

## Compliance Assessment Report CAR\_NRW0051124

**Licence being assessed:** WA/058/0044/0002.

**For:** Bridgend college, **held by:** Bridgend College.

**At:** Pencoed Agriculture College, Pencoed, Bridgend, Bridgend, CF35 5LG.

**Type of assessment:** Site Inspection,

**Reason:** Routine.

**On:** 11/03/2026, between 11:00 and 11:45.

**Parts of licence assessed:** All

**NRW Lead Officer:** Ceri Malone.

**Report sent to:** Kyle Christopher, Bridgend College Employee, on 26/03/2026.

### 1. Summary of our findings (full details in section 4)

Part of licenced activity assessed (criteria)	Assessment result	Non-compliant licence condition
WR-B2 - Water Abstraction - Abstraction measurement and records - Recording	C3 Minor	8.1 "The Licence Holder shall take and record readings of the meters specified in Condition 7.1 at the same time each month during the whole period during which abstraction is authorised or as otherwise approved in writing by NRW.
WR-B2 - Water Abstraction - Abstraction measurement and records - Recording	Action only (X)	
WR-A2 - Water Abstraction - Abstraction specified by licence - Points of abstraction	Assessed (A)	
WR-A4 - Water Abstraction - Abstraction specified by licence - Purposes of abstraction	Assessed (A)	

Part of licenced activity assessed (criteria)	Assessment result	Non-compliant licence condition
WR-A6 - Water Abstraction - Abstraction specified by licence - Quantities	Assessed (A)	
WR-B1 - Water Abstraction - Abstraction measurement and records - Means of measurement	Assessed (A)	

Result types are explained in more detail in the 'Important Information' section below.

## 2. What action is required?

Criteria	Action needed	Complete by
WR-B2	Ensure meter readings are taken at the same time each month. Put appropriate measures in place to guarantee this, including ensuring sufficient trained staff are available.	23/06/2026
WR-B2	Upload all outstanding returns data to the NRW returns portal by 23/06/2026.	23/06/2026

Action criteria codes are listed in the 'Important Information' section below.

## 3. What will happen next?

Any non-compliance we have identified and recorded on this form is an offence. It can result in criminal prosecution or civil sanctions being imposed depending on the circumstances of the offence.

**At this time, we do not intend to take any further action.**

This statement does not stop us from taking additional enforcement action if further relevant information comes to light or offences continue.

## 4. Details of our assessment

### **Bridgend College Full Licence to Abstract Water -WA/058/0044/0002**

#### **Site Report**

A Natural Resources Wales Environment Officer carried out a site inspection of the borehole at Bridgend College's Pencoed Campus on 11/03/2026 at 11:00am. The purpose of the visit was to assess compliance with abstraction licence (WA/058/0044/0002) conditions. Weather conditions were dry with a temperature of approximately 10°C. A Bridgend College estate operative provided access to the site and remained present throughout the inspection.

The abstraction meter was located within an inspection chamber in the college car park, consistent with the location specified in licence condition 2.1. The chamber cover was lifted to allow access. The ARAD meter appeared to be in good working condition and

displayed a reading of 34,049.8 m<sup>3</sup> (*Photograph 1*). The last meter reading supplied by the college recorded 34,032 m<sup>3</sup> on 27/02/2026. With an abstraction limit of 50 m<sup>3</sup>/day under condition 6.4, the reading was within permitted limits. The estate operative confirmed that no repairs, replacements, or maintenance have been necessary since the last visit in 2021.



*Photograph 1: Borehole Meter*

The estate operative confirmed that the abstraction is not currently used for spray irrigation, although water continues to be used for horticulture and dust suppression in accordance with condition 4.0. The pump house, which includes two expansion vessels used to store abstracted water (*Photograph 2*), was inspected and no issues were identified.



*Photograph 2: Borehole Pump House*

Meter readings have been kept by Bridgend College since 2021 and provided to NRW in excel format. Returns data should now be uploaded to NRW's abstraction returns portal: [Natural Resources Wales / Submit your water abstraction return](#). The estate operative stated they were not aware of this therefore it had not been setup but it could be arranged going forward.

