

LICENCE INFORMATIVE



**ASiantaeth YR
AMGYLCHEDD CYMRU
ENVIRONMENT
AGENCY WALES**

Licence reference number: 60 (EAWML30188)
Putative Licence Holder: B. James Skip Hire (Cardiff) Ltd
Issue Date: 15th April 2005

WHEREAS on the 31st March 1996 the Vale of Glamorgan Borough Council issued a licence to dispose of waste in pursuance of its powers under Part 1 of the Control Of Pollution Act 1974 (now to be treated as a Waste Management Licence) for the above named facility to you.

AND WHEREAS on the 1st April 1996 the powers and duties of all waste regulation authorities in England and Wales transferred to the Environment Agency ("the Agency") by virtue of section 2 of the Environment Act 1995

AND WHEREAS on 30th March 1999 the Agency modified the conditions of the said Licence pursuant to Section 37 of the Environment Protection Act 1990.

IT IS HEREBY ACKNOWLEDGED that notwithstanding the licence was issued to the Licence Holder, the following change in the registered office address for the Licence Holder has been made:

Previous registered office address:

B. James Skip Hire (Cardiff) Limited, Church Farm, Church Road, Llanderyn, Cardiff, CF3 6YA

New registered office address:

B. James Skip Hire (Cardiff) Limited, Tollgate House, Llandough Industrial, Estate, Llandough, Cardiff, CF11 8RR

Date 15th APRIL 2005

Signed
Philip Burgess
Team Leader Environment Management

Signed.....
For and on behalf of B. James Skip Hire (Cardiff) Limited
Licence Holder





ENVIRONMENTAL PROTECTION ACT 1990.
SECTION 37
WASTE MANAGEMENT LICENCE
NOTICE OF MODIFICATION

LICENCE REF No:- 60 (EAWML30188)	FACILITY TYPE:- Transfer Station
LICENCE HOLDER:- B. James Skip Hire (Cardiff) Limited Tollgate House Llandough Industrial Estate Llandough Cardiff CF11 8RR	LICENSED FACILITY:- B J Skips Transfer Station Tollgate House Llandough Industrial Estate Llandough Cardiff CF11 8RR
Company Registration Number 02139459	

WHEREAS on the 31st March 1996 the Vale of Glamorgan Borough Council issued a licence to dispose of waste (now to be treated as a Waste Management Licence) in pursuance of its powers under Part 1 of the Control Of Pollution Act 1974 for the above named facility to you.

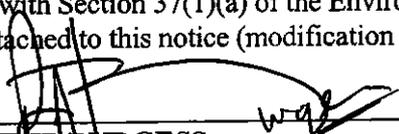
AND WHEREAS on the 1st April 1996 the powers and duties of all waste regulation authorities in England and Wales transferred to the Environment Agency ("the Agency") by virtue of section 2 of the Environment Act 1995

AND WHEREAS on 30th March 1999 the Agency modified the conditions of the said Licence pursuant to Section 37 of the Environmental Protection Act 1990 (modification number 01)

AND WHEREAS on 15th April 2005, the Agency issued a licence informative as agreed by the Agency and the Licence Holder

NOTICE IS HEREBY GIVEN that the Agency modifies the conditions of the said licence in accordance with Section 37(1)(a) of the Environmental Protection Act 1990 and as set out in the Schedule attached to this notice (modification number 02)

Signed


PHILIP BURGESS
Team Leader - Environment Management

Dated

15th APRIL 2005

This modification shall take effect on 18th April 2005 at 00.01 hours

YOUR ATTENTION IS DRAWN TO THE RIGHTS OF APPEAL OVERLEAF.



EXPLANATORY NOTES - including rights of appeal.

RIGHTS OF APPEAL

Section 43(1) of the Environmental Protection Act 1990 provides that:

Where, except in pursuance of a direction given by the National Assembly for Wales, the conditions of a licence are modified, the licence holder may appeal from the decision to the National Assembly for Wales.

Therefore, if you feel aggrieved by the decision detailed on the attached notice, you may obtain the appropriate form on which to give written notice of an appeal from :-

The Planning Inspectorate
Crown Buildings
Cathays Park
Cardiff
CF10 3NQ

Tel: 02920 823859
02920 825150

This notice of appeal should be accompanied by the following information:

A statement of the grounds of appeal;

A copy of any application to modify the licence

A copy of the licence;

A copy of any correspondence relevant to the appeal;

A copy of any other document relevant to the appeal including, in particular, any relevant consent, determination, notice, planning permission, established use certificate or certificate of lawful use or development and

A statement indicating whether you wish the appeal to be in the form of a hearing or on the basis of written representations.

You are also required to serve a copy of your notice of appeal, together with copies of any the above documents that have accompanied your notice of appeal, on the Environment Agency (at the address overleaf). You should appeal within 6 months of the date that this notice takes effect but the National Assembly for Wales may allow notice of appeal to be given after the expiry of this time period.

1 **General considerations**

1.1 **Specified waste management operations**

1.1.1 No waste management operations shall be authorised by this licence unless:

- a specified in and undertaken in accordance with the limitations in section WP/1 of the working plan and in the following table; or
- b otherwise required by the conditions of this licence as being an integral part of those operations;

Table 1.1 Specified waste management operations

Specified Waste Management Operation	Permitted Waste Types which may be subject to the Specified Operation	Limits on Specified Waste Management Operations
<p><i>QUANTITY</i></p> <p>D15: Storage pending, on this site any of the category "D" operations authorised under this column, or elsewhere than on this site, any of the operations listed in Part III of Schedule 4 of the 1994 Regulations, (excluding temporary storage, pending collection, on the site where it is produced).</p> <p>R13: Storage of waste consisting of materials intended for submission, on this site to any of the category "R" operations authorised under this column, or elsewhere than on this site, to any of the operations listed in Part IV of Schedule 4 of the 1994 Regulations, (excluding temporary storage, pending collection, on the site where it is produced).</p>	All Solid Wastes	<ul style="list-style-type: none"> i) Maximum storage capacity 6250 tonnes at any one time which shall comprise of: <ul style="list-style-type: none"> • 3000 m³ of topsoil / hardcore • 100 m³ of timber • 100 m³ of non-recyclable waste. • 6.2m³ of bonded asbestos [not exceeding 10 tonnes]. ii) No waste management operations shall be carried out within 7 metres of the bank of the River Ely. iii) No combustible waste shall be stored either under or within 10 metres of the edges of the outer carriageway of the PDR. iv) No waste shall be stored to a height greater than 4.5 metres.

