



**Cyfoeth
Naturiol
Cymru
Natural
Resources
Wales**

Marine Licence Application

This is a private beta service application. The applicant was only asked questions relevant to their activity. Other questions that they were not asked are intentionally left blank in this document.

Band 1 marine licence application

Project title

Enter a clear title that describes the activity and where it's taking place

For example, *Ground investigation works, Colwyn Bay*

This title will appear on your marine licence if it is granted

Installation of Monitoring Equipment and Material Extraction

Band 1 marine licence criteria

Does your activity appear on the list of band 1 activities? Band 1 marine licences are only for low risk activities. Check the list of eligible band 1 activities before you continue	Yes
Will the activity take more than 12 months? Band 1 marine licences can only be issued for 12 months. If your work will take longer, you'll need a different licence	No
Is the estimated cost more than £1 million? This includes all costs related to the activity that requires a licence. Band 1 marine licences can only be issued if the total cost is under £1 million. If the work has a total cost of over £1 million, you will need to apply for a band 3 licence	No
Is your planned activity in a military defence area? You can check the location of military defence areas on the Welsh Marine Planning Portal Band 1 marine licences cannot be issued for activities in military defence areas	No

Are you in an area that could affect a cable or pipeline?

No

You can check the location of cables and pipelines on the [Welsh Marine Planning Portal](#)

Band 1 marine licences cannot be issued for activities which affect cables or pipelines

Licence holder details

Who is the licence for? A company with registration number. If you don't have a registration number, apply as an individual A charity with registration number. If you don't have a registration number, apply as an individual An individual. As an individual acting independently, or on behalf of a charity or company without registration number	public
Does the organisation have a registration number?	No
Enter the organisation's registration number Registered company – enter the company registration number (from Companies House) Registered charity – enter the charity number (from the Charity Commission)	
Enter the full name of the individual, organisation or public body For an individual, enter the individual's full name For an organisation, enter the organisation's name For a public body, enter the legal name	Monmouthshire County Council

Case Number: ML26032

Address For an individual, enter the individual's home address For organisations, use the official address listed with Companies House or the Charity Commission For public bodies, use the address as detailed on the register of devolved Welsh public bodies	County Hall Usk Rhadyr NP15 1GA
Contact name if the licence is for an organisation	Peter Webb
Email We'll use this to contact the licence holder	peterwebb@monmouthshire.gov.uk
Phone number We'll use this to contact the licence holder	01633 644644
Preferred contact language Select the language we should use to contact the licence holder	Welsh
Are you applying on behalf of someone else? Answer yes if, for example, you are an agent, consultant or contractor Answer no, if, for example, you are applying for yourself, or a company you work for or own	Yes

Agent, consultant or contractor details

Your contact details - as the agent, consultant or contractor.

You must have authority to act on behalf of the applicant to complete this form. You will be asked to attach evidence of this at the end of the form.

Your company name (if applicable)	WSP
Your name	Scott Smith
Address It is a legal requirement for us to store this	Kings Orchard Bristol BS2 0HQ
Email We'll use this to ask questions and provide updates	scott.smith1@wsp.com
Phone number We'll use this to ask questions	07896583034
Preferred contact language Select the language we should use to contact you	English

Project details

Describe the activity

Briefly describe the low risk band 1 activities you will be carrying out

Your activity must be an [approved band 1 licence activity](#).

Include:

- the type of activity (for example, construction, removal, deposit, beach management)
- what the activity involves (such as installing scaffolding or collecting samples)
- how much work will be done (for example, number of samples or buoys, or the scale of maintenance)

Examples

- Carrying out minor maintenance on a pier – installing scaffolding, replacing bolts and decking, then removing scaffolding (*construction activity example*)
- Collecting 12 sediment samples from the sea bed (*removal activity example*)
- Depositing 5 marker buoys (*deposit activity example*)
- Brushing wind-blown sand back onto the beach where it came from (*beach management activity example*)

Monitoring Equipment Installation, This activity will involve the installation of gauges 100mm long and 40mm wide onto 16 structural elements around Pier 2 on the Old Wye Bridge. Paint will be stripped back to bare cast iron and installed using epoxy resin. These will be hardwired back to an electrical box on hard land. The locations will be accessed through roped access. Material Extraction, A small structural element will be cut on the underside of the Old Wye Bridge and removed from site. The works will be accessed through roped access. Winches will be used to hoist the material from the underside to the topside of the bridge.

What is the location of your proposed activity? This location will appear on your marine licence. It should match the location in your project title For example, 'Llandudno', 'Bristol Channel' or 'Irish Sea'	River Wye Chepstow								
How do you want to provide the coordinates? Enter coordinates manually - You can enter up to 10 pairs of coordinates Upload a file - You must upload a spreadsheet (for example, a CSV or Excel file) if you have 10 or more coordinates	manual								
Enter the coordinates To enter the coordinates for the boundary of the works: • provide at least 3 pairs of coordinates (latitude and longitude) in decimal degrees (WGS84), • use coordinates to at least 5 decimal places (for example: 51.50986, -3.00614) • ensure you enter enough coordinates to accurately represent the shape and extent of the works • enter no more than 10 pairs of coordinates - if you have more than 10, upload a file instead You can use a free online tool, such as Grid Reference Finder, to help generate coordinates	<table><tr><th>Latitude</th><th>Longitude</th></tr><tr><td>51.645880644030335</td><td>-2.671791417059479</td></tr><tr><td>51.64635942496842</td><td>-2.6719239554400898</td></tr><tr><td>51.646739137740944</td><td>-2.6720323959333148</td></tr></table>	Latitude	Longitude	51.645880644030335	-2.671791417059479	51.64635942496842	-2.6719239554400898	51.646739137740944	-2.6720323959333148
Latitude	Longitude								
51.645880644030335	-2.671791417059479								
51.64635942496842	-2.6719239554400898								
51.646739137740944	-2.6720323959333148								

