

Compliance Assessment Report CAR_NRW0046706

Permit being assessed: DB3491ZP.

For: Tom James Construction Services Ltd, **held by:** Tom James Construction Services Ltd

At: Unit 2, Glanypwll Road, Rhiwbryfdir, Blaenau Ffestiniog, Gwynedd, LL41 3BT.

Type of assessment: Site Inspection,

Reason: Routine.

On: 20/03/2025 between 14:00 and 15:00.

Parts of permit assessed: As below.

NRW Lead Officer: Cheryl Griffiths, accompanied by Leon Williams.

Report sent to: Tesni Lloyd James, Director, on 20/08/2025.

1. Summary of our findings (full details in section 4)

Part of permitted activity assessed (compliance criteria)	Assessment result	Permit condition
W1A - Waste - Management - General management	Action only (X)	
W2A - Waste - Operations - Permitted activities	Action only (X)	
W2D - Waste - Operations - The site	Assessed (A)	
W2E - Waste - Operations - Waste acceptance	Assessed (A)	

Result types are explained in more detail in the 'Important Information' section below.

Total non-compliances recorded	Total non-compliance score
0	0

How we use the non-compliance score to calculate your annual fee is explained in the 'Important Information' section below.

2. What action is required?

Criteria	Action needed	Complete by
W1A	To send NRW a copy of your most up to date Environmental Management System (EMS) and a copy of the certificate for your Technical Competent Manager (TCM).	21/09/2025

Criteria	Action needed	Complete by
W2A	To apply for a permit variation if you'd like to add any new permitted activities to the existing operation.	21/09/2025

Compliance criteria codes are listed in the 'Important information' section below.

3. What will happen next?

Any non-compliance we have identified and recorded on this form is an offence. It can result in criminal prosecution and/or suspension or revocation of your permit.

At this time, we do not intend to take any further action.

This statement does not stop us from taking additional enforcement action if further relevant information comes to light or offences continue.

4. Details of our assessment

This was an announced site inspection at Tom James Construction Services Ltd, Unit 2 Glanypwll Rd, Rhiwbryfdir, Blaenau Ffestiniog, Gwynedd LL41 3BT conducted by Natural Resources Wales (NRW) Waste Regulation Officer Cheryl Griffiths and Senior Waste Regulation Officer Leon Williams on Thursday the 20th of March 2025.

The reason for the visit was for NRW to complete a first inspection following the granting of environmental permit DB3491ZP at Unit 2. Present on behalf of Tom James Construction Services Ltd throughout NRW's visit was the company directors, Tesni and Tom James.

The weather conditions were dry, warm and sunny with no wind.

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Permit conditions discussed

W1A - General management

1.1.1(a) - The operator shall manage and operate the activities in accordance with a written management system that identifies and minimises risks of pollution, including those arising from operations, maintenance, accidents, incidents, non-conformances, closure and those drawn to the attention of the operator as a result of complaints.

We discussed the permit requirement of having a written Environmental Management System (EMS).

Action: NRW requests that you send us a copy of your most up to date EMS, either via email or post by no later than Monday the 21st of September 2025 for review.

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1.1.4 – The operator shall comply with the requirements of an approved competence scheme.

It was confirmed during our visit that the current Technical Competent Manager (TCM) for Tom James Construction Services Ltd is Tesni James.

Action: NRW requests that a copy of the primary certificate of Technical Competence is to be submitted to NRW by no later than Monday the 21st of September 2025 either via post or email.

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W2A - Permitted activities

2.1.1 – The operator is only authorised to carry out the activities specified in table 2.1 below ("the activities"). Treatment consisting only of manual sorting, separation, screening or crushing of waste into different components for disposal, (no more than 50 tonnes per day) or recovery.

Environmental permit DB3491Z allows the treatment of 50 tonnes of waste per day for disposal. This limit does not apply to waste that is destined for recovery. The limit for recovery is set by the annual limit of 250 000 tonnes per year.

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Variation of permit

Tom James discussed with NRW officers that they are keen to add an activity onto their environmental permit which allows the shredding of wood waste on site. Currently this activity is not permitted and if Tom James Construction Services Ltd was to carry out this waste activity on site, a variation of permit is required prior to the activity taking place. Further guidance on how to apply for a permit variation can be found here: [Natural Resources Wales / Apply to change to, or vary, a standard rules waste permit.](#)

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Waste exemptions

A T5 waste exemption, screening and blending waste was registered to this address on the 25 of September 2024, reference NRW-WME102935 which is due to expire 25 of September 2027. The standard rules permit now supersedes this exemption, and the exemption was de-registered on Friday the 21 of March 2025 by NRW officers.

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NRW would like to thank Tesni and Tom James for your time during our visit.

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Yours faithfully,

Cheryl Griffiths

Waste Regulation Officer

In this document 'Natural Resources Wales' means the Natural Resources Body for Wales established by Article 3 of the Natural Resources Body for Wales (Establishment) order.