(Table continued overleaf)

Table 1.1 Specified waste management operations (continued)

Specified Waste Management Operation	Permitted Waste Types which may be subject to the Specified Operation	Limits on Specified Waste Management Operations
<p>D9: Physico-chemical treatment of waste (Crushing) not listed elsewhere in this table which results in final compounds or mixtures which are disposed of on this site by means of any of the category "D" operations authorised under this column, or elsewhere than on this site, by means of any of the operations listed in Part III of Schedule 4 of the 1994 Regulations.</p>	<p>All Solid Inert wastes</p>	<p>Treatment consisting only of crushing inert material for hardcore.</p>
<p>R2: Recycling or reclamation of organic substances which are not used as solvents</p>	<p>All Solid wastes</p>	<p>Treatment consisting only of physical sorting or separation of waste into different components for disposal [not to exceed 50 tonnes per day], recycling or reclamation.</p>
<p>R3: Recycling or reclamation of metals and metal compounds</p>		
<p>R4: Recycling or reclamation of other inorganic materials.</p>		

Specified Waste Management Operations and Exempt Waste Management Operations

1.1.2 Where wastes are being brought onto the site for waste management operations which are exempt from licensing under the 1994 Regulations, then the wastes which are subject to the specified waste management operations shall be kept clearly segregated and identified from those wastes which are being kept on the site for the exempt waste management operations.

1.2 **Permitted wastes**

Permitted categories and types of wastes

1.2.1 No wastes other than those, which are categorised below in Table 1.2A and specified in detail in Appendix A to these conditions shall be accepted at the site.

Table 1.2A. Permitted quantities of waste

Permitted Waste Categories (Classified using European Waste Catalogue see list Appendix A)	Maximum Permitted Quantities for each waste category (subject to maximum permitted total quantity in condition 1.2.2) (tonnes/year)
Inert wastes	No limit subject to maximum storage capacities detailed in Table 1.1.
Metal wastes (non-hazardous)	No limit subject to maximum storage capacities detailed in Table 1.1.
Degradable Commercial wastes Degradable Industrial wastes (non-hazardous)	No limit subject to maximum storage capacities detailed in Table 1.1.
Hazardous wastes Bonded Asbestos	No limit subject to maximum storage capacities detailed in Table 1.1.

Permitted quantities of wastes

1.2.2 The total quantity of waste accepted at the site per year shall not exceed 74,999 tonnes.

Exclusion of wastes with other specified characteristics

1.2.3 Notwithstanding the specification of permitted waste types under conditions 1.2.1 and 1.2.2 above, wastes shall not be accepted at the site which have any of the following characteristics:

Table 1.2B. Excluded wastes of specified form and type

Waste Characteristic	Type
Form and type:	Wastes consisting solely or mainly of dusts, powders or loose fibres; Wastes that are in a form which is either sludge or liquid.
Properties:	Wastes that are odorous or that are likely to be odour producing.

1.3 **Hours of operation**

1.3.1 The following specified waste management operations authorised by this licence shall only be carried out within the times specified in Table 1.3 below

Table 1.3. Permitted operating hours

Specified waste management operations	Permitted hours
Monday to Saturday	07:00 to 19:00
Saturday	07:00 to 13:00
Sunday & Bank Holidays	Closed

1.4 Staffing and understanding of requirements of licence conditions

Minimum staffing and supervision

1.4.1 Whenever the site is open to receive or dispatch wastes, or is carrying out any of the specified waste management operations, it shall be supervised by at least one member of staff who is suitably trained and fully conversant with the requirements of the licence regarding:

- a** waste acceptance and control procedures;
- b** operational controls;
- c** maintenance;
- d** record-keeping;
- e** emergency action plans;
- f** notifications to the Agency.

Availability of licence

1.4.2 A copy of this licence shall be kept available on site for reference when required by all site staff carrying out work under the requirements of the licence.

Understanding of licence

1.4.3 All site staff shall be, or shall work under the direct supervision of a member of staff who is, fully conversant with those aspects of the licence conditions that are relevant to their specific duties.

Attendance of Technically Competent Persons

1.4.4 Attendance of the technically competent person(s) at the site shall be recorded in the site diary on arrival and departure.

1.5 Changes in technically competent persons

1.5.1 Any changes in the technically competent management of the site and the name of any incoming person [together with evidence that such person has the required technical competence] shall be submitted to the Agency in writing within 5 working days of the change in management. Technically competent management and technical competence shall be as defined under section 74 of the Environmental Protection Act 1990 and Regulations 4 and 5 of the 1994 Regulations.

1.6 **Relevant convictions**

Notification of relevant convictions

- 1.6.1 In the event of the Licence Holder and/or any relevant person being convicted of any relevant offence and which is in addition to any already notified to the Agency, then full details shall be provided to the Agency within 14 days following sentencing, whether or not the conviction or sentence is subsequently appealed. Such details shall include, in respect of each relevant person (as defined in section 74(7) of the Environmental Protection Act 1990 or any subsequent amendments to that section), the nature of the offence, the place and date of conviction, and any fine or other penalty imposed.

Notifications of appeals against convictions

- 1.6.2 In the event that the Licence Holder and/or any relevant person lodges an appeal against any such conviction or sentence, the Licence Holder shall notify the Agency of this within 14 days of the lodging. The Licence Holder shall notify the Agency of the results of that appeal, within 14 days of the appeal being decided..

1.7 **Amendments to working plan and supporting information**

Amendments to working plan requiring prior consent from the Agency

- 1.7.1 The Licence Holder shall give the Agency prior notice in writing of any proposed changes to document WP/1. This shall be accompanied by a copy of the proposed changes, and by a written assessment of the effect that implementing the proposed change would have on the risk posed by the site to human health and the environment.
- 1.7.2 The Licence Holder shall provide additional copies of the proposed change and supporting risk assessment to the Agency, when required by the Agency in writing.
- 1.7.3 The proposed change to document WP/1 shall not be implemented unless the Agency has given its written consent to it. Following consent, the Licence Holder shall give the Agency prior written notification of the implementation date of the change, and from that date the changed section shall be deemed to be incorporated in replacement of the previous version of that section.

