

WILLIAMS PLANT HIRE LTD

ABERBECHAN WHARF

NEWTOWN

POWYS

SY16 3AW

FIRE PREVENTION AND MITIGATION PLAN

CEC/WPH/App/003/V2.0

**CERI ENVIRONMENTAL
CONSULTING LTD**

Specialists in Waste & Environmental Management

SAWMILLS COTTAGE
SAWMILLS, KERRY
NR NEWTOWN,
POWYS SY16 4LL
Tel/Fax: 01686 670546
email: enquiries@cerienviromental.co.uk

TABLE OF CONTENTS

- 1.) Introduction
- 2.) Quantity and Types of Waste Accepted
- 3.) Waste Inputs, Storage Dimensions and Storage Times
- 4.) Causes of Fires and Fire Prevention
- 5.) Managing Waste Stacks and Separation Distances
- 6.) Waste in Containers
- 7.) Seasonality and waste Stack Management
- 8.) Fire Detection
- 9.) Firefighting Strategy
- 10.) Combustion products and Risk to Life Safety
- 11.) Water Supply
- 12.) Managing Water Run-off
- 13.) Designated Quarantine Area
- 14.) During and After an Incident
- 15.) Reviewing and Assessing the FPMP
- 16.) Site Monitoring
- 17.) Improvement Program
- 18.) Contact Details

APPEDICES

- A) Drawings
- B) Regulatory Reform (Fire Safety) Order 2005 risk assessment

1.) INTRODUCTION

Williams Plant Hire Ltd has operated a small waste transfer facility at Aberbechan Wharf, Aberbechan, Newtown, Powys, SY16 3AW since March 2004 under Waste Management Licence EAWML47128.

The site is located in a rural setting bounded on two side by the River Severn and the Montgomery Canal. The site has two processing and storage buildings and the permit variation, being sought, is to bring the site in line with a modern style permit, which sets the standards for processing different types of waste. This application is to increase the area to allow specified wastes to be stored and treated outside of the sealed drainage areas. The operations within the buildings will remain essentially the same

The site is a low risk due to the low quantity of waste received each day and the short duration for waste storage for combustible wastes.

The FPMP has been produced in accordance with guidance issued by NRW – Fire Prevention Plan Guidance – Waste Management v2.0 August 2017.

2.) QUANTITIES AND TYPES OF WASTE ACCEPTED

The site serves the area around Newtown and Welshpool and to some extent further afield. As the area is predominantly rural the waste arisings are quite low. Much of the waste comes from the skip hire business operated by Williams Plant Hire Ltd.

There are two distinct waste processing and storage areas shown on CEC/WPH/02, which are:-

- 1.) Processing and Storage Building
- 2.) Area marked as Inert waste which will include specified wastes (see Table 2 – Operational Techniques)

Waste taken into the processing and storage building are sorted using a grab with the “light” fraction being processed through a trommel and along a picking line where paper/ cardboard, metals and wood are removed and placed in containers below the picking line. These are then bulked up into skips of up to 40 cu/yd prior to be sent off for reprocessing.

Non inerts which are not suitable for processing through the trommel system are loaded directly into a 40 cu/yd (or smaller) skip.

Materials such as bricks, concrete and rocks shall be stored in a stockpile in the inerts area prior to processing into secondary aggregate.

Inert wastes from excavated materials are not processed in the building but taken directly to the inerts storage and processing area where they are stored in the appropriate stockpile prior to further processing into secondary aggregates and soils.

3.) WASTE INPUTS, STORAGE DIMENSIONS AND STORAGE TIMES

Table 1

Material	Combustible	Volume m³	Pile Dimensions m	Storage time (maximum)
Mixed waste awaiting processing	Y	135	9 x 5 x3	7 days
Wood (picking line tipping skip)	Y	1.5 Skip		3 days
Metals (picking Line tipping skip)	Y	1.5 Skip		3 days
Paper/ Cardboard (picking Line tipping skip)	Y	1.5 Skip		3 days
Light Waste for disposal	Y	31	40 cu/yd skip	5 days
Mixed metals	Y	31	40 cu/yd skip	1 month
Wood	Y	31	40 cu/yd skip	1 month
Paper/ cardboard	Y	31	40 cu/yd skip Loose or baled	1 month
Light Waste for disposal	Y	31	40 cu/yd skip	1 week
Glass	N	10	12 cu/yd skip	3 months
Plasterboard	N	15	20 cu/yd covered skip	3 months
Sorted steel	N	31	40 cu/yd skip	3 months
Sorted aluminium	N	31	40 cu/yd skip	3 months
Green waste as delivered or chipped/ shredded	Y	31	40 cu/yd skip	1 month
Inerts Soils, Materials for processing to	N	1,000	Pile sizes will vary but maximum of	6 months

WRAP Protocol Aggregates			1,500 tonnes, max 3m high	
--------------------------------	--	--	------------------------------	--

Not all wastes will be present on the site at any one time and the maximum storage available in the building will be 6 x 40 cu/yd skips which equates to 186m³ plus 135m³ of unprocessed waste. This gives a maximum storage of combustible waste of 321m³ in the 2 building areas, which are separated by a 2m high concrete wall with steel sheet to the full height of the building. This leaves the largest volume of combustible material in one area as 259m³.

4.) CAUSES OF FIRES AND FIRE PREVENTION

Likely causes of fires at a waste transfer site include:

- arson or vandalism
- self-combustion (e.g. due to chemical oxidation)
- plant or equipment failure
- electrical faults
- damaged or exposed electrical cables
- discarded smoking materials
- hot works (e.g. welding or cutting)
- industrial heaters
- hot exhausts
- open burning (on site or adjacent sites)
- reactions between incompatible materials
- neighbouring site activities
- hot loads deposited at the site
- build up of loose combustible waste, dust and fluff
- cylinders stored at the site
- Leaks and spillages of oils and fuels

These risks are considered within this plan in regard to the site volumes, materials, handled, site configuration and management as detailed. Prevention of fires is the priority and working methods are designed to ensure that the risk of fires is considered during operations or maintenance work.

Staff should be aware of these risks and consider them when conducting any fire safety checks.

Each of the above potential causes is considered below in relation to the Aberbechan Wharf Site.

Arson/ Vandalism

During the 15 years that the site has been operational arson and vandalism have not been an issue. The site is in a rural location and at the end of a lane, which serves a number of houses and the Williams Plant Hire Ltd plant hire compound and at the very end the waste transfer station.

The site is secured along the boundary with the canal and by a gate and fence 2.4m high at the entrance to the plant hire yard. As both facilities are owned by Williams Plant Hire there are no additional security measures between the plant hire yard and the waste transfer station. To the south the site is adjacent to the River Severn and this forms a natural barrier.

The site is secured out of operational hours.

A security system will be installed which when motion sensors or the fire alarm is activated the site owner or person on duty will be contacted on their mobile phone to raise the alarm

CCTV is present and images of the site can be seen on the owner and manager's mobile phones, which will allow the operator to call the fire service and or police before they get to the site.

