



Application for an environmental permit:

Part A – About you

<p>Fill in this part A if you are applying for a new permit, applying to change or surrender an existing permit, or want to transfer an existing permit to yourself.</p> <p>Please check that this is the latest version of the form available from our website.</p> <p>Please read through this form and the guidance notes that come with it. All relevant guidance documents can be found on our website.</p> <p>Where you see the term 'document reference' on the form,</p>	<p>give the document references and send the documents with the application form when you've completed it.</p> <p>Contents</p> <p>1 About you</p> <p>2 Applications from individuals</p> <p>3 Applications from organisations of individuals</p> <p>4 Applications from public bodies</p> <p>5 Applications from a registered company or other corporate body</p> <p>6 Your address</p> <p>7 Contact details</p>
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1 About you

Are you applying as an individual, an organisation of individuals (for example, a partnership), a company (this includes Limited Liability Partnerships) or a public body?

- | | | |
|---|-------------------------------------|------------------------|
| An individual | <input type="checkbox"/> | <i>Go to section 2</i> |
| An organisation of individuals (for example, a partnership) | <input type="checkbox"/> | <i>Go to section 3</i> |
| A public body (such as a local council) | <input type="checkbox"/> | <i>Go to section 4</i> |
| A registered company or other corporate body | <input checked="" type="checkbox"/> | <i>Go to section 5</i> |

2 Applications from individuals

2a Please give us the following details

Title	<input type="text"/>	
First name	<input type="text"/>	
Last name	<input type="text"/>	<i>Go to section 6</i>

3 Applications from organisations of individuals

3a Organisation details

Organisation name	<input type="text"/>
Type of organisation	<input type="text"/>
If 'Other', please specify	<input type="text"/>

3b Main representative's details

Title	<input type="text"/>
First name	<input type="text"/>

Last name

3c Second representative's details:

Title

First name

Last name

3d Other representative's details

If relevant, please provide details of all other representatives on a separate sheet and tick here to show that you have done so. ☐

Go to section 6

4 Applications from public bodies

4a Public body details

Public body name

Type of public body

If 'Other', please specify

4b Executive officer's details

The executive is an officer of the public body authorised to sign on your behalf.

Title

First name

Last name

Position

Go to section 6

5 Applications from a registered company or other corporate body

5a Company details

Company name

Company registration number

Date of registration

If you are applying as a corporate organisation that is now a limited company, please provide evidence of your status and tell us the reference number you have given this document with this evidence.

Document reference

Go to section 6

6 Your address

6a Your main (registered office) address

For companies this *must* be the address on record at Companies House.

Address

CRUMLIN
NEWPORT
Postcode NP11 3EH
Telephone - mobile 07498 917097
Telephone - office 01495 687 687
Email address deanstaples@yourcarspares.co.uk

If you are applying as an organisation of individuals, every partner needs to give us their details, including their title. If necessary, continue on a separate sheet and tell us the reference you have given the sheet.

Document reference

6b UK business address only if different from above

Address

Postcode

Telephone - mobile

Telephone - office

Email address admin@yourcarspares.com

Go to section 7

7 Contact details

7a Who can we talk to about your application?

This can be someone acting as a consultant or 'agent' for you.

Title MS

First name DONNA

Last name HAYWOOD

Address AS ABOVE

Postcode

Telephone - mobile

Telephone - office

Email address

admin@yourcarspares.com

7b Who can we talk to about your operation?

Same as the application contact in 7a

☐

Title

MR

First name

DEAN

Last name

STAPLES

Address

AS ABOVE.

Postcode

Telephone - mobile

Telephone - office

Email address

7c Who can we talk to about your billing or invoice?

Same as the application contact in 7a

☒

Same as the operation contact in 7b

☐

Title

First name

Last name

Address

Postcode

Telephone - mobile

Telephone - office

Email address



Application for an environmental permit: Part F1 – Opra, charges and declarations

Fill in this part for all applications for installations, waste operations, mining waste operations and groundwater discharges onto land.

Please check that this is the latest version of the form available from our website.

For applications for water discharge and point source groundwater discharge activities you need to fill in part F2 instead.

Please read through this form and the guidance notes that

came with it. All relevant guidance documents can be found on our website.

Contents

- 1 Working out charges
- 2 Opra profile (electronic)
- 3 Payment
- 4 The Data Protection Act 1998
- 5 Confidentiality and national security
- 6 Application checklist
- 7 Declaration

1 Working out charges (you must fill in this section)

You have to submit an application fee with your application. You can find out the charge by looking at our current environmental permitting charging scheme. This can be found on our 'How we regulate you' webpages. Please remember that the charges are revised on 1 April each year and that there is an annual subsistence charge (for site based permits) to cover the costs we incur in the ongoing regulation of the permit.