1.8 **Notification of change of operator's or holder's details**

- 1.8.1 Where the Licence Holder is a registered company the following information shall be notified in writing within 5 working days to the Agency

Where the Licence Holder is a registered company:

- i any change in the Licence Holder's trading name, registered name or registered office address;
- ii any steps taken with a view to the Licence Holder going into administration, entering into a company voluntary arrangement or being wound up;
- iii the operator at the time of issue of the licence and of any change in the operator or in the operator's trading name, address, registered name or registered office address (if different from the Licence Holder).

1.9 **Notification of commencement, cessation and recommencement of waste storage operations**

Cessation and recommencement of specified waste management operations

1.9.1 In the event that the site ceases receiving wastes for longer than 21 days then within 7 days following the elapse of that time, the Licence Holder shall inform the Agency in writing of the date of cessation and of the planned date of recommencement. In the event that it is intended that the site shall recommence receiving wastes sooner than the notified date then the Licence Holder shall give the Agency not less than 7 days prior notice in writing.

1.10 **Notifications and submissions to Agency**

1.10.1 Except where otherwise specified, all notifications and submissions to the Agency under the requirements of these licence conditions:

- a shall be made in writing to the address specified by the Agency in writing at the time of issue of this licence, or as subsequently specified by written notification to the Licence Holder;
- b shall quote the licence reference number and the name of the Licence Holder.

2 Site engineering for pollution prevention and control

2.1 Engineering site containment and drainage systems

Provision and maintenance of site containment and drainage systems

2.1.1 Within 12 months of the issue of this Modification a scale drawing of the site [referenced as WP/1], shall be provided to the Environment Agency, showing:

- a** layout of areas of hardstanding;
- b** layout of areas of impermeable pavement;
- c** layout of drainage systems, including details of the following where provided:
 - Kerbing;
 - Interceptors;
 - Discharge points to sewer / soakaway;
 - Sealed drainage systems;
- d** location and layout of hardcore and topsoil storage areas;
- e** location and layout of covered buildings & roofed areas;
- f** location of fuel storage tanks;
- g** location of the vehicle wash;
- h** location of the PDR bridge columns and the protection measures surrounding them;
- i** 10 metre distance line from the edges of the outer carriageway of the edges of the PDR;
- j** 7 metre distance line from the top of the River Ely;
- k** Waste Management Licence area.

2.1.2 No waste shall be deposited, stored, treated or otherwise handled in any area of the site for more than 12 months from the date of issue of this modification until the engineered site containment and drainage system for that area has been constructed and completed in accordance with this condition.

2.1.3 The engineered site containment and drainage systems shall be designed, constructed, inspected, validated and maintained, and shall be fully documented and recorded, to be fit for purpose and meet the standards specified in Table 2.1 below.

Table 2.1 Site Containment and Drainage Standards

Type of Site Surface and Drainage	Minimum Specified Standards of Design, Construction and Maintenance
a) Hardstanding	Areas of hardstanding shall be constructed of granular material (e.g. crushed stone, aggregate, road planings or other similar material) and maintained such that the working surface: <ul style="list-style-type: none">i) shall remain even;ii) shall not be subject to settlement or differential settlement;iii) shall not be subject to rutting by vehicles even when wet;iv) shall have sufficient durability to allow cleaning for example by scraping;v) shall remain free of standing water.
b) Impermeable pavement, bunding and sills	Areas of impermeable pavement, bunding and sills shall be constructed and maintained so as to prevent fluids running off the pavement and the transmission of fluids through the pavement or joints.
c) Sealed drainage systems	Drainage to areas of impermeable pavement shall be provided by a sealed drainage system, that is comprised of a drainage system with impermeable components which does not leak and which will ensure that:- <ul style="list-style-type: none">• no liquid will run off the pavement other than via the system; and• except where they may be lawfully discharged, all liquids entering the system are collected in a sealed sump.i) Sealed sumps shall be inspected no less frequently than daily and after rain, emptied when the collected liquids reach 80% of the capacity of the sump as measured using a dipstick or equivalent gauge, and constructed and maintained so as to collect and contain all liquids which run off the pavement;ii) Inspections and emptying of sealed sumps shall be recorded in the site diary.iii) Uncontaminated drainage from clean yard areas shall be kept separate and discharged to either sewer or soakaway.
d) Covered buildings or roofed areas	Where wastes are stored in a building: <ul style="list-style-type: none">i) the building shall be designed, constructed and maintained to prevent ingress of rain and surface water.ii) roof water shall be kept separate from contaminated water and other liquids and shall be discharged to either sewer or soakaway.
e) Fixed bays and other fixed containers	All fixed bays and other fixed containers used for the storage and treatment of wastes must be constructed and maintained to a standard, which is fit for purpose.

(Table continued overleaf)

Table 2.1 Site Containment and Drainage Standards

(continued)

Type of Site Surface and Drainage	Minimum Specified Standards of Design, Construction and Maintenance
f) Inspection and maintenance of engineered containment	<p>All areas of hardstanding, impermeable pavement, sealed drainage systems, covered buildings, roofed areas, fixed bays and other containers, and storage areas for skips, drums and other mobile tanks and containers:</p> <ul style="list-style-type: none"> <li data-bbox="708 416 1433 533">i) shall be inspected no less frequently than monthly, to ensure the continuing integrity and fitness for purpose of their construction, and the inspection and any necessary maintenance shall be recorded in the site diary; and <li data-bbox="708 544 1433 754">ii) in the event of any damage occurring which breaches the integrity of the engineered containment so that it no longer meets the specified standards, the Licence Holder shall cease importing waste into or treating waste in the affected area, shall notify the Agency immediately, and shall not recommence importing waste into or treating waste in the affected area until it has been repaired to a standard at least as good as the original specification.



Construction quality assurance of new site containment and drainage systems

2.1.4

No wastes shall be deposited, stored, treated or otherwise handled in any area for which an engineered site containment and drainage system is to be newly constructed to meet the requirements of this condition unless:

- a** details of the identities, relevant experience and relevant qualifications of the personnel who will be providing Quality Assurance of the engineered site containment and drainage systems have been submitted in writing to the Agency and acknowledged in writing by the Agency;
- b** the engineered site containment and drainage system has been constructed in accordance with the other requirements of condition 2.1;
- c** the Validation Report on the construction of the engineered site containment and drainage system has been submitted in writing to the Agency, and the Agency has confirmed in writing that it has no objection to the placement of wastes on that containment area.