In the event of a fire outside of operational hours the security and alarm system will allow the operator to mobilise staff and ensure that any fire which has started will be dealt with as quickly as possible.

Plant or Equipment Failure

All plant and equipment is maintained in accordance with the manufacturers recommendations. Plant used on site is fitted with fire extinguishers, dust filters, spark arrestors. As the bucket loader is used on a mixture of concreted surface and hardstanding a rubber strip is not practical.

When not in use plant is stored away from combustible waste and at the end of the day it is taken to the plant hire yard or stored on the quarantine area.

Electrical Faults

All electrical equipment is tested by a qualified electrical engineer in accordance with the testing schedule set out by the manufacturer or the testing regime set by the engineer.

Damaged or Exposed Electrical Cables

In the event of any damage to electrical cable the plant affected shall be isolated and repairs carried out by a qualified electrical engineer before the equipment is used again.

Discarded Smoking Materials

The site operates with a no smoking policy and smoking is not permitted on the permitted area.

Hot Works (welding or cutting)

This is not a common occurrence at the site as there is no metal cutting in the waste treatment process. There are occasions where welding and cutting are undertaken for maintenance purposes and a system of a permit to work with a fire watcher being present during these operations is in place as part of the EMS.

Industrial Heaters

No industrial heaters are used on the site.

Hot Exhausts

Dust settling on hot exhausts can be a source of ignition. During the working day plant is checked for any build up of dust on exhausts and cleaned when necessary. Plant is kept away from combustible materials when not being used. At the end of the working day plant is checked and cleaned and a record is made of the end of day inspection that plant is away from combustible materials and that the exhausts have been checked for cleanliness.

Open Burning (on site or on adjacent sites)

No open burning takes place on site or on the adjacent plant hire yard. The other site boundaries are the River Severn and the Montgomery Canal and no burning takes place along these boundaries.

Reactions Between Incompatible Wastes

The waste types accepted are non hazardous and wastes are separated in different fractions rather than mixed. The nature of the wastes received and the processes employed make reactions very unlikely. As part of the waste acceptance procedure any batteries found within the waste shall be removed and stored separately. Any suspect waste load will be taken to the quarantine area for further inspection.

Neighbouring Site Activities

The only neighbouring activities relate to the plant hire yard. The plant hire storage area and buildings are over 15m away from any combustible waste storage. Activities on the plant hire area are storage of plant and any maintenance of the plant and hire equipment is within the plant hire building or at least 25m from the waste storage building.

Hot Loads Deposited at the Site

Hot loads are not permitted under the waste acceptance procedure and any loads deemed to be hot will be rejected. In the event of heat in a load being discovered upon tipping then the material shall be immediately loaded into a separate skip and placed onto the quarantine area. The skip shall be monitored visually and allowed to fully cool down.

Build up of Loose Combustible Waste, Dust and Fluff

The waste processing plant shall be kept clean and build up of loose material shall be removed when required. At the end of the working day the bays shall be cleared of loose material and significant dust accumulations. The site as a whole will be checked for loose materials and cleared at the end of each working day or sooner if needed.

Cylinders Stored on Site

Any gas cylinders shall be removed from the waste immediately and taken to the cylinder storage cage shown on CEC/WPH/02

Leaks and Spillages of Oils and Fuels

All plant is checked for oils and other leaks at the start of each working day and at the end of the working day. In the event of any leaks developing during the working day the plant shall be moved to the plant hire yard for maintenance and any leaks shall be absorbed to prevent leaving a trail.

Self Combustion

Self combustion can occur under certain conditions and the risk increases with larger storage stacks and when the waste is stored for periods over 3 months. The types of waste stored at the site which have the potential to self combust are :-

- General mixed waste including residual waste and fines
- Green material
- Wood
- Tyres
- Smaller sized graded materials either stored or mixed
- Rusty metals

Due to the small nature of the site there is a rapid turnaround of combustible wastes and no combustible waste is stored for longer than 3 months. Generally storage time are 2-7days for general waste, but green waste, paper/carboard, metals and

wood may be stored for up to 1 month. No fines/ dust and very small particle waste shall be stored for longer than 2 weeks.

The low storage capacity at the site also ensures that stock is rotated rapidly with most containers filled with waste for disposal being sent out when full or during the next day to create room for additional processed wastes. Containers which take longer to fill are sent off for reprocessing when full. There are no stockpiles of combustible waste as such as the only bays in use are designated for the processing of incoming waste.

As combustible wastes stored for less than 3 months and waste are removed on a first in first out arrangement no monitoring other than visual monitoring during the day for any signs of fire are considered necessary. Maximum storage times are detailed in section 2 table 1.

5.) MANAGING WASTE STACKS AND SEPARATION DISTANCES

The layout of waste storage is shown on drawing CEC/WPH/02. For combustible wastes the storage areas are the 2 buildings and the uses and dimensions are listed below

Waste Processing and Storage 24m x 13.5m

Waste Storage 9.5m x 11.5m

The buildings are joined together with a 2m high concrete wall.

Processing and Storage Building

The processing area measures 7m x 9m and consists of a screen and picking line. Waste storage is through 3 tipping skips, which are emptied as needed into a 40 cu/yd skip (or smaller). There is no stack of loose waste in this area.

There are another 3 bays measuring 5m wide x 9m deep and only one of these is used for the storage of loose waste, although one is often used for the storage of full 40 cu/yd skips (or smaller). The remaining bay is not used for the storage of loose waste and is only used for waste stored in skips.

The volumes of wastes stored in a loose form are low and no baled wastes are stored in bays. Any bales will be placed in a container.

The worst case scenario is that the 2 bays would be full together which would give a stack length of 10m and 5m deep and a total of 4 x 40cu/yd skips under the covered area. Any loose waste found in the light fraction bay will be cleared at the end of each working day and placed in the skip. If there is any significant spillage from loading the light fraction from the incoming waste for disposal then this will be cleared and the material placed in the skip. The bay will be cleared of any loose waste at the end of the working day.

The building is open fronted and enclosed on 3 sides with a mixture of concrete walls to a height of 2m, with the upper sections of the walls clad with steel. The roof and frame are constructed from steel. The open nature of the building will allow for effective firefighting and for smoke to escape. There are no office facilities within the building and escape from all points is straight out through the open front to the yard.

6.) WASTE IN CONTAINERS

Processed waste is placed into a mix of skip sizes ranging from 8cu/yd to 40 cu/yd depending on the material for onward transport to waste reprocessing plants. Within the buildings there could be a maximum of 6 x 40 cu/yd skips and in the event of a fire these will be taken out of the building to a quarantine area using on site plant if it is safe to do so. To prevent any fire from spreading.

Before the fire service arrives, the manager shall assess the health and safety issues of moving skips out of the building that are not on fire but could potentially become on fire if spreading takes place.

Wherever possible the nearest skips to the fire shall be removed first to create a larger separation distance between the fire and the next skips or bay of loose material.

If this is not possible then any accessible skips will be removed to the quarantine area.