Examples: We have included examples to help you complete the table. The Tier 2 charge example is for an application for a 'New standard rule' permit. The Tier 3 charge example is for an installation Opra based charge for a normal variation (multiplier) application.

Note: for Opra charged Tier 3 Facilities you also need to complete an Opra profile (see section 2).

Table 1 – Working out charges

Type of application	Summary of charges			
Tier 2 facilities (including Part A(2) and Part B)	Charge identifier	Number of facilities	Charge for each facility (£)	Charges due (£)
EXAMPLE: SR2010 No12	S060A (W)	1	1,630.00	1,630.00
Tier 3 facilities				
EXAMPLE: Total Opra charging score for installations	90	× charge multiplier	57	5,130.00
Total Opra charging score for installations		× charge multiplier		
Total Opra charging score for waste operations		× charge multiplier		
Total Opra charging score for mining waste facilities				
Other charges (such as one-off assessments or fixed charge applications etc.)				
Total charges due				

2 Opra profile (does not apply to standard facilities, or other tier 2 permit applications)

If you are submitting a bespoke application, you must include a completed electronic copy in Excel of the *current* Opra spreadsheet. You can find the current Opra spreadsheet in the 'Our charges' section on our 'How we regulate you' webpages.

For all variations, full and partial surrenders: you will need to submit a copy of your current Opra profile based on your existing profile, not a new profile following the variation or surrender.

For transfers: you will need to submit a revised Opra profile to include your own operator performance. Note: this will not change the set transfer fee.

Important: your Opra profile (score) must match our records. If you are unsure about your current Opra profile (score), you should talk to your regulatory officer before submitting your application.

Tick this box to confirm that you have included the electronic OPRA spreadsheet

☐

3 Payment

3a How do you want to pay?

Tick an option below to show how you will pay.

- | | | |
|---|-------------------------------------|------------------|
| Electronic transfer (for example, BACS) | <input type="checkbox"/> | Go to section 3b |
| Credit or Debit card | <input type="checkbox"/> | Go to section 3c |
| Cheque | <input checked="" type="checkbox"/> | Go to section 3d |
| Postal order | <input type="checkbox"/> | Go to section 3d |

3b Paying by electronic transfer

If you choose to pay by electronic transfer use the following information to make your payment.

Company name: Natural Resources Wales

Company address: Income Dept., PO BOX 663, Cardiff, CF24 0TP

Bank: RBS

Address: National Westminster Bank Plc, 2 ½ Devonshire Square, London, EC2M 4BA

Sort code: 60-70-80

Account number: 10014438

Reference number

You can use any reference number but we prefer the number to be 'EPR' followed by the first nine letters of your organisation name followed by a four-digit number.

For example, for a company named Joe Bloggs Ltd, the reference number might be EPRJOEBLOGGS0001. (Remember you can use any four-digit number at the end.)

The reference number you will provide will appear on our bank statements so we can check your payment. We may need to contact your bank to make sure the reference number is quoted correctly.

You should also email your payment details and payment reference number to banking.team@naturalresourceswales.gov.uk / banking.team@cyfoethnaturiolcymru.gov.uk or fax it to 0300 065 3001 and enter it in the space provided below.

BACS reference

Amount paid

Making payments from outside the UK

These details have changed. If you are making your payment from outside the United Kingdom (which must be received in sterling), our IBAN number is GB70 NWBK6070 8010 0144 38 and our SWIFT/BIC number is NWBKGB2L.

If you do not quote your payment reference number, there may be a delay in processing your payment and application.

3c Paying by credit or debit card

If you are paying by credit or debit card, please fill in the separate form CC1.

You can download this from our website or you can ask for one of our customer service providers to send one by post. We will destroy your card details once we have processed your payment. We can accept payments by Visa, MasterCard or Maestro UK card only.

3d Paying by cheque or postal order

You should make cheques or postal orders payable to Natural Resources Wales and they should be marked 'A/c Payee'.

We will not accept post-dated cheques (cheques with a future date written on them).

Cheque/ postal order number

101380

Amount paid

£1669.00

4 The Data Protection Act 1998 and General Data Protection Regulations

We, the Natural Resources Body for Wales (hereafter "Natural Resources Wales"), will process the information you provide so that we can:

- deal with your application;
- make sure you keep to the conditions of the licence, permit or registration;
- process renewals; and
- keep the public registers up to date.