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As requested by Tesni James during our visit, please find below relevant links:

- Guidance to help you comply with your environmental permit:
 - [How to comply with your environmental permit](#)
- The document that explains how we assess the competence of permit holders.
 - [regulatory-guidance-note-5-operator-competence.pdf](#)
- *Technical guidance on how to assess and classify waste.*
 - [Waste_classification_technical_guidance_WM3.pdf](#)
- *Service to change to, or vary, a standard rules waste permit.*
 - [Natural Resources Wales / Apply to change to, or vary, a standard rules waste permit](#)
- Schedule 5: Notification requirements for any malfunction, breakdown or failure of equipment or techniques, accident, or fugitive emission which has caused, is causing or may cause significant pollution
 - A word document will be shared via email in the next 24 hours.

If you have any queries about this report, or to discuss completion of any actions, please contact the NRW Officer named above.

Important information

Legal status of this report

Your permit is issued to you under the Environmental Permitting Regulations. You have a responsibility to comply with the conditions of your permit and prevent pollution/harm of the environment. You must also ensure that you comply with any other relevant legislation that may apply to your site's operations.

This report explains the findings of our assessment and any action you are required to take. We categorise non-compliance using our guidance for assessing non-compliance at regulated sites.

When we find potential non-compliance/s we will normally give you advice on how to maintain compliance.

To correct non-compliance, we may:

- require you to take specific actions
- issue a notice
- review the conditions of your permit.

Any advice and guidance we give will be without prejudice to any other enforcement response that we consider may be required.

Assessment results and non-compliance categories (used in section 1):

Assessment result	Description
Assessed (A)	Assessed or assessed in part, no evidence of non-compliance found
Action only (X)	Action only relating to the activity assessment
Ongoing (O)	Ongoing non-compliance, not scored

Non-compliance category	Description	Score
C1 Major	Potential to have a major, serious, persistent and/or extensive impact or effect on the environment, people and/or property	60
C2 Significant	Potential to have a significant impact or effect on the environment, people and/or property	31
C3 Minor	Potential to have a minor or minimal impact or effect on the environment, people and/or property	4
C4 No environmental impact	Non-compliance at a regulated site that cannot foreseeably have any impact on the environment, people and/or property	0.1

How we use assessment scores

The number and severity of non-compliances recorded in a year will affect your annual subsistence fee the following year. A non-compliance factor is added to your site's Operator

Performance Risk Appraisal (OPRA) score when we calculate your fee to reflect the additional resource we use to assess permit compliance.

If your assessment result in Section 1 is suspended, what does this mean?

In line with our guidance, we may suspend scores for up to six months to allow time for remedial action to be taken. Suspended scores will be re-instated if the action is not completed.

Full list of Waste compliance criteria (used in section 1 and 2):

1. Management

- W1A – General management
- W1B – Energy Efficiency (MCP/SG facilities only)
- W1C – Avoidance, recovery and disposal of wastes produced by the activities

2. Operations

- W2A – Permitted activities
- W2B – Waste recovery plan
- W2C – Operating techniques
- W2D – The site
- W2E – Waste acceptance
- W2F – Technical requirements
- W2G – Improvement programme
- W2H – Pre-operational conditions

3. Emission and Monitoring

- W3A – Emissions to water, air or land
- W3B – Emissions of substances not controlled by emission limits
- W3C – Odour
- W3D – Noise and vibration
- W3E – Monitoring
- W3F – Pests
- W3G – Fire

4. Information

- W4A – Records
- W4B – Reporting
- W4C – Notification

Enforcement response

Any non-compliance with a permit condition is an offence and we may take legal action against you. Action we take can include prosecution, serving a notice on you and/or suspension or revocation of your permit. See our Enforcement and Sanctions Guidance for further information.

Data protection notice

You should make sure that anyone named in this report knows that the information it contains will be processed by Natural Resources Wales to fulfil its regulatory and monitoring functions and to maintain the relevant public register(s).

We may also use and/or disclose the report in connection with:

- offering or providing you with our literature or services relating to environmental matters
- consulting with the public, public bodies and other organisations (e.g. Health and Safety Executive, local authorities) on environmental issues
- carrying out statistical analysis, research and development on environmental issues
- providing public register information to enquirers
- investigating possible breaches of environmental law
- assessing customer service satisfaction and improving our service
- Freedom of Information Act or Environmental Information Regulations requests.

We may also pass it on to our agents or representatives to do these things on our behalf.

Disclosure of information – this report will be available to view on-line

If you think this report contains commercially confidential information that should not be placed on our public register, you must contact your local Natural Resources Wales office within **fifteen working days** of receiving this report, using the contact details in the accompanying email or letter. You must give a full explanation of why it should not be added to our public register, including specifying which information is commercially confidential. We will assess your request and respond to you within twenty working days to let you know if we agree to your request.

What do I do if I disagree with the report or have a complaint?

If you disagree with this compliance assessment report, you should contact the lead officer without delay to discuss your concerns.

If you are unable to resolve the issue with the lead officer or their line manager you should contact our Customer Contact team on 0300 065 3000 (Monday to Friday 08:00 to 18:00), or email enquiries@naturalresourceswales.gov.uk for details of how to raise your dispute further through our Complaints and Commendations procedure.

If you are dissatisfied with our response, you can contact the Public Services Ombudsman for Wales by phone on 0300 7900203 or by email at ask@ombudsman.wales

Welsh Language Standards

We are committed to establishing Natural Resources Wales as a naturally bilingual organisation. We will provide compliance reports in your preferred language.