

Marine Licence with introductory note

The Marine and Coastal Access Act (2009)

Licence Holder: Milford Haven Port Authority

Head Office
Milford Haven Port Authority
Gorsewood Drive
Milford Haven, Pembrokeshire
SA73 3EP

Milford Haven Port Authority Jetty
Improvements

Licence Number:

CML2484

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Introductory note

This introductory note does not form a part of the marine licence

The main features of the marine licence are as follows.

Removal of the existing welfare cabin, gangway, pontoons and two restraining piles. Following this, a new gangway, full-length pontoon and finger pontoon will be installed. Two new welfare cabins will be installed alongside a replacement diesel fuel hose, one additional fuel dispenser and an onshore diesel storage tank.

The status log of the marine licence sets out the marine licence history, including any subsequent marine licence variation(s)

Status log of this marine licence		
Description	Date	Comments
Application	18 December 2024	Application received and considered to be duly made
Date licence determined	05 September 2025	Determination date

End of introductory note.

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MARINE LICENCE, NUMBER CML2484

1 LICENCE DETAILS

1.1 Marine Licence

This is a licence granted by the Licensing Authority in respect of an application numbered **CML2484**, and duly made on **18 December 2024**, and authorises the Licence Holder to carry out activities for which a licence is required under Part 4 of the Marine and Coastal Access Act 2009, (2009 Act). This licence should be interpreted in accordance with **Section 4**.

1.2 Licence Holder

The Licence Holder is the organisation set out below:

Organisation name: Milford Haven Port Authority

Address: Head Office, Milford Haven Port Authority, Gorsewood Drive,
Milford Haven, Pembrokeshire, SA73 3EP

1.3 Licence Validity

Licence Start Date	05 September 2025
Licence End Date	04 March 2027
Licence Issue Date	05 September 2025

1.4 Conditions

This licence is subject to the conditions set out in **Section 3**.

Signed:



Dr. Emmer Litt – Marine Licensing Team Leader

For and on behalf of the Licensing Authority

2 LICENSED ACTIVITIES

2.1 Project

Milford Haven Port Authority Jetty Improvements

The following Licensed Activities can be conducted within the Licence Period, within the Licensed Area and in accordance with the Approved Application and the Approved Supporting Documents:

Table 1 Licensed Activities

Activity 1 Removal of the existing pontoon	
Type of Licensed Activity	Removal
Description	The existing pontoon will be freed from its mechanical restraints and towed to the Port of Pembroke. From there it will be lifted out of the water with a marine crane and disposed of accordingly.
Material types to be removed or deposited	Iron, steel Other: Pontoon
Quantities/Dimensions	The pontoon is 20m long x 5m wide.
Activity 2 Removal of the existing gangway	
Type of Licensed Activity	Removal
Description	Two small cranes situated on the jetty deck, or barge, will be used to lift the gangway from its bracket either onto the jetty deck or onto a barge to be removed. The gangway will be dismantled and disposed of accordingly.
Material types to be removed or deposited	Iron, steel
Quantities/Dimensions	The gangway is 30m long.
Activity 3 Removal of the existing pontoon piles	
Type of Licensed Activity	Removal
Description	A small crane situated on the jetty deck, or barge, will lift a pile cutting rig over the existing pontoon piles, lowering it to the cutting point as close to the seabed as possible. Once cut, the piles will be lifted onto the jetty or jack-up barge deck for processing.
Material types to be removed or deposited	Iron, steel

Quantities/Dimensions	2 hex piles will be removed.
Activity 4 Installation of new pontoons and gangway	
Type of Licensed Activity	Deposit /Construction
Description	The rock socket method will be used where possible for pile installation involving the use of a vibrating hammer and a rock socket drill. The underream method may also be used for pile installation involving the use of a vibrating hammer, under reaming drill and percussive piling. The use of percussive piling will only be used to fully secure the piles where required. The new full length and finger pontoons will be craned into the water and bolted together to form a flotilla of pontoons. The flotilla will be pulled or pushed via barge and reconfigured to the jetty head and fixed to the new piles.
Material types to be removed or deposited	Iron, steel Other: Pontoon
Quantities/Dimensions	A total of 6 piles, up to 600mm diameter will be installed. The full length pontoon is approximately 67m long and 4m wide. The finger pontoon is approximately 30m and 3m wide. The gangway is approximately 33m long.
Activity 5 Installation of fuel station	
Type of Licensed Activity	Deposit /Construction
Description	A new diesel fuel hose will be installed as part of the existing fuel dispensing station on the jetty head as well as an additional fuel dispenser on the top deck of the jetty. An additional double bunded diesel storage tank will also be installed onshore.
Material types to be removed or deposited	Steel, plastic
Quantities/Dimensions	30 to 40 thousand litre double bunded diesel storage tank.
Activity 6 Removal of accidentally dropped objects pursuant to condition 3.7	
Type of Licensed Activity	Removal
Description, material types and quantities/dimensions	As approved by the Licensing Authority under condition 3.7

