

**Steven Pearce  
Ty Maelgwyn  
1a Gower Street  
Cathays  
Cardiff  
South Glamorgan  
CF24 4PA**

01 May 2025

## **Decision on your application**

**Licence number: WA/060/0001/0034**

Dear Steven,

We are pleased to tell you that your application for a renewal to your existing licence has been successful.

Please read your licence carefully as it is a legal document. You will have to keep to the conditions shown on it and do any monitoring in line with the licence conditions. If your licence contains a condition referring to river flows at one of our river-flow gauging stations, we will contact you shortly to tell you how to get access to river-flow information.

### **Otters**

As stated in the original issue letter we sent to you, suitable assessments must be carried out to ensure there are no otter resting places or holts located near the vicinity of the abstraction point before abstraction takes place. If otter signs are found and a resting place or holt is discovered, then a suitable buffer should be in place (usually 50m) to prevent disturbance. For more information on this, please contact Ruth Harding, Senior Conservation officer ([Ruth.Harding@cyfoethnaturiolcymru.gov.uk](mailto:Ruth.Harding@cyfoethnaturiolcymru.gov.uk))

**Your transfer licence will remain in force until 31 March 2028** in line with your request on your application form. At the end of the time limit, we should be able to renew the licence if:

- there is no damage to the environment;
- the need for the abstraction can still be justified;
- water is being used efficiently; and
- you still meet the usual legal requirements for getting a licence.

We do not guarantee that we will renew the licence. We will contact you before your licence ends to tell you about the renewal process.

Your licence is exempt (excluded) from water abstraction charges. Our Scheme of Abstraction Charges is available on our website at [About us > What we do > How we regulate you](#)

We regularly make routine visits to make sure that the terms of licences are up to date and that any work to abstract or impound water keeps to the licence conditions. If winter storage reservoirs are involved, we will normally need to inspect these when they are complete and before any water is abstracted. We will usually inspect existing reservoirs when we make our first visit. One of our representatives will contact you, before they visit, to discuss the terms of the licence. They may visit you again later without giving you notice.

It is your responsibility to make sure that the water you abstract is suitable for the purpose it will be used for. You must continue to monitor the water to make sure you are using it efficiently. It is also your responsibility to make sure that you have any other permission (for example, planning permission) you need in connection with your proposed work.

Any work undertaken should take account of biosecurity risks, and mitigation measures should be put in place. The most important measure is to ensure that all equipment (plant, tools, footwear etc) that come to site, arrive clean, and are cleaned again before leaving site. This applies to all sites, not just those where an invasive non-native species (INNS), pest or disease has been previously identified. Information on how to assess biosecurity risks; simple steps to reduce risks; and specific measures for higher risk activities can be found on the [GBNNSS website](#) for INNS, or for tree health on [our website](#). If you need any further help, please feel free to contact our [INNS and Biosecurity](#) team or our [Tree Health](#) team.

If you have any questions about your permits or licences and/or site management, please contact our Customer Care Centre on 03000 653 000.

If you are not satisfied with the conditions set on your licence, you can appeal to Planning and Environment Decisions Wales at the following address:

Planning and Environment Decisions Wales  
Crown Buildings  
Cathays Park  
Cardiff  
CF10 3NQ

Telephone: 0300 0604400

Email: [PEDW.Casework@gov.wales](mailto:PEDW.Casework@gov.wales)

You can get a standard notice of appeal from the address above. You must return the notice of appeal **within 28 days** of the date of this notice, and send a copy to us. The notice must give the reasons for the appeal and you must also send:

- the application it relates to;
- any information or reports you sent us with the application;
- this decision notice; and
- any other relevant correspondence.

You must send written notice of the appeal and the documents listed above to Planning and Environment Decisions Wales address above. At the same time you must send us a copy of the notice and documents to:

Permitting Service Manager  
Permitting Service  
Natural Resources Wales  
Welsh Government Offices  
Cathays Park  
King Edward VII Avenue  
Cardiff  
CF10 3NQ  
Phone: 0300 065 3000

You can withdraw an appeal at any time before a decision has been made. In exceptional circumstances, Planning and Environment Decisions Wales have the power to allow a longer period for serving a notice of appeal.

If you have any questions about your licence, please contact me via my email address below.

Yours sincerely

**Deri McDonagh**

Senior Advisor, Water Resources Regulatory Approaches  
(On behalf of the Water Resources Permitting Team)

Direct e-mail: [deri.mcdonagh@cyfoethnaturiolcymru.gov.uk](mailto:deri.mcdonagh@cyfoethnaturiolcymru.gov.uk)