Construction quality assurance of existing site containment and drainage systems

2.1.5

From 12 months of the date of issue of the modification, no wastes shall be deposited, stored, treated or otherwise handled in any area for which a previously constructed and existing engineered site containment and drainage system is being used to meet the requirements of this condition unless:

- a** details of the identities, relevant experience and relevant qualifications of the suitably qualified Engineer who will be providing inspection and validation of the existing engineered site containment and drainage systems have been submitted in writing to the Agency and acknowledged in writing by the Agency;
- b** the engineered site containment and drainage system for that area has been inspected by the designated Engineer and has been maintained or improved, in accordance with their recorded advice, to be fit for purpose in that :
 - i** areas of impermeable pavement are laid to take weight of relevant vehicles, plant and equipment without cracking or breaking; and
 - ii** areas of impermeable pavement are free from cracks which could increase permeability; and

- iii** areas of impermeable pavement are resistant to mechanical, physical and chemical stresses to which they may be subjected; and
- iv** areas of impermeable pavement fall towards the drainage system to prevent ponding; and
- v** no liquid will run off areas of impermeable pavement other than via the drainage system; and
- vi** the drainage system is sealed so that it does not leak and is capable of collecting and containing liquids draining from the impermeable pavement ; and
- vii** liquid from the drainage system is disposed of to an approved discharge.

2.1.6

The existing engineered site containment and drainage system shall be maintained in accordance with the recommendations of the designated Engineer and the requirements of Table 2.1.

3 Site infrastructure

3.1 Provision of site identification board

3.1.1 A identification board shall be provided at or near the site entrance, shall be easily readable from outside the site entrance in daylight hours, and shall display the following information:

- a Site name and address;
- b Licence Holder name (company name, not individual name unless justified as necessary);
- c Operator name (company name, not individual name unless justified as necessary);
- d Licence number;
- e Emergency contact name and telephone number (for security reasons, personal names and home phone numbers should not be used except where no alternative is practicable);
- f Statement that the site is licensed by the Environment Agency;
- g Agency national numbers: 08708 506 506 and 0800 807060 (or any other numbers subsequently notified in writing by the Agency);
- h Days and hours site is open to receive waste.

3.1.2 The identification board shall be inspected at least once per week. In the event of damage or defect, the board shall be repaired or replaced within 3 working days.

3.2 Site security

3.2.1 Site security systems shall be provided at all times during the subsistence of this licence, the objective of which shall be to prevent access by humans, and livestock, which is not authorised either by the Licence Holder or under legal powers of entry. These shall be installed, operated and maintained, and shall be fully documented and recorded, in accordance with the requirements specified in Table 3.2:

Table 3.2 Site security system standards

Site security system	Specified standards
<i>Fence.</i> Design standards	Unless otherwise agreed in writing by the Agency, this shall consist of a chainlink security fence at least 1.8 metres high around the perimeter of the site, which shall meet the standards specified in British Standard BS1722 or an agreed alternative, and shall have a lockable gate to at least the same height and standard at the site access.
Operational standards	The site shall be kept closed and secure at all times when unattended.
Maintenance standards	The site security shall be fully inspected at the commencement of each working day. Any defects or damage shall be made secure by temporary repair by the end of the working day, and shall be repaired within 7 working days of the damage being detected. All inspections, defects, damage and repairs shall be recorded in the site diary.

4 Site operations

4.1 Control of mud and debris and loose waste

Prevention of mud and debris on road

- 4.1.1 Whenever the site is receiving or despatching wastes, measures shall be provided, operated and maintained with the objective of preventing the deposit or tracking of mud or debris arising from the site onto public areas outside the site, which shall include public highways and areas of public access.
- 4.1.2 All vehicles leaving areas of the site which are operational or upon which engineering works are being carried out shall, before leaving the site, be cleaned as necessary and shall be checked to ensure that they are clear of loose waste and that any waste is secure.

Remediation of mud and debris on road

- 4.1.3 In the event that mud, debris or waste arising from the site is deposited onto public areas outside the site, the following remedial measures shall be implemented immediately:
- a** the affected public areas outside the site shall be cleaned
 - b** traffic shall be isolated from sources of mud and debris within the site to prevent further tracking of mud and debris, and measures shall be taken to clear any such sources as soon as practicable.

4.2 Leaks and spillages

Potentially polluting leaks and spillages from vehicles, plant and equipment

- 4.2.1 All vehicles used on the site by the operator, and all plant and all equipment used on the site in connection with specified waste management operations, shall be operated and maintained with the objective of preventing potentially polluting leaks and spillages of wastes or other potentially polluting materials which are to be used in combination with those wastes in the specified waste management operations.

Control and remediation of leaks and spillages

- 4.2.2 In the event of any potentially polluting leak or spillage occurring on site, documented control and remediation procedures shall be implemented immediately and recorded, and shall meet the standards specified in Table 4.2 below.

Table 4.2 Standards for prevention and control of leaks and spillages

Action	Specified standards
a) Loading and unloading skips	Loading/ unloading shall be carried out in an area provided with engineered containment of the type required for that waste under condition 4.6, and of the standard of containment specified under condition 2.1.
b) Control and remediation of leaks and spillages	<p>i) Minor spillages shall be cleaned up immediately, using sand or proprietary absorbent to clean up liquids and placed in alternative containers.</p> <p>ii) Major spillages, which are causing or are likely to cause polluting emissions to the environment:</p> <ul style="list-style-type: none">• immediate action shall taken to contain the spillage and prevent liquid from entering surface water drains, water courses and unsurfaced ground;• the spillage shall be cleared immediately and placed in alternative containers;• the Agency shall be informed immediately.

4.3 **Fires on the site**

Prohibition of fires on site

4.3.1 No wastes shall be burned on the site.

Actions to be taken in the event of a fire

4.3.2 In the event of a fire on the site, notwithstanding the implementation of actions to suppress and extinguish the fire, the following actions shall be implemented immediately and recorded in the site diary:

- a** the Agency shall be informed immediately of the fire; and
- b** so far as practicable, contaminated site drainage shall be prevented from entering the River Ely, any surface water drain or unsurfaced ground.

