

Apply for a new bespoke waste permit

Tell us what type of applicant you are

Choose one

A registered company or other corporate body (including a Limited Liability Partnership)

Tell us about your application as a registered company or other corporate body

Add your company details. The address must be the one on record at Companies House (opens in a new tab).

Company name	Donald Ward Limited
Company registration number	01292288
Address	Donald Ward House, East Street, Ilkeston
Address continued	-
Postcode	DE7 5JB
Contact number	0345 337 0000
Mobile	-
Email	donald@ward.co.uk

Date of registration (DD/MM/YYYY)

24/12/1976

Tell us who we can talk to about this application

Provide the consultant or agent's details

Title	Mr
Full name	Andy Stocks
Last name	-
Address	Caulmert Ltd, Strelley Hall, Main Street, Strelley, Nottingham
Address continued	-
Postcode	NG8 6PE
Contact number	01773 305 041
Mobile	-
Email	andystocks@caulmert.com

Can we talk to the same person about your operation?

Select
No

Give us details of the person we can talk to about your operation

This could be a site manager	
Title	Mr
Full name	Donald Ward
Second name	-
Address	Donald Ward House, East Street, Ilkeston, Derbyshire
Address continued	-
Postcode	DE7 5JB
Contact number	0345 337 0000
Mobile	-
Email	donald@ward.co.uk

Tell us who we can talk to about billing

Billing contact details	
Title	-
Full name	Ward Accounts Department
Second name	-
Address	Donald Ward House, East Street, Ilkeston,
Address continued	-
Postcode	DE7 5JB
Contact number	0345 337 0000
Mobile	-
Email	accounts@ward.com

Tell us about any pre-application advice we've given you

Enter any pre-application reference number

PAN-023971

Tell us if you are applying for a bespoke mobile plant permit

Select

No

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

Tell us about the site

If you have more than one facility on the site, you need to give us the national grid reference for each facility.

The site means all the land the facility occupies.

Grid Reference Finder (opens in a new tab)

Site name	Cardiff Docks
Address	Cold Stores Road, Port of Cardiff, Cardiff
Postcode	CF10 4LL
National grid reference for the site (12 digits)	ST 20194 74018
National grid reference for the regulated facility, if different from above	-

Upload your site plan

Check that your site plan is what we need (opens in a new tab).

We will treat the site boundary as the boundary of the activities unless there is a defined area within this on the site plan which clearly shows where the permitted activities are to take place. This may be important to you if your proposed activities only occupy a small portion of a larger site.

- File: 6002-CAU-XX-XX-DR-V-1800_S2-P01.pdf - [Download](#)

Give us a site condition report

Check what you need to include in your site condition report (horizontal guidance H5) (opens in a new tab).

Upload your site condition report.

- File: 6002-CAU-XX-XX-RP-V-0302.A0.C2 SCR final.pdf - [Download](#)
- File: App 1 - Env Geo Insight.pdf - [Download](#)
- File: App 1 - SmallScale Maps.pdf - [Download](#)
- File: App 2 - Phase II Report 2023 reduced size 3.pdf - [Download](#)

Give us a non-technical summary of your application

Check what needs to be in your non-technical summary (opens in a new tab).

- File: 6002-CAU-XX-XX-RP-V-0303.A0.C1 Supp Doc final.pdf - [Download](#)

Tell us about the activities you want to do

Waste activity 1

Waste activity name	see supporting doc
Describe the waste activity	see supporting doc
Disposal and recovery codes	see supporting doc
Hazardous waste treatment capacity (if it applies)	see supporting doc
Non-hazardous waste treatment capacity	see supporting doc

Tell us about the total storage capacity

By 'total storage capacity', we mean the maximum amount of waste, in tonnes, you are able to store on the site at any one time

Total storage capacity of non-hazardous waste	see supporting doc
Total storage capacity of hazardous waste	see supporting doc
Total annual throughput in tonnes per year	see supporting doc

Tell us about the type of waste you will accept on site

Give the List of Wastes catalogue code (opens in a new tab) and description e.g. 06 01 02, Hydrochloric acid

Your document must include a description of any wastes ending in 99.

