

Environmental Management System (EMS) for Jenson Metals, Dockyard Motors

1. Environmental Policy We are committed to: - Compliance with all relevant environmental legislation and permit conditions (EAWML 100411). - Preventing pollution through robust operational practices and effective site management. - Continually improving environmental performance through regular monitoring and review. - Ensuring transparency and accountability in all operations.

Signed: *JR Gaze*

Date: Feb 2019

2. Site Description and Activities - Location: Jenson Metals, Dockyard Motors, The Old Dockyard, Pembroke Dock, Pembrokeshire, SA72 6TE. - **Main Activities:** ELV depollution, dismantling, metal recycling. - **Infrastructure:** Fully concreted surfaces; depollution conducted indoors on impermeable pads with sealed drainage.

3. Legal and Permit Requirements - Environmental Permit (EAWML 100411). - Compliance with: - Environmental Permitting Regulations (England and Wales) 2016. - End-of-Life Vehicle Regulations 2003. - Duty of Care under the Environmental Protection Act 1990.

4. Operational Procedures

4.1 Incoming Vehicles - Record vehicle details, including supplier identification. - Assess vehicles for resale or depollution.

4.2 Depollution Procedure - Conduct indoors on impermeable concrete surfaces. - Remove and separately store fluids (fuel, oils, coolants, brake fluid), batteries, and other hazardous components in labelled, sealed, banded containers.

4.3 Fluid and Waste Management - Store fluids securely, ensuring containers are regularly inspected and maintained. - Use licensed carriers for waste removal; maintain comprehensive records of all transfers.

4.4 Equipment Maintenance - Maintain spill kits and conduct regular equipment inspections (quarterly checks). - Maintain a log of inspections and maintenance actions.

5. Environmental Risks and Controls | Risk | Control Measure | |——|—————| | Spills during depollution | Use impermeable pads, spill kits, absorbents | | Fluid storage leaks | Regular inspections, sealed and banded containers | | Waste mismanagement | Licensed waste carriers, full documentation | | Air emissions | Operations indoors, no burning allowed | | Noise | Operate within permitted hours (08:00–18:00) | | Fire | Clear exits, serviced extinguishers |

6. Training and Competence - Regular staff training (annual) on depollution methods, spill response, and waste management. - Maintain a training log.

7. Record Keeping and Documentation Maintain the following records: - Vehicle intake logs. - Weekly site inspections. - Quarterly equipment checks. - Annual staff training logs. - Waste transfer and consignment notes.

8. Emergency Procedures

Spill Response: - Immediately halt operations. - Use spill kits for containment. - Safely dispose of contaminated materials.

Fire: - Raise alarm and evacuate. - Use extinguishers if safe. - Contact emergency services immediately.

9. Review and Improvement - Conduct annual reviews of the EMS. - Update following significant operational or regulatory changes.

Annex: Record Forms (Templates) - Vehicle Log Sheet - Weekly Site Check Sheet - Quarterly Equipment Maintenance Log - Training Record - Waste Transfer Note Log