



**Cyfoeth
Naturiol
Cymru
Natural
Resources
Wales**

Permit Receipt Centre
Natural Resources Wales
29 Newport Road
Cambria House
Cardiff
CF24 0TP
Tel: 0300 065 3000

Email: permitreceiptcentre@naturalresourceswales.gov.uk

APPLICATION FOR A BAND 1 MARINE LICENCE

To qualify as a Band 1 application, the activity should be low potential impact, and low risk.

IMPORTANT Please read the Band 1 Guidance Document on our website before completing this application form.

Under The Marine Licensing (Application Fees) (Wales) Regulations 2017, the following activities are eligible to be considered as Band 1 activities:

- (a) repair or replacement of bolts, flaps valves, decking on a pier or pontoon
- (b) removal of marine growth and guano from any building or structure or any part thereof
- (c) the installation of ladders at any building or structure
- (d) the deposit and subsequent removal of posts for the purposes of marking channels, shallow water areas, outfalls and groynes;
- (e) the deposit and subsequent removal of marker buoys
- (f) removal of discrete pieces of debris associated with construction; demolition, damage or disrepair of a building or structure using vehicles or vessel
- (g) The removal of litter using a vehicle or vessel.
- (h) any activity of a similar minor nature.

The specific activities listed in the regulations (a-g above) will always be classed as eligible for Band 1 licence application. However, granting of such a licence is not automatic. NRW Permitting Service are still required to consider the appropriateness of the activity before determining the licence application.

In addition to the specific activities listed above, The Marine Licensing (Application Fees) (Wales) Regulations 2017 refers to 'any activity of a similar minor nature'. The suitability of other activities is dependent on the nature and scale of the activity, and the environmental sensitivity of the area in which the activity will take place. For a more comprehensive list of activities that may be considered under a **Band 1 licence application refer to the guidance note.**

Check List

Please read the Guidance Note carefully before completing the application form.

Please ensure that you have included all the necessary information before you submit the application.

Item	Yes/No
Is the activity an Eligible Band 1 Activity?	Yes
Is the activity within a designated site?	No
Is the proposed activity boreholes, replacement piles or beach management?	No
Is the proposal within a sensitive area?	No
Has a method statement been provided (use guidance to determine whether a method statement is required)	No
Have the relevant bodies (as detailed in the guidance) been consulted? All correspondence to be submitted as part of the application.	Yes
The applicant is a legal entity?	Yes
The declaration is signed by the applicant?	Yes
Is the application fee of £600 correct?	Yes
Are the grid references/coordinates correct?	Yes
Has any pre application correspondence been submitted?	Yes

- Please submit applications to the **Permit Receipt Centre** via the details at the top of this form
- Please submit marine licence applications, including this form and all supporting documents, **at least 2 months before the licence is required.**
- Applications for Band 1 activities will go through a shortened and simplified process, compared to applications in the other bands. For applications which meet the Band 1 criteria, the usual consultation stage is replaced with standard conditions.
- Although the licensing process for Band 1 activities is shorter and more streamlined, an application for a Band 1 activity is not granted automatically; NRW permitting service will assess the suitability of the project to determine that all criteria are met.
- Band 1 licence applications are charged at £600 per application, and are intended to be used for low impact activities (see [Eligible Activities](#)). Band 1 applications do not need to be advertised in a local newspaper.

Please note applications will not be processed without the correct relevant fee or invoicing details.

- Payments can be made via Cheque, BACS or credit/debit card.

- Cheques should be crossed and made payable to **Natural Resources Wales**.
- For BACS payments ensure you provide the reference number (not remittance number)
- For credit/debit card payments please complete the CC1 form and submit with the application. The CC1 form can be found on our web pages

Further information on payment methods can be found on our web pages

Your application may not be considered complete and therefore not processed until key information has been submitted. Your application may be returned if you fail to submit outstanding information within given timescales.

