

Mr Michael Roberts  
Neath Port Talbot Borough Council  
Civic Centre  
Port Talbot  
SA13 1PJ

**Our ref: PAN 024031 & PAN 024032**

**Date: 13/08/2025**

Dear Michael Roberts

**Your permit variation is complete**

**Permit reference: EPR/BJ5775IF/V020**

**Waste returns reference: EPR/BJ5775IF/V020**

**Operator: Neath Port Talbot Borough Council**

**Facility: Materials Recovery and Energy Centre, Baldwins Crescent, Crymlyn Burrows, Swansea, SA1 8PZ**

Our determination of your applications to part surrender (PAN-024032) and vary (PAN-024031) your permit is complete. We're satisfied that you can continue to carry out your activities in accordance with the consolidated variation notice, without harm to the environment or human health. I enclose a notice showing the changes to your permit.

Please keep this in a safe place with your other permit records.

This letter contains web links to other documents. If you aren't able to access these phone our Customer Services Centre for help.

If you're not already familiar with our document 'How to comply with your environmental permit' please look at it, as this will help you understand how to meet the conditions of the permit. You can find this on our web page at:

[Natural Resources Wales / Guidance to help you comply with your environmental permit](#)

Please look at the table below and note any of the information or actions that apply to your permit.

If...	then...
<p>the variation means you are now carrying out a waste operation or activity and need to submit quarterly or annual waste returns on waste movements</p>	<p>Please request the latest version of our waste return template from <a href="mailto:waste.returns@cyfoethnaturiolcymru.gov.uk">waste.returns@cyfoethnaturiolcymru.gov.uk</a> prior to completing your first return.</p>
<p><b>Note</b> This does not apply to permits that only have stand alone water discharge or groundwater activities.</p>	<p>Information on deadlines and guidance to assist with completing waste returns is available on our website:</p>

Ffôn/Tel 0300 065 3677

Ebost/Email [firstname.lastname@cyfoethnaturiolcymru.gov.uk](mailto:firstname.lastname@cyfoethnaturiolcymru.gov.uk)  
[firstname.lastname@naturalresourceswales.gov.uk](mailto:firstname.lastname@naturalresourceswales.gov.uk)

Gwefan/Website [www.cyfoethnaturiolcymru.gov.uk](http://www.cyfoethnaturiolcymru.gov.uk)  
[www.naturalresourceswales.gov.uk](http://www.naturalresourceswales.gov.uk)

Croesewir gohebiaeth yn y Gymraeg a'r Saesneg  
Correspondence welcomed in Welsh and English

	<p><a href="#">Natural Resources Wales / Submit your waste return</a></p> <p>When you complete your return use the waste returns reference above and submit to: <a href="mailto:waste.returns@cyfoethnaturiolcymru.gov.uk">waste.returns@cyfoethnaturiolcymru.gov.uk</a></p>
your permit requires you to operate in accordance with an odour management plan or a fire prevention and mitigation plan	<p>this should already be in place for your site, and be supplied upon request.</p> <p>The odour management plan guidance can be found on our website: <a href="#">Natural Resources Wales / Horizontal guidance</a></p> <p>The fire prevention and mitigation plan guidance can be found on our website: <a href="#">Natural Resources Wales / Guidance to help you comply with your environmental permit</a></p>
you need to submit other returns	send these to your area office. Speak to your area officer to check local arrangements.

### Rights of appeal

If you are not happy with any permit condition that has been imposed by the variation you may appeal to the Welsh Ministers. If you want to appeal any condition imposed as a result of your application you must make your appeal no later than six months from the date of the variation notice. If you want to appeal any condition we've added as an Natural Resources Wales initiated variation you must make your appeal no later than two months from the date of the notice.

Further information about making an appeal and the forms you will need are available from the Planning and Environment Decisions Wales website or from the contact details below:

Planning and Environment Decisions Wales, Crown Buildings, Cathays Park, Cardiff, CF10 3NQ. Phone: 0300 0604400 or Email: [PEDW.Casework@gov.wales](mailto:PEDW.Casework@gov.wales)

You must send written notice of the appeal and the documents listed below to the Welsh Ministers to the respective Planning and Environment Decisions Wales address above. At the same time you must send us a copy of the notice and documents to: [permitting@cyfoethnaturiolcymru.gov.uk](mailto:permitting@cyfoethnaturiolcymru.gov.uk)

The documents are:

- a statement of the grounds of appeal;
- a copy of any relevant application;
- a copy of any relevant environmental permit;
- a copy of any relevant correspondence between the appellant and the regulator;
- a copy of any decision or notice which is the subject matter of the appeal; and
- a statement indicating whether you wish the appeal to be in the form of a hearing or dealt with by way of written representations.

You may withdraw an appeal by notifying the Welsh Ministers in writing and sending a copy of that notification to us.

If you have any questions about your permits or licences and/or site management, please contact our Customer Care Centre on 03000 653 000.

Any work undertaken should take account of biosecurity risks, and mitigation measures should be put in place. The most important measure is to ensure that all equipment (plant, tools, footwear etc) that come to site, arrive clean, and are cleaned again before leaving site. This applies to all sites, not just those where an invasive non-native species (INNS), pest or disease has been previously identified. Information on how to assess biosecurity risks;

simple steps to reduce risks; and specific measures for higher risk activities can be found on the GBNNSS website for INNS, or for tree health on our website. If you need any further help, please feel free to contact our [INNS and Biosecurity](#) team or our [Tree Health](#) team.

Yours sincerely

**Matthew Fryer**  
**Senior Permitting Officer**

c.c: Gemma Swann – SLR consulting

c.c: Angharad Clark – Waste Regulation Officer – Natural Resources Wales.