# Form WRF: Administrative variations to existing licences

## Type of Variation

| Indicate the change(s) you wish to make to your licence(s) here. |
| --- |
| To make an administrative change to a licence |

## The licence(s) you want to change

| Provide the licence serial number(s) which the proposed change relates to |
| --- |
| 21/57/12/0082<br>-<br>- |

| Is this proposal as a result of a Restoring Sustainable Abstraction programme or other work remediation work, to prevent and reduce environmental damage requested by us? |
| --- |
| No |

## Existing Licence Holder details

| Provide details of the existing Licence Holder. | |
| --- | --- |
| **Full Name** | ELAINE CATHERINE SWEET |
| **Company, Charity or Trading Name** | Riverside Fishery |
| **Company or Charity Registration Number** | RIVERSIDE FISHERY |

| Registered Address | |
| --- | --- |
| **Building and street** | ffrwd farm, pandy lane<br>maes-y-cwmmer |
| **Town and City** | MAES-Y-CWMMER, HENGOED |
| **County** | HENGOED |
| **Postcode** | CF82 7SY |
| **Office Telephone Number** | 07966943268 |
| **Mobile Telephone Number** | 01443819358 |
| **Email Address** | riverside.fishery@btinternet.com |

## Details of individual or agent authorised to act as a point of contact

This is who we will correspond with unless otherwise informed. If an agent signs on behalf of an applicant, a letter of authorisation from the applicant is required

| | |
|---|---|
| **Full Name** | ELAINE CATHERINE SWEET |
| **Company, Charity or Trading Name** | Riverside Fishery |
| **Company or Charity Registration Number** | Riverside Fishery |

### Registered Address

| | |
|---|---|
| **Building and street** | RIVERSIDE FISHERY |
| | Ffrwd Farm,PANDY LANE |
| **Town and City** | MAES-Y-CWMMER |
| **County** | HENGOED |
| **Postcode** | CF82 7SY |
| **Office Telephone Number** | 07966943268 |
| **Mobile Telephone Number** | 01443819358 |
| **Email Address** | riverside.fishery@btinternet.com |

### Specify who we should contact with regard to

| | Applicant | Agent |
|---|---|---|
| **Operations (on site) contact** | | X |
| **Invoice contact** | X | |
| | | |

### Are you applying to transfer your licence?

No

### Are you applying for an administrative change (opens in new tab)?

Yes

## Administrative Change(s)

Provide details of the administrative change(s) you wish to make and the reasons for this change. You should state what aspect of the current licence you wish to amend in the first column, the change you propose in the second column and the reason for this change in the third column. Complete one row for each change(s) proposed.

| | Current licence | Change proposed | Reason for change |
|---|---|---|---|
| | 21/57/12/0082 | Require a 12 figure NGR, believe ST 15499 92226 accurately reflects point of abstraction (see attached map) / include accurate NGR here. Reason for change: To meet current licensing requirements. | To meet current licensing requirements. |
| | 21/57/12/0082 | Condition 8 – Records - requires daily measurement and recording. | Weekly measurement and recording, and provision of abstraction data on an annual basis (or within 28 days of being requested). |
| | 21/57/12/0082 | Condition 8 – Records - requires daily measurement and recording. | Weekly measurement and recording, and provision of abstraction data on an annual basis (or within 28 days of being requested). Reason for change: To reflect current operator returns guidance. |

## Abstraction records (Returns) contact

| Please specify who we should contact regarding abstraction records (returns) |
|---|
| Keep existing returns contact |

## Reduction in quantities

| Are you applying to reduce your quantities? |
|---|
| No |

| Are you applying to revoke (cancel) your licence? |
|---|
| No |

## Signatures: existing Licence Holder (for all changes), and proposed Licence Holder(s) for Transfers

Existing Licence Holder’s signature

| | |
|---|---|
| **Full Name** | Elaine Catherine Sweet |
| **Position** | Owner |
| **Signature** | E C SWEET |
| **Date** | 08/06/2026 |

## Submit your application

Enter your email address to get a copy of your application

riverside.fishery@btinternet.com