

Mr. I Jones  
89 Parc Tyisha  
Burry Port  
Llanelli  
Carmarthenshire  
SA16 0RR

**Our ref: PAN-000253  
Your ref: PAN-000253**

**Date: 16/05/16**

Dear Mr. Jones

**Returning your permitting application**

**Application reference: PAN-000253 (pre-app number PPN-00012)  
Operator: Recycling Equipment UK Ltd  
Facility: Linton Yard, Bynea Industrial Estate SA14 9SU**

Thank you for your application of 03/05/16. Unfortunately your application does not contain the relevant information and evidence required for the type of facility and permit you have applied for. Your application is not duly made and we must return it to you.

You may resubmit your application. We recommend that you talk to your local area office about your application before you complete it. Please call 0300 065 3000 and ask to speak to your local area office or your site officer.

The application requires the following documents/information to be submitted.

- Site specific risk assessment – this should address what measures the site has/will have in place to ensure the activity does not negatively impact upon the designated sites that lie within relevant distance of the site as well as what mitigation/protection measure are in place for all aspect of the activity that may cause harm/annoyance to the Environment.
- Odour management plan (OMP) – How to comply with your environmental permit states that an odour management plan is required for all waste transfer stations this is irrespective of the waste types being accepted on site. Please provide an OMP inline with our H4 guidance which can be found here on our website:  
<https://naturalresources.wales/apply-for-a-permit/environmental-permitting-regulations-guidance/horizontal-guidance/?lang=en>
- Site condition report (SCR) – An SCR completed inline with our current guidance is also required. The current guidance can be found at the link above. This SCR should include full and detailed drainage plans and site drainage descriptions.
- Fire prevention plan – A fire prevention plan that meets with current guidance is also required.

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Canolfan Trwyddedu Cymru (Caerdydd), Cyfoeth Naturiol Cymru, Tŷ Cambria, 29 Heol Casnewydd, Caerdydd.  
CF24 0TP  
Wales Permitting Centre (Cardiff), Natural Resources Wales, Cambria House, 29 Newport Road, Cardiff. CF24 0TP

- OPRA Profile – The OPRA profile submitted is missing a page so we can not confirm if the fee paid is correct. Also the profile submitted is on the incorrect spreadsheet (2013) and needs to be submitted in electronic format as per our guidance. A copy of the most recent OPRA spreadsheet can be found here:  
<https://naturalresources.wales/how-we-regulate-you/our-charges/?lang=en>
- The copy of the WAMITAB certificate supplied has not scanned well, it has no expiry date and no evidence has been provided to show if the applicant has completed the continuing competency qualification or if not when they are required to sit it by.
- The site wishes to accept hazardous waste (bonded asbestos) however Appendix 2 of part B4 of the application form has not been completed.
- Environmental management system summary – a summary has not been provided a list of contents has been provided. The EMS summary should contain a brief outline of processes and procedures on site. This should include but not be limited to: Waste acceptance criteria, how waste is to be stored pre and post processing, what treatment methods will the waste be subjected too and site process description.

If you wish us to retain your fee until you choose to make a further application we can do if not we will refund your fee separately.

We will return your application separately also

Yours sincerely

Hannah Loughlin  
Permitting Officer