A review of the records shows that readings are not taken at the same time each month, and several months are missing. The operative explained that this was due to limited staffing, as they are the only trained individual available to take readings. Between December 2021 and February 2026, 47 readings were recorded, whereas 51 would be expected if taken monthly.

**Breaches of permit condition:****8. RECORDS**

- 8.1 *“The Licence Holder shall take and record readings of the meters specified in Condition 7.1 at the same time each month during the whole period during which abstraction is authorised or as otherwise approved in writing by NRW.”*

CCS Category 3 Breach – Records have been kept but not at the same time each month. Some months have also been missed. Records show that no over abstraction has taken place despite this therefore a Category 3 breach has been recorded for this non-compliance.

- 8.2 *“The Licence Holder shall send to NRW a copy of the record or summary data to NRW within 28 days of being so requested in writing by NRW.”*

Action Only - Summary data was provided to NRW within 28 days but not uploaded to the NRW returns portal.

**Action required by dates specified:**

- **Ensure meter readings are taken at the same time each month. Put appropriate measures in place to guarantee this, including ensuring sufficient trained staff are available. Complete by 23/06/2026.**
- **Upload all outstanding returns data to the NRW returns portal by 23/06/2026. This can be completed online: [Natural Resources Wales / Submit your water abstraction return](#)**

For any queries or assistance with using the online portal to upload returns please use the following contact stating your licence number:  
[waterresources.returns@cyfoethnaturiolcymru.gov.uk](mailto:waterresources.returns@cyfoethnaturiolcymru.gov.uk)

**Contact details:**

If you have any other queries regarding this CAR form or to provide an update on any actions above, please contact me using the following email address:

[Ceri.Malone@cyfoethnaturiolcymru.gov.uk](mailto:Ceri.Malone@cyfoethnaturiolcymru.gov.uk)

[cwmtaf&bridgendconsultations@cyfoethnaturiolcymru.gov.uk](mailto:cwmtaf&bridgendconsultations@cyfoethnaturiolcymru.gov.uk)

If you have any queries about this report, or to discuss completion of any actions, please contact the NRW Officer named above.

## Important information

### Legal status of this report

Your licence is issued to you under the Water Resources Act 1991 as amended by the Water Act 2003. You have a responsibility to comply with the conditions of your licence and prevent pollution/harm to the environment. You must also ensure that you comply with any other relevant legislation that may apply to your site's operations.

This report explains the findings of our assessment and any action you are required to take. We categorise non-compliance using our guidance for assessing non-compliance at regulated sites.

When we find potential non-compliance/s we will normally give you advice on how to maintain compliance.

To correct non-compliance, we may:

- require you to take specific actions
- issue a notice.

Any advice and guidance we give will be without prejudice to any other enforcement response that we consider may be required.

### Assessment results and non-compliance categories (used in section 1):

Assessment result	Description
Assessed (A)	Assessed or assessed in part, no evidence of non-compliance found
Action only (X)	Action required for the licence condition assessed to avoid non-compliance. No non-compliance scored at this time
Ongoing (O)	Ongoing non-compliance, not scored

Non-compliance category	Description
C1 Major	Potential to have a major, serious, persistent and/or extensive impact or effect on the environment, people and/or property
C2 Significant	Potential to have a significant impact or effect on the environment, people and/or property
C3 Minor	Potential to have a minor or minimal impact or effect on the environment, people and/or property
C4 No environmental impact	Non-compliance at a regulated site that cannot foreseeably have any impact on the environment, people and/or property

**Full list of Water resource action criteria** (used in section 1 and 2):**WR A: Abstraction specified by Licence**

- WR-A1 Source of supply
- WR-A2 Points of abstraction
- WR-A3 Means of abstraction
- WR-A4 Purposes of abstraction
- WR-A5 Period of abstraction
- WR-A6 Quantities
- WR-A7 Land
- WR-A8 Other specified on licence