7.) SEASONALITY AND WASTE STACK MANAGEMENT

There are no seasonal issues at the site and for operations to carry on waste has to be removed and sent off site either to re-processors or for disposal. As such there are no stacks to manage or monitor, with no combustible waste being stored for over 3 months.

8.) FIRE DETECTION

A fire detection system and alarm will be installed within the waste processing building. With the scale of the operations a fire suppression system is not considered necessary and is not required by the insurers. The fire detection system will notify the management out of hours through a mobile phone via the same system as used for security breaches.

The fire detection system will be designed, installed and maintained by a UKAS accredited company.

9.) FIREFIGHTING STRATEGY

In the event of a fire being discovered staff will attempt to put the fire out with an appropriate extinguisher if safe to do so. If the fire is put out, then staff will move the affected waste to the quarantine area in a skip to prevent any fire which subsequently develops spreading to other waste being stored. The skip can also be filled with water to prevent any further burning. The skip will be left until all the waste no longer poses a hazard.

If the fire is cannot be dealt with by using fire extinguishers then the fire service shall be called immediately and the fire alarm triggered to ensure that all staff are aware of the situation and can come to assist. The electrical supply to the building shall be switched off.

Before the fire service arrive the manager shall take charge and move any waste that could be affected by a spreading fire to the quarantine area and in doing so create distances between burning waste and other stored combustible materials.

When the fire service arrive they will take over control and staff will use site plant under the direction of the fire service.

It is also essential for the site manager to explain the drainage system and the potential for recirculation firewater to prevent pollution as soon as possible to the FRS. Firefighting water shall be pumped from the River Severn if required or alternatively the FRS may decide that a controlled burn would be the best course of action.

10.) COMBUSTION PRODUCTS AND RISK TO LIFE SAFETY

A fire on site will lead to the generation of fire gases and the gases generated will depend on the type of waste on fire and the intensity of the fire. An assessment will be made of the wind direction and direction of smoke and potentially affected properties will be notified by knocking on the doors or phone calls.

Generation of Fire Gases

Smoke is commonly defined as “the airborne solid and liquid particulates and gases evolved when a material undergoes pyrolysis or combustion.”

The particulates and aerosols produced affect occupants' visibility as they attempt to escape from a fire.

Gases are most hazardous within confined spaces, either as asphyxiating or poisoning, or flash / explosion risk.

Carbon Dioxide

In well-ventilated flaming fires, nearly all the carbon lost from combustibles is converted to carbon dioxide (CO₂). Carbon dioxide is also generated in smouldering fires, but the generated carbon monoxide is far more hazardous.

The completeness of the combustion process is largely dependent on the local supply of oxygen.

Materials: All

Risk: Asphyxiation

Carbon Monoxide

Carbon monoxide (CO) is produced from both smouldering and flaming combustion. The production of CO from smouldering fires is quite slow, but these fires are not accompanied by vigorous mixing and diluting of the combustion products with room air. Thus, lethal concentrations of CO can be generated in the immediate vicinity of the ignition within 10 minutes. Lethal concentrations of CO elsewhere in a room may take 1 to 3 hours. By then, smouldering may have ceased or may have undergone

transition to flaming combustion.

Subsequent further reaction oxidizes the CO to CO₂, ie the CO in a room may itself subsequently burn. For compartments of moderate size and ventilation, this rise in the yield of CO occurs near the point of flashover. Flashover occurs when the thermal environment is sufficiently intense that many or all the combustibles in the compartment burst into flame. The result is a high density of combustible vapours, and a decrease in the oxygen within the compartment or room.

Materials: All, slow burning fires

Risk: poisoning, explosion

Hydrogen Cyanide

The generation of hydrogen cyanide (HCN) is both material dependent and temperature dependent. In smouldering fires, and pyrolysis within flaming fires, HCN can be produced by decomposition of some nitrogen-containing polymers. HCN can be generated from nitrogen-containing polymers during flaming combustion as well. In neither case is there evidence of toxicologically significant HCN formation by fixation of the nitrogen in the air. In contrast to CO, there have been insufficient studies on HCN to enable quantitative prediction of its formation in fires. If sufficient oxygen is present, oxides of nitrogen (NO_x) may also be formed from nitrogen-containing materials.

HCN has also been seen to be oxidized to NO_x when flames extended from a flashed-over room and continued to burn outside the doorway.

Materials: General wastes, Nitrogen containing plastics

Risk: Poisoning

Halogen Acids

Polymer systems containing halogen atoms (fluorine, chlorine, or bromine) result in the formation of the halogen acids; hydrogen fluoride (HF), hydrogen chloride (HCl), and hydrogen bromide (HBr), the production of which is largely material-dependent as long as thermal decomposition temperatures are reached. Halogen acids are formed in the pyrolysis component of the combustion process and are not oxidized

further. Thus, the halogen acids are produced even if flaming combustion does not occur.

HCl is readily evolved from polyvinyl chloride (PVC) at temperatures of about 437 to 527°F (225 to 275°C).

Since HCl can be released before significant carbon from the material is combusted, the mass yield of HCl can be present early in the fire cycle. However, far lower yields have been found from PVC that contains a high fraction of calcium carbonate filler. It is presumed this reflects a calcium reaction with the chlorine atoms to form (solid) calcium chloride, which is thermally stable in ordinary fire conditions.

Halogen acid concentrations decay quickly in the presence of adsorptive surfaces and water droplets present in most fire effluents at temperatures below 212°F (100°C).

Materials: General wastes, WEEE plastics, Fire retardant plastics, PVC

Risk: Poisoning, irritant

Organic Irritants

Pyrolysis and/or incomplete combustion of organic materials can lead to a wide variety of organic irritant species. Those considered to be the most important toxicologically are formaldehyde, unsaturated aldehydes (especially acrolein), and isocyanates (from nitrogen-containing polymers). The first two result from partial oxidation of the carbon in the material. Further oxidation leads to the formation of CO and then CO₂.

Acrolein, in particular, has been demonstrated to be present in many fire atmospheres.

It is also formed from the smouldering of all cellulosic materials and oxidative pyrolysis of polyethylenes.

Materials: Polythene films, bottles

Risk: Irritant, asphyxiation

Other Gases and Aerosols

Depending on the composition of the combusting products, additional toxic components of smoke can be produced in a fire. For example, phosphorus containing fire retardants can result in phosphoric acid aerosol, and sulphur containing polymers can generate sulphur oxides.

Materials: General wastes, WEEE, batteries, Fire retardant plastics, tyres,

Risk: Poisoning, irritant, asphyxiation

11.) WATER SUPPLY

The site is adjacent to the River Severn , which at this point is 35-65m wide. This is the most convenient water supply with enough capacity to fight a fire. The impact of using the river as a water supply will be minimal, even in low water conditions as the flow of the river is unlikely to be affected by the volume of water needed for firefighting.

The volumes of firewater required for different fire scenarios as listed in table 2 below and the volumes are based on the use of 2,000 litres of water per minute for a 3hr period to put out a 300m³ stack of combustible waste.