4.4 **Waste acceptance and control procedures**

Waste acceptance procedures

4.4.1 All wastes shall be received, inspected, accepted or rejected, and recorded in accordance with the standards specified in Table 4.4 below.

Waste control procedures

4.4.2 All wastes accepted at the site shall be handled, kept and recorded in accordance with the standards specified in Table 4.4 below.

Waste despatch procedures

4.4.3 All outgoing wastes shall be inspected, despatched and recorded in accordance with the standards specified in Table 4.4 below.

Table 4.4 Standards for waste acceptance and control procedures

Stage of Waste Handling	Specified standards
a) Waste inspection	All wastes received at the site: i) shall be inspected on receipt to confirm their description and composition against the relevant waste transfer note and other accompanying documentation. ii) shall be kept separate from and shall not be mixed with other wastes until they have been confirmed and recorded for acceptance at the site.
b) Waste control procedures: quarantine storage and rejection of wastes	i) Any items of non-permitted waste which are detected after acceptance at the site, shall be placed immediately in a designated quarantine container, and, where these are or appear to be special wastes, the Agency shall be informed immediately; ii) In the quarantine area, wastes shall be kept segregated from other wastes which are or are likely to be incompatible; iii) Quarantined wastes shall be removed from site within 7 days; iv) The maximum quantity of wastes kept in the quarantine storage area shall be 4.6m ³ at any one time. v) A record shall be kept in the site diary of all rejected wastes and all wastes kept in quarantine storage.
c) Identification of wastes	Bays and containers shall be clearly defined and labelled to identify the wastes stored within them
d) Waste despatch procedures	All wastes despatched from the site shall be inspected prior to despatch to confirm their description and composition.
e) Incompatible wastes	Incompatible wastes that are likely, in combination with each other or with other material at the facility, to give rise to pollution of the environment or harm to human health outside the site, shall be clearly identified and kept physically separate in designated areas.

4.5 **Waste quantity measurement systems**

Means of measurement

4.5.1 All waste accepted at and despatched from the site shall be measured in accordance with either of the following requirements:

a The weight of all wastes accepted at and despatched from the site shall be determined by means of a public weighbridge, or a weighbridge or scales located within the site. The weighbridge or scales used shall record quantities of wastes in tonnes to an accuracy of 0.01 tonnes; or

b The following conversion factors shall be used:

Waste quantities shall be recorded in cubic metres and measured on the basis of the capacity of the vehicles or containers used for transport. This shall be converted into tonnes on the basis of conversion factors, which have been agreed in writing with the Agency.

4.6

Storage of wastes with specified hazardous properties or forms

4.6.1

Notwithstanding the specification of permitted waste types under condition 1.2, wastes displaying any of the hazardous properties or forms specified in Table 4.6 shall only be handled and/or stored on the site in accordance with the standards specified in Table 4.6 below.

Table 4.6 Standards for handling and/or storage of wastes with specified characteristics

Storage requirement	Specified standards
a) Solid wastes which when handled or stored are likely to generate significant quantities of dusts, fibres or particulates	These wastes only permitted if they are handled and stored either in: <ol style="list-style-type: none"> i) buildings or containers providing containment of aerial emissions of dusts and particulates; or ii) bays or roofed areas provided with a permanent water supply and water spraying or misting equipment, and with an impermeable pavement and a sealed drainage system; and the water spraying or misting equipment is used at all times when significant quantities of dusts, fibres or particulates are likely to be, or are being generated.
b) Odorous wastes, including wastes which are likely to be odour producing during storage	Odorous waste shall not be permitted at the site, any odorous waste delivered to the site shall not be deposited and shall be removed immediately.
c) Solid wastes which are likely to produce polluting or contaminating run-off.	<ol style="list-style-type: none"> i) Inert wastes only permitted if stored in areas with either: <ul style="list-style-type: none"> • hardstanding and drainage that prevents run-off from the waste into the adjacent River Ely or storm water drains; or • an impermeable pavement and sealed drainage. ii) Degradable wastes only permitted if stored in areas with impermeable pavement and sealed drainage and either: <ul style="list-style-type: none"> • received and stored in sealed containers; or • stored in covered shelters or roofed areas; or • stored in bays.
d) Combustible wastes	These wastes only permitted if stored in bays provided with an impermeable pavement and sealed drainage, and with access to fire fighting equipment.
e) Wastes which are likely to attract pests	These wastes shall be subject to monitoring in accordance with condition 5.3, and shall in any case not be stored for longer than 48 hours, unless otherwise agreed in writing with the Agency.
f) Wastes which are likely to attract scavengers	<ol style="list-style-type: none"> i) These waste only permitted if: <ul style="list-style-type: none"> • stored in closed or secure containers; or • stored in covered buildings providing security against scavengers, or • stored in bays provided with netting or fencing providing security against scavengers. ii) These wastes shall be subject to monitoring in accordance with condition 5.4.

(Table continued overleaf)

Table 4.6 Standards for handling and/or storage of wastes with specified characteristics (continued)

Storage requirement	Specified standards
g) Wastes which include light wastes or other wastes liable to give rise to litter	These wastes only permitted if: <ul style="list-style-type: none">• received in sealed containers and stored in sealed containers and in areas provided with impermeable pavement and sealed drainage; or• stored in covered buildings providing containment of aerial emissions of litter; or• stored in bays provided with litter control netting or fencing.
h) Bonded asbestos	This wastes only permitted if stored in a labelled and secure lockable container or skip which should be locked when the site is closed.

4.7 Removal of residual wastes from site

4.7.1 In the event that no wastes are received on the site for 3 months and the Agency has reasonable grounds to believe that the importation of wastes will not be resumed, then, notwithstanding any operational limits on storage times of wastes specified in the other conditions of this licence, the licence holder shall ensure that all wastes remaining on the site shall be removed by the date specified by the Agency in writing. This shall include, where required by the Agency, cleaning of plant, equipment and engineered containment used in the specified waste management operations, and emptying of any sealed sumps or interceptors.