2.2 Licensed Area

The Licence Holder is authorised to conduct the activities described in Table 1 in the vicinity of the Milford Haven Port Authority Jetty bounded by the coordinates specified in Table 2 and as indicated in the plan attached at Appendix 1:

Table 2 Coordinates

Latitude	Longitude
51.707200	5.052491
51.707479	5.050263
51.706143	5.049699
51.705876	5.051969

In the event of any discrepancy between the coordinates set out above and the plan attached at Appendix 1, the coordinates shall take precedence.

2.3 Approved Supporting Documents

Title/Description of Document	Date Submitted
CML2484 MLA Form_CLEAN	20 June 2025
CML2484 PC1477 MHPA 2020 Pilot Boat Jetty Environmental Report_CLEAN	20 June 2025
CML2484 - PC1477 MHPA 2020 Pilot Boat Jetty HRA	14 November 2024
CML2484 - PC1477 MHPA 2020 Pilot Boat Jetty WER	14 November 2024
CML2484 PBJ_area_coordinates	18 December 2024
CML2484 Applicant Response Document 2	09 June 2025

3 CONDITIONS

Notification and Inspection

3.1 Notification of Commencement

- 3.1.1** The Licence Holder must notify the Licensing Authority no less than **10 days** before the commencement of the Licensed Activities, or an individual phase of the Licensed Activities, is expected to commence.
- 3.1.2** The Licence Holder must notify Welsh Government Marine & Fisheries Division (Control & Enforcement Branch) no less than **10 days** before the commencement of the Licensed Activities, or an individual phase of the Licensed Activities, is expected to commence.
- 3.1.3** The Licence Holder must ensure that local mariners and fishermen's organisations are made fully aware of the Licensed Activities through local notices to mariners **10 days** prior to the commencement of the Licensed Activities.

3.2 Notification of Vessels and/or Vehicles

The Licence Holder must ensure that the details of the vessels and/or vehicles utilised to undertake the Licensed Activities are submitted to the Licensing Authority and Welsh Government Marine & Fisheries Division (Control & Enforcement Branch) at least **24 hours** prior to the commencement of the Licensed Activities.

3.3 Notification of Agents/Contractors/Sub-contractors

The Licence Holder must ensure that details of any agent(s), contractor(s) or sub-contractor(s) utilised to undertake the Licensed Activities are submitted to the Licensing Authority at least **24 hours** prior to the commencement of Licensed Activities.

3.4 Notification of HM Coastguard

The Licence Holder must ensure that HM Coastguard is made aware of the Licensed Activities at least **24 hours** prior to commencement by contacting The National Maritime Operations Centre at **zone28@hmcg.gov.uk**.

3.5 Inspection of Licensed Activities

The Licence Holder must allow Marine Enforcement Officers or any other person authorised by the Licensing Authority to inspect the Works at any reasonable time.

3.6 Notification of Completion

- 3.6.1** The Licence Holder must notify the Licensing Authority within **10 days** of completion of the Licensed Activities.
- 3.6.2** The Licence Holder must notify Welsh Government Marine & Fisheries Division (Control & Enforcement Branch) within **10 days** of completion of the Licensed Activities.

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3.7 Accident or Emergency

3.7.1 If, by reason of force majeure any substances or articles are deposited otherwise than as permitted as part of the Licensed Activities or in the Licensed Area full details of the circumstances shall be notified to the Licensing Authority within **48 hours** of the incident occurring.

3.7.2 If it is necessary for the Licence Holder to recover or remove any equipment, plant or machinery used to undertake the Licensed Activities that have been dropped as a result of an accident or emergency, the Licence Holder is permitted to do so provided that the methodology for such recovery or removal has been approved by the Licensing Authority.

3.8 Distribution of Copies of this Licence

The Licence Holder is required to ensure that a copy of this Licence is given to:

- All agent(s), contractor(s) and sub-contractor(s) whose names have been provided to the Licensing Authority under condition 3.3 and
- The Masters of any vessels and transport managers responsible for the vehicles employed in accordance with this Licence whose details have been submitted to the Licensing Authority under condition 3.2.

