	<p align="center"><b>ENVIRONMENTAL MANAGEMENT SYSTEM</b></p> <p align="center"><b>Pest Management Plan</b></p>	<p><b>EMS.S5.07</b></p>
<p>Authored by: WRAP Cymru Date: October 2019</p>		<p>Version: 1 Effective: 14th October 2019</p>
	<p>Reviewed by: DYP</p>	<p>Approved by:</p>

## PEST MANAGEMENT PLAN

### 1.0 PRINCIPLE

This section outlines the general procedures for dust management at Units 41, 29 and 29A. The purpose of this procedure is to ensure that any site operative working on site is aware of the procedures for the management of pests.

### 2.0 SCOPE

This procedure covers the management of pests at the facility.

### 3.0 RESPONSIBILITY

All site operatives are responsible for carrying out the procedures as detailed in Section 4 below. Any changes required are the responsibility of the Site Manager or designated person to update and re-issue the amended procedure.

### 4.0 PROCEDURE

#### 4.1 Pest Control and Minimisation Strategies

All waste management operations on the site will be undertaken on site such that infestation or colonisation by pests are minimised at the facility.

The site will be inspected for pests daily by the Site Manager or designated Site Operative and recorded in the Daily Site Monitoring Table (U41EMS.S8.01).

If required, a treatment programme will be undertaken to deal with any infestation by insects, rodents or other pests.


Site operatives will be vigilant and report any potential infestations to the site manager, who will ensure appropriate measures are undertaken.

Any complaints related to pests will be handled in accordance with the Complaints Procedure (U41EMS.S2.06) and recorded on the Complaints Record Form (U41EMS.S2.07).

The following procedures will be followed to control and monitor pest infestations:

#### **Low Potential to Attract Pests**

- Dry mixed recyclate including orange bag waste;
- Loose or baled paper and cardboard;

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- Textiles;
- Batteries; and
- Waste Electrical and Electronic Equipment (WEEE).


The above waste types are not considered to attract birds, vermin and insects and therefore control measures are not required.

### **Medium Potential to Attract Pests**

- Mixed municipal waste (residual black bag waste);
- Loose or baled cans, plastic, composite packaging;
- Bulky waste; and
- Street cleaning residues.

The above waste types are considered to have a medium risk of attracting birds, vermin and insects and therefore the following control measures are implemented:

- Waste acceptance procedures will ensure that only authorised wastes are accepted;
- If a load arrives at the site emitting an unacceptable odour or has a fly infestation, it will be rejected, and logged in the site diary for future reference;
- Waste tipped on the floor of the Waste Operations Buildings will be kept to an operational minimum. Once tipped, waste will be pushed up into the storage bays and the tipping areas will be swept and washed down as required to leave a tidy working area at the end of the working day;
- A minimum amount of waste will be allowed to remain within the operations building at the end of each working day or over weekends;
- Wastes will be stored on site for a maximum of 1 week (more likely to be 1 day);
- All waste will be stored within a building;
- Good housekeeping practices will be in place. Spillages and accumulations of waste will be cleaned up as soon as possible, including difficult to reach areas, ensuring waste does not accumulate in corners;
- Site operatives will be trained in the identification of pests and will be vigilant and undertake a daily inspection for sightings of birds, vermin and insects. The findings of the visual inspection will be recorded in the site diary; and

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- In the event that birds, vermin and insects are identified at the site, a specialist pest control contractor will be employed to undertake remedial measures.

### **High Potential to Attract Pests**

The following waste types are considered to have a high risk of attracting birds, vermin and insects and therefore have extra control measures in addition to the measures listed above:

- Food waste.

To minimise the potential for infestations, food waste will arrive on site in RRV pods/stillages or trade waste vehicles and will be tipped directly into sealed artic containers within Unit 41 (or into a designated food waste bay which is then be loaded into the same artic container within 1 hour). Each food trailer will remain on site for approximately 24 hours.

- Absorbent Hygiene Products (AHPs).

AHPs will be collected in bags, tipped on the floor in a designated bay and then placed within a skip that is fully sealed at the bottom and sides. AHPs will only remain on the floor for a maximum of 1 hour. AHPs will be transported off site for recycling within 7 days.

## **5.0 HEALTH & SAFETY**

All site operatives will work with due regard to all relevant Health and Safety Regulations currently in existence relevant to operations on site. All site operatives have a duty of care to report anyone who does not comply with the relevant Health and Safety Regulations to the Site Manager.

### **END OF DOCUMENT**