5 Amenity management and reporting

5.1 Control, monitoring and reporting of dusts, fibres and particulates

5.1.1 Measures shall be implemented and maintained throughout the operational life of the site to control and monitor emissions of dusts, fibres and particulates from the site in accordance with the standards specified in Table 5.1 below

Table 5.1 Standards for monitoring and control of aerial emissions of dusts, fibres and particulates

a) Monitoring of aerial emissions	Site staff supervising individual waste handling operations shall, during the carrying out of those operations, undertake visual monitoring of aerial emissions.
b) Remedial action	<ul style="list-style-type: none">i) On detection or notification of visible aerial emissions that are likely to be transported beyond the site boundary, immediate action shall be taken to stop the waste handling operations giving rise to the emission and to suppress the aerial emission from the waste.ii) The incident and the remedial action shall be recorded in the site diary.

5.1.2 All emissions to air from the specified waste management operations on the site shall be free from visible concentrations of dusts, fibres or particulates as are likely to cause pollution of the environment or harm to human health or serious detriment to the amenity of the locality outside the site boundary, as perceived by an authorised officer of the Agency.

5.2 Monitoring and control of odorous emissions

5.2.1 Measures shall be implemented and maintained throughout the operational life of the site to control and monitor emissions of odours from the site, in accordance with the standards specified in Table 5.2.

5.2.2 All emissions to air from the specified waste management operations on the site shall be free from odours at levels as are likely to cause pollution of the environment or harm to human health or serious detriment to the amenity of the locality outside the site boundary, as perceived by an authorised officer of the Agency.

Table 5.2 Standards for monitoring and control of emissions of odours

a) Monitoring of odorous emissions	<p>Olfactory monitoring of aerial emissions from the site shall be carried out:</p> <ul style="list-style-type: none">• by the site manager or supervisor, at least twice a day, at the site boundary situated downwind of the waste operations, and shall be recorded in the site diary; and• by site staff supervising individual waste handling operations, during the carrying out of those operations.
b) Odorous emissions action plan	<ul style="list-style-type: none">i) On detection or notification of aerial emissions of odour that are or are likely to be transported beyond the site boundary at such levels that they are likely to cause pollution of the environment or harm to human health or serious detriment to the amenity of the locality, immediate action shall be taken to stop the waste handling operations giving rise to the emission and to suppress the aerial emission from the waste.ii) The incident and the remedial action shall be recorded in the site diary.

5.3 **Monitoring and control of pest infestations**

5.3.1 Measures shall be implemented and maintained throughout the operational life of the site to control and monitor the presence of pests on the site, in accordance with the standards specified in Table 5.3. The objective of these measures shall be to prevent pest infestations that are likely to cause pollution of the environment or harm to human health or serious detriment to the amenity of the locality.

Table 5.3 Standards for monitoring and control of pest infestations

a) Monitoring of pest infestations	<p>An inspection of stored wastes for pest infestations shall be carried out at least at weekly intervals by the site supervisor, and shall be recorded in the site diary.</p>
b) Pest infestations action plan	<ul style="list-style-type: none">i) On detection or notification of pest infestations, immediate action shall be taken to secure the attendance of a professional pest control contractor, to eliminate the pest infestation.ii) The incident and the remedial action shall be recorded in the site diary.

5.4 **Control of scavenging birds and other scavengers**

5.4.1 Measures shall be implemented and maintained throughout the operational life of the site to control and monitor the presence of scavenging birds and other scavengers on the site, in accordance with the standards specified in Table 5.4. The objective of these measures shall be to prevent scavenging birds and other scavengers from gathering on operational areas or scavenging wastes in such numbers that are likely to cause harm to human health or serious detriment to the amenity of the locality.

Table 5.4 Standards for monitoring and control of scavenging birds and other scavengers

a) Monitoring of scavengers	Stored wastes which are likely to attract scavengers shall be routinely monitored for the presence of scavenging animals or flocks of scavenging birds, throughout the working day by the site supervisor.
b) Scavengers action plan	<p>i) On detection or notification of scavenging animals or flocks of scavenging birds, immediate action shall be taken to:</p> <ul style="list-style-type: none">• remove or deter them from the site, and• isolate and secure the wastes attracting the scavengers against further scavenging. <p>ii) The incident and the remedial action shall be recorded in the site diary.</p>

5.5 Control of litter

5.5.1 Measures shall be implemented and maintained throughout the operational life of the site to prevent the escape of litter from the confines of the site.

5.5.2 In the event that litter does escape from the site, it shall be retrieved as soon as practicable and no later than 1 hour after the end of the working day.

6 Site records

6.1 Security and availability of records

Security of records

- 6.1.1 All records which are required to be made under the conditions of this licence shall be maintained and kept secure from loss, damage or deterioration, and shall be kept in accordance with the requirements specified in Table 6.1 below.

Availability of records

- 6.1.2 All records which are required to be made under the other conditions of this licence shall be made available for inspection at the place where they are kept immediately when required by an authorised officer of the Agency.

Table 6.1 Standards for keeping of site records

Site records	Specified standards
Wastes accepted at the site; Wastes rejected. Wastes despatched from the site; Site diaries.	1. All records shall be stored either: a) on paper in a secure cabinet or cupboard; or b) on computer disc with a back up copy. 2. Records shall be kept for a minimum of two years.

6.2 Records of waste movements

Recording of wastes accepted and removed

- 6.2.1 A record shall be kept of wastes received [other than those wastes delivered by private householders] and all materials (wastes and recovered materials) removed from the site. The records shall include the following for each load of waste/material:

For waste received:

- a** origin of waste
- b** date received
- c** quantities in tonnes received and waste type
- d** nature of the waste (i.e. solid)

For waste/material removed:

- e** date removed
- f** quantities in tonnes removed and waste and/or material type
- g** destination of waste and/or materials removed
- h** nature of waste and/or materials (i.e. solid)

Summary records of wastes accepted and removed

6.2.2 A summary record of the waste types and quantities accepted and removed from the site shall be made for each quarter of the financial year and shall be submitted to the Agency within one month of the end of that quarter. The summary record shall be in the format detailed in Appendix B or otherwise subsequently agreed with the Agency in writing.

6.3 **Site diary**

6.3.1 A site diary shall be kept secure and shall be available for inspection at the site when required by an authorised officer of the Agency. This shall include a record of the following events, in accordance with the other conditions of this licence:

- a** construction work;
- b** start and finish of daily waste management activities on site;
- c** maintenance;
- d** breakdowns;
- e** emergencies;
- f** problems with waste received and action taken;
- g** site inspections and consequent actions carried out by the operator;
- h** technically competent management attendance on site: the date and the time onto site and the time left site;
- i** despatch of records to the Agency;
- j** severe weather conditions;
- k** complaints about site operations and actions taken;
- l** environmental problems and remedial actions.

