| Cyfoeth Naturiol Cymru Natural Resources Wales | **EPR Compliance Assessment Report** | Report ID: 34235/0237336 |
|---|---|---|

**This form will report compliance with your permit as determined by an NRW officer**

| | | | | | | |
|---|---|---|---|---|---|---|
| Site | Bishops Auto Spares | | | Permit Ref | 34235 | |
| Operator/ Permit holder | Evans David Jonathon | | | | | |
| Date | 27/03/2015 | | | Time in | 14:30 | Out 16:00 |
| What parts of the permit were assessed | A, B, C, F, G | | | | | |
| Assessment | Site Inspection | EPR Activity: | Installation | Waste Op X | Water Discharge | |
| Recipient's name/position | Owen Matthews, TCM | | | | | |
| Officer's name | Anna Fracchiolla, Owen Caughlin | | | Date issued | 11/05/2015 | |

## Section 1 - Compliance Assessment Summary

This is based on the requirements of the permit under the Environmental Permitting Regulations. A detailed explanation and any action you may need to take are given in the "Detailed Assessment of Compliance" (section 3). This summary details where we believe any non-compliance with the permit has occurred, the relevant condition and how the non-compliance has been categorised using our Compliance Classification Scheme (CCS). CCS scores can be consolidated or suspended, where appropriate, to reflect the impact of some non-compliances more accurately. For more details of our CCS scheme, contact your local office.

| **Permit Conditions and Compliance Summary** | | | | **Condition(s) breached** |
|---|---|---|---|---|
| **a)** Permitted activities | **1**. Specified by permit | A | | |
| **b)** Infrastructure | **1.** Engineering for prevention & control of pollution | A | | |
| | **2.** Closure & decommissioning | N | | |
| | **3**. Site drainage engineering (clean & foul) | N | | |
| | **4**. Containment of stored materials | A | | |
| | **5**. Plant and equipment | N | | |
| **c)** General management | **1**. Staff competency/ training | A | | |
| | **2**. Management system & operating procedures | A | | |
| | **3**. Materials acceptance | A | | |
| | **4**. Storage handling, labelling, segregation | A | | |
| **d)** Incident management | **1**. Site security | N | | |
| | **2**. Accident, emergency & incident planning | N | | |
| **e)** Emissions | **1.** Air | N | | |
| | **2**. Land & Groundwater | N | | |
| | **3.** Surface water | N | | |
| | **4**. Sewer | N | | |
| | **5**. Waste | N | | |
| **f)** Amenity | **1**. Odour | A | | |
| | **2**. Noise | A | | |
| | **3**. Dust/fibres/particulates | A | | |
| | **4**. Pests, birds & scavengers | A | | |
| | **5**. Deposits on road | A | | |
| **g)** Monitoring and records, maintenance and reporting | **1**. Monitoring of emissions & environment | N | | |
| | **2**. Records of activity, site diary, journal & events | A | | |
| | **3**. Maintenance records | A | | |
| | **4**. Reporting & notification | A | | |
| **h)** Resource efficiency | **1**. Efficient use of raw materials | N | | |
| | **2**. Energy | N | | |

**KEY**: **C1, C2, C3, C4** = CCS breach category **( * suspended scores are marked with an asterisk),**
**A** = Assessed (no evidence of non-compliance), **N** = Not assessed, **NA** = Not Applicable, **O** = Ongoing non-compliance – not scored

| **Number of breaches recorded** | 0 | **Total compliance score** (see section 5 for scoring scheme) | 0 |
|---|---|---|---|

**If the Total No Breaches is greater than zero, then please see Section 3 for details of our proposed enforcement response**

**Section 2 – Compliance Assessment Report Detail**

This section contains a report of our findings and will usually include information on:

- the part(s) of the permit that were assessed (e.g. maintenance, training, combustion plant, etc)
- where the type of assessment was 'Data Review' details of the report/results triggering the assessment
- any non-compliances identified
- any non-compliances with directly applicable legislation
- details of any multiple non-compliances
- information on the compliance score accrued inc. details of suspended or consolidated scores.
- details of advice given
- any other areas of concern
- all actions requested
- any examples of good practice.
- a reference to photos taken

This report should be clear, comprehensive, unambiguous and normally completed within 14 days of an assessment.

A handover site visit was conducted on 27/03/2015 at 14:30. Environment officers Owen Caughlin and Anna Fracchiolla were met on site by Owen Matthews, the site's Technically Competent Manager (TCM).

At the time of the inspection the oils and fuels were segregated and stored separately within double bunded vessels within a large metal storage container, with no signs of spillages. Engines that had been removed from the vehicles were stored on the impermeable pad. Tyres were segregated and stored separately. Depolluted End of Life vehicles were stored on hard standing.

The depollution bay appeared tidy and well kept. Owen (TCM) expressed an interest in investing in a depollution building when funds become available. It was mentioned that power lines running through the site are affecting the number of cars that can be depolluted and easily relocated around the site as large machinery can not be used. I would advise you to contact Western Power Distribution (WPD) regarding the power lines if it is significantly affecting operations.

We discussed the WAMITAB qualification and the need to keep it up to date with the "Continuing Competency" course. We also discussed the upcoming changes within NRW and how this would affect the site.

