

Apply for a band 1 marine licence

Is the estimated cost of your marine works project over £1 million?

Select
No

Will the work last longer than 12 months?

Select
No

Who should we contact about this application?

This form must be completed by someone who has authority to act on behalf of the applicant.	
We will contact you if we have any questions about this application.	
First name	Sarah
Last name	Marjoram
Address line 1	Haskoning, Brook House
Address line 2 (optional)	Winslade Park, Manor Drive
Town or city	Exeter
County (optional)	-
Postcode	EX5 1FY
Email	sarah.marjoram@haskoning.com
Phone number	01512439272
Your relationship to the applicant, for example 'consultant'	Consultant

Tell us about the applicant

Is the applicant:
a public body

Tell us the public body details

Enter details

Public body name	Milford Haven Port Authority
Address line 1	Gorsewood Drive
Address line 2 (optional)	-
Town or city	Milford Haven
County (optional)	-
Postcode	SA73 3EP
Email	chris.pratt@mhpa.co.uk
Phone number	07483121511

Have you had pre-application advice from us about this work?

Select

No

Tell us about the work

What is the project title?

Pembroke Dock Ferry Terminal Jetty Repair

Briefly describe the low risk band 1 activities you will be carrying out.

For example:

Carrying out minor maintenance on a pier, including installing scaffolding, replacing bolts and decking, then removing scaffolding (construction activity example) Collecting twelve sediment samples from the sea bed (removal activity example) Depositing five marker buoys (deposit activity example) Brushing wind-blown sand back onto the beach where it came from (beach management activity example)

Repair work to the Pembroke Dock Ferry Terminal jetty is required following damage sustained to the jetty when MV Isle of Innisfree made unplanned contact with the pontoon in October 2024. The allision resulted in damage to part of the external wall of the pontoon. The pontoon is made of reinforced concrete and repairing the damage requires removal of the damaged concrete and reinforcement before replacing them with new material. The repair will be a like-for-like replacement, restoring the jetty structure to its original 3D footprint. MHPA plan to do this by utilising a limpet dam to create a dry environment within which the works can take place. MHPA estimate the works will take six weeks to complete following which the limpet dam will be removed.

When do you want the licence to start?

Band 1 licences are typically issued for one year, subject to consultation.

Make sure the date you provide is on or before the day you want to start carrying out the work.

Licence start date 01/01/2026

Tell us about your coordinates

We need to understand exactly where the work will happen through the coordinates you give us.

If you need to give us more than 10 coordinates, you must upload them in an Excel spreadsheet.

You can also upload a Shapefile if you have one.

[Check how to give us coordinates \(opens in a new tab\).](#)

Do you want to tell us about more than 10 coordinates?

No

Give your coordinates

Make sure:

the coordinates are in this format: Lat 52.12345 Long -4.12345 you provide at least three coordinates your coordinates outline the entire area you will be working in (we call this the licence area)

	Latitude	Longitude
1.	51.698410	-4.9532555
2.	51.698425	-4.9528666
3.	51.698122	-4.9528344
4.	51.698091	-4.9532475
5.	-	-
6.	-	-
7.	-	-
8.	-	-
9.	-	-

Upload your map

Your map must be scaled so we can see a detailed view of the area where you will be carrying out your activity.

Include a north arrow so that we can correctly identify the orientation of the map.

Check how to create a map (opens in a new tab)

- File: PC1477-HAS-XX-XX-DR-GS-0001_RepairWorksLocation.pdf - [Download](#)

Tell us if you need to upload a method statement

You will need to upload a method statement (opens in new window) if you are doing any of these things:

Working in or near a sensitive site (opens in new window) Drilling boreholes or vibrocores
Replacing piles Beach management Are you doing one or more of these things?

Yes

Upload your method statement

Check what you need to include in your method statement (opens in a new tab).

If your method statement does not cover all the necessary points, we will not be able to approve your licence application.

- File: Pontoon repairs MS - MLA Final.docx - [Download](#)

What materials will you deposit as part of your work?

You must include:

materials deposited above, on, or below the water (for example, on a bridge or jetty)
temporary materials such as scaffolding which will be removed after the work is complete
Select all that apply

Concrete

Iron/steel

Plastic/synthetics

How will you deliver materials to the site?

Select
Vehicle

Tell us about the route you will use to deliver materials to the site

We need to know how you will transport material from the site car park or compound to the location of the work.
Describe the delivery route
All materials will be delivered to Pembroke Dock using the normal HGV route, through the security gate into the parking area for the ferry terminal. Materials will be stored close to the linkspan and moved to the working area down the linkspan.

Which materials will you remove as part of your work?

You must include:
materials removed from a location above, on, or below the water (for example, on a bridge or jetty) temporary materials such as scaffolding which will be removed after the work is complete Select all that apply
Concrete
Iron/steel
Plastic/synthetics

Upload any construction plans and sectional drawings

For beach replenishment, show:
the quantity, particle size and source of material to be deposited deposit location
• File: PC1477-HAS-PD-PT-D-C-0004_A4_C01 - Construction Sequence.pdf - Download • File: PC1477-HAS-PD-PT-D-C-0002_A4_C01 - Wall Repairs GA.pdf - Download • File: PC1477-HAS-PD-PT-D-C-0001_A4_C01- Site Access Plan.pdf - Download

Upload your confirmation from the Maritime and Coastguard Agency

The document must clearly show that the Maritime and Coastguard Agency has given you confirmation that your work will not pose a risk.
• File: MCGA Response.pdf - Download

Upload your confirmation from Trinity House

The document must clearly show that Trinity House has given you confirmation that your work will not pose a risk.

- File: TH Response.pdf - [Download](#)

Did you consult with archaeological consultees?

If you are doing any kind of removal (such as boreholes or sediment sampling) or beach management, you must consult with the Royal Commission on the Ancient and Historical Monuments of Wales (RCAHMW) and your local archaeological trust (opens in a new tab).

No

Do you want to upload correspondence with other consultees?

Check the list of possible consultees (opens in a new tab)

Select

No

Does the applicant have statutory powers to consent any aspect of the work?

Such as coast protection authority, dredging powers, statutory undertakers

Yes

Legislation giving statutory powers

Give details and state the relevant legislation that gives these powers

Milford Haven Conservancy Act 1958, as amended

Do you want to claim public register confidentiality?

We normally put all the information in your application on a public register, unless we approve of your reasons for withholding all or part of it

No

Paying for your application

Your licence application for a band 1 activity costs £600.

You need to pay as soon as you have submitted your application. We will return any applications we receive without payment.

How will you pay for your application?

Phone

How we collect your personal data

We will process the information provided by you in line with the data protection legislation.

For more information on how we manage, store and use your data, check our privacy notice (opens in a new tab).

I have read and understood this information

Declaration

The person who completes this form should be the one who signs it.

This person must have the authority to sign the form on behalf of the holder. They could be a director or a company secretary.

It is an offence under the Marine and Coastal Access Act 2009, under which this application is made, to fail to disclose information or to provide false or misleading information. This could invalidate any licence granted.

I declare that to the best of my knowledge and belief that the information given in this application form and supporting documentation is true.

Full name Sarah Marjoram

Position in company Principal Environmental Consultant, Haskoning

Date

01/12/2025

Get a copy of your application and submit

Enter your email address to get a copy of your application

sarah.marjoram@haskoning.com