



APPLICATION FOR A BAND 1 MARINE LICENCE

To qualify as a Band 1 application, the activity should be low potential impact, and low risk.

IMPORTANT Please read the Band 1 Guidance Document on our website before completing this application form.

Under The Marine Licensing (Application Fees) (Wales) Regulations 2017, the following activities are eligible to be considered as Band 1 activities:

- (a) repair or replacement of bolts, flaps valves, decking on a pier or pontoon
- (b) removal of marine growth and guano from any building or structure or any part thereof
- (c) the installation of ladders at any building or structure
- (d) the deposit and subsequent removal of posts for the purposes of marking channels, shallow water areas, outfalls and groynes;
- (e) the deposit and subsequent removal of marker buoys
- (f) removal of discrete pieces of debris associated with construction; demolition, damage or disrepair of a building or structure using vehicles or vessel
- (g) The removal of litter using a vehicle or vessel.
- (h) any activity of a similar minor nature.

The specific activities listed in the regulations (a-g above) will always be classed as eligible for Band 1 licence application. However, granting of such a licence is not automatic. NRW Permitting Service are still required to consider the appropriateness of the activity before determining the licence application.

In addition to the specific activities listed above, The Marine Licensing (Application Fees) (Wales) Regulations 2017 refers to 'any activity of a similar minor nature'. The suitability of other activities is dependent on the nature and scale of the activity, and the environmental sensitivity of the area in which the activity will take place. For a more comprehensive list of activities that may be considered under a **Band 1 licence application refer to the guidance note.**

Check List

Please read the Guidance Note carefully before completing the application from.

Please ensure that you have included all the necessary information before you submit the application.

Item	Yes/No
Is the activity an Eligible Band 1 Activity?	yes
Is the activity within a designated site?	yes
Is the proposed activity boreholes, replacement piles or beach management?	No
Is the proposal within a sensitive area?	yes
Has a method statement been provided (use guidance to determine whether a method statement is required)	yes
Have the relevant bodies (as detailed in the guidance) been consulted? All correspondence to be submitted as part of the application.	yes
The applicant is a legal entity?	yes
The declaration is signed by the applicant?	yes
Is the application fee of £600 correct?	yes
Are the grid references/coordinates correct?	yes
Has any pre application correspondence been submitted?	yes

- Please submit applications to the **Permit Receipt Centre** via the details at the top of this form
- Please submit marine licence applications, including this form and all supporting documents, **at least 2 months before the licence is required.**
- Applications for Band 1 activities will go through a shortened and simplified process, compared to applications in the other bands. For applications which meet the Band 1 criteria, the usual consultation stage is replaced with standard conditions.
- Although the licensing process for Band 1 activities is shorter and more streamlined, an application for a Band 1 activity is not granted automatically; NRW permitting service will assess the suitability of the project to determine that all criteria are met.
- Band 1 licence applications are charged at £600 per application, and are intended to be used for low impact activities (see [Eligible Activities](#)). Band 1 applications do not need to be advertised in a local newspaper.

Please note applications will not be processed without the correct relevant fee or invoicing details.

- Payments can be made via Cheque, BACS or credit/debit card.

- Cheques should be crossed and made payable to **Natural Resources Wales**.
- For BACS payments ensure you provide the reference number (not remittance number)
- For credit/debit card payments please complete the CC1 form and submit with the application. The CC1 form can be found on our web pages

Further information on payment methods can be found on our web pages

Your application may not be considered complete and therefore not processed until key information has been submitted. Your application may be returned if you fail to submit outstanding information within given timescales.

- If you have any queries with regards to completing this application please contact the MLT: marinelicensing@naturalresourceswales.gov.uk

1. Project Description

1 (a). Project Name

Sudbrook Tidal Flap Replacement

1(b). Please provide a brief description of the proposed project, including location

Replacement of Sudbrook Pumping Station tidal flap with a security screen grille.

Ordnance survey grid location: ST 50819 87478, see attached location plan for further detail

2. Applicant Details

To whom the licence will be issued. This must be a legal entity such as an individual, registered company/ charity or public body.

