

Apply for a new waste standard rules permit

Tell us what type of applicant you are

Choose one
A registered company or other corporate body

Tell us about your application as a registered company or other corporate body

Is your company or corporate body registered with Companies House?
Yes

Tell us about your application as a registered company or other corporate body

Give your company details. The address must be the one on record at Companies House (opens in a new tab).	
Company name	MSFT MCIO Limited
Company registration number	09616816
Date of registration (DD/MM/YYYY)	01/06/2015
Address	1 Blossom Yard, Fourth Floor, London, United Kingdom,
Address line 2	-
Postcode	E1 6RS
Landline	-
Contact number	+44 7890 654 634
Email	bensims@microsoft.com

Tell us who we can talk to about your application

This can be a consultant or agent.

Title	-
Full name	Billy Glasgow
Last name	-
Address	240, Blackfriars Road, London
Address line 2	-
Postcode	SE1 8NW
Landline	-
Contact number	07873338872
Email	Billy.glasgow@ramboll.com

Can we talk to the same person about your operation?

Select

No

Give us details of the person we can talk to about your operation

This could be a site manager.

Title	-
Full name	Ben Sims
Last name	-
Address	Unit 7, Indurent Park, Newport
Address line 2	-
Postcode	NP19 4RG
Landline	-
Contact number	+44 7890 654 634
Email	bensims@microsoft.com

Tell us who we can talk to about billing

Billing contact details

Title -

Full name Shanahrah Kirnon

Last name -

Address Two Cornwall Street, Birmingham

Address line 2 -

Postcode B3 2DX

Landline -

Contact number +447812698290

Email shanahrah.kirnon@ramboll.co.uk

Tell us about the site's landowner

We are asking for this so we can contact the site's landowner to ensure they are:

- fully aware of any permit applications for waste activities on their land
- able to understand their potential liabilities

Is the applicant the landowner for this site?

No



■	
■	■
■	
■	■
■	
■	■
■	
■	■
■	■

Tell us about any pre-application advice we've given you

Enter a pre-application reference

WPCC16791/PPN-01606

Are you applying for a mining waste permit?

The standard rule is SR2009No08: Management of inert extractive wastes at mines and quarries

No

Are you applying for a waste recovery permit?

The standard rule is SR2017No01: Use of waste in a deposit for recovery operation (Construction, reclamation, restoration or improvement of land other than by mobile plant)

No

Are you applying for a mobile plant permit?

Select

No

Tell us the standard rules you are applying for

Check the waste standard rules (opens in a new tab).

SR2017No02: Metal recycling and waste electrical and electronic equipment authorised treatment facility (ATF) excluding ozone-depleting substances

Tell us about the site

The site means all the land the facility occupies

Use the Grid Reference Finder (opens in a new tab)

Site name	Microsoft Circular Centre (CWL90)
Address	Unit 7, Indurent Park Newport Newport
Address line 2	-
Postcode	NP18 4RG
National grid reference for the site (12 digits)	ST 36875 86382
National grid reference for the facility (if different from above)	-

Upload your site plan

Check that your site plan is what we need (opens in a new tab).

We will treat the site boundary as the boundary of the activities unless there is a defined area within this on the site plan which clearly shows where the permitted activities are to take place. This may be important to you if your proposed activities only occupy a small portion of a larger site.

- File: Fig2_SitePlan.pdf - [Download](#)

Tell us about any relevant offences

You must tell us if a relevant person has been convicted of a relevant offence.

A relevant person is you, or anyone connected to the permit holder.
Check the relevant convictions for waste and installations environmental permits on GOV.UK (opens in a new tab).

You can find out more about relevant people in Defra Core Guidance on Environmental Permitting - GOV.UK (opens in a new tab).
Has a relevant person been convicted of a relevant offence?

No

Tell us about your technical ability

We need to be satisfied that you have sufficient technical ability to operate your facility.

You must have appropriate technical management in place before we can issue your permit.

You need to: give us details of each person who will provide technical management at your facility provide evidence that you have a 'relevant qualification' from one of the following waste industry based schemes: Chartered Institute of Wastes Management/Waste Management Industry Training and Advisory Board (CIWM/WAMITAB) (opens in a new tab) Environmental Services Association/Energy and Utility Skills (ESA/EU skills) (opens in a new tab) Do you already hold the relevant, formal qualifications to manage your facility?

