

Dr Mahmood Al-Meshhedani  
European Institute of Human Sciences  
12 Station Terrace  
Llanbydder  
Carmarthenshire  
SA40 9XX

**Our ref:** PAN-004771  
**Your ref:** BL0136501

**Date:** 27/02/2019

Dear Dr Al-Meshhedani

### **We need more information to process your application**

**Permit number:** BL0136501

**Operator:** European Institute of Human Sciences

Thank you for your notification received on 19/02/2019.

Unfortunately, we are currently not able to process your application as we do not have all of the information required. For this reason, your application is considered 'not duly made'.

### **Missing information**

We have not received Form Part A which must accompany Part E1 when applying to surrender a permit. This is explained on our website, on the page below.

<https://naturalresources.wales/permits-and-permissions/water-discharges/discharges-to-surface-water-and-groundwater/surrendering-giving-up-your-permit/?lang=en>

Please find enclosed a Form Part A for your convenience, if you wish to complete a paper copy. The completed Part A form can either be scanned and emailed to [helen.johns@naturalresourceswales.gov.uk](mailto:helen.johns@naturalresourceswales.gov.uk) or sent to me at the address in the footer of this letter (to which the Part E1 was sent). Alternatively, the form can be downloaded from the web page above, completed electronically and emailed to the same address.

Ffôn/Tel	03000654181
Ffacs/Fax	03000653001
Ebost/Email	<a href="mailto:helen.johns@cyfoethnaturiolcymru.gov.uk">helen.johns@cyfoethnaturiolcymru.gov.uk</a> <a href="mailto:helen.johns@naturalresourceswales.gov.uk">helen.johns@naturalresourceswales.gov.uk</a>

Canolfan Trwyddedu (Caerdydd), Cyfoeth Naturiol Cymru, Tŷ Cambria, 29 Heol Casnewydd, Caerdydd, CF24 0TP  
Permitting Centre (Cardiff), Natural Resources Wales, Cambria House, 29 Newport Road, Cardiff, CF24 0TP

Gwefan/Website [www.cyfoethnaturiolcymru.gov.uk](http://www.cyfoethnaturiolcymru.gov.uk)  
[www.naturalresourceswales.gov.uk](http://www.naturalresourceswales.gov.uk)

Croesewir gohebiaeth yn y Gymraeg a'r Saesneg  
Correspondence welcomed in Welsh and English

Until the Part A form is received, we will not be able to proceed with the surrender and you will continue to be liable for the permit and any related fees / charges.

When we receive the missing information, we will continue to check the details in your application. If we have all the information required to process your application we will consider the application to be 'duly made' and will aim to process the application within 20 working days of that date.

Yours sincerely,

Helen Johns

**Permitting Support Officer**

**Water Quality Permitting Team**