Compliance Assessment Report CAR_NRW0052990

Permit being assessed: WP3490VW.

For: Full Moon Waste Transfer Station, **held by:** Caerphilly County Borough Council

At: Cross Keys, Newport, Caerphilly, NP11 7BD.

Type of assessment: Site Inspection,

Reason: Routine.

On: 02/09/2026 between 13:20 and 13:45.

Parts of permit assessed: Various.

NRW Lead Officer: Nicola Rossiter, accompanied by Cerys Phillips.

Report sent to: Scott Jones, TCM, on 18/09/2026.

1. Summary of our findings (full details in section 4)

Part of permitted activity assessed (compliance criteria)	Assessment result	Permit condition
W2A - Waste - Operations - Permitted activities	C3 Minor	4.2.2
W2A - Waste - Operations - Permitted activities	Action only (X)	
W4A - Waste - Information - Records	Action only (X)	

Result types are explained in more detail in the 'Important Information' section below.

Total non-compliances recorded	Total non-compliance score
1	4

How we use the non-compliance score to calculate your annual fee is explained in the 'Important Information' section below.

2. What action is required?

Criteria	Action needed	Complete by
W2A	Ensure WEE/SDA is stored correctly while on site	31/10/2026
W2A	Ensure that all litter is cleaned up and placed in appropriate bays and containers	31/10/2026
W4A	Please send NRW a copy of your current working plan/EMS to update our records	31/10/2026

Compliance criteria codes are listed in the 'Important information' section below.

3. What will happen next?

Any non-compliance we have identified and recorded on this form is an offence. It can result in criminal prosecution and/or suspension or revocation of your permit.

At this time, we do not intend to take any further action.

This statement does not stop us from taking additional enforcement action if further relevant information comes to light or offences continue.

4. Details of our assessment

Natural Resources Wales (NRW) Waste Regulation Officer Nicola Rossiter

PERMIT INSPECTION

On Wednesday 2nd September 2026 NRW Officers Nicola ROSSITER and Cerys PHILLIPS attended the Waste Transfer facility at 1.20 pm for an unannounced routine visit to Caerphilly County Councils HWRC Fullmoon site (EPR-WP3480VW). The weather at the time of inspection was overcast and warm. The site supervisor accompanied officers around the site.

BREACH

During the inspection, NRW officers noted that waste electronic equipment (WEE)/small domestic appliances (SDA), were overflowing from the designated skips, as shown in photograph 1. To be compliant with your permit all waste on site must be stored in the appropriate containers and not overfilled.



Photograph 1. Overflowing WEE/SDA

Condition 4.2.2 of the permit states;

4.2.2	Each skip, drum or other mobile container used to hold wastes which consist of or contain potentially polluting liquids, sludges or powders, [or other potentially polluting materials which are to be used in combination with those wastes in the specified waste management operations] shall be: **a** loaded and unloaded in accordance with the handling procedures specified in Table 4.2; **b** filled and emptied in accordance with the filling and emptying procedures specified in Table 4.2;

Table 4.2, specifically part b) iii) states;

b)	Filling and emptying drums and other mobile containers	i) Filling and emptying of containers shall be supervised at all times by a member of staff. ii) Lids/ caps/ bungs or other closures shall be in place at the end of filling iii) Containers shall not be filled beyond their operational capacity. iv) Filling and emptying shall be carried out in a bunded area maintained in accordance with condition 2.1.2. v) Measurement of level/ void space shall be by physical dipping prior to loading.

A category 3 breach has been recorded against permit condition 4.2.2 under sub criteria W2A Permitted Activities.

Action – Ensure WEE/SDA is stored correctly while on site. Deadline: 31/10/26.

GENERAL OBSERVATIONS

During the inspection the waste transfer station was closed due to a building on site having been condemned, with work to dismantle due to start imminently. Staff informed NRW officers that the waste transfer station is likely to remain closed and non-operational until Christmas. NRW officers noted that the area still open to the public showed good housekeeping. Waste was not overflowing, except those noted in the breach above. Waste materials were clearly segregated and stored in designated, clearly labelled bays and containers, as shown in photograph 2 and 3.





Photograph 2 and 3. Separate waste streams clearly labelled.

NRW officers noted there were some areas on the waste transfer side of the site where housekeeping seemed to be poor, with litter and debris, as shown in photograph 4 and photograph 5. This could increase risk of pollution leaving the permitted area. Please ensure that regular litter picks are occurring.





Photograph 4 and 5. Litter on site

No offensive noises or odours were witnessed by any Officer while on site. No other concerns or actions were raised, and Officers ROSSITER and PHILLIPS left site at 1.45pm.

WAMITAB

Technically competent mangers are Scott Jones and Ricky Vaughan, thank you for sending a copy of the current certificates.

WASTE RETURNS

Upon checking NRW systems, it has been noted that the last submitted waste return data was received for Q2 2026. Waste Returns were up to date and within waste acceptance limits, thank you, please continue to submit them in a timely manner.

ACTION

Ensure small WEE/SDA are stored correctly while on site. Please send NRW photographs when this has been completed. Deadline: 31/10/26

Ensure that all litter is cleaned up and placed in appropriate bays and containers. Deadline: 31/10/26

Please send NRW a copy of your current working plan/EMS to update our records. Deadline: 31/10/26

CONTACT DETAILS

If you have any queries regarding this CAR form or to provide an update on any actions above, please contact me using the following details: Nicola ROSSITER, Waste Regulation Officer, nicola.rossiter@cyfoethnaturiolcymru.go.uk

If you have any queries about this report, or to discuss completion of any actions, please contact the NRW Officer named above.