6.3.2 Each record shall be completed within 24 hours of the relevant event.

Interpretation

In these conditions and their interpretation, unless the context otherwise requires, the following terms have the specified meanings:

"accepted"

for waste being delivered to the site, shall mean accepted as waste input to the site for storage and/or processing and/or disposal under the specified waste management operations;

"authorised officer of the Agency"

means any person(s) authorised in writing by the Agency pursuant to section 108(1) of the 1995 Act to exercise any of the powers specified in subsection (4) of that section;

"consequences"

for **risk assessments** carried out within these conditions, means the adverse effects of harm as a result of realising a **hazard** which causes the quality of human health (other than health and safety of site staff or visitors to the site covered under the Health and Safety at Work Act 1974) or the environment to be impaired in the short or longer term.

"container"

means a container which does not permit either the ingress or egress of liquids, or the escape of dusts or wastes contained within it;

"engineered"

for works specified in these conditions, means carried out and completed using the relevant engineering process specified in these conditions;

"engineering"

for engineering works specified in these conditions, means the relevant process of design, construction or installation, quality assurance or validation or commissioning specified in these conditions;

"environmental targets or receptors"

for **risk assessments** carried out within these conditions, shall mean identified human and environmental populations or components, as specified in these conditions or otherwise agreed by the Agency within these conditions.

"European Waste Catalogue" or "EWC"

means commission Decision 2000/532/EC (as amended) or its subsequent replacement;

"groundwater"

means any water contained in underground strata;

"hazard"

means a property that in particular circumstances could lead to harm;

"immediately"

for carrying out of actions under the conditions, shall mean without delay and within a reasonable time, taking into account any more immediate direct action necessary to prevent or minimise risk to human health and the environment. For carrying out notifications to the Agency, shall also mean by the fastest effective means available (for example, telephone) and confirmed in writing within 1 working day (or such other time as may be agreed by the Agency within the conditions);

"inert waste"

means wastes which will not undergo any significant physical, chemical or biological transformations. Inert waste will not dissolve, burn or otherwise physically or chemically react, biodegrade or adversely affect other matter with which it comes into contact in a way likely to give rise to environmental pollution or harm to human health. The total leachability and pollutant content of the waste and the ecotoxicity of the leachate must be insignificant and in particular not endanger the quality of surface water and/or groundwater.

"maintenance"

for engineering maintenance specified in these conditions, means the process of inspection, testing, repair of the relevant engineering works specified in these conditions;

"PDR"

the elevated deck of the Grangetown Viaduct carrying the A4232 Peripheral Distribution Road that crosses the site.

"probability"

means the quantified expression of chance, denoted either as:

- the ratio or percentage of the occurrence of a particular event as one among a number of possible events;
- or as the frequency of occurrence of a particular event in a given period of time;

"received"

for waste being delivered to the site, shall mean delivered to the site and undergoing the waste acceptance procedures, including storage of those wastes during those procedures prior to acceptance of the waste;

"release pathways"

for **risk assessments** carried out within these conditions, shall mean the routes by which defined **hazards** may potentially realise their **consequences**, defined in terms of releases or emissions from the site that go beyond the site containment or boundary via one or more of the following routes, either directly or indirectly: **Land; Groundwater, Surface water; Atmosphere;**

"relevant offences"

are offences within the meaning of regulation 3 of the Waste Management Licensing Regulations 1994 or any statutory provisions or regulations amending or replacing them;

"risk"

means a combination of the **probability** and **consequences** of occurrence of a defined **hazard**;

"risk assessment"

means the systematic identification, analysis, estimation and evaluation within a defined **scope** of the defined **risks** of a particular activity, operation, process or design, carried out and reported by suitably qualified or competent persons, using recognised quantified or semi-quantified methods and techniques.

Unless otherwise agreed by the Agency within these conditions, a risk assessment shall include and record the following:

- definition of the **hazards** associated with an activity, operation, process or design;
- assessment of the **probability** of those **hazards** occurring;
- determination of the potential **consequences** of those hazards for defined **environmental targets or receptors**, taking into account defined **release pathways** and defined protective measures;
- evaluation of the potential **magnitude** of those consequences and the **probability** of their occurrence;

"scope of risk assessment"

means the boundaries of the **risk assessment** and the **risks** to be assessed within those boundaries, as defined in the conditions or otherwise agreed by the Agency within the conditions;

"specified waste management operations"

means the waste management operations authorised by condition 1.1 of this licence;

"surface water"

means any lake, pond, river or watercourse whether natural or artificial;

"the 1994 Regulations"

means the Waste Management Licensing Regulations 1994 and any statutory provisions or regulations amending or replacing them.

"the Agency"

means the Environment Agency;

"the Licence Holder"

means the Licence Holder specified in this licence or other person to whom the licence has been transferred in accordance with section 40 of the Environmental Protection Act 1990;

"the operator"

means a person who is in occupation of the site and has responsibility for carrying out day to day activities at the site;

"the site"

means the land, structures, plant and equipment to which this licence relates;

"time periods, e.g. annually, quarterly, monthly, per year, etc. "

Where periods are referred to in conditions, they shall be calculated in the following way:

- annually or per year: 1 April to 31 March;
- quarterly: 1 April to 30 June, 1 July to 30 September, 1 October to 31 December, 1 January to 31 March;
- monthly: calendar month;
- weekly: Monday to Sunday.

Where the issue of the licence does not coincide with the start of any of these periods, then any relevant limits for the first period shall apply pro rata;

"waste"

means controlled waste as defined in section 75(4) of the 1990 Act and the Controlled Waste Regulations 1992 or any statutory provisions or regulations amending or replacing them;

"waste types"

"hazardous waste"

means any waste which is covered by Article 1(4) of Directive 91/689/EEC or subsequent legislation;

"Non-hazardous waste"

means any waste which is **not** covered by Article 1(4) of Directive 91/689/EEC or subsequent legislation;

"working plan"

means the site layout plan, reference WP/1, identified in writing by the Agency at the time of issue of this licence and any subsequent amendments to it made in accordance with the conditions of this licence.