3.9 Inspection of Documents

Copies of this Licence shall be made available at the following locations:

- at the address of the Licence Holder specified in section 1.2;
- at any site office, located at or adjacent to the Licensed Area, used by the Licence Holder or its agent(s), contractor(s) or sub-contractor(s) responsible for the loading transportation or deposit of any substances or articles permitted as part of the Licensed Activities;
- on board each vessel or vehicle carrying out Licensed Activities.

The documents referred to in this condition shall be available at all reasonable times for inspection by officers appropriately authorised by the Licensing Authority and authorised Marine Enforcement Officers at the locations stated in that paragraph.

Vessels, Plant and Equipment

3.10 Notified Contractors, Vessels and/or Vehicles only to Carry out Licensed Activities

Only those agent(s), contractor(s), sub-contractor(s), vessels and/or vehicles whose details have been notified to the Licensing Authority may operate under the terms of this Licence. Any changes must be notified to and be approved by the Licensing Authority in writing prior to any such agent, contractor, subcontractors or vehicles carrying out any Licensed Activities pursuant to or otherwise operating under this Licence.

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3.11 Refuelling of Plant and Equipment

The Licence Holder must ensure that plant, vehicles and machinery are not refuelled on the foreshore or in the sea.

3.12 Equipment, Structures and Access

The Licence Holder must ensure that all equipment, temporary structures, access tracks, waste and/or debris associated with the Licensed Activities are removed on completion of the Licensed activities.

Safety

3.13 Removal of Deposited Material

If the Licensing Authority considers it necessary or advisable for the safety of navigation, the Licence Holder must remove any deposit specified by the Licensing Authority or Marine Enforcement Officers within one month of notice being given by the Licensing Authority, and shall not replace such material until the Licensing Authority has given its written approval.

Pollution control

3.14 Pollution Prevention

The Licence Holder must ensure that pollution prevention best practice is adhered to at all times. Any incidents must be reported to the Licensing Authority as soon as possible using the hotline number **0300 065 3000**.

3.15 Spillage of Pollutants

The Licence Holder must employ bunding, storage facilities and spill kits to contain and prevent the release of fuel, oils and chemicals associated with the plant, refuelling and construction equipment into the marine environment. Secondary containment must be used with a capacity of **no less than 110%** of the container's storage capacity

3.16 Prevention of Disposal of Man-made Debris

The Licence Holder must ensure that all reasonable precautions are taken to prevent the disposal of man-made debris to the marine environment. Such material must be removed immediately and be disposed of appropriately. If it is not possible to prevent manmade debris from entering the marine environment during the Licensed Activities, the Licensed Activities must cease immediately.

3.17 Cleanliness of Equipment

The Licence Holder must ensure that equipment, machinery and PPE are washed with freshwater and/or thoroughly airdried before deployment and before moving between locations.

Activity-specific Conditions

3.18 Construction Environmental Management Plan

3.18.1 The Licence Holder must submit a construction environmental management plan to the Licensing Authority for written approval **at least 6 weeks** prior to commencement of the Licensed Activities. No Works may be undertaken prior to written approval from the Licensing Authority.

3.18.2 The Licence Holder must ensure that any actions outlined in the documents detailed are implemented as approved in writing by the Licensing Authority. Any proposed changes to the actions outlined in the documents must be submitted to, and approved in writing by, the Licensing Authority prior to any changes being enacted.

3.19 Biosecurity Risk Assessment

3.19.1 The Licence Holder must submit a Biosecurity Risk Assessment to the Licensing Authority for written approval **at least 6 weeks** prior to commencement of the Licensed Activities. No Works may be undertaken prior to written approval from the Licensing Authority.

3.19.2 The Licence Holder must ensure that any actions outlined in the documents detailed are implemented as approved in writing by the Licensing Authority. Any proposed changes to the actions outlined in the documents must be submitted to, and approved in writing by, the Licensing Authority prior to any changes being enacted.

3.20 Vibro-Piling

The Licence Holder must ensure that vibro-piling is used when inserting piles where operationally possible. Where this isn't possible, percussive piling may be used.

3.21 Percussive Piling Soft-start Procedures

The Licence Holder must ensure that if percussive piling is used, soft-start procedures are used to ensure incremental increase in pile power over a set time period until full operational power is achieved. The soft-start duration should be a period of no less than 20 minutes. Should piling cease for a period greater than 10 minutes, then the soft start procedure must be repeated.

