



Subject: FW: Annual Fireworks Display - Permissions for Marine Licence Application

From: Matthew Forbes <matthew.forbes@conwy.gov.uk>
Sent: 08 February 2019 12:17
To: Llandudno TC <towncouncil@llandudno.gov.uk>
Cc: Dyfed Rowlands <Dyfed.Rowlands@conwy.gov.uk>
Subject: RE: Annual Fireworks Display - Permissions for Marine Licence Application

Afternoon Tessa

I confirm no objections to the proposals subject to sight of the risk assessments etc.

I understand that my colleagues will revert on point No. 2.

Many thanks
Matt

From: Llandudno TC [<mailto:towncouncil@llandudno.gov.uk>]
Sent: 07 February 2019 11:22
To: Dyfed Rowlands <Dyfed.Rowlands@conwy.gov.uk>; Matthew Forbes <matthew.forbes@conwy.gov.uk>
Cc: Cllr Greg Robbins <cllr.greg.robbins@llandudno.me>; Cheryl Reynolds <assistant@llandudno.gov.uk>; Peter Barton-Price <Peter.Barton-Price@conwy.gov.uk>
Subject: Annual Fireworks Display - Permissions for Marine Licence Application

Dear Dyfed and Matthew,

I hope that 2019 has got off to a good start for you both.

The Town Council is currently working towards its annual fireworks display, North Shore Beach. Although dates and arrangements have yet to be finalised for this year, the event will be broadly similar to the last two years.

1. I am currently applying for the Marine Licence and would be grateful if you could please advise whether Conwy CBC is agreeable in principle, subject to sight of details and risk assessments. I can then include this in the application.
2. This year, a Band 2 licence has to be applied for (fireworks were previously classed as Band 1). Sadly, though I am stuck on a couple of Q's. If you are able to assist with the below, I would be very grateful.
 - A. Do you consider the works to be under the Environmental Impact Assessment Directive (Directive 85/337/EEC – as amended)?
 - B. Are any part of the works located *within* or *likely to affect* a designated conservation site? (SAC, SPA, SSSI or Ramsar)
If Yes, which designated site(s) may be affected?
 - C. If the works are not located *within* or *likely to affect* a designated conservation site, please indicated the approximate distance to the nearest designated conservation site.

Many Thanks

With regards

Tessa Wildermoth, MSc
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Cyngor Tref Llandudno / Llandudno Town Council
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Lloyd Street
Llandudno LL30 2UP

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"Mae'r e-bost hwn ac unrhyw atodiadau iddo yn gyfrinachol ac wedi eu bwriadu i sylw'r derbynnydd a enwir yn unig. Gallai'r neges fod yn cynnwys gwybodaeth freintiedig. Os yw wedi eich cyrraedd ar ddamwain, ni ddylech ei gopïo, na'i ddosbarthu neu ddangos y cynnwys i unrhyw un, yn hytrach dylech gysylltu â'r sawl a'i danfonodd ar unwaith. Nid yw Cyngor Tref Llandudno na'r sawl sy'n anfon yr e-bost yn derbyn cyfrifoldeb am unrhyw frysau, a'ch cyfrifoldeb chi yw sganio pob atodiad."

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CYNGOR TREF
LLANDUDNO
TOWN COUNCIL

Annual Firework Display

RISK ASSESSMENT

Created

By

Safety Focus



Emergency Contacts:

Police, Fire, Ambulance, coast guard/life boat – Dial 999

Police Non-Emergency – 101

Harbour Master 01492 596253

Holyhead Coastguard operations centre 01407 762 051/763 911

Natural Resources Wales 08708 506506

Nearest A&E

Ysbyty Glan Clwyd –Glan Clwyd Hospital Sarn Lane, Bodelwyddan Denbighshire, LL18 5UJ, Major A&E Unit open 24 hours, 01745 583910

Secondary/divert A&E

Ysbyty Gwynedd Penrhosgarnedd, Bangor, Gwynedd, LL57 2PWW Major A&E Unit open 24 hours 01248 384384 Local