- If you have any queries with regards to completing this application please contact the MLT: marinelicensing@naturalresourceswales.gov.uk

1. Project Description

1 (a). Project Name

Penmaenmawr Outfall Repair Works

1(b). Please provide a brief description of the proposed project, including location

An outfall in Penmaenmawr was damaged following storm events earlier this year. This outfall takes surface water from nearby roads and car park. The proposed works are to realign the existing outfall and reinstate the dislodged top slab.

Location: SH 71721 76634

2. Applicant Details

To whom the licence will be issued. This must be a legal entity such as an individual, registered company/ charity or public body.

Title

Mr

Full Name

Dyfed Rowlands

Company or Trading Name

Conwy County Borough Council

Company Registration Number (if applicable)

Name of Contact or individual (if different)

Daniel Durrans

Position in Company

CAD Technician

Address inc. postcode (provide registered Company address if applicable)

Environment, Road & Facilities, Conway Road, Mochdre, Colwyn Bay, LL28 5AB

Telephone Number

01492 575115

Email Address

daniel.durrans@conwy.gov.uk

3. Details of Agent, Contractor, Vehicles and/or Vessels used to carry out works

3(a). Agent Details

This is who we will correspond with unless otherwise informed. If no agent we will contact the applicant.

Title	<input type="text"/>	Full Name	<input type="text"/>
Company or Trading Name	<input type="text"/>		
Company Registration Number (if applicable)	<input type="text"/>		
Name of Contact or individual (if different)	<input type="text"/>		
Position in Company	<input type="text"/>		
Address (Inc. postcode)	<input type="text"/>		
Telephone Number	<input type="text"/>		
Email Address	<input type="text"/>		

3(b). Does the Applicant wish to be included in all correspondence? Yes ☒ No ☐

3(d). Will the works require the use of vessels? Yes ☐ No ☒

3(e). Will the works require the use of vehicle? Yes ☒ No ☐

4. Licensable Period

Determination of applications will be based on the works taking place during these dates. Please ensure you have included an **adequate contingency period**. If works are not completed by the Requested Licence Expiry Date you may be required to submit a new application. Including a contingency period within your original application does not impact on Licence Fee

Start Date	October 2018	Requested Licence Expiry Date	October 2019
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Please ensure you submit your application for a Marine Licence **at least 2 months** prior to the intended start date.

5. Location

Please detail the location of the proposed project.

This should be either Ordnance Survey National Grid Reference (i.e. SN 12345 67890) or Latitude and Longitude in decimal degrees to 4 decimal places (i.e. Lat 52.1234 Long - 4.1234), defining the extent of the project. Please specify which coordinate system has been used.

Location

1. SH 71717 76641

6. Method Statement

Please Note: If the works are within a sensitive area or one of the following activities; Boreholes, replacement piles or beach management, then a separate method statement needs to be submitted using the Band 1 Method Statement Template. If a separate method statement has been provided move to section 7.

6(a). Please give a brief method statement outlining the proposed project.

Our contractor will be undertaking the works from the slipway, if possible, or in front of the outfall if required. The excavator will be used to move the existing outfall into its original position. Once the outfall is in position a galvanised steel plate (15mm thick 300mm wide 1000mm high) will be secured to the back of the outfall using M12 bolts (100mm long) anchored with resin. The existing top slab will then be lifted into position by the excavator and secured using two galvanised steel plates, as per previous spec. The existing grill will then be reinstated and the damaged railing on top of the outfall will be replaced to match existing.

6(b). Please state the measures to be taken to:

(i) Minimise risk to the marine environment

Control loss of material debris
Area to be free of dust, grease, organic growth.

(ii) Prevent undue interference to others

Erect fencing and signage around the works area to segregate from public.

(iii) Maintain navigational safety, including marking and lighting of works

N/A

Please continue on a separate sheet if necessary. Please tick if you have done this ☐

7. Materials of Project

7(a). Description of materials to be deposited seaward of MHWS (Please tick all that apply)

Timber	<input type="checkbox"/>	Iron/Steel	<input type="checkbox"/>	Concrete	<input type="checkbox"/>	Biocides/other chemicals	<input type="checkbox"/>
Silt	<input type="checkbox"/>	Stone/Rock	<input type="checkbox"/>	Gravel	<input type="checkbox"/>	Plastic/Synthetics	<input type="checkbox"/>
Sand	<input type="checkbox"/>	Other	<input checked="" type="checkbox"/>				

If other, please provide a description of materials.

