

Change a new bespoke water discharge activity and groundwater (point source) activity permit

About you

Tell us the permit number for the environmental permit you want to change. The permit number may also be referred to as your 'consent number' or your 'authorisation number' in documents that have been issued before April 2010.

BC0001601

Tell us who is making the application to change this permit.

First name: Rhiannon

Last name: Stevens

Address: Ty Awen, Spooner Close, Newport

Postcode: NP10 8FZ

Telephone: DCWWPermitting@dwrcymru.com

Email: DCWWPermitting@dwrcymru.com

Only the permit holder(s) or somebody authorised to act on their behalf can change the permit.

Are you the permit holder or somebody who is authorised to act on their behalf?

Yes

Is somebody completing this application on your behalf?

Tell us if you're using an agent or somebody else to complete this application on your behalf

No – I'm completing this application for myself

1 Pre-application discussions

Did you have pre-applications discussions with Natural Resources Wales about this activity?

No

What do you need to change?

Complete one

I need to change my personal or company details, or correct a mistake on the permit

Tell us about your proposed administrative change

Please give us details of the proposed administrative change in the box below.

Changes to National Grid References for following:
Final Effluent Sample Point SN 54110 07786
MCERTS flow monitoring point SN 54106 07828
Settled storm Sample Point SN 54110 07837
Settled Storm to Environment EDM Monitoring Point SN 54110 07837
MCERTS FPF Monitoring Point SN 54106 07828
EDM To Storm Tank Monitoring Point SN 54104 07837

Site plan

If the changes you're making involve moving outlets or updating grid references for your activities, you will need to provide an updated site plan. The site plan should be A4 in size or larger, and at 1:10,00 scale or larger.

On your plan you must show: which direction North is; the premises discharging effluent; the site in relation to the local area; any watercourses, wells, springs or boreholes on the site (or within 50 metres); the location of the wastewater treatment system all outlets where effluent will be discharged into the receiving environment; where samples of effluent can be taken automatically or manually (if required); where flow or quality will be measured (if required).

You may submit more than one plan if necessary.

Please upload your plan(s) below

- File: Site Plan.pdf - [Download](#)

How do you want to pay?

Who can we talk to you about your billing or invoice?

Same as application contact

How do you want to pay for your application fee?

Electronic transfer (e.g. BACS)

Paying by electronic transfer

Please provide your reference for the payment.

Payment reference: DCWW0105550654

Amount paid: £2160 Total (£386.00 this application)

How we collect your personal data

We will process the information provided by you in line with the Data Protection legislation.

For more information on how we manage, store and use your data, see our Privacy Notice (opens in new tab)

I have read and understood this information

Freedom of Information

Under the Freedom of Information Act 2000, anybody may request information from a public authority. The Act grants two statutory rights: to be told if the public authority holds that information; and if so, to have that information communicated to you.

Find out how to request information under the Freedom of Information Act.

I have read and understood this information

Confidentiality and National Security

We will normally put all the information in your application on a public register of environmental information. However, we may not include certain information in the public register if this is in the interests of national security, or because the information is confidential. Confidential information is information that is commercially or industrially confidential in relation to any person and is unlikely to be applicable for small-scale sewage discharges.

You can ask for information in the public register to be made confidential or withheld in the interests of national security by answering the question below and provide information on the next page giving your reasons. If we agree with your request, we will tell you and not include the information in the public register. If we do not agree with your request, we will let you know how to appeal against our decision, or you can withdraw your application.

Do you believe that for reasons of confidentiality or national security your details should not be included on the public register?

No

Declaration

A relevant person should make the declaration. You must be a relevant person or have the authority of a relevant person to sign this application on their behalf. An agent acting on behalf of an applicant is NOT a relevant person.

Each individual (or individual trustee) who is applying for their name to appear on the permit must complete this declaration. You can send a separate document with the relevant information if there are not enough spaces to sign below.

Relevant people means each applicant, and in the case of a company, a director, manager, company secretary or any similar officer or employee listed on current appointments in Companies House. In the case of a Limited Liability Partnership (LLP), it includes any partner. If the permit holder is an organisation of individuals, each individual (or individual trustee) must complete the declaration.

To simplify and speed up the application process, we recommend that the declaration is filled in by an officer of a company or one of the partners in a Limited Liability Partnership (LLP).

If you wish a manager, employee or consultant etc. to sign the declaration on behalf of a relevant person, we will need written confirmation from a relevant person; that is, an officer of the company, a partner in the LLP or the individual, confirming that the person has the authority to fill in the declaration.

If you are joint permit holders, you should each fill in your own declaration. We have provided extra spaces for this below. Please upload a separate sheet with your application if you need more room for signatories.

Where the operator is the subject of any insolvency procedure, the declaration must be filled in by the official receiver/appointed insolvency practitioner.

I have included written confirmation from a relevant person to confirm I can sign on their behalf

Upload written confirmation here

- File: 2025.03.26 - Nicola Foreman NRW letter of authorisation for permitting matters.pdf - [Download](#)

If you knowingly or recklessly make a statement which is false or misleading to help you get an environmental permit (for yourself or another person), you are committing an offence under the Environmental Permitting (England and Wales) Regulations 2016.

I declare that the information in this application is true to the best of my knowledge and belief. I understand that this application may be refused or approval withdrawn if I give false or incomplete information.

I understand that if I knowingly or recklessly make a false or misleading statement: I may be prosecuted; and if convicted, I may have to pay a fine and/or go to prison.

By signing below, you are confirming that you understand and agree with the declaration above.

Title	-
First name	Rhiannon
Last name	Stevens
On behalf of (if applicable)	Dwr Cymru Welsh Wayer
Date (DD/MM/YYYY)	22/04/2026

Submit your application

Enter the email address you'd like a copy of your application sent to:

DCWWPermitting@dwrwymru.com

language selection

en