



APPLICATION FOR A BAND 1 MARINE LICENCE

To qualify as a Band 1 application, the activity should be low potential impact, and low risk.

IMPORTANT Please read the Band 1 Guidance Document on our website before completing this application form.

Under The Marine Licensing (Application Fees) (Wales) Regulations 2017, the following activities are eligible to be considered as Band 1 activities:

- (a) repair or replacement of bolts, flaps valves, decking on a pier or pontoon
- (b) removal of marine growth and guano from any building or structure or any part thereof
- (c) the installation of ladders at any building or structure
- (d) the deposit and subsequent removal of posts for the purposes of marking channels, shallow water areas, outfalls and groynes;
- (e) the deposit and subsequent removal of marker buoys
- (f) removal of discrete pieces of debris associated with construction; demolition, damage or disrepair of a building or structure using vehicles or vessel
- (g) The removal of litter using a vehicle or vessel.
- (h) any activity of a similar minor nature.

The specific activities listed in the regulations (a-g above) will always be classed as eligible for Band 1 licence application. However, granting of such a licence is not automatic. NRW Permitting Service are still required to consider the appropriateness of the activity before determining the licence application.

In addition to the specific activities listed above, The Marine Licensing (Application Fees) (Wales) Regulations 2017 refers to 'any activity of a similar minor nature'. The suitability of other activities is dependent on the nature and scale of the activity, and the environmental sensitivity of the area in which the activity will take place. For a more comprehensive list of activities that may be considered under a **Band 1 licence application refer to the guidance note.**

Check List

Please read the Guidance Note carefully before completing the application from.

Please ensure that you have included all the necessary information before you submit the application.

Item	Yes/No
Is the activity an Eligible Band 1 Activity?	Yes
Is the activity within a designated site?	Yes
Is the proposed activity boreholes, replacement piles or beach management?	No
Is the proposal within a sensitive area?	Yes
Has a method statement been provided (use guidance to determine whether a method statement is required)	Yes
Have the relevant bodies (as detailed in the guidance) been consulted? All correspondence to be submitted as part of the application.	Yes
The applicant is a legal entity?	Yes
The declaration is signed by the applicant?	Yes
Is the application fee of £600 correct?	Yes
Are the grid references/coordinates correct?	Yes
Has any pre application correspondence been submitted?	No

- Please submit applications to the **Permit Receipt Centre** via the details at the top of this form
- Please submit marine licence applications, including this form and all supporting documents, **at least 2 months before the licence is required**.
- Applications for Band 1 activities will go through a shortened and simplified process, compared to applications in the other bands. For applications which meet the Band 1 criteria, the usual consultation stage is replaced with standard conditions.
- Although the licensing process for Band 1 activities is shorter and more streamlined, an application for a Band 1 activity is not granted automatically; NRW permitting service will assess the suitability of the project to determine that all criteria are met.
- Band 1 licence applications are charged at £600 per application, and are intended to be used for low impact activities (see [Eligible Activities](#)). Band 1 applications do not need to be advertised in a local newspaper.

Please note applications will not be processed without the correct relevant fee or invoicing details.

- Payments can be made via Cheque, BACS or credit/debit card.

- Cheques should be crossed and made payable to **Natural Resources Wales**.
- For BACS payments ensure you provide the reference number (not remittance number)
- For credit/debit card payments please complete the CC1 form and submit with the application. The CC1 form can be found on our web pages

Further information on payment methods can be found on our web pages

Your application may not be considered complete and therefore not processed until key information has been submitted. Your application may be returned if you fail to submit outstanding information within given timescales.

- If you have any queries with regards to completing this application please contact the MLT: marinelicensing@naturalresourceswales.gov.uk

1. Project Description

1 (a). Project Name

South Hook LNG Terminal Jetty maintenance

1(b). Please provide a brief description of the proposed project, including location

South Hook LNG Terminal Company Ltd is applying for a Marine Licence for essential berth maintenance activities at the South Hook LNG terminal within Milford Haven. These minor maintenance activities will include the removal and later reattachment of three unloading arms from the jetty berth 1, which is essential to support the continued safe reliable permitted operation of the South Hook LNG terminal.

2. Applicant Details

To whom the licence will be issued. This must be a legal entity such as an individual, registered company/ charity or public body.

Title	Mr	Full Name	Eamon O'Loughlin
Company or Trading Name	South Hook LNG Terminal Company Ltd		
Company Registration Number (if applicable)	04982132		
Name of Contact or individual (if different)	n/a		
Position in Company	Health and Safety Officer		
Address inc. postcode (provide registered Company address if applicable)	South Hook LNG Terminal Company Ltd Dale Road, Herbrandston, Milford Haven, Pembrokeshire, Wales, SA73 3SU		
Telephone Number	+44 777 4191089		
Email Address	EOLoughlin@SouthHookLNG.com		

3. Details of Agent, Contractor, Vehicles and/or Vessels used to carry out works

3(a). Agent Details

This is who we will correspond with unless otherwise informed. If no agent we will contact the applicant.