Waste Stored	Waste Volume	Water Required m ³
Loose Mixed waste in bay	135m ³	164
Loose Light waste in bay	135m ³	164
Combined bays	270m ³	324
40 cu/yd skip	31m ³	37

The site has also been designed with firewater recirculation in mind and a 50m³ tank is to be installed and connected to the sealed drainage areas. This will allow a pump hose to be lowered into the tank to provide firewater without the issues of gravel getting into the pumps as any solids will be at the base of the tank. The tank is also located away from the building and combustible waste storage area and is located so that a fire tender can park close to the tank but away from any fire.

This could reduce the actual volume of water required to around 50m³ to cope with a fire at the site.

The plant hire yard normally has a selection of 4" and 6" pumps and hose that could be used to extract water from the River Severn. In the event of no serviceable pumps being present on site then the Fire and Rescue Service pumps will need be used.

12.) MANAGING FIRE WATER RUN-OFF

The site is close to the River Severn and a low bund on the river bank will prevent any direct runoff. The intention is to recirculate fire water to reduce the volume used and to contain all the used firewater in the underground storage tank for disposal by tanker.

There are no public sewers in the area due to the rural location and all local properties have private sewage treatment facilities. It is therefore not possible to send firewater to the sewer system.

With the volume of water needed being 2m³ per minute the pipework from the sump in the building to the external tank will be 200mm to allow for adequate drainage and to prevent the drainage system from being overwhelmed.

Whilst the drainage system falls to the sump with the volume of water required to prevent spillage out of the front of the building earth from the inerts stockpile could be used to temporarily bund the building and ensure that all water is directed to the underground tank. Alternatively a polyboom will be installed in front of the building.

13.) DESIGNATED QUARANTINE AREA

Two quarantine areas are shown on drawing CEC/WPH/02 and these are on hardstanding areas opposite the weighbridge and processing building. The quarantine areas can be used for the storage of skips removed from the building in the event of a fire to prevent any fire from spreading. Each quarantine area is 100m² and will be able to hold 4 40 cu/yd skips or more smaller skips.

If loose waste needs to be removed from a bay then it will be loaded into large skips and taken to the quarantine area. Waste will be moved back into the sealed drainage area as soon as it is safe to do so, or in the event that that is not possible they will be sent for disposal or for further processing.

14.) DURING AND AFTER AN INCIDENT

In the event of any fire or suspicion of combustion taking place then waste acceptance will cease and all Williams Plant Hire Ltd vehicles shall be called and directed elsewhere until it is deemed safe to bring waste to the site. Any non Williams Pant Hire vehicles shall be tuned away and regular customers shall be contacted to tell them the site is temporarily closed.

If properties near to the site could be affected then a member of staff will go door to door advising the occupants to keep their windows closed.

Powys County Council shall be informed as the fire could impact the use of the footpath on the other side of the Montgomery Canal and in the event of a large fire the nearby highways. There are no sensitive buildings such as schools, hospitals or nursing homes within 1 km to notify.

Normally there will be a selection of suitable plant for use during firefighting from the plant hire yard. This will include 4" and 6" pumps and hose, excavators bowzers but the availability will depend on whether or not the plant has been hired out. Having a large selection of useful plant adjacent to the site and in the control of Williams Plant Hire Ltd will be useful if the Fire Service require any additional equipment.

After any firefighting the water from the sealed underground tank will be sampled and sent off for disposal at a suitable site.

Providing that the firewater did not escape from the front of the building then it will be assumed that there will have been no impact on groundwater. Soil sampling may be required to assess the hardstanding area in the event of a large fire and if contamination is found then the upper layer will be stripped and sent for disposal at a suitable landfill site.

Providing that the building is sound, processing plant working and there has been no damage to the site drainage and concrete surfaces then the site will open for acceptance of wastes.

15.) REVIEWING AND ASSESSING THE FPMP

The FPMP shall be reviewed at least once per year as part of the EMS. If issues arise through training or gaining an understanding that allows a more effective response to be made then the FPMP or associated procedures within the EMS shall be revised to reflect improvement that can be made.

The FPMP shall also be reviewed after an incident with a de brief involving all staff to assess if improvements could be made which would have reduced any impacts.

All staff will have access to the FPMP, which is kept in the site office and training will be provided on all aspects of the plan via toolbox talks and practice simulated events. This will aid staff in understanding the roles they may be asked to do if a real incident occurs.

Records will be kept of all training and fire drill sessions.

16.) SITE MONITORING

The EMS contains a daily checksheet for operations at the beginning of the day and at the end of the day. This is included in Appendix 1 and covers an end of day fire watch, plant exhaust cleaning and clearing loose materials. At the start of each working day plant and equipment is checked for leaks and any other issues identified.

During the day staff are trained to be vigilant and to look out for any issues arising, including evidence of fires starting.

Plant Maintenance is covered in the EMS and records kept.

17.) IMPOROVEMENT PROGRAM

Improvement	Timescale
Install Fire Detection and Alarm system to UKAS specification	3 months
Install underground water storage tank connected to sealed drainage system	3 months
Staff training via toolbox talks	1 month then ongoing

18.) CONTACT DETAILS

Receptor	Tel No
NRW	0300 0653000
Keith Williams	01686 630244/ 07968 310548
Andy Williams	01686 630244/ 07956 329512
Powys County Council	01597 826000
Severn Trent	0800 7834444

All nearby householders will be contacted by knocking on doors.

When the fire service arrive they will take over control and direct staff to use plant as required. Staff will show the fire service the location of the water recirculation point.