- File: 6002-CAU-XX-XX-RP-V-0303.A0.C1 Supp Doc final.pdf - [Download](#)

Do you plan to treat batteries?

Select

No

Have you applied to deposit waste for recovery?

Select

No

Give us an environmental risk assessment

Provide an assessment of the risks your proposed regulated facility poses to the environment. The risk assessment must use H1 or an equivalent method (opens in a new tab).

- File: 6002-CAU-XX-XX-RP-V-0302.A0.C2 ERA.pdf - [Download](#)

Do you need to tell us about point source emissions to air?

Select

No

Do you need to tell us about point source emissions to water (not sewers)?

Select

No

Do you need to tell us about point source emissions to sewers, effluent treatment plants or other transfers off-site?

Select

No

Do you need to tell us about point source emissions to land?

Select

No

Tell us about your technical or other relevant standard

List the relevant technical guidance notes (opens in a new tab) or other relevant standard you are planning to use.

Your documents should summarise the main measures you use to control the issues identified in the H1 assessment.

see supporting Document

-
-
-
-
-
-
-

Did the technical guidance note or H1 assessment shown that emission of substances not controlled by emission limits are an important issue?

Select

Yes

Upload your plan for managing emissions of substances not controlled by emission limits (fugitive emissions)

Your emissions management plan for emissions of substances not controlled by emission limits (fugitive emissions)

- File: E-MP-CA-003 - Cardiff Dust Management V2.0.docx - [Download](#)

Did the technical guidance note or H1 assessment show that odours are an important issue?

Select

No

If you think that odour is unlikely to be a problem

If you think that odour is unlikely to be a problem from your activities, briefly describe why

no biodegradable wastes accepted, confirmed by NRW

Did your technical guidance note or H1 assessment show that noise

or vibration are important issues?

Select
Yes

Upload your noise impact assessment and/or vibration management plan

Upload your plan(s)
<ul style="list-style-type: none">File: Noise Impact Assessment.pdf - Download

If you think that noise is unlikely to be a problem

If you think that noise is unlikely to be a problem from your activities, briefly describe why
noise assessment concluded that at the closest receptor, proposed metal recycling operations are below the adverse Impact level in accordance with the BS 4142:2014 + A1 2019 standard

Upload your fire prevention and mitigation plan

Check how to produce a fire prevention mitigation plan (opens in a new tab).
Upload your plan
<ul style="list-style-type: none">File: Cardiff Fire Prevention Mitigation Plan V3.0 (003).pdf - Download

Give information for clinical waste

Does your activity involve clinical waste?
No

Does your activity involve hazardous waste recovery and disposal?

Select
Yes

Questions for the hazardous waste recovery and disposal sector

Do you have pre-acceptance procedures that are in line with the measures in section 2.1.1 of Sector Guidance Note 5.06 - GOV.UK (opens in a new tab) which are used to assess a waste enquiry before it is accepted at the facility?

Yes

If 'Yes' provide your procedure reference. You do not need to upload a copy of your procedure
EP/210 Acceptance and Control of Waste Procedure

Do you have waste acceptance procedures in place that are fully in line with the measures in sections 2.1.2 of SGN 5.06? These are used to cover issues such as loads arriving and being inspected, sampling waste, rejecting waste and keeping records to track waste.

Yes

If 'Yes' provide the document reference
EP/210 Acceptance and Control of Waste Procedure EP/233 Inspection of Incoming Scrap Metal, EP/243 Waste Rejection, EP/250 Waste Storage and Handling, EP/280 Material Out Procedure

Do you have waste storage procedures and infrastructure in place that are in line with the measures set out in section 2.1.3 of SGN 5.06?