Title	Mr	Full Name	Daniel Collins
Company or Trading Name	RPS Energy Consultants Ltd		
Company Registration Number (if applicable)	03287074		
Name of Contact or individual (if different)	n/a		
Position in Company	Principal Marine Consultant		
Address (Inc. postcode)	20 Western Avenue, Milton Park, Abingdon, Oxfordshire, OX14 4SH		
Telephone Number	+44 (0) 1291 645005		
Email Address	collinsda@rpsgroup.com		

3(b). Does the Applicant wish to be included in all correspondence? Yes ☒ No ☐

3(d). Will the works require the use of vessels? Yes ☒ No ☐

3(e). Will the works require the use of vehicle? Yes ☐ No ☒

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4. Licensable Period

Determination of applications will be based on the works taking place during these dates. Please ensure you have included an **adequate contingency period**. If works are not completed by the Requested Licence Expiry Date you may be required to submit a new application. Including a contingency period within your original application does not impact on Licence Fee

Start Date 01/04/2022

Requested Licence Expiry Date 31/12/2022

Please ensure you submit your application for a Marine Licence **at least 2 months** prior to the intended start date.

5. Location

Please detail the location of the proposed project.

This should be either Ordnance Survey National Grid Reference (i.e. SN 12345 67890) or Latitude and Longitude in decimal degrees to 4 decimal places (i.e. Lat 52.1234 Long - 4.1234), defining the extent of the project. Please specify which coordinate system has been used.

The proposed maintenance activities will occur at Jetty berth no.1 at the South Hook LNG terminal jetty within Milford Haven (attachment 1). The intention is to use a floating flat top pontoon barge.

The barge position is OS national grid reference no. SM 86947 04465 (Attachment 2, as listed in Section 8) within a marine licensable footprint area denoted by the coordinates (Attachment 2, as listed in Section 8): 186882E, 204490N 187018E, 204472N 186872E, 204414N 187008E, 204395N

6. Method Statement

Please Note: If the works are within a sensitive area or one of the following activities; Boreholes, replacement piles or beach management, then a separate method statement needs to be submitted using the Band 1 Method Statement Template. If a separate method statement has been provided move to section 7.

6(a). Please give a brief method statement outlining the proposed project.

Provided on separate method statement template (See attachment 3, as listed in Section 8).

Please continue on a separate sheet if necessary. Please tick if you have done this ☒

6(b). Please state the measures to be taken to:

(i) Minimise risk to the marine environment

Spud legs on the seabed will be placed entirely within the existing berthing area (see attachment 2 as listed in section 8 below).

Prior to their removal, the 3 unloading arms from jetty berth 1 will be isolated and drained to be completely free of all potentially contaminating materials.

Apart from the 4 spud legs each with a diameter of 1.2 metres which will be positioned on the seabed (three times within the same location within the berth area), there will be no planned deposits into the marine waters of the Milford Haven waterway (see attachment 2, as listed in section 8 below).

Works to remove and re-attach the 3 unloading arms from the jetty berth 1 will take place over the jetty structure and not directly over the marine waters.

Further details of the proposed method that will be adopted to has been provided in attachment 3.

Further information on impact to the environment has been provided in attachment 4.

(ii) Prevent undue interference to others

Spud legs on the seabed will be placed on three occasions entirely within the existing berthing pocket (see attachment 2 as listed in section 8 below).

The only marine vessel movements will be the floating flat top pontoon barge, moved into position by a tug, as it moves to the jetty and away from the jetty as it transfers each unloading arm individually.

Therefore, only three vessel round trips to the jetty berth are expected,

A Tow Plan and Risk Assessment for the proposed activities will be provided to and agreed with Milford Haven Port Authority before the commencement of the proposed activities.

(iii) Maintain navigational safety, including marking and lighting of works

All maritime safety legislation will be adhered to, any jack up barges / vessels utilised during the works, when jacked up, will exhibit signals in accordance with the UK Standard Marking Schedule for Offshore Installations. There are no predicted risks to navigation, this has been confirmed through consultation with Trinity House and the MCA (see attachment 5 as listed in section 8 below). We are awaiting correspondence from Milford Haven Port Authority as to whether a Marine Works Permit is required.

Please continue on a separate sheet if necessary. Please tick if you have done this ☒

7. Materials of Project

7(a). Description of materials to be deposited seaward of MHWS (Please tick all that apply)

Timber	☐	Iron/Steel	☒	Concrete	☐	Biocides/other chemicals	☐
Silt	☐	Stone/Rock	☐	Gravel	☐	Plastic/Synthetics	☐
Sand	☐	Other	☐				

If other, please provide a description of materials.