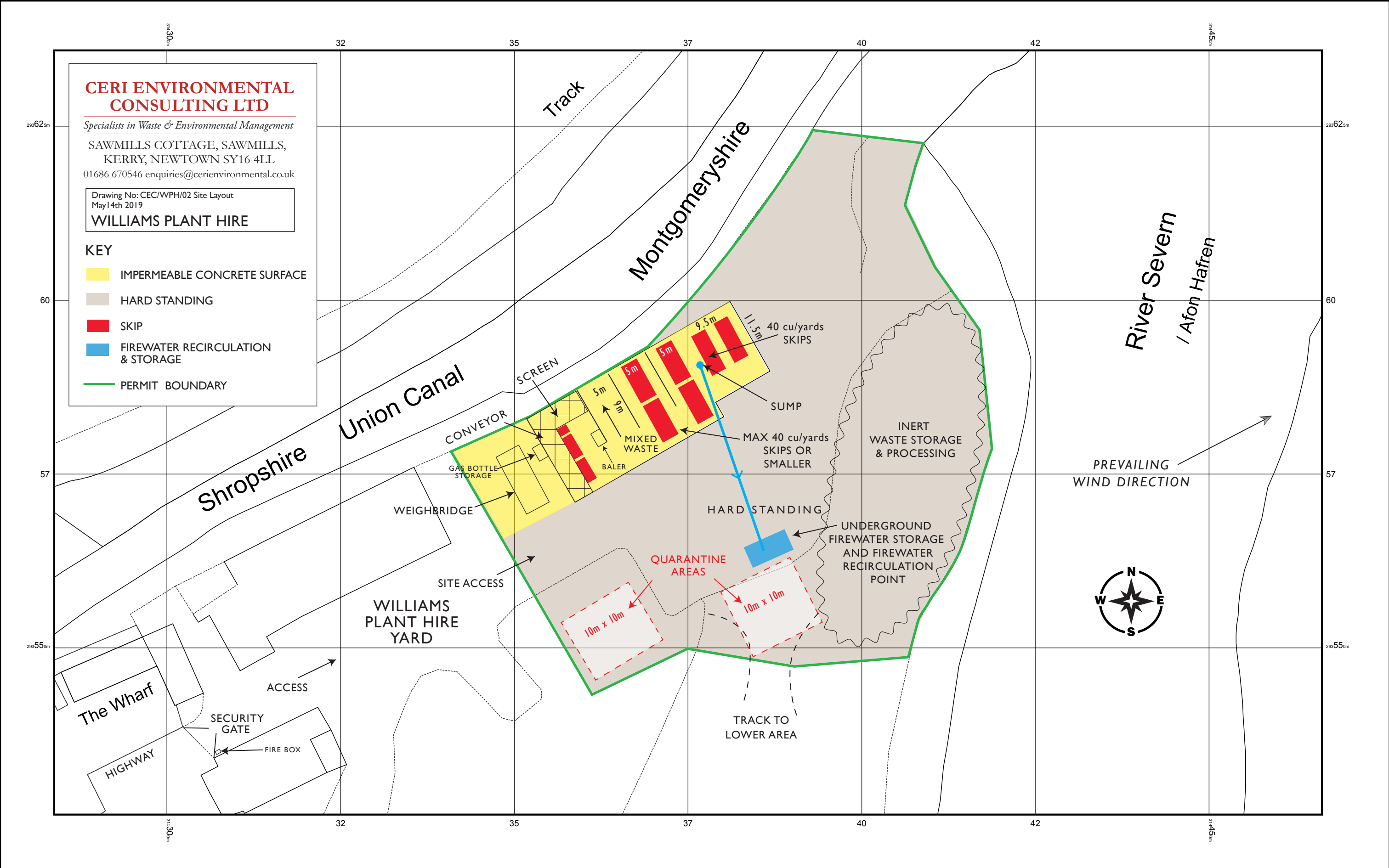
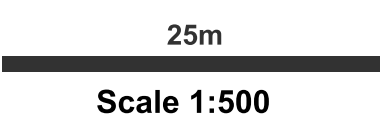
A vacuum tanker will be called from one of the companies listed below to deal with firewater.

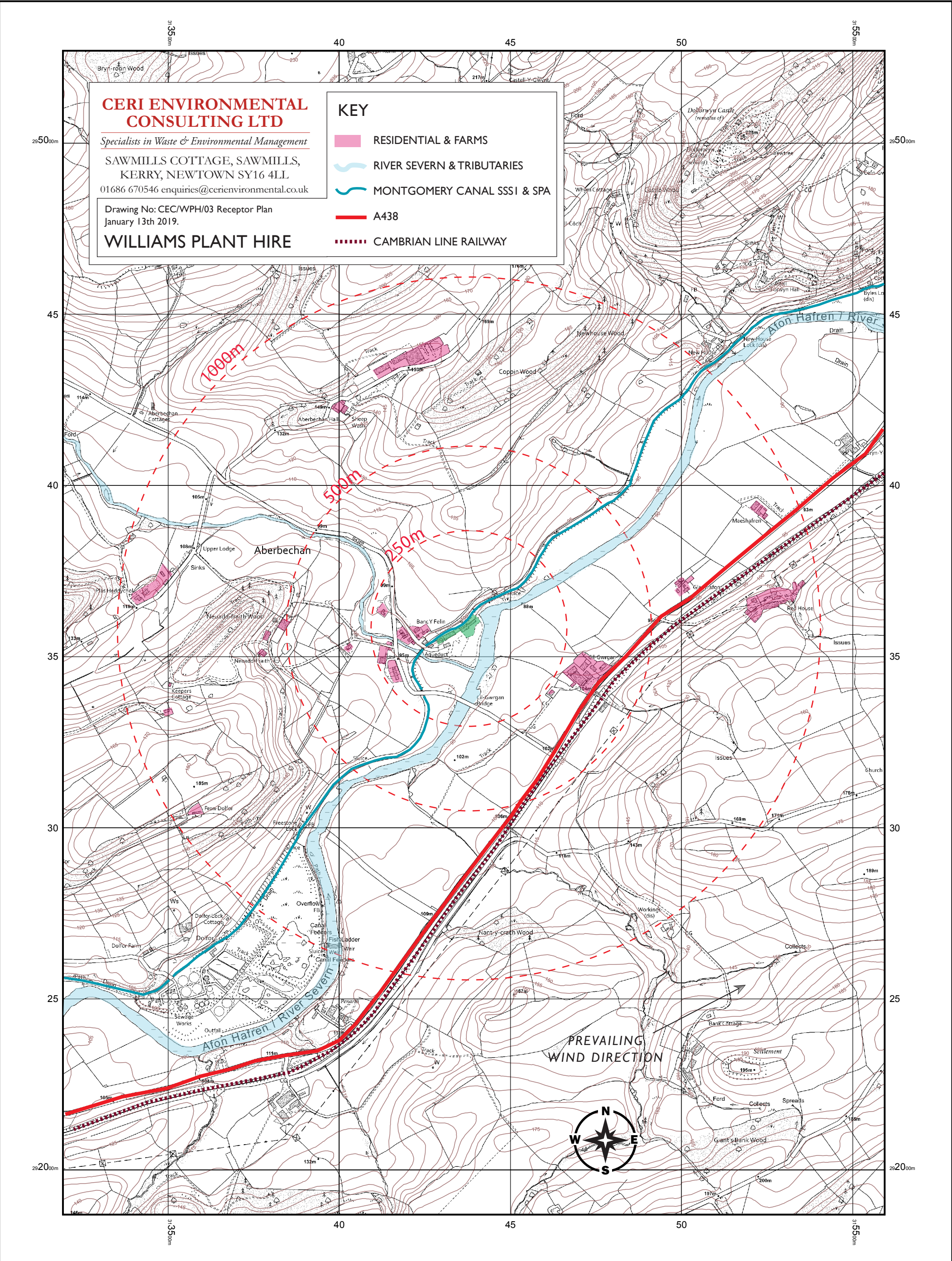
Metro Rod 01938 554056
Mayglothing Waste 01686 626393

Staff will assist wherever possible but must maintain a safe distance from the fire and only work under the instruction of the fire service.