Appendices to conditions

Appendix A – Permitted Wastes (Condition 1.2.1)

Permitted categories and types of wastes

Permitted waste categories are indicated using the European Waste Catalogue (EWC), these are subject to maximum total quantity stipulated

Table 1.2A Permitted quantities of waste	
01	WASTES FROM EXPLORATION, MINING, QUARRYING AND OPEN-CAST MINING
01 04	wastes from physical and chemical processing of non-metalliferous minerals
01 04 08	waste gravel and crushed rocks other than those mentioned in 01 04 07
01 04 09	waste sand and clays
02	WASTES FROM AGRICULTURE, AQUACULTURE AND FORESTRY
02 01	wastes from agriculture, horticulture, aquaculture, forestry, hunting and fishing
02 01 03	plant-tissue waste
02 01 04	waste plastics (except packaging)
02 01 07	wastes from forestry
02 01 10	waste metal
03	WASTES FROM WOOD PROCESSING AND THE PRODUCTION OF PANELS AND FURNITURE, PULP, PAPER AND CARDBOARD
03 01	wastes from wood processing and the production of panels and furniture
03 01 01	waste bark and cork
03 01 05	sawdust, shavings, cuttings, wood, particle board and veneer other than those mentioned in 03 01 04
03 03	wastes from pulp, paper and cardboard production and processing
03 03 01	waste bark and wood
03 03 07	mechanically separated rejects from pulping of waste paper and cardboard
03 03 08	wastes from sorting of paper and cardboard destined for recycling
04	WASTES FROM THE TEXTILE INDUSTRY
04 02	wastes from the textile industry
04 02 21	wastes from unprocessed textile fibres
04 02 22	wastes from processed textile fibres
07	WASTES FROM ORGANIC CHEMICAL PROCESSES
07 02	wastes from the MFSU of plastics, synthetic rubber and man-made fibres
07 02 13	waste plastic
10	WASTES FROM FERROUS METAL PROCESSES
10 02	wastes from the iron and steel industry
10 02 01	wastes from the processing of slag
10 02 02	unprocessed slag
10 02 10	mill scales

(Table continued overleaf)

Table 1.2A Permitted quantities of waste	(continued)
10.11 wastes from manufacture of glass and glass products	
10 11 03	waste glass-based fibrous materials
10 11 10	waste preparation mixture before thermal processing, other than those mentioned in 10 11 09
10 11 12	waste glass other than those mentioned in 10 11 11
10.12 wastes from manufacture of ceramic goods, bricks, tiles and construction products	
10 12 01	waste preparation mixture before thermal processing
10 12 06	discarded moulds
10 12 08	waste ceramics, bricks, tiles and construction products (after thermal processing)
10 12 12	wastes from glazing other than those mentioned in 10 12 11
15.01 packaging (including separately collected municipal packaging waste)	
15 01 01	paper and cardboard packaging
15 01 02	plastic packaging
15 01 03	wooden packaging
15 01 04	metallic packaging
15 01 05	composite packaging
15 01 06	mixed packaging
15 01 07	glass packaging
15 01 09	textile packaging
15.02 absorbents, filter materials, wiping cloths and protective clothing	
15 02 03	absorbents, filter materials, wiping cloths and protective clothing other than those mentioned in 15 02 02
17.01 concrete, bricks, tiles and ceramics	
17 01 01	concrete
17 01 02	bricks
17 01 03	tiles and ceramics
17 01 07	mixtures of concrete, bricks, tiles and ceramics other than those mentioned in 17 01 06
17.02 wood, glass and plastic	
17 02 01	wood
17 02 02	glass
17 02 03	plastic
17.03 bituminous mixtures and tarred products	
17 03 02	bituminous mixtures other than those mentioned in 17 03 01
17.04 metals (including their alloys)	
17 04 01	copper, bronze, brass
17 04 02	aluminium
17 04 03	lead
17 04 04	zinc
17 04 05	iron and steel
17 04 06	tin
17 04 07	mixed metals
17 04 11	cables other than those mentioned in 17 04 10

(Table continued overleaf)

Table 1.2A Permitted quantities of waste	(continued)
17 05 soil, stones and dredging spoil	
17 05 04 soil and stones other than those mentioned in 17 05 03	
17 05 06 dredging spoil other than those mentioned in 17 05 05	
17 05 08 track ballast other than those mentioned in 17 05 07	
17 06 insulation materials	
17 06 04 insulation materials other than those mentioned in 17 06 01 and 17 06 03	
17 06 05* construction materials containing asbestos	
17 08 gypsum-based construction material	
17 08 02 gypsum-based construction materials other than those mentioned in 17 08 01	
17 09 other construction and demolition wastes	
17 09 04 mixed construction and demolition wastes other than those mentioned in 17 09 01, 17 09 02 and 17 09 03	
19 12 WASTE FROM WASTE MANAGEMENT FACILITIES	
19 12 wastes from the mechanical treatment of waste (for example sorting, crushing, compacting, pelleting) not otherwise specified	
19 12 01 paper and cardboard	
19 12 02 ferrous metal	
19 12 03 non-ferrous metal	
19 12 04 plastic and rubber	
19 12 05 glass	
19 12 07 wood other than that mentioned in 19 12 06	
19 12 08 textiles	
19 12 09 minerals (for example sand, stones)	
19 12 10 combustible waste (refuse derived fuel)	
20 01 MUNICIPAL WASTE (HOUSEHOLD WASTE AND SIMILAR COMMERCIAL, INDUSTRIAL AND INSTITUTIONAL WASTE) INCLUDING SEPARATELY COLLECTED FRACTIONS	
20 01 separately collected fractions (except 15 01)	
20 01 01 paper and cardboard	
20 01 02 glass	
20 01 10 clothes	
20 01 11 textiles	
20 01 36 discarded electrical and electronic equipment other than those mentioned in 20 01 21, 20 01 23 and 20 01 35	
20 01 38 wood other than that mentioned in 20 01 37	
20 01 39 plastics	
20 01 40 metals	
20 02 garden and park wastes (including cemetery waste)	
20 02 01 biodegradable waste	
20 02 02 soil and stones	
20 03 other municipal wastes	
20 03 01 mixed municipal waste	

**Appendix B Format for summary records of wastes accepted and removed
(Condition 6.2.2)**