

Mr. Gareth Price  
Ashwood Poultry Farm  
Grosmont  
Monmouthshire  
NP7 8HL

**Our ref: EPR/RP3433UF**

**Date: 5<sup>th</sup> December 2012**

Dear Mr Price

**POLLUTION PREVENTION AND CONTROL (ENGLAND & WALES)  
REGULATIONS 2000. ASHWOOD POULTRY FAM**

Thank you for your time and co-operation during our visit to the above farm on 3<sup>rd</sup> December 2012 to discuss your permit and carry out an inspection. As you are aware the Environment Agency has a duty to carry out inspections of sites regulated by such permits.

It was good to note that since my last inspection you had changed your oil storage tank which was not SSAFO compliant for a compliant bunded fuel station.

During the inspection it became evident that much of the documentation I needed to see was not in the site office due to your working from home following your recent surgery. As discussed on the day of the inspection I am writing to highlight documentation you need to locate and bring to a second visit, to be arranged at a mutually convenient time. Please contact me to arrange a visit when you have located the requested documents listed below. ( ideally we need to complete the process before Christmas or by the end of the second week in January at the very latest)

I have noted on many farms I have visited that they organize their paperwork simply but effectively in three ways :

- 1) One folder containing policies ,plans and reviews
- 2) A second folder containing working documents which need updating /weekly/monthly/annually eg. Transfer notes , feed docketts, manure and soil analysis etc.
- 3) A Site diary recording daily issues e.g. building defects/ maintenance , accidents , training etc.

**PTO**

Below is list of the documents which were not evident on the day of my inspection and the section of the permit they relate to:

### **General Management 1.1:**

**Entrance sign** - The sign must be easily visible from outside the entrance, be a minimum of A4 size, be waterproof and have:

- the emergency contact name and telephone number of the operator; and
- a statement that the site is permitted by the Environment Agency; and
- the permit number; and the Environment Agency national numbers, 03708 506506 and 0800 807060.

**Inspection and maintenance:** inspection records to show inspection and/or work on structures and plant internally and externally is carried out:

- at least annually; or
- according to manufacturers guidelines

**Complaints-** records of **all** environmental complaints received, investigated and resolved, if no complaints received, a monthly /quarterly record saying "no complaints received" signed and dated would be adequate.

**Training** - Records of appropriate training on the permit and environmental issues for all employees and contractors in their responsibilities for achieving compliance with permit conditions.

**Permit** - Permit for the installation **is on display** where staff or contractors can see it; or a single paper sheet is on display which includes all details on the site identification notice for example permit holder, number, issued by, contact telephone number etc and the location of where to find the permit copy e.g. PPC/EPR file in filing cabinet; and How to Comply guidance for intensive farming is available

### **Operating techniques 2.2.1:**

**Selection and use of feed-** Feed dockets or a current generic statement that demonstrate a reducing protein and phosphorus diet over the whole life cycle.

### **Spreading on own land – manure and slurry nutrient status 2.3.4**

- Records to show the analysis of:
  - total nitrogen; and
  - available nitrogen; and
  - total phosphorus

twice yearly or once per production cycle where that cycle exceeds six months

Field records showing:

- application rate - total nitrogen supplied in the manure does not exceed 250kg/ha on any field in any 12 month period; and application date.

### **Fugitive emissions of substances 3.3:**

**Carcass disposal-** Records of quantities, dates and destination, including signed collection tickets when they are collected for disposal, copies, these need to be available for up to the twelve months prior to the inspection.

### **Plan Reviews**

In addition there are five plans that are due to be reviewed within four years of a permit being issued(25/01/08) if they've not already been updated as a result of an incident or complaint. These are:-

- Accident management plan - e.g. are phone numbers and personnel up to date?
- Site closure plan - may not have changed;
- Odour management plan - assume OK if no incidents have taken place otherwise will have already been reviewed;
- Noise management plan - assume OK if no incidents have taken place otherwise will have already been reviewed;
- Manure management plan - ongoing but may not have changed.

You need to check they are still accurate and that any new structures or procedures on the farm have been included. **They should be signed and dated as evidence that they've been reviewed** – If no changes need to be made they don't need to be submitted but will be checked during your next inspection. (Dec 2012).

I have also enclosed the full checklist against which I was making my inspection so that you can assess before any future inspection whether you have all the evidence needed to show compliance with your permit

Please feel free to contact me if you have any queries regarding the points raised in this letter

Regards



**CHRISTOPHER GARDENER**

**Swyddog yr Amgylchedd/Environment Officer**

Llinell uniongyrchol/Direct dial 02920 582763

Ffâcs uniongyrchol/Direct fax 01600 772202

E-bost uniongyrchol/Direct e-mail Chris.Gardener@environment-agency.gov