RISK ASSESSMENT

Location *General venue assessment Llandudno Promenade*

Location Activity Equipment	Hazard	Risk	Level of risk	Who is affected	Control measures	By Whom	By When	Review period
Uneven Paved surfaces	Trips and falls	Head injuries Sprains and strains fractures	Med	Display staff Public contractors	Survey the site prior to display. Report all faults Post warning signs in high risk areas Isolate fault until repaired Restrict access to high areas Communicate warning to others in area.	Site safety staff and organisers	Prior to display	Debriefing session after display and prior to the next display
Lifting and moving equipment	Injury incurred during set up period by display staff	Musculoskeletal injury Loss of income. Sickness and absence	Med	Display staff	Use appropriate PPE keep a clear and clean site Constant vigilance Regular competent person inspection Restrict access during set up process Report all faults	Site safety staff and organisers	During set up and break down phases	Debriefing session after display and prior to the next display
Movement of traffic on site during set up (tractors trailers moving from prom/ Slipway to beach)	Injury incurred during set up period by contractors Spillages Stranding of vehicles	Impact /crushing injuries Major trauma Damage and loss of property. Damage to local infrastructure. Damage to marine environment	Med	Display staff Public contractors	All vehicle movements to be closely monitored The working site to be secured from public access Use appropriate PPE keep a clear and clean site Constant vigilance Regular competent person inspection Restrict access during set up process Report all faults All those working the site to be vouched for by the contractors. Contractor to provide operational risk assessments Spill kits and spillage control to in place (contractors)	Site safety staff and organisers	During set up and break down phases	Debriefing session after display and prior to the next display



Location Activity Equipment	Hazard	Risk	Level of risk	Who is affected	Control measures	By Whom	By When	Review period
Movement of traffic on site during display.	Injury incurred during set up period by contractors Spillages Stranding of vehicles	Impact /crushing injuries Major trauma Damage and loss of property . Damage to local infrastructure. Damage to marine environment	Med	Display staff Public contractors	Only emergency vehicle movements to be allowed during the display period. The working site to be secured from public access Use appropriate PPE keep a clear and clean site Constant vigilance Regular competent person inspection Restrict access during set up process Report all faults All those working the site to be vouched for by the contractors. Contractor to provide operational risk assessments Spill kits and spillage control to in place (contractors)	Site safety staff display and organisers	During set up and break down phases	Debriefing session after display and prior to the next display
Adverse weather conditions	Adverse weather conditions	Personal injury Damage to property	Med	All at display	Monitoring weather forecasts Wind direction and strength is key factor Anticipate and plan for the onset of adverse weather conditions. If adverse weather is anticipated, early cancellation should be considered by event organisers, This will allow time that cancellation to broadcast to the public. Ensure all temporary structures and power supplies are robust and able to with stand expected weather.	Site safety staff display and organisers	Prior to display	Debriefing session after display and prior to the next display
Lost Child	Separation of a minor from parents or guardians	Stress distress panic	High	Those lost and parents	Get brief description of child. Make broadcast on public address Maintain one central meeting point for parents and child quickly survey the surrounding area and IMMEDIATELY inform the Lost Child Officer via nearest network radio or your mobile phone Any marshal, Police Officer, First Aid Officer within close proximity should also be informed The Lost Child Officer will take control of the situation Return lost child to parent of guardian. If hand over not possible place the further arrangement in the hands of the police.	Lost Child Officer Site safety staff display and organisers	During display	Debriefing session after display and prior to the next display



Location Activity Equipment	Hazard	Risk	Level of risk	Who is affected	Control measures	By Whom	By When	Review period
Traffic conflicts	Pedestrian RTA	Impact /crushing injuries Major trauma Damage and loss of property .	High	All user of the display Drivers and passengers	Close roads off prior to display Post warning signs Marshal's to in High Vis Traffic police presence Marshal control at main crossing points First aid on site Constant vigilance	Site safety staff display staff and organisers police	Prior to display and during display	Debriefing session after display and prior to the next display
Promenade and converging streets	Overcrowding	crushing injuries panic /distress	med	staff Public	Maintain strict control on flow of the public Marshals to be firm but considerate when moving public between site. Constant vigilance Report all potential crush points or jams. Marshals be prepared to take direction from emergency services in the display of an incident	Site safety staff display staff and organisers	Prior to display and during display	After display
Theft	Theft	loss of property.	high	staff Public	Secure as much property out of site. Constant vigilance Report all incidents Marshals to call for assistance when needed Marshals to be considerate and helpful when dealing with public. Marshals be prepared to take direction from the police in the display of an incident	Site safety staff display staff and organisers Police	Prior to display and during display	After the display
Routing supplying power to display areas	Temporary electrical supply	Electrocution, burns shock Fire tripping	Med	staff Public	Ensure those fixing temporary are competent Ensure the incoming supply is sufficient to cope with demand. Where possible reduce the number of trailing wire Post warning signs.	Site safety staff Display staff organisers and contractors	Prior to display and during display	After the display
Persons consuming alcohol during the display Coming from local public houses	Excess of alcohol	Personal injury Stress	med	staff Public	Constant vigilance Plan out and expect for all foreseeable variants. Marshals to call for assistance when needed Await back up from a safe distance. Report all assaults Maintain communications with police, first aid staff and organisers.	Site safety staff Display staff organisers	Prior to display and during display	After the display