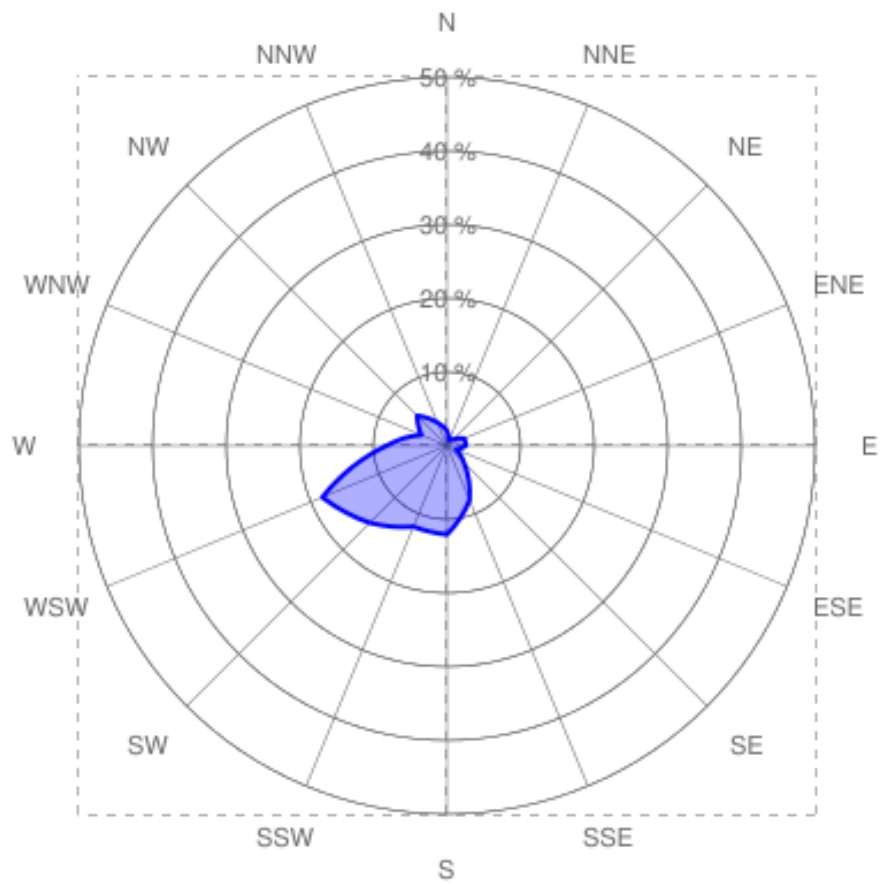
For a fire when the site is closed the Fire Box inside the gates will contain contact details for the site owner and management. The owner/ manager shall attend the scene and assist the fire service where possible and contact the list above.

WILLIAMS PLANT HIRE





WILLIAMS PLANT HIRE LTD
 SHAWBURY WEATHER STATION WIND ROSE
 Drawing no CEC/WPH/04



Direction	Percentage
E	2.58
ENE	2.55
ESE	1.33
N	2.07
NE	1.25
NNE	0.76
NNW	3.39
NW	5.75
S	12.06
SE	3.24
SSE	8.02
SSW	11.9
SW	14.82
W	8.17
WNW	3.77
WSW	18.34



FIRE SAFETY RISK ASSESSMENT



FOR SIMPLE PREMISES V2

Introduction

Fire Safety Risk Assessment

This form is intended to assist small businesses in carrying out the fire safety risk assessment. It is suitable for use in simple premises, with a simple internal layout and small numbers of people present, e.g. small offices, shops or industrial units and where people can escape unaided. In buildings with complicated escape arrangements, large numbers of people or high fire safety risk processes a more comprehensive fire safety risk assessment may be necessary.

The enclosed information follows a simple 5 step guide to completing a suitable assessment. The fire safety risk assessment does not need to be complicated, it should be a common sense review to identify the hazards (what could start a fire and what could burn), followed by consideration of the possible effects of a fire on people using the building. The important thing is that the fire safety risk assessment is systematic to ensure that every part of the premises is assessed. Every room, space or area, especially those not often used, should be included.

If you identify any significant risks you should consider if they can be reduced: first by removing the hazards and secondly by providing fire protection measures (e.g. automatic fire detection). These points should be addressed within the *'What needs to be done to make each situation safe?'* section. If your premises are located within a larger building and if a fire in your business could affect your neighbours, you should share the findings of your fire safety risk assessment with your neighbours.

Your fire safety risk assessment must be kept up to date. It is important to update the assessment if anything is changed that might affect the risk (e.g. new ignition sources or use of flammable liquids etc.). If you identify that either the likelihood of a fire occurring or there is a risk to people you may want to consider seeking further assistance.

Emergency Plan

The findings of the fire safety risk assessment should be used to prepare an emergency plan. The plan should set out, what to do in case of fire, identify the escape routes, where to assemble and how to contact the Fire and Rescue Service. The fire safety equipment and any equipment that provides a possible ignition source (e.g. cooking, electrical appliances, etc.) should be regularly maintained to reduce the chance of fire and the risk to people. Frequent checks should also be made to make sure that the storage of materials, especially flammable materials, does not increase the risk of fire or prevent the use of escape routes. It is important that all members of staff know how to prevent fires and what to do if a fire does occur. To make sure that the emergency plan works regular fire drills should be carried out. For further guidance on the Regulatory Reform (Fire Safety) Order 2005 and for information and guidance on carrying out your fire safety risk assessment visit www.ddfire.gov.uk and following the links in fire safety then legislative fire safety.

The 5 Step Guide to Fire Safety Risk Assessment

- 1 Identify the fire hazards
- 2 Identify people at risk
- 3 Evaluate, remove, reduce and protect from risk
- 4 Record, plan, inform, instruct and train
- 5 Review

FIRE SAFETY RISK ASSESSMENT

DETAILS

Company Name:	WILLIAMS PLANT HIRE LTD.
Premises Name:	ABERBECHAN WHARF
Address:	ABERBECHAN, NEWTOWN, POWYS. SY16 3AW
Responsible Person:	ANDREW WILLIAMS
Position:	DIRECTOR
Date of Assessment:	28/5/19
Carried out by:	AS ABOVE
Position:	11 11
Use of the Premises:	TRANSFER STATION / HIRE DEPOT.

OCCUPANCY

Times in Use:	Weekdays:	5	Weekends:	1 (SAT)
Total Numbers of Staff:	Weekdays:	8	Weekends:	VARIES
Total of all Persons Present:	Weekdays:	8	Weekends:	VARIES

SIZE

Total Size of Premises (M ²):	
Number of Storeys:	1
Number of Basements:	0

INDEMNITY

This document has been produced as a tool to assist you in completing a fire safety risk assessment of your premises. It is used entirely at your own risk to identify what you consider are your significant findings, and also whether you consider the information therein to be suitable and sufficient. It is in no way exhaustive and County Durham and Darlington Fire and Rescue Service accepts no liability whatsoever for any circumstances which may arise as a result of using this tool.