3.22 Piling Timing Restriction

The Licence Holder must ensure there is a 12 consecutive hour break in piling activities in any 24-hour period.

3.23 Percussive Piling Timing Restriction

The Licence Holder must ensure that no percussive piling takes place between October to May inclusive, without prior written approval from the Licensing Authority.

3.24 Piling Precautionary Measures

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The Licence Holder must ensure all precautionary recommendations outlined in the JNCC Statutory nature conservation agency protocol for minimising the risk of injury to marine mammals from piling noise August 2010 are implemented. Any proposed changes to the actions outlined in this document must be submitted to and approved in writing by the Licensing Authority prior to any changes being enacted.

3.25 UK Marine Noise Registry

3.25.1 The Licence Holder must complete an entry into the UK Marine Noise Registry detailing the proposed dates, locations and nature of the percussive piling at least **10 days** prior to its commencement.

3.25.2 The Licence Holder must amend the marine noise registry proposed activity form should the timing of the percussive piling alter or no longer remain part of the project.

3.25.3 The Licence Holder must complete an entry into the Marine Noise Registry detailing the actual dates, location(s) and nature of the percussive piling **every 6 months** following the commencement of percussive piling until the completion of the activity, with the final entry to be completed within **8 weeks** of completion of the noisy activity.

3.26 Use of Jack-up Barge/Vessel

Any jack up barges or jack up vessels utilised during the Works, when jacked up, must exhibit signals in accordance with the UK Standards Marking Schedule for Offshore Installation.

4 INTERPRETATION

In this Licence terms are as defined in section 115 of the Marine and Coastal Access Act unless otherwise stated.

- (a) **"2009 Act"** means the Marine and Coastal Access Act 2009;
- (b) **"Approved Application"** means the Marine Licence Application Form together with the Approved Supporting Documents;
- (c) **"Approved Supporting Documents"** means the documents supporting, or supplementary to, the Approved Application, submitted prior to the Licence Issue Date, listed in the Table at paragraph 2.3 above;
- (d) **"Commencement"** means the first undertaking of any Licensed Activities;
- (e) **"Force majeure"** may be deemed to apply when, due to stress of weather or any other cause, the master of a vessel determines that it is necessary to deposit the substances or articles because the safety of human life and/or of the vessel is threatened;
- (f) **"Licensed Activities"** means the activities authorised by this licence as specified in 2.1;
- (g) **"Licensed Area"** means the area within which Licensed Activities are authorised by this licence as specified in section 2.2;
- (h) **"Licence Holder"** means the person(s) or organisation(s) named in section 1.2 to whom this licence is granted;
- (i) **"Licence Period"** means the period beginning with the Licence Start Date and ending on the Licence End Date;
- (j) **"Licensing Authority"** means Natural Resources Wales acting on behalf of the Welsh Ministers;
- (k) **"Marine Enforcement Officers"** means the relevant officers appointed by Welsh Ministers under section 235 of the 2009 Act, contact details for whom are provided in section 5;
- (l) **"Marine Licence Application Form"** means the application form forming part of the application referred to in paragraph 1.1;
- (m) **"Method Statement"** means the Method Statement(s) forming part of the Approved Application or Approved Supporting Documents;

- (n) **“Works”** means any construction activities comprised in the Licensed Activities and, where the context permits, includes any plant, equipment or materials used to carry out those activities or operations but excludes monitoring, minor routine maintenance or other ongoing operational activities following completion of any construction activities;
- (o) all times shall be taken to be the time in Greenwich Mean Time (GMT) on any given day;
- (p) all co-ordinates shall be taken to be latitude and longitude decimal degree (WGS 84)
- (q) in the event of any discrepancy between the coordinates listed in paragraph 2.2 and the plan attached at Appendix 1, the coordinates shall take precedence.

5 CONTACTS

Except where otherwise indicated, the primary point of contact with the Licensing Authority and the address for returns, correspondence and requests for variations of the licence is:

Marine Licensing Team
Natural Resources Wales
Welsh Government Offices
Cathays Park
King Edward VII Avenue
Cardiff
CF10 3NQ
Tel: 0300 065 3000
Email: marinelicensing@naturalresourceswales.gov.uk

Welsh Government Marine Enforcement Officers may be contacted at:

Welsh Government
Suite 3
Cedar Court
Haven's Head Business Park
Milford Haven Pembrokeshire
SA73 3LS

Tel: 03000253500
Email: MarineLicencingEnforcement@gov.wales

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Appendix 1

