



Generation UK EMS
MANAGEMENT OF WASTE
GMD-ENV-007 v1

RWE Generation UK

Site Implementation of Management of Waste Procedure GMD/ENV/007

Version No: 1

This Implementation Record must be read in conjunction with the relevant GMD Procedure.

Business Unit: Pembroke Power Station

Designated Custodian: Lead Environmental Engineer

Is this document relevant to this Business Unit? Yes, this document is implemented at Pembroke subject to the local application, variance, exceptions etc. detailed below.

Are further local instructions / procedures required? No

Does this GMD require local records to be maintained? Yes

Record	Location	Retained For
Waste Transfer Notes	Transfer Note folder	3 years
Hazardous Waste Consignment Notes	Consignment Note folder	3 years
Station Waste Records	PAMS	3 years
Carrier Certificate of Registration	PAMS	Duration of use
Waste Disposal sites permit	PAMS	Duration of use

Summary of local application, variance, exceptions etc

At Pembroke the following Roles and Responsibilities apply:

Local Position	Responsibility
Station Manager	a) Ensuring that this instruction, company policy and current legislation are implemented at Pembroke power station. b) To co-ordinate all the requirements of the regulations, the Station Manager should appoint a Waste Officer
Engineering Manager	a) Ensuring that procedures are in place for management of waste. b) Ensure that budget allocations are available for the storage and disposal of waste from operational and outage activities.
Waste Officer	a) Ensuring that waste produced at the Station is disposed of correctly and all staff are aware of the appropriate designated areas for the storage of waste. b) Check that any waste contractors used have the appropriate

	licences, and certificates, and to liaise with the waste regulating authorities to confirm the validity of a contractors authority. c) Manage the offsite auditing of waste facilities as appropriate. d) Ensure that the necessary hazardous waste consignment notes are completed and retained for a minimum period of three years. e) Obtain where necessary expert advice when the Station does not have the knowledge to fully discharge its duties. f) The requirements for correct disposal of waste should be written into the Pembroke Power Station local procedure.
Technical Officers	a) The requirements for correct disposal of waste should be written into the local site conditions for contract work. g) For contract work at Pembroke Power Station it should be ensured the requirements are stressed at the Pre-Contract meeting.
All Staff	a) Ensure that all waste produced is placed in suitably labelled containers and is stored securely in the appropriate place. b) Advise the Waste Officer in reasonable time when waste is expected to be produced, for which containers are not normally provided at Pembroke Power Station. c) Advise the Waste Officer when a suitable labelled container for a waste item is not available.
Security Staff	a) Complete the waste transfer note (non-hazardous waste) and ensure a copy is retained prior to transfer to the Waste Officer and that a copy is also retained by the waste carrier (vehicle driver).

Note: The person signing waste transfer notes or hazardous waste consignment notes is making a legal description of the waste on behalf of Power Station. Signatories should therefore be confined to the Waste Officer or suitably trained staff.

At Pembroke the role of Waste Officer will be undertaken by the Environmental Engineer.

Site management of Waste at Pembroke

General Storage Requirements

- Waste will be stored in the appropriate Waste Control Area located east of Engineering Stores or in a designated Temporary Waste Control Area as agreed by the Waste Officer. Management of the areas are the responsibility of the Waste Officer, day to day management may be delegated to the appropriate personnel.
- Non-hazardous waste must be segregated according to the materials EWC codes and stored for collection in the appropriate Waste Control Area
- Hazardous Waste (including WEEE) must be stored in individually sealed containers according to the materials EWC code. Hazardous waste must only be stored for collection in the appropriate Hazardous Waste Control Area.



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Hazardous Waste Producer Notification

- The Environmental Engineer, or nominated deputy, will be responsible for the annual notification of the power station as a Hazardous Waste Producer.

SPECIMEN OF A CONTROLLED WASTE TRANSFER NOTE

Pembroke Power Station
West Pennar
Pembroke
Pembrokeshire
SA71 5SS
Tel: 01646 422101

**WASTE
TRANSFER
NOTE**



WASTE DESCRIPTION
(Completed by Pembroke Power Station)

WASTE PRODUCER: Pembroke Power Station SIC CODE: 35.11

WASTE DESCRIPTION: *George Clark*
EWC CODE: *200304*

ADDITIONAL INFORMATION:

WASTE CONTAINER TYPE AND QUANTITY: *TANKER*

DATE AND TIME OF COLLECTION: *23/9/16 0855*

PERSON COLLECTING THE WASTE
(Completed by Waste Carrier)

COMPANY NAME: *Biiffa*

WASTE CARRIER REGISTRATION NUMBER: *CB/WB52378H*

ADDRESS: *CLARION CLOSE PONTAURA
SA6 8RZ*

DISPOSAL/TRANSFER SITE: *WELSH WATER CARMARTHEN*

DRIVER NAME: *John Bickley*

DRIVER SIGNATURE: *[Signature]*

TRANSFEROR SIGNATURE
(Completed by Pembroke Power Station)

I confirm that I have fulfilled my duty to apply the waste hierarchy as required by Regulation 12 of the Waste (England & Wales) Regulations 2011.

NAME (Block Capitals): *Alex Otton*

SIGNATURE: *[Signature]*

White Copy – Power Station Pink Copy – Waste Carrier Green Copy – Waste Site



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**Location Manager Sign Off or Delegated Site
Representative**

Date: 26th October 2017