Step 1 - Identify Fire Hazards (Sources of Ignition)

Type	Location	Are existing control measures suitable?	
Naked Flames	WORKSHOP (BIOMASS BOILER GAS CUTTING EQUIPMENT)	<input checked="" type="radio"/> YES	<input type="radio"/> NO
Portable Heaters and Heating Equipment	WORKSHOP	<input checked="" type="radio"/> YES	<input type="radio"/> NO
Electrical Equipment	WORKSHOP / OFFICE	<input checked="" type="radio"/> YES	<input type="radio"/> NO
Cooking Equipment	WORKSHOP STAFF ROOM (MICROWAVE ONLY)	<input checked="" type="radio"/> YES	<input type="radio"/> NO
Work Process Risk(s)	NONE	<input checked="" type="radio"/> YES	<input type="radio"/> NO
Arson	SLIGHT	<input checked="" type="radio"/> YES	<input type="radio"/> NO
Smoking Materials	OUTSIDE AREAS ONLY	<input checked="" type="radio"/> YES	<input type="radio"/> NO
Other Sources (including Contractors)	N/A	<input checked="" type="radio"/> YES	<input type="radio"/> NO



If you have answered NO to any question above complete the details below: -

What needs to be done to make each situation safe?	Action required by whom	Date due	Date complete
✓			
✓			
✓			
✓			
✓			

Step 1 – Identify Fire Hazards (Sources of Fuel and Oxygen)

Type	Location	Are existing control measures suitable?
------	----------	---

Wood / Paper / Cardboard	OFFICE / YARD AREA	<input checked="" type="radio"/> YES	<input type="radio"/> NO
Plastics / Rubber / Foam	OFFICE / YARD AREA	<input checked="" type="radio"/> YES	<input type="radio"/> NO
Retail Stock	N/A	<input checked="" type="radio"/> YES	<input type="radio"/> NO
Furniture and Fixings (curtains, blinds etc)	OFFICE	<input checked="" type="radio"/> YES	<input type="radio"/> NO
Flammable Material (gases / liquids / paints / thinners / glues)	WORKSHOP - STORAGE 012	<input checked="" type="radio"/> YES	<input type="radio"/> NO
Display Materials or Decorations	N/A	<input checked="" type="radio"/> YES	<input type="radio"/> NO
Waste Materials (refuse, packaging)	YARD AREA	<input checked="" type="radio"/> YES	<input type="radio"/> NO
Building Structure	BRICK / STEEL	<input checked="" type="radio"/> YES	<input type="radio"/> NO
Oxygen Supplies (air conditioning units / bottles / piped supply)	N/A	<input checked="" type="radio"/> YES	<input type="radio"/> NO



If you have answered NO to any question above complete the details below: -

What needs to be done to make each situation safe?	Action required by whom	Date due	Date complete
✓ 1 KILOP GAS STORAGE TO MINIMUM	ON COME		
✓			
✓			
✓			
✓			

Step 2 – Identifying People at Risk

Type	Findings
------	----------

a) Sensory Risk: People with visual and / or hearing impairment(s)	n/a
b) Mobility Risk: People with physical impairments	n/a
c) Familiarity Risk: People who may be new to the premises and not familiar to its layout, seasonal workers, contractors, visitors or customers	INDUCTION + TRAINING IN PLACE
d) Numbers Risk: Large numbers of people, small numbers of disabled people	n/a
e) Lone Workers / People Working in Isolation / Others	n/a

Additional Information:

Step 3 ~ Evaluate, Remove, Reduce and Protect From Risk

Are ignition sources controlled to reduce the chances of fire?

YES

NO

Are combustible materials kept away from ignition sources?	<input checked="" type="radio"/> YES	<input type="radio"/> NO
Are all windows and openings closed last thing at night?	<input checked="" type="radio"/> YES	<input type="radio"/> NO
Is your fire alarm system adequate for your premises?	<input type="radio"/> YES	<input checked="" type="radio"/> NO
Will everybody be warned if the fire alarm operates?	<input type="radio"/> YES	<input checked="" type="radio"/> NO
Can everyone escape without assistance?	<input checked="" type="radio"/> YES	<input type="radio"/> NO
Is escape from fire available in more than one direction?	<input checked="" type="radio"/> YES	<input type="radio"/> NO
Are all fire exits easily identified by the correct signs?	<input checked="" type="radio"/> YES	<input type="radio"/> NO
Are escape routes free from obstruction and storage?	<input checked="" type="radio"/> YES	<input type="radio"/> NO
Are all doors on escape routes easily opened without a key?	<input checked="" type="radio"/> YES	<input type="radio"/> NO
Do all doors on escape routes open in the direction of escape?	<input checked="" type="radio"/> YES	<input type="radio"/> NO
Can everyone escape in a reasonable time?	<input checked="" type="radio"/> YES	<input type="radio"/> NO
Do you have emergency lighting?	<input checked="" type="radio"/> YES	<input checked="" type="radio"/> NO
Is the lighting adequate to illuminate circulation routes?	<input checked="" type="radio"/> YES	<input type="radio"/> NO
Do you have fire fighting equipment?	<input checked="" type="radio"/> YES	<input type="radio"/> NO
Is the fire fighting equipment adequate for the risks present?	<input checked="" type="radio"/> YES	<input type="radio"/> NO
Are housekeeping and general waste management adequate?	<input checked="" type="radio"/> YES	<input type="radio"/> NO
Are security arrangements sufficient to prevent access?	<input checked="" type="radio"/> YES	<input type="radio"/> NO
Are measures adequate to prevent the incidents of arson?	<input checked="" type="radio"/> YES	<input type="radio"/> NO
Are there any large open roof spaces or concealed ceiling voids?	<input type="radio"/> YES	<input checked="" type="radio"/> NO
Could a fire in your premise spread to another?	<input type="radio"/> YES	<input checked="" type="radio"/> NO
Can the fire service easily get to your premises?	<input checked="" type="radio"/> YES	<input type="radio"/> NO

If you have answered NO to any question above complete the details below: -

What needs to be done to make each situation safe?	Action required by whom	Date due	Date complete
✓ FIT SMOKE ALARMS	Responsible person.	ASAP	
✓			
✓			
✓			
✓			

Step 4 ~ Record, Plan, Inform, Instruct and Train

You must record your fire safety arrangements – this includes:

Have you made an emergency plan?

YES

NO

Have you provided fire instruction and staff training?

YES

NO

Are there records of fire drills to test your training and emergency plan?

YES

NO

Are there records of maintenance on all fire safety measures?

YES

NO

Have you recorded the significant findings of this assessment on Page 9?

YES

NO

If you have answered NO to any question above complete the details below: -

What needs to be done to make each situation safe?	Action required by whom	Date due	Date complete
✓			
✓			
✓			
✓			
✓			

Step 5 ~ Review

Your fire safety risk assessment must be kept up to date

Date of next review

It is recommended that you review your fire safety risk assessment regularly (recommended every 12 months) **OR** if you make changes to the layout of your premises, any changes to work processes, significantly increase the amount of combustible materials stored or displayed or sources of ignition, change your opening hours (e.g. to include night time opening etc) or any failures in your fire safety precautions then you should review your fire safety risk assessment.