Title	Mr	Full Name	Liam Welsh
Company or Trading Name	Dyer and Butler Ltd		
Company Registration Number (if applicable)	01450372		
Name of Contact or individual (if different)	Liam Welsh		
Position in Company	Framework Manager		
Address inc. postcode (provide registered Company address if applicable)	Abel Smith House, Gunnels Wood Road, Stevenage, Hertfordshire, England, SG1 2ST		
Telephone Number	07717508596		
Email Address	Liam.welsh@dyerandbutler.co.uk		

3. Details of Agent, Contractor, Vehicles and/or Vessels used to carry out works

3(a). Agent Details

This is who we will correspond with unless otherwise informed. If no agent we will contact the applicant.

Title	Mr	Full Name	Dewi Williams
Company or Trading Name	Dyer and Butler Ltd		
Company Registration Number (if applicable)			
Name of Contact or individual (if different)	Dewi Williams		
Position in Company	Agent		
Address (Inc. postcode)	Rampart House, Kingsway, Swansea, SA5 4DL		
Telephone Number	07525809716		
Email Address	Dewi.williams@dyerandbutler.co.uk		

3(b). Does the Applicant wish to be included in all correspondence? Yes ☐ No ☒

3(d). Will the works require the use of vessels? Yes ☐ No ☒

3(e). Will the works require the use of vehicle? Yes ☒ No ☐
☒

4. Licensable Period

Determination of applications will be based on the works taking place during these dates. Please ensure you have included an **adequate contingency period**. If works are not completed by the Requested Licence Expiry Date you may be required to submit a new application. Including a contingency period within your original application does not impact on Licence Fee

Start Date 15/03/21

Requested Licence Expiry Date 10/04/21

Please ensure you submit your application for a Marine Licence **at least 2 months** prior to the intended start date.

5. Location

Please detail the location of the proposed project.

This should be either Ordnance Survey National Grid Reference (i.e. SN 12345 67890) or Latitude and Longitude in decimal degrees to 4 decimal places (i.e. Lat 52.1234 Long - 4.1234), defining the extent of the project. Please specify which coordinate system has been used.

Ordnance Survey National Grid Reference: ST 50819 87478, (350819 Easting) (187478 Northing)

6. Method Statement

Please Note: If the works are within a sensitive area or one of the following activities; Boreholes, replacement piles or beach management, then a separate method statement needs to be submitted using the Band 1 Method Statement Template. If a separate method statement has been provided move to section 7.

6(a). Please give a brief method statement outlining the proposed project.

The tidal flap at the discharge point of Sudbrook Pumping Station has become in a state of disrepair. The works involve the replacement of the tidal flap for a trash grille.

Removal of the existing timber frame will be carried out by hand and lifted out with an excavator from the shore embankment. The new trash grille is to be lowered in by the excavator and drill and fixed onto the existing outfall structure.

Minor repointing/repair works may be required to the existing brickwork of the outfall structure. This will be determined by an inspection following the removal of the timber framework.

Small area of vegetation will be cleared to install a proprietary staircase for access to the foreshore.

A temporary proprietary scaffold system will be put in place to provide access to working at height. Anchor points will be fixed into the outfall structure to provide restraint for operatives whilst working in the flow of the outfall discharge.

Please continue on a separate sheet if necessary. Please tick if you have done this ☐

6(b). Please state the measures to be taken to:

(i) Minimise risk to the marine environment

All works are planned to be carried out in a window neap tides. Should works be extended beyond the proposed window, the works will be carried out below tides at a level of 11m CD. Should this occur, all temporary deposits below MHWS will be removed between shifts. No refuelling of plant is to take place within 10m of the foreshore, and all small plant and tools will be placed on drip trays/ plant nappies. Spill kits will be readily available with all items of plant. Should a spill occur, all contaminated material will be controlled/ cleaned up using the spill kits, and waste material placed in sealed rubble sacks and disposed of as hazardous waste.

(ii) Prevent undue interference to others

All works are planned to be carried out in normal working hours, in a remote location, at the boundary of the foreshore. The works do not impact on the coastal path. All plant and tools shall be removed from the foreshore and stored at the site compound outside of working hours.

(iii) Maintain navigational safety, including marking and lighting of works

Work are planned to be carried out in daylight hours. Should the works prolong and lighting be required, task lighting will be used to light the works area and walkways to the site.

Please continue on a separate sheet if necessary. Please tick if you have done this ☐

7. Materials of Project

7(a). Description of materials to be deposited seaward of MHWS (Please tick all that apply)

Timber	☐	Iron/Steel	☒	Concrete	☐	Biocides/other chemicals	☐
Silt	☐	Stone/Rock	☐	Gravel	☐	Plastic/Synthetics	☐
Sand	☐	Other	☒				

If other, please provide a description of materials.