The only deposits will be the placement of four stabilising spud legs (each with a diameter of 1.2 metres) for the floating flat top pontoon barge on the seabed (which will be positioned on the seabed three times). These will be temporary placements while the vessel is jacking up and will be removed upon completion of removal and replacement of each unloading arm (see attachment 2 as listed in section 8 below).

7(b). Delivery method of materials to site

If sea delivery, please include details of vessels to be used with a chart of proposed route and transshipment area. If vehicle delivery, please provide the proposed access route.

The pontoon barge will be mobilised from Pembroke Dock by a tug and used at the proposed jetty site, maximum dimensions will be 58 x 18.8 meters and will deploy and retrieve upto four spud legs each with a 1.2 m diameter, per unloading arm.

The unloading arms, once removed from the jetty, will be transferred to a smaller barge for transportation to Pembroke Dock where the maintenance works will take place. The arms will be lifted directly from the jetty berth 1 onto pontoon barge by crane. The pontoon barge will then be mobilised by tug vessel back to Pembroke Dock and the unloading arm offloaded with a shore crane.

Further details of the proposed method that will be adopted to has been provided in attachment 3.

Please continue on a separate sheet if necessary. Please tick if you have done this ☒

7(c). Will the works involve removals seaward of MHWS?

Yes ☒ No ☐

7(c) (i). Description of materials to be removed seaward of MHWS (Please tick all that apply)

Timber	☐	Iron/Steel	☒	Concrete	☐	Biocides/other chemicals	☐
Silt	☐	Stone/Rock	☐	Gravel	☐	Plastic/Synthetics	☐
Sand	☐	Other	☐				

7(c) (ii). Description of objects/materials to be removed seaward of MHWS

Including quantities to be removed.

The only removals will be the four stabilising spud legs for the floating flat top pontoon barge (which will be positioned on the seabed three times). As set out above, the spud legs will be placed temporarily on the seabed for removal and replacement of each unloading (see attachment 2 as listed in section 8 below).

8. Additional Information

8(a). The following must be provided with the completed application form:

- (i) a suitably scaled extract of an Ordnance Survey Map or Admiralty Chart with location of project, complete with **North Arrow** and **Scale**

- (ii) if applicable, any construction plans and sectional drawings showing those proposed works below/seaward of MHWS, which should give details of the materials to be used (for beach replenishment the quantity, particle size and source of material to be deposited and deposit location is also required).
- (iii) Details of correspondence with MCA, Trinity House or The Crown Estate
- (iv) Any pre application advice/correspondence with NRW

Please list below **all supporting documents** that have been submitted with this application.

Attachments:

1. Map showing location of works
2. Barge Position overlaid on chart marked with spud leg location coordinates and work licensable area
3. Method statement
4. Environmental Supporting Information
5. Details of consultation with MCA, Trinity House and Milford Haven Port Authority

9. Statutory Powers

9(a).Does the applicant have statutory powers to consent any aspect of the project?

e.g. coast protection authority, dredging powers, statutory undertakers Yes ☐ No ☒

9(a)(i).If Yes, please give details and state the relevant legislation that gives these powers

n/a

10. Public Register

Under The Marine Licensing (Register of Licensing Information)(Wales) Regulations 2011 and the Environmental Impact Assessment Directive (Directive 85/337/EEC – as amended) , all information contained within or provided in support of this application will be placed on the Public Register unless NRW approve of the applicant's reasons for withholding all or part.

15. Is there any information contained within or provided in support of this application that you consider should NOT be included on the Public Register on the grounds that its disclosure:

15(a). Would be contrary to the interest of National Security? Yes ☐ No ☒

15(b). Would prejudice to an unreasonable degree you, or some other person's commercial interest of those of a third party? Yes ☐ No ☒

If **Yes** to either (a) or (b), please provide full justification as to why all or part of the information you have provided should be withheld

n/a

Projects are charged at a fixed fee of **£600**. The application will not be processed until the correct fee has been provided.

Please provide the method of payment

Method	Yes (✓)	Reference Number
Cheque		
BACS (not remittance no.)		
World Pay (phone or CC1)	✓	See completed CC1 Form attached

Please attach **CC1 Form** with application. Can be found on our web pages

12. Declaration

I declare that to the best of my knowledge and belief that the information given in this application form and supporting documentation is true.

WARNING: It is an offence under the Marine and Coastal Access Act 2009, under which this application is made, to fail to disclose information or to provide false or misleading information and can invalidate any licence granted.

Signature
Date



28th January 2022

Name (*in capitals*) Eamon O'Loughlin

Position in Company Health and Safety Officer

*Applications cannot be processed unless signed by the **Applicant** (not agent), the applicant must have appropriate level of authority within the company.*

Applications will not be processed unless signed