No

Give us your technical ability evidence

If you already have a relevant qualification, upload all original and continuing competence evidence.

If you have registered with a scheme but not yet completed it, upload evidence that you have registered.

- File: Technical Competance.pdf - [Download](#)

Tell us about insolvency or bankruptcy

You'll need to tell us about: any insolvency or bankruptcy proceedings against you or any relevant person. the required set-up costs (including infrastructure), maintenance and clean up costs for the proposed facility against which a credit check may be assessed We may also want to contact a credit reference agency to verify your financial standing. You are giving your consent to this check by completing and submitting the application form.

Do you or any relevant person have current or past bankruptcy or insolvency proceedings against you?

No

Tell us about your management system

What management system will you provide for your regulated facility?

Own management system

Confirm that your management system meet the conditions set out in the guidance.

Yes

How we collect your personal data

We will process the information provided by you in line with the data protection legislation. For more information on how we manage, store and use your data, check our privacy notice (opens in a new tab).

I have read and understood this information

Yes

Freedom of Information

Under the Freedom of Information Act 2000, anybody may request information from a public authority. The Act grants two statutory rights: to be told if the public authority holds that information; and if so, to have that information communicated to you.

Find out how to request information under the Freedom of Information Act (opens in a new tab).

I have read and understood this information.

Yes

National security

Do you want to attach your letter to Welsh Ministers?

No

Do you want to make a confidentiality claim?

You can ask for information to be made confidential by giving your reasons.

If we agree with your request, we will tell you and not include the information in the public register.

If we do not agree with your request, we will let you know how to appeal against our decision, or you can withdraw your application.

Do you want to make a confidentiality claim?

No

Tell us if you are signing on behalf of a relevant person

A relevant person will need to sign this application.

If you are not a relevant person, but want to sign the application on their behalf, you must include confirmation that you can do this.

Are you signing on behalf of a relevant person?

Yes

Upload confirmation from a relevant person

Attach a copy of a letter or email

- File: Signed Declaration Confirmation.pdf - [Download](#)

Confirm that you are able to meet the standard rules criteria

Confirmation

I confirm that my standard facility will fully meet the rules that I have applied for

If your application includes ecological survey information

We may want to use any ecological survey data you have supplied for other purposes. We assume that we are permitted to use the information you supply to us, in connection with our statutory and regulatory responsibilities. In particular (although there may be other uses), we may: incorporate the information into our datasets and mapping which are used for a variety of purposes provide information to other applicants and organisations where this enables us to protect wildlife - we are directed to do in the Environment Act respond to requests for information under the Freedom of Information Act and the associated Environmental Information Regulations 2004 and agree limited usage rights in accordance with our Standard Notices that we use when supplying our information and license datasets and mapping derived from or containing information

I confirm I am happy for any ecological survey information I have supplied to be used as set out in the guidance.

Sign the declaration

I declare that the information in this application is true to the best of my knowledge and belief. I understand that this application may be refused or approval withdrawn if I give false or incomplete information.

I understand that if I knowingly or recklessly make a false or misleading statement:

- I may be prosecuted; and
- if convicted, I may have to pay a fine and/or go to prison

By signing below, you are confirming that you understand and agree with the declaration above

Full name Veronica Hart

On behalf of (if relevant) MSFT MCIO LIMITED

Today's date (DD/MM/YYYY) 24/09/2026

Do you need to upload additional declarations?

No

Tell us how you will pay

Choose your payment method

By phone

Enter the total payment

Check our charges for waste permit applications (opens in new tab).

2009

If the payment is made up of several parts, list them. For example:

£xxxx standard rule permit £xxxx location assessment

£2009 standard rule permit

Is there anything else you want to tell us?

Upload any extra information

- File: 1620019136 - Application Cover Letter-Final.pdf - [Download](#)
- File: 1620019136- Waste Permit Application Report_Rev03.pdf - [Download](#)

Give details

Application Cover Letter - Document details what has been included in the application, previous correspondence and advice provided by NRW and requests consideration for priority processing based on previous information provided by NRW.

Waste Permit Application Report - Document details the activities to be completed at the facility under the permit.

Get a copy of your application

Enter your email address

billy.glasgow@ramboll.com