Important information

Legal status of this report

Your permit is issued to you under the Environmental Permitting Regulations. You have a responsibility to comply with the conditions of your permit and prevent pollution/harm of the environment. You must also ensure that you comply with any other relevant legislation that may apply to your site's operations.

This report explains the findings of our assessment and any action you are required to take. We categorise non-compliance using our guidance for assessing non-compliance at regulated sites.

When we find potential non-compliance/s we will normally give you advice on how to maintain compliance.

To correct non-compliance, we may:

- require you to take specific actions
- issue a notice
- review the conditions of your permit.

Any advice and guidance we give will be without prejudice to any other enforcement response that we consider may be required.

Assessment results and non-compliance categories (used in section 1):

Assessment result	Description
Assessed (A)	Assessed or assessed in part, no evidence of non-compliance found
Action only (X)	Action required for the permit condition assessed to avoid non-compliance. No non-compliance scored at this time
Ongoing (O)	Ongoing non-compliance, not scored

Non-compliance category	Description	Score
C1 Major	Potential to have a major, serious, persistent and/or extensive impact or effect on the environment, people and/or property	60
C2 Significant	Potential to have a significant impact or effect on the environment, people and/or property	31
C3 Minor	Potential to have a minor or minimal impact or effect on the environment, people and/or property	4
C4 No environmental impact	Non-compliance at a regulated site that cannot foreseeably have any impact on the environment, people and/or property	0.1

How we use assessment scores
The number and severity of non-compliances recorded in a year will affect your annual subsistence fee the following year. A non-compliance factor is added to your site's Operator Performance Risk Appraisal (OPRA) score when we calculate your fee to reflect the additional resource we use to assess permit compliance.

If your assessment result in Section 1 is suspended, what does this mean?
In line with our guidance, we may suspend scores for up to six months to allow time for remedial action to be taken. Suspended scores will be re-instated if the action is not completed.

Full list of Waste compliance criteria (used in section 1 and 2):

1. Management
- W1A – General management
- W1B – Energy Efficiency (MCP/SG facilities only)
- W1C – Avoidance, recovery and disposal of wastes produced by the activities

2. Operations
- W2A – Permitted activities
- W2B – Waste recovery plan
- W2C – Operating techniques
- W2D – The site
- W2E – Waste acceptance
- W2F – Technical requirements
- W2G – Improvement programme
- W2H – Pre-operational conditions

3. Emission and Monitoring
- W3A(1) – Emissions to water
- W3A(2) – Emissions to air
- W3A(3) – Emissions to land
- W3B – Emissions of substances not controlled by emission limits
- W3C – Odour
- W3D – Noise and vibration
- W3E – Monitoring
- W3F – Pests
- W3G – Fire

4. Information
- W4A – Records
- W4B – Reporting
- W4C – Notification

Enforcement response
Any non-compliance with a permit condition is an offence and we may take legal action against you. Action we take can include prosecution, serving a notice on you and/or suspension or revocation of your permit. See our Enforcement and Sanctions Guidance for further information.

Data protection notice
You should make sure that anyone named in this report knows that the information it contains will be processed by Natural Resources Wales to fulfil its regulatory and monitoring functions and to maintain the relevant public register(s).

We may also use and/or disclose the report in connection with:

- offering or providing you with our literature or services relating to environmental matters
- consulting with the public, public bodies and other organisations (e.g. Health and Safety Executive, local authorities) on environmental issues
- carrying out statistical analysis, research and development on environmental issues
- providing public register information to enquirers
- investigating possible breaches of environmental law
- assessing customer service satisfaction and improving our service
- Freedom of Information Act or Environmental Information Regulations requests.

We may also pass it on to our agents or representatives to do these things on our behalf.

Disclosure of information – this report will be available to view on-line
If you think this report contains commercially confidential information that should not be placed on our public register, you must contact your local Natural Resources Wales office within **fifteen working days** of receiving this report, using the contact details in the accompanying email or letter. You must give a full explanation of why it should not be added to our public register, including specifying which information is commercially confidential. We will assess your request and respond to you within twenty working days to let you know if we agree to your request.

Disputing the Content of this Compliance Assessment Report Form
If you disagree with the content of this Compliance Assessment Report form, you should submit your concerns, in writing, to the regulating officer who issued it within **15 working days** of its issue. This will be treated as a **Stage 1 review**.

If you are not satisfied with the outcome of the stage 1 review, you may request a **Stage 2 appeal**. This request must be submitted **within 21 working days** of receiving the response from the stage 1 review.

Further details on our review and appeal process are available at: Natural Resources Wales / Appeal a regulatory decision from Natural Resources Wales

Concerns Not Related to the Content of this Compliance Assessment Report Form
If your concerns do not relate to the content of the Compliance Assessment Report form, you should first attempt to resolve the issue with the regulating officer or their line manager.

If the issue remains unresolved, please contact our **Customer Contact Team**:

- **Telephone**: 0300 065 3000 (Monday to Friday, 09:00–17:00)
- **Email**: enquiries@naturalresourceswales.gov.uk

They will provide details on how to escalate your concerns through our **Complaints and Commendations procedure**.

If you are dissatisfied with our response, you may contact the **Public Services Ombudsman for Wales**:

- **Telephone**: 0300 790 0203
- **Email**: ask@ombudsman.wales

Welsh Language Standards

We are committed to establishing Natural Resources Wales as a naturally bilingual organisation. We will provide compliance reports in your preferred language.