Upload location files

To upload the coordinates for the boundary of the works:

Your file must be a spreadsheet (CSV or Excel)

- provide at least 3 pairs of coordinates (latitude and longitude) in decimal degrees (WGS84)
- use coordinates to at least 5 decimal places (for example: 51.50986, -3.00614)
- ensure you enter enough coordinates to accurately represent the shape and extent of the works

You can use a free online tool, such as [Grid Reference Finder](#), to help generate coordinates

Upload a map showing where the activity will take place We need a map of the location as well as coordinates, so we can confirm the coordinates are correct. You can send us an Ordnance Survey map or an Admiralty nautical chart, or both The map must: • clearly match the coordinates you've provided • be scaled so we can see a detailed view of the area where you will be carrying out your activity • include a north arrow so that we can identify the orientation of the map. You can upload a PDF, image or other file that shows the activity area	7001189 - Location of Works.pdf
Upload a shapefile (if you have one) You can upload a shapefile from GIS software. You still need to provide the coordinates separately	
When do you want the licence to start? Band 1 licences are issued for a maximum of 1 year. The start date you give must be on or before the day you plan to start the activity It usually takes at least 6 weeks to process a complete application, so make sure you allow enough time	28 June 2026

Will you deposit material as part of your work? This includes: • materials deposited above, on, or below the water, for example, installing a ladder on a jetty, rendering concrete on a slipway (seaward of mean high water springs) • temporary materials such as scaffolding which will be deposited and removed after the work is complete	No
Briefly describe what you are depositing For example, sand, concrete, silt, scaffolding	
Will you remove material as part of your work? This includes • materials or objects removed from the sea bed or beach (seaward of mean high water springs) • temporary materials such as scaffolding which will be removed after the work is complete	No
Briefly describe what you are removing For example, sea bed sediment, sand, wood, scaffolding	

Method and mitigation

Will vessels or vehicles be used to access the site? If you're using vessels or vehicles, include the routes you'll use to access the site in your method statement Only tell us about vehicle use between the car park or compound and the work site	none
Is the activity in or near a sensitive area? If your activity is in or near a sensitive area, you will need to include details of how you will avoid impact on it in your method statement You can check if your proposed activity is in or near a sensitive area on Data Map Wales	Yes
Does the activity involve any of the following? Select all that apply • Replacing piles • Drilling boreholes or vibrocores • Beach management or • None of these activities	none
Upload a method statement Find out what you must include in your method statement	3483-Sk01 Old Wye Monitoring Sketches.pdf, 3483E-02 Old Wye Bridge.pdf

Upload construction plans and drawings, if you have them

These should show the design, layout, or cross-sections of the activity

For beach management, show:

- the quantity, particle size and source of material to be deposited
- deposit location

Enter your NRW pre-application advice reference, if you have one

Q26020

Proof of confirmation

Upload confirmation from the relevant navigation authority

RE_ Old Wye Bridge Chepstow Works - Maritime and Coastguard Agency Approval - Response.eml

You must get [confirmation that your activity does not pose a risk](#)

This could be from either the Maritime and Coastguard Agency (MCA) or a local harbour authority

If your confirmation is from the local harbour authority, you must also upload the MCA's response. This is so we can confirm that they have been consulted

Upload the response they've sent you confirming their advice — this could be an email or letter

If you do not have this confirmation yet, you can go to your applications and continue later

Upload confirmation from Trinity House

FW_ Old Wye Bridge Chepstow Works - Trinity House Approval.eml

You must get confirmation from Trinity House that your activity does not pose a risk

Upload the response they've sent you confirming their advice — this could be an email or letter

If you do not have this confirmation yet, you can return to dashboard and continue later

**Upload confirmation(s)
from archaeological
organisations**

If your activity involves any kind of removal (such as boreholes or sediment sampling) or beach management, you must get confirmation from the Royal Commission on the Ancient and Historical Monuments of Wales (RCAHMW) that it won't risk any archaeological features

If the removal activity will happen above mean low water springs you must also get confirmation from Heneb that it won't risk any archaeological features

Upload the response they've sent you confirming their advice — this could be an email or letter

If you do not have this confirmation yet, you can return to dashboard and continue later

Confidentiality and privacy

Do you want to request confidentiality for any part of your application? We normally publish all application information on a public register You can ask us to keep some or all of it confidential — but you must give a valid reason, and we must approve it	No
Tell us what you want to keep confidential and why Be specific about the information you want to withhold and explain why it should not be published on the public register For example, reasons of national security or commercial confidentiality	
How we use your personal data We'll use the information you provide in line with UK data protection laws For more about how we collect, store and use your data, read our privacy notice (opens in a new tab)	Yes

Declaration

If the licence is for an individual, they must sign this declaration.

If the licence is for an organisation, the person must be authorised to sign on behalf of the organisation — for example, a director or company secretary.

Providing false or misleading information, or failing to disclose something important, is an offence under the Marine and Coastal Access Act 2009. It could lead to the licence being withdrawn, and/or a fine.

I confirm that, to the best of my knowledge and belief, the information in this application is true and complete.

Name	Carl Touhig
Position If the licence is for an organisation, tell us your job title or role	Head of Neighbourhood Services
Evidence of the licence holder's confirmation Upload evidence that you have the authority to complete the declaration on the licence holder's behalf (for example, <a signed letter or email>)	Re_ Old Wye Bridge - Marine License Approval .eml