



**Cyfoeth
Naturiol
Cymru
Natural
Resources
Wales**

Sent out 29/6/19

DV & HG Thomas
Meillionydd Mawr
Rhoshirwaun
Pwllheli
Gwynedd
LL53 8HU

Your Ref: GWN1190

Date: 24th June 2019

Dear Mr Thomas,

Thank you for your request to surrender your discharge permit.

I have attached forms Part A and E1 for you to complete plus the associated guidance notes. If you require assistance in completing the forms, please call the number below and ask to speak to your local Environment Officer.

Please return your application in the pre-paid envelope provided and we will then be able to process your application accordingly.

Please note until the surrender process has been completed you will continue to accrue subsistence fees for the year.

Yours sincerely

**Steve Bickerton
Permit Receipt Advisor**

Ffôn/Tel 0300 065 3000

Epost/Email permitreceiptcentre@cyfoethnaturiolcymru.gov.uk

Canolfan Derbyn Trwyddedau, Cyfoeth Naturiol Cymru, Ty Cambria, 29 Heol Casnewydd, Caerdydd. CF24 0TP

Permit Receipt Centre, Natural Resources Wales, Cambria House, 29 Newport Road, Cardiff. CF24 0TP

Gwefan/Website www.cyfoethnaturiolcymru.gov.uk Croesewir gohebiaeth yn y Gymraeg a'r Saesneg

www.naturalresourceswales.gov.uk

Correspondence welcomed in Welsh and English

General Data Protection Regulation (GDPR)

The information provided by you will be processed by Natural Resources Wales in line with the GDPRs Data Protection Principles. This will enable us to process your application; to monitor compliance with any permit conditions; to process renewals, and to maintain the relevant public register.

We will process the information you provide in connection with the following:

- Consultation with third parties who are relevant and responsible for responding to consultation requests from NRW to enable us to process your application
- Carrying out statistical analysis, research and development on environmental issues
- Providing public register information for enquiries
- Preventing and investigating possible breaches of environmental law and taking any resulting action
- Responding to requests for information under the Freedom of Information Act 2000 and the Environmental Information Regulations 2004

If you have any further queries or concerns, please contact dataprotection@naturalresourceswales.gov.uk. For further information on the processing of your personal details please see our [Privacy Notice](#) on our website.

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