

Record of meeting

Project title	Central Rhyl Coastal Defences
Subject	Planning and Marine Licence workshop (Nr. 2)
Location	Remote Teams Meeting
Date/time of meeting	11/05/21 10:00 to 10:45
Project number	100420823
Attendees	Wayne Hope (Denbighshire County Council) Denise Shaw (Denbighshire County Council) Jodie Pullen (Natural Resources Wales) Ian Beckett (Balfour Beatty Civil Engineering Ltd) Nick Price (Mott MacDonald) Nicola Spofforth (Mott MacDonald) Victoria Deakin (Mott MacDonald)
Apologies	Steve Birnie (Mott MacDonald)
Recorded by	Victoria Deakin
Distribution	Attendees plus apologies

Item	Text	Action
1	Introduction and Objectives Victoria Deakin and Nick Price introduced the workshop and outlined the key objectives was to provide an update on the Central Rhyl Scheme (PowerPoint presentation used). An update was provided on the scheme and the findings of the project team on the existing buried structures. The current programme was presented which identified when the planning and marine licence would be submitted. NRW reiterated the marine licence timelines may not be met however acknowledged that the project team, by undertaking regular engagement with themselves and the wider stakeholders and providing updates when necessary, are doing the right things to aid with a timely marine licence approval. Victoria Deakin advised that the project team have been in contact with various key stakeholders.	
2	Planning pre application A discussion regarding what was needed to support the pre application process was held. The below provides a summary of the questions and responses.	

Item	Text	Action
	Making draft planning application documents available to view; - Which documents would be required? Denise Shaw advised it is up to the project team's discretion which documents are provided. Plans of the scheme (inc elevations) and information on timescales should be included. Denise Shaw suggested providing the non technical summary from the environmental statement so the public could get an idea of how the scheme would impact on environmental aspects. Notifying the right consultees of the consultation – Which consultees would be applicable in the case of this scheme? Denise Shaw referred to the regulations which have the statutory consultees included, anyone else is for the project team to advise. Denise Shaw also advised that she was happy for us to send over a list of consultees for review and could advise if there were any missing. Providing a 28 consultation period; and, reporting how the pre-application consultation was undertaken and how people's views were considered in a 'Pre-Application Consultation Report' submitted as part of the application – How much time must be left between the end of the 28 day consultation and submission of the application? Denise Shaw advised there is no set gap for this and the project team can leave as much / little time as required. However, the report does need to show how the project has addressed the comments people have provided. Denise Shaw also identified that for East Rhyl there were very few responses to the planning. During the scheme there were complaints about noise and vibration which should be considered for Central Rhyl. Construction routes have also been raised as a concern by CCBC. Denise Shaw suggested submitting a draft CEMP and traffic management plan with the planning application. If it comes after the applications it could take 8 weeks after determination to discharge condition.	Victoria Deakin to send over list of consultees