant person?

If you are *not* a relevant person, but want to sign the application on their behalf, you must include confirmation that you can do this.

I have included written confirmation from a relevant person to confirm I can sign on their behalf.

### 6b Does your application include a standard facility?

If your application includes a standard facility, you also need to confirm that you are able to meet all relevant criteria of the standard rule set/sets for which you are applying.

I confirm that my standard facility will fully meet the rules that I have applied for.

### 6c Declaration for the person or persons transferring the permit

If you knowingly or recklessly make a statement which is false or misleading to help you get an environmental

permit (for yourself or another person), you are committing an offence under the Environmental Permitting (England and Wales) Regulations 2016.

**I declare that the information in this application is true to the best of my knowledge and belief. I understand that this application may be refused or approval withdrawn if I give false or incomplete information.**

**I understand that if I knowingly or recklessly make a false or misleading statement:**

- I may be prosecuted; and
- if convicted, I may have to pay a fine and/or go to prison.

By signing below, you are confirming that you understand and agree with the declaration above.

Title

Mr

First name

Owen

Last name

Gale

On behalf of (if relevant)

Today's date (DD/MM/YYYY)

23/07/2017

If you knowingly or recklessly make a statement which is false or misleading to help you get an environmental permit (for yourself or another person), you are committing an offence under the Environmental Permitting (England and Wales) Regulations 2016.

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Today's date (DD/MM/YYYY)

23/07/2017

#### 6d Declaration for the person or persons receiving the permit

Note: If you cannot trace a person or persons holding the permit you may be able to transfer the permit without their declaration (in section 6b above). Please contact us to discuss this and supply evidence in your application to confirm you are unable to trace one or all of the permit holders.

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Today's date (DD/MM/YYYY)