It has been noted that the site boundary stated within the permit is incorrect, and overlaps with the permit boundary of the neighbouring site. In order to remove this from the permit, an application for a partial surrender must be made to our Permitting Centre. The fee for a partial surrender is £3588.00 at the time of writing.

The Environment Management System (EMS) will also need updating. A management toolkit, which can be found using the following link: http://naturalresources.wales/media/2088/301867.pdf, will be useful to you during this process.

It would also be preferable to have a site checklist to be completed at the beginning and end of each day. Any problems could be recorded here and form the site diary, or used to supplement the existing diary. Example templates for these are also included in the management toolkit mentioned above.

Given the results and contents of previous inspections, it is clear that there has been a vast improvement in the running of the site.

**No breaches or issues were observed at the time of the inspection.**

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| Site | Bishops Auto Spares | Permit | 34235 |
| Operator/ Permit | Evans David Jonathon | Date | 27/03/2015 |

**Section 3- Enforcement Response** **Only one of the boxes below should be ticked**

You must take immediate action to rectify any non-compliance and prevent repetition.
Non-compliance with your permit conditions constitutes an offence and can result in criminal prosecutions and/or suspension or revocation of a permit. Please read the detailed assessment in Section 2 and the steps you need to take in Section 4 below.

| | |
|---|---|
| Other than the provision of advice and guidance, at present we do not intend to take further enforcement action in respect of the non-compliance identified above. This does not preclude us from taking enforcement action if further relevant information comes to light or advice isn't followed. | |
| In respect of the above non-compliance you have been issued with a warning. At present we do not intend to take further enforcement action. This does not preclude us from taking additional enforcement action if further relevant information comes to light or offences continue. | |
| We will now consider what enforcement action is appropriate and notify you, referencing this form. | |

**Section 4- Action(s)**

Where non-compliance has been detected and an enforcement response has been selected above, this section summarises the steps you need to take to return to compliance and also provides timescales for this to be done.

| **Criteria Ref.** | **CCS Category** | **Action Required/Advised** | **Due Date** |
|---|---|---|---|
| See Section 1 above | | | |
| | | | |

## Section 5 - Compliance notes for the Operator

To ensure you correct actual or potential non-compliance we may

- advise on corrective actions verbally or in writing
- require you to take specific actions in writing
- issue a notice
- require you to review your procedures or management system
- change some of the conditions of your permit
- decide to undertake a full review of your permit

Any breach of a permit condition is an offence and we may take legal action against you.

- We will normally provide advice and guidance to assist you to come back into compliance either after an offence is committed or where we consider that an offence is likely to be committed. This is without prejudice to any other enforcement response that we consider may be required.
- Enforcement action can include the issue of a formal caution, prosecution, the service of a notice and or suspension or revocation of the permit.

**See our Enforcement and Civil Sanctions guidance for further information**

This report does not relieve the site operator of the responsibility to

- ensure you comply with the conditions of the permit at all times and prevent pollution of the environment
- ensure you comply with other legislative provisions which may apply.

### Non-compliance scores and categories

| CCS category | Description | Score |
|---|---|---|
| C1 | A non-compliance which could have a **major** environmental effect | 60 |
| C2 | A non-compliance which could have a **significant** environmental effect | 31 |
| C3 | A non-compliance which could have a **minor** environmental effect | 4 |
| C4 | A non-compliance which has **no** potential environmental effect | 0.1 |

**Operational Risk Appraisal (Opra) -** Compliance assessment findings may affect your Opra score and/or your charges. This score influences the resource we use to assess permit compliance.

## Section 6 – General Information

### Data protection notice

The information on this form will be processed by the Natural Resources Wales (NRW) to fulfill its regulatory and monitoring functions and to maintain the relevant public register(s). The NRW may also use and/or disclose it in connection with:

- offering/providing you with its literature/services relating to environmental matters
- consulting with the public, public bodies and other organisations (e.g. Health and Safety Executive, local authorities) on environmental issues
- carrying out statistical analysis, research and development on environmental issues
- providing public register information to enquirers
- investigating possible breaches of environmental law and taking any resulting action
- preventing breaches of environmental law
- assessing customer service satisfaction and improving its service
- Freedom of Information Act/Environmental Information Regulations request.

The NRW may pass it on to its agents/representatives to do these things on its behalf. You should ensure that any persons named on this form are informed of the contents of this data protection notice.

### Disclosure of information

The NRW will provide a copy of this report to the public register(s). However, if you consider that any information contained in this report should not be released to the public register(s) on the grounds of commercial confidentiality, you must write to your local area office within twenty working days of receipt of this form indicating which information it concerns and why it should not be released, giving your reasons in full.

### Customer charter

**What can I do if I disagree with this compliance assessment report?**

If you are unable to resolve the issue with your site officer, you should firstly discuss the matter with the officer's line managers. If you wish to raise your dispute further through our official Complaints and Commendations procedure, phone our general enquiry number 0300 065 3000 (Mon to Fri 08.00–18.00) and ask for the Customer Contact team or send an email to enquiries@naturalresourceswales.gov.uk. If you are still dissatisfied you can make a complaint to the Public Services Ombudsman for Wales. For advice on how to complain to the Ombudsman phone their helpline on 0845 607 0987.