Chemical anchor resin into the existing outfall structure for bolt fixing.

Sand/cement mortar for repointing of brickwork – if required.

7(b). Delivery method of materials to site

If sea delivery, please include details of vessels to be used with a chart of proposed route and transshipment area. If vehicle delivery, please provide the proposed access route.

All materials will be delivered to the site by hand. The attached site plan 'Sudbrook Site Plan' provides details of the access routes. An excavator will lower the new steel grille into position from the foreshore embankment, and drill and fixed into position.

Please continue on a separate sheet if necessary. Please tick if you have done this ☐

7(c). Will the works involve removals seaward of MHWS? Yes ☐ No ☐

7(c) (i). Description of materials to be removed seaward of MHWS (Please tick all that apply)

Timber	☒	Iron/Steel	☒	Concrete	☐	Biocides/other chemicals	☐
Silt	☐	Stone/Rock	☐	Gravel	☐	Plastic/Synthetics	☐
Sand	☐	Other	☐				

7(c) (ii). Description of objects/materials to be removed seaward of MHWS

Including quantities to be removed.

Existing timber framing of the tidal flap is to be removed from the structure by hand. The existing bolts will be removed by hand and the timber frame will be lifted out of position with a 5-8t excavator and disposed of offsite.

8. Additional Information

8(a). The following must be provided with the completed application form:

- (i) a suitably scaled extract of an Ordnance Survey Map or Admiralty Chart with location of project, complete with **North Arrow** and **Scale**
- (ii) if applicable, any construction plans and sectional drawings showing those proposed works below/seaward of MHWS, which should give details of the materials to be used (for beach replenishment the quantity, particle size and source of material to be deposited and deposit location is also required).
- (iii) Details of correspondence with MCA, Trinity House or The Crown Estate
- (iv) Any pre application advice/correspondence with NRW

Please list below **all supporting documents** that have been submitted with this application.

- 162978-6.23.1_NRD_FRM_NCD_ECV_000001 – Sudbrook Tidal Flap Design Delivery
- Sudbrook Tidal Flap Location Plan
- Sudbrook Tidal Flap Site Plan
- Sudbrook Tidal Flap – Marine License Method Statement
- E-mail chain: Sudbrook Pumping Station - Tidal Flap

9. Statutory Powers

9(a). Does the applicant have statutory powers to consent any aspect of the project?
e.g. coast protection authority, dredging powers, statutory undertakers Yes ☐ No ☒

9(a)(i). If Yes, please give details and state the relevant legislation that gives these powers

10. Public Register

Under The Marine Licensing (Register of Licensing Information)(Wales) Regulations 2011 and the Environmental Impact Assessment Directive (Directive 85/337/EEC – as amended) , all information contained within or provided in support of this application will be placed on the Public Register unless NRW approve of the applicant's reasons for withholding all or part.

15. Is there any information contained within or provided in support of this application that you consider should NOT be included on the Public Register on the grounds that its disclosure:

15(a). Would be contrary to the interest of National Security? Yes ☐ No ☒

15(b). Would prejudice to an unreasonable degree you, or some other person's commercial interest of those of a third party? Yes ☐ No ☒

If **Yes** to either (a) or (b), please provide full justification as to why all or part of the information you have provided should be withheld

11. Application Fee

Band 1

Projects are charged at a fixed fee of **£600**. The application will not be processed until the correct fee has been provided.

Please provide the method of payment

Method	Yes (✓)	Reference Number
Cheque		
BACS (not remittance no.)	Yes	PRCAPPDYER1906
World Pay (phone or CC1)		

Please attach **CC1 Form** with application. Can be found on our web pages

12. Declaration

I declare that to the best of my knowledge and belief that the information given in this application form and supporting documentation is true.

WARNING: It is an offence under the Marine and Coastal Access Act 2009, under which this application is made, to fail to disclose information or to provide false or misleading information and can invalidate any licence granted.

Signature  Date 26/01/2021

Name (in capitals) LIAM WELSH

Position in Company Framework Manager

*Applications cannot be processed unless signed by the **Applicant** (not agent), the applicant must have appropriate level of authority within the company.*

Applications will not be processed unless signed