We may also process or release the information to:

- offer you documents or services relating to environmental matters;
- consult the public, public organisations and other organisations (for example, the Health and Safety Executive, local authorities, the emergency services, the Department for Environment, Food and Rural Affairs) on environmental issues;
- carry out research and development work on environmental issues;
- provide information from the public register to anyone who asks;
- prevent anyone from breaking environmental law, investigate cases where environmental law may have been broken, and take any action that is needed;
- assess whether customers are satisfied with our service, and to improve our service; and
- respond to requests for information under the Freedom of Information Act 2000 and the Environmental Information Regulations 2004 (if the Data Protection Act allows). We may pass the information on to our agents or representatives to do these things for us.

5 Confidentiality and national security

We will normally put all the information in your application on a public register of environmental information. However, we may not include certain information in the public register if this is in the interests of national security, or because the information is confidential

Confidentiality

You can ask for information to be made confidential by enclosing a letter with your application giving your reasons. If we agree with your request, we will tell you and not include the information in the public register. If we do not agree with your request, we will let you know how to appeal against our decision, or you can withdraw your application.

Only tick the box below if you wish to claim confidentiality for your application.

Please treat the information in my application as confidential

☐

Tick the box to confirm you have provided evidence to support your confidentiality claim and give us the document reference, below.

☐

Document reference

National security

You can tell the Welsh Ministers that you believe including information on a public register would not be in the interests of national security.

You must enclose a letter with your application telling us that you have told the Welsh Ministers and you must still include the information in your application. We will not include the information in the public register unless the Welsh Ministers decides that it should be included.

You can find guidance on national security in 'Core Environmental Permitting Guidance' published by Defra and available via the .Gov website.

You cannot apply for national security via this application.

6 Application checklist (you must fill in this section)

Tell us about the supporting evidence and information you have sent with this application.

Application fee - You must submit the correct application fee in line with our current charging scheme.

Tick the box to say you have included the correct fee.

☒

List all the documents you have included in Table 2. Please see the guidance notes for examples on how to complete the checklist.

If the relevant information for a question forms part of a larger document, please specify the relevant section(s) of the document. This will speed up the process of checking your application and making decisions.

If necessary, continue on a separate sheet and tell us the reference you have given the document below.

Document reference

Table 2 – application checklist

Question reference	Document title/ reference	Document section

7 Declaration

You must read this section before making the declaration and sending your form to us.

For transfer applications - Both you and the person receiving the permit must make the declaration.

Section 7d must be completed by the current holder *and* Section 7e must be completed by the proposed new holder.

A relevant person should make the declaration. You must be a relevant person or have the authority of a relevant person to sign this application on their behalf.

Relevant people means each applicant, and in the case of a company, a director, manager, company secretary or any similar officer or employee listed on current appointments in Companies House. In the case

of a Limited Liability Partnership (LLP), it includes any partner. If the permit holder is an organisation of individuals, each individual (or individual trustee) must complete the declaration.

To simplify and speed up the application process we recommend that the declaration is filled in by an officer of a company or one of the partners in a Limited Liability Partnership (LLP).

If you wish a manager, employee or consultant etc. to sign the declaration on behalf of a relevant person, we will need written confirmation from a relevant person; that is, an officer of the company, a partner in the LLP or the individual, confirming that the person has the authority to fill in the declaration.

If you are joint permit holders you should each fill in your own declaration. We have provided extra spaces for this below. Please send in a separate sheet with your application if you need more room for signatories.

Where the operator is the subject of any insolvency procedure, the declaration must be filled in by the official receiver/appointed insolvency practitioner.

7a Are you signing the form on *behalf* of a relevant person?

If you are *not* a relevant person, but want to sign the application on their behalf, you must include confirmation that you can do this.

I have included written confirmation from a relevant person to confirm I can sign on their behalf.



7b Does your application include a standard facility?

If your application includes a standard facility, you also need to confirm that you are able to meet all relevant criteria of the standard rule set/s for which you are applying.

I confirm that my standard facility will fully meet the rules that I have applied for.



7c Does your application include ecological survey information?

If your application includes ecological survey information, please see the guidance notes on part F1 and tick the box below to confirm that you have no issue with us using information from any ecological survey you have supplied with your application.

I confirm I am happy for the ecological survey information I have supplied to be used as set out in the guidance.



7d Declaration

If you're transferring the permit, the current holder or holders should sign this section of the declaration, and the proposed new holder or holders of the permit should sign the declaration in section 7e.

If you knowingly or recklessly make a statement which is false or misleading to help you get an environmental permit (for yourself or another person), you are committing an offence under the Environmental Permitting (England and Wales) Regulations 2016.

