



APPLICATION FOR A BAND 1 MARINE LICENCE

To qualify as a Band 1 application, the activity should be low potential impact, and low risk.

IMPORTANT Please read the Band 1 Guidance Document on our website before completing this application form.

Under The Marine Licensing (Application Fees) (Wales) Regulations 2017, the following activities are eligible to be considered as Band 1 activities:

- (a) repair or replacement of bolts, flaps valves, decking on a pier or pontoon
- (b) removal of marine growth and guano from any building or structure or any part thereof
- (c) the installation of ladders at any building or structure
- (d) the deposit and subsequent removal of posts for the purposes of marking channels, shallow water areas, outfalls and groynes;
- (e) the deposit and subsequent removal of marker buoys
- (f) removal of discrete pieces of debris associated with construction; demolition, damage or disrepair of a building or structure using vehicles or vessel
- (g) The removal of litter using a vehicle or vessel.
- (h) any activity of a similar minor nature.

The specific activities listed in the regulations (a-g above) will always be classed as eligible for Band 1 licence application. However, granting of such a licence is not automatic. NRW Permitting Service are still required to consider the appropriateness of the activity before determining the licence application.

In addition to the specific activities listed above, The Marine Licensing (Application Fees) (Wales) Regulations 2017 refers to 'any activity of a similar minor nature'. The suitability of other activities is dependent on the nature and scale of the activity, and the environmental sensitivity of the area in which the activity will take place. For a more comprehensive list of activities that may be considered under a **Band 1 licence application refer to the guidance note.**

Check List

Please read the Guidance Note carefully before completing the application from.

Please ensure that you have included all the necessary information before you submit the application.

Item	Yes/No
Is the activity an Eligible Band 1 Activity?	Yes
Is the activity within a designated site?	Yes
Is the proposed activity boreholes, replacement piles or beach management?	No
Is the proposal within a sensitive area?	Yes
Has a method statement been provided (use guidance to determine whether a method statement is required)	Yes
Have the relevant bodies (as detailed in the guidance) been consulted? All correspondence to be submitted as part of the application.	Yes
The applicant is a legal entity?	Yes
The declaration is signed by the applicant?	Yes
Is the application fee of £600 correct?	Yes
Are the grid references/coordinates correct?	Yes
Has any pre application correspondence been submitted?	Yes

- Please submit applications to the **Permit Receipt Centre** via the details at the top of this form
- Please submit marine licence applications, including this form and all supporting documents, **at least 2 months before the licence is required**.
- Applications for Band 1 activities will go through a shortened and simplified process, compared to applications in the other bands. For applications which meet the Band 1 criteria, the usual consultation stage is replaced with standard conditions.
- Although the licensing process for Band 1 activities is shorter and more streamlined, an application for a Band 1 activity is not granted automatically; NRW permitting service will assess the suitability of the project to determine that all criteria are met.
- Band 1 licence applications are charged at £600 per application, and are intended to be used for low impact activities (see [Eligible Activities](#)). Band 1 applications do not need to be advertised in a local newspaper.

Please note applications will not be processed without the correct relevant fee or invoicing details.

- Payments can be made via Cheque, BACS or credit/debit card.

- Cheques should be crossed and made payable to **Natural Resources Wales**.
- For BACS payments ensure you provide the reference number (not remittance number)
- For credit/debit card payments please complete the CC1 form and submit with the application. The CC1 form can be found on our web pages

Further information on payment methods can be found on our web pages

Your application may not be considered complete and therefore not processed until key information has been submitted. Your application may be returned if you fail to submit outstanding information within given timescales.

- If you have any queries with regards to completing this application please contact the MLT: marinelicensing@naturalresourceswales.gov.uk

1. Project Description

1 (a). Project Name

Milford Haven Marine Navigation Beacons Repairs

1(b). Please provide a brief description of the proposed project, including location

Milford Haven Port Authority require minor repairs and refurbishment for six navigation beacons fastened to the seabed in the Milford Haven Waterway (see **1_Marine Navigation Beacon Repair-Works and Site Information Report** attached) This licence will cover the refurbishment of five of the beacons. The works are essential for maintaining navigational safety in the Haven and meeting the requirements of Trinity House. The five navigation beacons requiring installation of anodes are Carr Spit, Dock Yard Bank, Llanreath Beacon, Pennar Beacon, Wear Spit. All of these navigation beacons are located seaward of mean high water springs and within the harbour limits of Milford Haven.