Yes

If 'Yes' provide the document reference
EP/250 Waste Storage and Handling, Fire Prevention & Mitigation Plan , Site Layout Plan

Provide a layout of where the facility is, the infrastructure in place (including the areas and structures for separately storing types of waste which may be dangerous to store together) and capacity of waste storage areas and structures

- File: Cardiff Site Layout with appendix.pdf - [Download](#)

Give a summary of the treatment activities carried out on the facility. This should include the general principles in section 2.1.4 SGN 5.06 and the specific principles in sections 2.1.5 to 2.1.15 of SGN 5.06

- File: 6002-CAU-XX-XX-RP-V-0303.A0.C1 Supp Doc final.pdf - [Download](#)

Upload layout plans giving details of where each treatment plant is based, the main items at each plant and process flow diagrams for the treatment plan

- File: Flow Chart Version 2.pdf - [Download](#)

Does your activity involve recovery to land for agricultural benefit of compost like outputs from treatment of municipal mixed wastes?

Select

No

Does your activity involve inert landfill?

Select
No

Tell us if the waste operation/s could involve releasing any substance into water

Could the waste operation or installation involve releasing any substance into any of the following?
None

Tell us about any relevant offences

<p>You must tell us if a relevant person has been convicted of a relevant offence. A relevant person is you, or anyone connected to the permit holder.</p> <p>Find out about relevant convictions for waste and installations environmental permits - GOV.UK (opens in a new tab)</p> <p>Find out about relevant people in Defra Core Guidance on Environmental Permitting – GOV.UK (opens in a new tab)</p> <p>Has a relevant person been convicted of a relevant offence?</p>
No

Tell us about your technical ability

Do you already hold the relevant, formal qualifications to manage your facility?
Yes

<p>If you have a relevant qualification, upload all original and continuing competence evidence</p> <p>If you've registered with a scheme but not yet completed it, upload evidence that you've registered</p>
<ul style="list-style-type: none">File: App 2 D.Egner CoTC.pdf - Download

Tell us about insolvency or bankruptcy

If you or any relevant person have current or past bankruptcy or insolvency proceedings against you, you'll need to tell us about: any insolvency or bankruptcy proceedings against you or any relevant person. the required set-up costs (including infrastructure), maintenance and clean up costs for the proposed facility against which a credit check may be assessed We may also want to contact a credit reference agency to verify your financial standing. You are giving your consent to this check by completing and submitting the application form.

Do you or any relevant person have current or past bankruptcy or insolvency proceedings against you?

No

Tell us about your management system

What management system will you provide for your regulated facility?

Own management system

Upload your management system

- File: App 3 - E-MS-CA-001 - EMS Version 2.docx - [Download](#)

Confirm that your management system meet the conditions set out in the guidance.

Yes

How we collect your personal data

I have read and understood this information

Yes

Freedom of Information

I have read and understood this information

Yes

Do you want to make a confidentiality claim?

You can ask for information to be made confidential by enclosing a letter with your application giving your reasons.

If we agree with your request, we will tell you and not include the information in the public register.

If we do not agree with your request, we will let you know how to appeal against our decision, or you can withdraw your application.

Do you want to make a confidentiality claim?

No

National security

Do you want to attach your letter to Welsh Ministers?

No

Sign the declaration

I declare that the information in this application is true to the best of my knowledge and belief. I understand that this application may be refused or approval withdrawn if I give false or incomplete information.

I understand that if I knowingly or recklessly make a false or misleading statement:

- I may be prosecuted; and
- if convicted, I may have to pay a fine and/or go to prison

By signing below, you are confirming that you understand and agree with the declaration above

Full name Mr Donald Charles Ward

On behalf of (if relevant) Donald Ward Limited

Today's date 10/03/2025

Do you need to upload additional declarations?

No

Tell us how you will pay

Select

Bank transfer

Create a payment reference

You will need to give us this reference when you pay for your permit application.

Start your reference with 'EPR' followed by the first nine letters of your organisation name then a four-digit number.

For a company named Joe Bloggs Ltd, the reference number might be:

EPRJOEBLOGGS0001

Enter your reference

EPR WARD CARDIFF 6002

Is there anything else you want to tell us?

Upload your extra information.

You can now add up to 10 documents of no more than 50MB each.

- [REDACTED]
- File: PAN-023971 Return - Appendix 1 (NRW Comments).docx - [Download](#)

Give details

payment details attached, for breakdown see supporting document

copy of NRW Return Document for original application for information

Get a copy of your application

Enter your email address to get a copy of your application

Email andystocks@caulmert.com