16 / 6 / 20

For further information visit the website – www.firesafetyguides.communities.gov.uk or contact the Fire Safety Section of County Durham & Darlington Fire & Rescue Service on 0191 384 3381.

A copy of this form can be downloaded from www.ddfire.gov.uk and follow the links from fire safety then legislative fires safety.

SIMPLE PREMISES FIRE SAFETY RISK ASSESSMENT

LEVEL OF FIRE RISK

In premises where there is a likelihood of a fire starting and spreading quickly, or a fire could start and grow undetected, and affecting the escape routes before people can use them, then the level of risk should normally be regarded as 'higher'. Such premises might include those where significant quantities of flammable materials are used or stored; ready sources of ignition are present, e.g. heat producing machinery and processes; premises where significant numbers of the people are present and might move slowly or be unable to move without assistance; and premises where the construction provides hidden voids or flues through which a fire could quickly spread.

In premises where there is a low occupancy level and all the occupants are able bodied and capable of using the means of escape without assistance; very little chance of a fire starting; few if any highly combustible or flammable materials or other fuels for a fire; fire is unlikely to spread quickly; and will be quickly detected so that all people will quickly know that a fire has occurred and can make their escape, then the risk can usually be regarded as 'lower'.

In most cases however, the risk will usually be 'normal'.

Taking into account both the active and passive fire prevention measures and general fire precautions observed at the time of this fire safety risk assessment, it is considered that the hazard from fire (likelihood of fire) at these premises is:

Low ☐ Normal ☒ High ☐

In this context, a definition of the above terms is as follows: -

- Low:** Unusually low likelihood of fire as a result of negligible potential sources of ignition.
- Normal:** Normal fire hazards (e.g. potential ignition sources) for this type of occupancy, with fire hazards generally subject to appropriate controls.
- High:** Lack of adequate controls applied to one or more significant fire hazards, such as to result in significant increase in the likelihood of fire.

Note that, although the purpose of the above is to place the risk fire in context, the approach to fire safety risk assessment is subjective and for guidance only. All hazards and deficiencies identified in this fire safety risk assessment should be addressed by implementing all the recommendations contained in the following action plan.

The fire risk assessment should be reviewed regularly (recommended to be annually).

SIMPLE PREMISES

FIRE SAFETY ACTION PLAN

Each item should be allocated a priority as follows: -

Priority 1:	Needs attention immediately
Priority 2:	Needs attention within 1 month
Priority 3:	Needs attention within the next 6 months
Priority 4:	Needs attention within the next 12 months

Ref:	Action Required	Priority	Action by Whom	Completion Date


Page _____ of _____

PLAN DRAWING

Complete a simple line drawing of the premises and identify your fire safety provisions including escape routes, portable fire extinguishers, smoke and / or heat detectors, emergency lighting and fire alarm call points.

KEY

Escape Routes 

Fire Extinguishers 

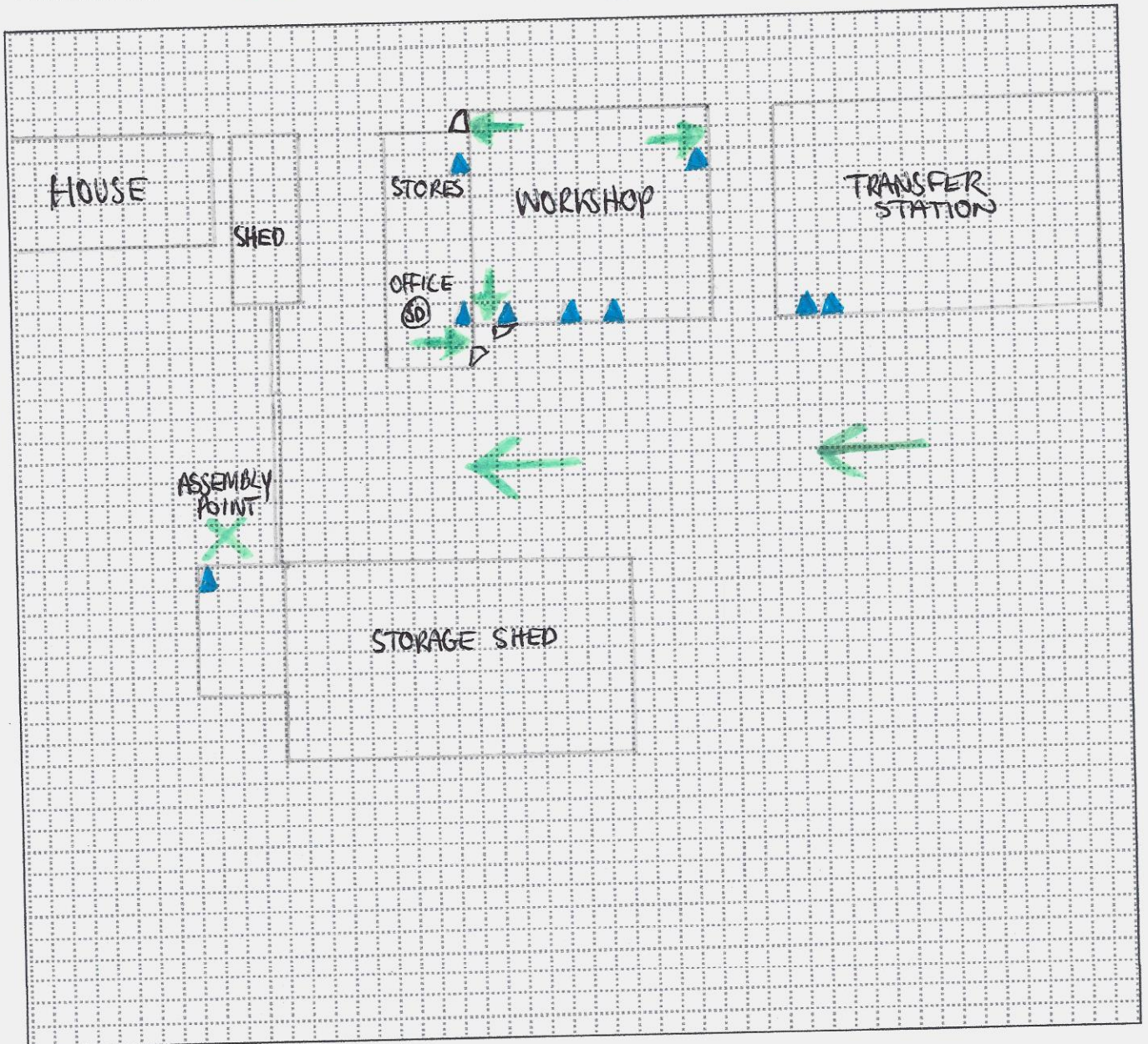
Smoke Detectors 

Heat Detectors 

Fire Alarm Sounders 

Emergency Lighting 

Manual Break Glass Point 



Identifying Ignition and Fuel Sources

As an aid to identifying the hazards within your premises it's possible to use a system of noughts and crosses, using an **X** to mark **ignition sources** and an **O** for **fuel sources**.