2. Applicant Details

To whom the licence will be issued. This must be a legal entity such as an individual, registered company/ charity or public body.

Title	Mr	Full Name	Mike Ryan
Company or Trading Name	Milford Haven Port Authority		
Company Registration Number (if applicable)			
Name of Contact or individual (if different)	Steve Phillips		
Position in Company	Port Engineer		
Address inc. postcode (provide registered Company address if applicable)	Gorsewood Drive Hankin Milford Haven SA73 3EP		
Telephone Number	01646 696100		
Email Address	steve.phillips@mhpa.co.uk ; luke.mason@mhpa.co.uk ; john.warneford@mhpa.co.uk		

3. Details of Agent, Contractor, Vehicles and/or Vessels used to carry out works

3(a). Agent Details

This is who we will correspond with unless otherwise informed. If no agent we will contact the applicant.

Title	Miss	Full Name	Melissa Roe-Ely
Company or Trading Name	HaskoningDHV UK Ltd.		
Company Registration Number (if applicable)	01336844		
Name of Contact or individual (if different)			
Position in Company	Environmental Consultant		
Address (Inc. postcode)	HoneyComb Edmund Street Liverpool L3 9NG		
Telephone Number	0151 243 6484		
Email Address	melissa.roe-ely@rhdhv.com		

3(b). Does the Applicant wish to be included in all correspondence? Yes ☒ No ☐

3(d). Will the works require the use of vessels? Yes ☒ No ☐

3(e). Will the works require the use of vehicle? Yes ☐ No ☒

4. Licensable Period

Determination of applications will be based on the works taking place during these dates. Please ensure you have included an **adequate contingency period**. If works are not completed by the Requested Licence Expiry Date you may be required to submit a new application. Including a contingency period within your original application does not impact on Licence Fee

Start Date 30/09/2020

Requested Licence Expiry Date 01/08/2021

Please ensure you submit your application for a Marine Licence **at least 2 months** prior to the intended start date.

5. Location

Please detail the location of the proposed project.

This should be either Ordnance Survey National Grid Reference (i.e. SN 12345 67890) or Latitude and Longitude in decimal degrees to 4 decimal places (i.e. Lat 52.1234 Long - 4.1234), defining the extent of the project. Please specify which coordinate system has been used.

Works will take place at five existing navigation beacons (see **2_Navigation Beacon Locations Drawing** attached and WGS84 coordinate system below:
Carr Spit Beacon – (Lat 51.7017, Long -4.9633)
Dock Yard Bank Beacon – (Lat 51.7016, Long -4.9533)
Llanreath Beacon – (Lat 51.6933, Long -4.9633)
Pennar Beacon – (Lat 51.6933, Long -4.9717)
Wear Spit Beacon – (Lat 51.6967, Long -4.9800)

6. Method Statement

Please Note: If the works are within a sensitive area or one of the following activities; Boreholes, replacement piles or beach management, then a separate method statement needs to be submitted using the Band 1 Method Statement Template. If a separate method statement has been provided move to section 7.

6(a). Please give a brief method statement outlining the proposed project.

A separate method statement has been provided. See Band-1-low-risk-activity-method-statement_PC147705.

Please continue on a separate sheet if necessary. Please tick if you have done this ☒

6(b). Please state the measures to be taken to:

(i) Minimise risk to the marine environment

- A separate method statement has been provided. See Band-1-low-risk-activity-method-statement_PC147705.

(ii) Prevent undue interference to others

- A separate method statement has been provided. See Band-1-low-risk-activity-method-day-statement_PC147705.

(iii) Maintain navigational safety, including marking and lighting of works

A separate method statement has been provided. See Band-1-low-risk-activity-method-statement_PC147705.

Please continue on a separate sheet if necessary. Please tick if you have done this ☒

7. Materials of Project

7(a). Description of materials to be deposited seaward of MHWS (Please tick all that apply)

Timber	☐	Iron/Steel	☐	Concrete	☐	Biocides/other chemicals	☐
Silt	☐	Stone/Rock	☐	Gravel	☐	Plastic/Synthetics	☐
Sand	☐	Other	☒				

If other, please provide a description of materials.

Cathodic protection. The anode material would be Aluminium-Zinc-Iodine (see **3_Anode Material Drawing**).