**WR B: Abstraction measurement and records**

- WR-B1 Means of measurement
- WR-B2 Recording
- WR-B3 Reporting

**WR C: Surface / Groundwater level and protected flow**

- WR-C1 Minimum hands-off flow/level requirements
- WR-C2 Flow/level measurement devices
- WR-C3 Recording
- WR-C4 Reporting

**WR D: Environmental monitoring and information**

- WR-D1 Recording
- WR-D2 Reporting
- WR-D3 Notifications

**WR E: Fish and eel passage**

- WR-E1 Infrastructure specified by licence
- WR-E2 Maintenance and records

**WR F: Discharge**

- WR-F1 Point of discharge
- WR-F2 Infrastructure
- WR-F3 Measurement
- WR-F4 Recording
- WR-F5 Reporting

**WR G: Impoundment specified by licence**

- WR-G1 Inland water to be impounded
- WR-G2 Manner and extent of impoundment
- WR-G3 Point(s) of impoundment
- WR-G4 Construction and removal requirements
- WR-G5 Other specified on licence

**WR H: Borehole infrastructure**

- WR-H1 Infrastructure and accessibility
- WR-H2 Maintenance and calibration

### Enforcement response

Any non-compliance with a licence condition is an offence and we may take legal action against you. Action we take can include prosecution or civil sanctions. See our Enforcement and Sanctions Guidance for further information.

### Data protection notice

You should make sure that anyone named in this report knows that the information it contains will be processed by Natural Resources Wales to fulfil its regulatory and monitoring functions and to maintain the relevant public register(s).

We may also use and/or disclose the report in connection with:

- offering or providing you with our literature or services relating to environmental matters
- consulting with the public, public bodies and other organisations (e.g. Health and Safety Executive, local authorities) on environmental issues
- carrying out statistical analysis, research and development on environmental issues
- providing public register information to enquirers
- investigating possible breaches of environmental law
- assessing customer service satisfaction and improving our service
- Freedom of Information Act or Environmental Information Regulations requests.

We may also pass it on to our agents or representatives to do these things on our behalf.

### Disclosure of information – this report will be available to view on-line

If you think this report contains commercially confidential information that should not be placed on our public register, you must contact your local Natural Resources Wales office within **fifteen working days** of receiving this report, using the contact details in the accompanying email or letter. You must give a full explanation of why it should not be added to our public register, including specifying which information is commercially confidential. We will assess your request and respond to you within twenty working days to let you know if we agree to your request.

### Disputing the Content of this Compliance Assessment Report Form

If you disagree with the content of this Compliance Assessment Report form, you should submit your concerns, in writing, to the regulating officer who issued it within **15 working days** of its issue. This will be treated as a **Stage 1 review**.

If you are not satisfied with the outcome of the stage 1 review, you may request a **Stage 2 appeal**. This request must be submitted **within 21 working days** of receiving the response from the stage 1 review.

Further details on our review and appeal process are available at: [Natural Resources Wales / Appeal a regulatory decision from Natural Resources Wales](#)

### Concerns Not Related to the Content of this Compliance Assessment Report Form

If your concerns do not relate to the content of the Compliance Assessment Report form, you should first attempt to resolve the issue with the regulating officer or their line manager.

If the issue remains unresolved, please contact our **Customer Contact Team**:

- **Telephone:** 0300 065 3000 (Monday to Friday, 09:00–17:00)
- **Email:** [enquiries@naturalresourceswales.gov.uk](mailto:enquiries@naturalresourceswales.gov.uk)

They will provide details on how to escalate your concerns through our **Complaints and Commendations procedure**.

If you are dissatisfied with our response, you may contact the **Public Services Ombudsman for Wales**:

- **Telephone:** 0300 790 0203
- **Email:** [ask@ombudsman.wales](mailto:ask@ombudsman.wales)

### **Welsh Language Standards**

We are committed to establishing Natural Resources Wales as a naturally bilingual organisation. We will provide compliance reports in your preferred language.