

DV & HG Thomas  
Meillionydd Mawr  
Rhoshirwaun  
Pwllheli  
Gwynedd  
LL53 8HU

**Your Ref: GWN1190**

**Date: 24<sup>th</sup> June 2019**

Dear Mr Thomas,

Thank you for your request to surrender your discharge permit.

I have attached forms Part A and E1 for you to complete plus the associated guidance notes. If you require assistance in completing the forms, please call the number below and ask to speak to your local Environment Officer.

Please return your application in the pre-paid envelope provided and we will then be able to process your application accordingly.

Please note until the surrender process has been completed you will continue to accrue subsistence fees for the year.

Yours sincerely

**Steve Bickerton**  
**Permit Receipt Advisor**

## General Data Protection Regulation (GDPR)

The information provided by you will be processed by Natural Resources Wales in line with the GDPRs Data Protection Principles. This will enable us to process your application; to monitor compliance with any permit conditions; to process renewals, and to maintain the relevant public register.

We will process the information you provide in connection with the following:

- Consultation with third parties who are relevant and responsible for responding to consultation requests from NRW to enable us to process your application
- Carrying out statistical analysis, research and development on environmental issues
- Providing public register information for enquiries
- Preventing and investigating possible breaches of environmental law and taking any resulting action
- Responding to requests for information under the Freedom of Information Act 2000 and the Environmental Information Regulations 2004

If you have any further queries or concerns, please contact [dataprotection@naturalresourceswales.gov.uk](mailto:dataprotection@naturalresourceswales.gov.uk). For further information on the processing of your personal details please see our [Privacy Notice](#) on our website.