I declare that the information in this application is true to the best of my knowledge and belief. I understand that this application may be refused or approval withdrawn if I give false or incomplete information.

I understand that if I knowingly or recklessly make a false or misleading statement:

- I may be prosecuted; and
- if convicted, I may have to pay a fine and/or go to prison.

By signing below, you are confirming that you understand and agree with the declaration above.

Title

MR

First name

DEAN

Last name

STAPLES

On behalf of (if relevant)

Today's date

22/10/20


If you knowingly or recklessly make a statement which is false or misleading to help you get an environmental permit (for yourself or another person), you are committing an offence under the Environmental Permitting (England and Wales) Regulations 2016.

I declare that the information in this application is true to the best of my knowledge and belief. I understand that this application may be refused or approval withdrawn if I give false or incomplete information.

I understand that if I knowingly or recklessly make a false or misleading statement:

- I may be prosecuted; and
- if convicted, I may have to pay a fine and/or go to prison.

By signing below, you are confirming that you understand and agree with the declaration above.

Title	MR	
First name	DEAN	
Last name	STAPLES	
On behalf of (if relevant)		
Today's date	22/10/20	

7e Declaration for the person or persons receiving the permit (transfers only)

The persons 'receiving the permit' is the proposed new permit holder.

Note: If you cannot trace a person or persons holding the permit you may be able to transfer the permit without their declaration (in section 7d above). Please contact us to discuss this and supply evidence in your application to confirm you are unable to trace one or all of the permit holders.

If you knowingly or recklessly make a statement which is false or misleading to help you get an environmental permit (for yourself or another person), you are committing an offence under the Environmental Permitting (England and Wales) Regulations 2016.

I declare that the information in this application is true to the best of my knowledge and belief. I understand that this application may be refused or approval withdrawn if I give false or incomplete information.

I understand that if I knowingly or recklessly make a false or misleading statement:

- I may be prosecuted; and
- if convicted, I may have to pay a fine and/or go to prison.

By signing below, you are confirming that you understand and agree with the declaration above.

Title		
First name		
Last name		
On behalf of (if relevant)		
Today's date		

If you knowingly or recklessly make a statement which is false or misleading to help you get an environmental permit (for yourself or another person), you are committing an offence under the Environmental Permitting (England and Wales) Regulations 2016.

I declare that the information in this application is true to the best of my knowledge and belief. I understand that this application may be refused or approval withdrawn if I give false or incomplete information.

I understand that if I knowingly or recklessly make a false or misleading statement:

- **I may be prosecuted; and**
- **if convicted, I may have to pay a fine and/or go to prison.**

By signing below, you are confirming that you understand and agree with the declaration above.

Title

MR

First name

DEAN

Last name

STAPLES

On behalf of (if relevant)



Today's date

22/10/20

Google Maps NP11 3EH



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wamitab

Credit certificate

This certificate determines credit awarded to:
Dean Staples

Credit Value Credit Level

Units gained:

Y6015875	Monitor procedures to safely control work operations	4	3
M6009712	Manage the environmental impact of work activities	5	4
F6021606	Manage the reception of hazardous waste	15	4
A6021670	Manage the movement, sorting and storage of waste	7	3
H6021646	Manage site operations for the treatment of hazardous waste	22	4
J6021672	Manage the transfer of outputs and disposal of residues from hazardous waste treatment and recovery operations.	13	4

Awarded: 08/01/2015

Serial No.: 24075/HSS3/1

Authorised

Ray Burberry
Qualifications Manager, WAMITAB

Regulated by

Ofqual

For more information see <http://register.ofqual.gov.uk>



Llywodraeth Cymru
Welsh Government

The qualifications regulators logos on this certificate indicate that the qualification is accredited only for England, Wales and Northern Ireland.



00063054



Continuing Competence Certificate

This certificate confirms that

Dean Staples

Has met the relevant requirements of the Continuing Competence scheme for the following award(s) which will remain current for two years from 26/04/2019

ELV

End-of-Life Vehicles

Expiry Date:
26/04/2021

Verification date: 25/04/2019

Authorised:

WAMITAB Chief Executive Officer

Learner ID: 24075

Certificate No.: 5143154

Date of Issue: 26/04/2019

CIWM Executive Director



The Chartered Institution
of Wastes Management



00141166



Certificate No. OCC65495

Operator Competence Certificate

Qualification Title:

End of Life Vehicle facilities (vehicle storage, depollution and dismantling) (4MTELV6)