Location Activity Equipment	Hazard	Risk	Level of risk	Who is affected	Control measures	By Whom	By When	After the display
Persons consuming alcohol during the display Coming from local public houses	Violence	Personal injury Stress Loss of property Damage to property	low	staff Public Emergency services	Constant vigilance Plan out and expect for all foreseeable variants. Marshals to call for assistance when needed Await back up from a safe distance. Report all assaults Maintain communications with, police, first aid staff and organisers	Site safety staff Display staff organisers	Prior to display and during display	After the display
Persons consuming alcohol during the display Coming from local public houses	Abusive persons	Personal injury Stress	low	staff Public Stall holder Emergency services	Constant vigilance Plan out and expect for all foreseeable variants. Marshals to call for assistance when needed Await back up from a safe distance. Report all assaults Maintain communications with police, first aid staff and organisers	Site safety staff Display staff organisers	Prior to display and during display	After the display
Lack of mobility	Inability to access areas of the display by disabled persons	Stress Anger Possible action under DDA	med	Display staff Public	Where practical ensure access for disabled person is available. Brief marshals that they should assist disabled persons where practical. Report all incidents.	display staff	Prior to display and during display	After the display
Paramedic ambulance called to display	Medical emergency accident	Limited access to accident site. Conflict with public Injury or illness of the casualty becoming worse due to delay	Med	All attending the display	Brief Marshal's in how quickly direct emergency services to the site of the emergency. Marshal and other organisers to aid emergency services in getting to the site and on site by controlling onlookers etc. Reporting all accident and incidents. Constant vigilance A Paramedic and ambulance to be in attendance.	Site safety staff display staff organisers and emergency services	Prior to display and during display	After the display



Location Activity Equipment	Hazard	Risk	Level of risk	Who is affected	Control measures	By Whom	By When	Review period
Extremist action at the event	Diverse attack scenarios	Panic Injury Loss of life Loss of property Confusion	Med	All attending the display	Constant vigilance Plan out and expect for all foreseeable variants, Maintain communications with, police, first aid staff and organisers Establish a secure control point Work through scenarios prior to the event date Undertake pre-event planning and training Ensure multiple evacuation routes are viable for the volume of evacuees, Ensure evacuation routes checked pre-event. Reduce the possible access/conflict of traffic into evacuation routes during the display Marshals to call for assistance when needed Await back up from a safe distance, Report all issues Post -- Extremist action at the event Ensure that there is the potential to hold volumes of public in secure areas. These areas should have been identified pre-event	Site safety staff display staff organisers and emergency services	Prior to display and during display	After the display
General Litter	Excessive litter	Tripping and slipping hazard	low	staff Public Stall holder	Regular litter pick up runs by cleansing personnel Sufficient litter bins.	staff display staff organisers and local cleansing department	Prior to display and during display	After the display



Firework launch area/North shore

Ensure that the pyrotechnics company and other contractors supply their relevant risk assessments.

Location Activity Equipment	Hazard	Risk	Level of risk	Who is affected	Control measures	By Whom	By When	Review period
Uneven dark surfaces	Trips and falls	Head injuries Sprains and strains Fractures Pain and distress	Med	staff Public	Survey the site prior to display Report all faults Post warning signs in high risk areas Isolate fault until repaired Restrict access to high areas Communicate warning to others in area.	Site safety staff and organisers	Prior to display and during display.	
Adverse weather conditions And or Sudden change in weather High winds	Pyrotechnics taken off demonstration line. Pyrotechnics blown into structures or spectators	Disruption to Display Cancellation of display Burns and trauma. Damage to property	low	Demonstrating Personnel spectators	Monitoring weather forecasts Anticipate and plan for the onset of adverse weather conditions. Ensure all structures and spectator areas are well out of range. Site safety team to meet with Pyrotechnic company to review display safety with a view to stopping the display.	Site safety staff. Organisers Pyrotechnics team	Prior to display and during display	
	Discharge of Pyrotechnics into the massed public or town.		low	All attending	Site safety team to meet with Pyrotechnic company to review display safety with a view to stopping the display. Ensure sufficient first aid support is on site.	Site safety staff. Organisers Pyrotechnics team	Prior to display and during display	



EVENT HAS DUE REGARD TO, AND IS OUTSIDE OF,
THE BELOW MARITIME FEATURES.