Galvanised Steel Plate – 15mm Thick
M12 Bolt
Resin

7(b). Delivery method of materials to site

If sea delivery, please include details of vessels to be used with a chart of proposed route and transshipment area. If vehicle delivery, please provide the proposed access route.

Materials to be transported using works vans and/or pick up truck.

Please continue on a separate sheet if necessary. Please tick if you have done this ☐

7(c). Will the works involve removals seaward of MHWS?

Yes ☐ No ☒

7(c) (i). Description of materials to be removed seaward of MHWS (Please tick all that apply)

Timber	<input type="checkbox"/>	Iron/Steel	<input type="checkbox"/>	Concrete	<input type="checkbox"/>	Biocides/other chemicals	<input type="checkbox"/>
Silt	<input type="checkbox"/>	Stone/Rock	<input type="checkbox"/>	Gravel	<input type="checkbox"/>	Plastic/Synthetics	<input type="checkbox"/>
Sand	<input type="checkbox"/>	Other	<input type="checkbox"/>				

7(c) (ii). Description of objects/materials to be removed seaward of MHWS

Including quantities to be removed.

8. Additional Information

8(a). The following must be provided with the completed application form:

- (i) a suitably scaled extract of an Ordnance Survey Map or Admiralty Chart with location of project, complete with **North Arrow** and **Scale**
- (ii) if applicable, any construction plans and sectional drawings showing those proposed works below/seaward of MHWS, which should give details of the materials to be used (for beach replenishment the quantity, particle size and source of material to be deposited and deposit location is also required).
- (iii) Details of correspondence with MCA, Trinity House or The Crown Estate
- (iv) Any pre application advice/correspondence with NRW

Please list below **all supporting documents** that have been submitted with this application.

- DOC 1 - Correspondance with NRW
 - DOC 2 - Correspondace with MCA
 - DOC 3 - Drawing RM02 003 001 – Location Plan
 - DOC 4 - Drawing RM02 003 002 – Existing Photos

9. Statutory Powers

9(a).Does the applicant have statutory powers to consent any aspect of the project?

e.g. coast protection authority, dredging powers, statutory undertakers Yes ☐ No ☒

9(a)(i).If Yes, please give details and state the relevant legislation that gives these powers

10.Public Register

Under The Marine Licensing (Register of Licensing Information)(Wales) Regulations 2011 and the Environmental Impact Assessment Directive (Directive 85/337/EEC – as amended) , all information contained within or provided in support of this application will be placed on the Public Register unless NRW approve of the applicant's reasons for withholding all or part.

15. Is there any information contained within or provided in support of this application that you consider should NOT be included on the Public Register on the grounds that its disclosure:

15(a). Would be contrary to the interest of National Security? Yes ☐ No ☒

15(b). Would prejudice to an unreasonable degree you, or some other person's commercial interest of those of a third party? Yes ☐ No ☒

If Yes to either (a) or (b), please provide full justification as to why all or part of the information you have provided should be withheld

11. Application Fee

Band 1

Projects are charged at a fixed fee of **£600**. The application will not be processed until the correct fee has been provided.

Please provide the method of payment

Method	Yes (✓)	Reference Number
Cheque		
BACS (not remittance no.)	Yes	PO1122035ERF/ PRCAPPCONWY203
World Pay (phone or CC1)		

Please attach **CC1 Form** with application. Can be found on our web pages

12. Declaration

I declare that to the best of my knowledge and belief that the information given in this application form and supporting documentation is true.

WARNING: It is an offence under the Marine and Coastal Access Act 2009, under which this application is made, to fail to disclose information or to provide false or misleading information and can invalidate any licence granted.

Signature



Date

15/10/18

Name (in capitals)

DYFED ROWLANDS

Position in Company

Flood Risk and Infrastructure Manager

*Applications cannot be processed unless signed by the **Applicant** (not agent), the applicant must have appropriate level of authority within the company.*

Applications will not be processed unless signed