7(b). Delivery method of materials to site

If sea delivery, please include details of vessels to be used with a chart of proposed route and transshipment area. If vehicle delivery, please provide the proposed access route.

All works will be undertaken using a Multicat vessel. Work vessels will advise port control on planned movements and will comply with the general requirements of the Vessel Traffic Services of the Port of Milford Haven. The materials will be delivered from Milford Dock to the five navigation beacons (see **4_Access and Working Area Image** attached).

Please continue on a separate sheet if necessary. Please tick if you have done this ☐

7(c). Will the works involve removals seaward of MHWS? Yes ☐ No ☒

7(c) (i). Description of materials to be removed seaward of MHWS (Please tick all that apply)

Timber	☐	Iron/Steel	☐	Concrete	☐	Biocides/other chemicals	☐
Silt	☐	Stone/Rock	☐	Gravel	☐	Plastic/Synthetics	☐
Sand	☐	Other	☐				

7(c) (ii). Description of objects/materials to be removed seaward of MHWS

Including quantities to be removed.

8. Additional Information

8(a). The following must be provided with the completed application form:

- (i) a suitably scaled extract of an Ordnance Survey Map or Admiralty Chart with location of project, complete with **North Arrow** and **Scale**
- (ii) if applicable, any construction plans and sectional drawings showing those proposed works below/seaward of MHWS, which should give details of the materials to be used (for beach replenishment the quantity, particle size and source of material to be deposited and deposit location is also required).
- (iii) Details of correspondence with MCA, Trinity House or The Crown Estate
- (iv) Any pre application advice/correspondence with NRW

Please list below **all supporting documents** that have been submitted with this application.

- 1_Marine Navigation Beacon Repair – Works and Site Information Report
- 2_Navigation Beacon Locations Drawing
- 3_Anode Material Drawing
- 4_Access and Working Area Image
- 5_Consultation with NRW
- 6_Enquiry: Marine Licence Exemption Note
- 7_Smart Band Technical Data Sheet
- 8_Smart Band Manual Fitting Tool Technical Data Sheet
- 9_MCA Confirmation
- Band-1-low-risk-activity-method-statement_PC147705

9. Statutory Powers

9(a). Does the applicant have statutory powers to consent any aspect of the project?
e.g. coast protection authority, dredging powers, statutory undertakers Yes ☐ No ☒

9(a)(i). If Yes, please give details and state the relevant legislation that gives these powers

The wider maintenance works fall under the applicant powers as harbour authority through the following legislation:

- The Wales Act 2017.

However, the anode installation works do not fall under the statutory powers.

10. Public Register

Under The Marine Licensing (Register of Licensing Information)(Wales) Regulations 2011 and the Environmental Impact Assessment Directive (Directive 85/337/EEC – as amended) , all information contained within or provided in support of this application will be placed on the Public Register unless NRW approve of the applicant's reasons for withholding all or part.

15. Is there any information contained within or provided in support of this application that you consider should NOT be included on the Public Register on the grounds that its disclosure:

15(a). Would be contrary to the interest of National Security? Yes ☐ No ☒

15(b). Would prejudice to an unreasonable degree you, or some other person's commercial interest of those of a third party? Yes ☐ No ☒

If **Yes** to either (a) or (b), please provide full justification as to why all or part of the information you have provided should be withheld

11. Application Fee

Band 1

Projects are charged at a fixed fee of **£600**. The application will not be processed until the correct fee has been provided.

Please provide the method of payment

Method	Yes (√)	Reference Number
Cheque		
BACS (not remittance no.)		
World Pay (phone or CC1)	✓	PC1477

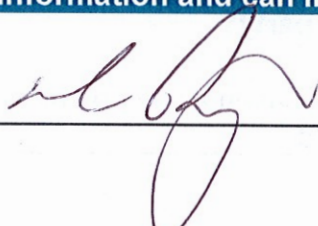
Please attach CC1 Form with application. Can be found on our web pages

12. Declaration

I declare that to the best of my knowledge and belief that the information given in this application form and supporting documentation is true.

WARNING: It is an offence under the Marine and Coastal Access Act 2009, under which this application is made, to fail to disclose information or to provide false or misleading information and can invalidate any licence granted.

Signature



Date 17/8/2020

Name (in capitals)

MIKE RYAN

Position in Company Harbourmaster

Applications cannot be processed unless signed by the **Applicant** (not agent), the applicant must have appropriate level of authority within the company.

Applications will not be processed unless signed