This Certificate is awarded to

Dean Staples

Awarded: 08/01/2015

Authorised

WAMITAB Chief Executive Officer

CIWM Chief Executive Officer

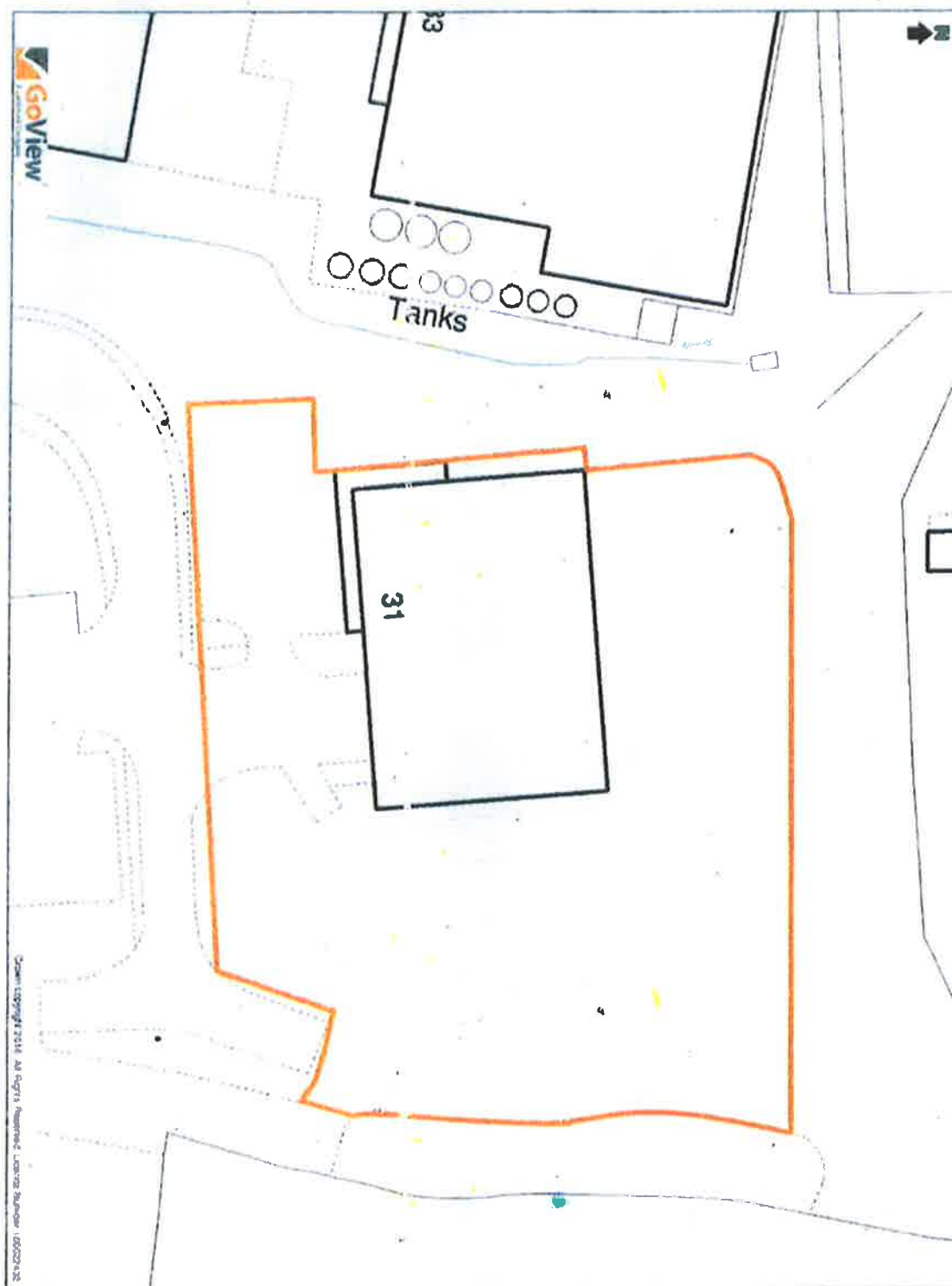


**The Chartered Institution
of Wastes Management**

This certificate is jointly awarded by WAMITAB and the Chartered Institution of Wastes Management (CIWM) and provides evidence to meet the Operator Competence requirements of the Environmental Permitting (EP) Regulations, which came into force on 6 April 2008.



00063051



OS / LAND REGISTRY PLAN

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Stock Area

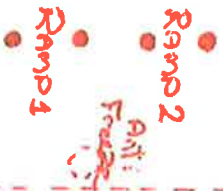
Main Office

Reception

Picking packing
Area



WASTE METALS



Lift