

4 EMERGENCY PLANNING AND PREPAREDNESS

Site specific details

DERV vehicle refuelling area

Oil drum storage area

Heavy plant parking and mobile generator storage

4.1 Spill Response

A major spillage is classed as over 20 ltrs of pollutant. All WPD employees shall be fully trained in the use of spill-kits and the disposal of contaminated absorbents. WPD employees will ensure that spillage work instructions are followed in the event of a spill or other environmental incident, external support is available to all WPD employees in the event of a major spill.

Environment Agency / Natural Resources Wales Emergency Hotline: 0800 807060

11 Steps to Spill Response

1. Be Aware – make sure you know the risks and where you can find the spill kit on your site.

If the worst happens:

2. Raise the Alarm – at the very least you may need assistance
3. Identify the spilled material – What are the risks? Can you handle it or do you need the emergency services?
4. Protect Yourself – make sure you have the correct PPE that's adequate for the job.
5. Help the injured – but only if it is safe to do so
6. Stop the Source – do you need to turn off valves or taps, or patch a hole?
7. Contain the spill – get booms in place and cover drains as soon as possible
8. Notify – do you know who to contact and where the phones are on your site?
9. Clean Up – work from the outside towards the centre of the spill
10. Waste disposal – contain, store and dispose of waste correctly in accordance with legal controls
11. Restock – make sure you've got the kit to do the job

Team Managers and Standby Managers must ensure that the following actions are taken following an environmental incident;

- Watercourses, drains and culverts protected and spill kits used;
- Report the incident to the Environment Agency / Natural Resources Wales
INCIDENT REPORTING HOTLINE 0800 80 70 60 (24 hours)
- All environmental incidents are reported and investigated in the CROWN Incident Reporting Tool
- Where a spill may cause significant environmental impact notify their Distribution Manager
- Emergency contractors are called if necessary

All incidents should be reported without delay. Small spills however, typically less than 20 litres which are contained, occur out of hours and are not in close proximity to a watercourse may be reported to the environmental regulator during the next working day.

Please note it is WPD policy that all environmental incidents are reported internally and to the environmental regulator directly and not via third parties.

Spill kits are located at the following locations:

Adjacent to the DERV vehicle refuelling area
Adjacent to the oil drum storage area

All spill kits are checked during regular environmental inspections

LOCAL EMERGENCY SPILL CONTRACTOR

Adler & Allan Ltd,	Contact
4 B Lovett Road,	Main Tel: 01905 794351
Hampton Lovett Trading Estate,	
Droitwich, Worcestershire	
WR9 0QG	

24 hr emergency 0800 592827

Emergency waste services should be obtained from Biffa as per details contained in the Waste Section.

**24/7 Emergency Spill Response
Call Adler & Allan on:**

0800 592 827

- Contaminated land remediation & hazardous waste disposal
- Audits of bunds, interceptors, treatment plants & associated maintenance
- Oil storage facility inspections, testing & maintenance
- Industrial cleaning of tanks, trenches, bunds etc.
- Spill kits, pollution control equipment & training