

Part E1 – Notification of surrender (water discharge activities and groundwater activities)



**Cyfoeth
Naturiol
Cymru
Natural
Resources
Wales**

Fill in this part of the form if you are notifying us of the surrender of all or part of your permit for water discharge and groundwater activities. Please check that this is the latest version of the form available from our website.

Please read through this form and the guidance notes that came with it. All relevant guidance documents can be found on our website. Please write clearly in the answer spaces.

Note: If you are leaving the premises or moving house you do not have to surrender the permit. You can transfer it to the new occupier using part D1.

If you are considering surrendering a permit to dispose of waste sheep dip, please ensure that you have read the specific points relating to this practice in the guidance notes.

It will take less than 30 minutes to fill in this form.

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1 About your permit

1a What is the permit number that this notification relates to?

1b What is the name of the operator or operators who hold this permit?

Name of the public body or company (if applicable)

Title (Mr, Mrs, Miss and so on)

First name

Last name

Title (Mr, Mrs, Miss and so on)

First name

Last name

If there are others, provide their details on a separate sheet and tell us the document reference you have given this sheet

1c Site details

What is the name, address and postcode of this site?

Site name

Address

Postcode

2 About your notification of surrender

Tick below to show whether you are notifying us of the surrender of all or part of your permit

All of permit

☐ Now go to section 3

Part of permit

☐ Now go to section 4

3 Surrendering your whole environmental permit**3a I want to surrender the whole environmental permit numbered in question 1b** ☐**4 Surrendering part or parts of your environmental permit****4a I want to surrender the parts of my environmental permit set out in question 1b as filled in Table 1 below** ☐**4b Fill in Table 1 below with details of all the activities you no longer operate or plan to stop operating**

Fill in a separate line for each water discharge activity or groundwater activity you are surrendering. If you do not have enough room, go to the line below or send a separate document and give us the document reference here.

Table 1 – Parts of the permit you are surrendering

Description of the water discharge activity (identify the effluent)	Description of the groundwater discharge activity (identify the effluent)	Identify which standard facility or facilities on your standard permit you wish to surrender	National grid reference of your sample point, discharge point or discharge area

4c Do you think any of the remaining permit conditions will need to be changed as a result of surrendering part of your permit?No ☐

Yes ☐ Please fill in part C2 and the relevant activity specific part of the application form (C6 or C7) giving details of how the permit conditions will need to be changed as a result of surrendering part of the permit.

Now go to section 5

5 Date on which you want to surrender the whole permit or parts of the permit**5a Tell us the date that you want to surrender the permit**

in the format DD/MM/YYYY

This must be at least 20 working days from the date you fill this form in.

6 The Data Protection Act 1998

We, Natural Resources Body for Wales (hereafter “Natural Resources Wales”), will process the information you provide so that we can:

- deal with your application;
- make sure you keep to the conditions of the licence, permit or registration;
- process renewals; and
- keep the public registers up to date.

We may also process or release the information to:

- offer you documents or services relating to environmental matters;
- consult the public, public organisations and other organisations (for example, the Health and Safety Executive, local authorities, the emergency services, the Department for Environment, Food and Rural Affairs) on environmental issues;
- carry out research and development work on environmental issues;
- provide information from the public register to anyone who asks;
- prevent anyone from breaking environmental law, investigate cases where environmental law may have been broken, and take any action that is needed;
- assess whether customers are satisfied with our service, and to improve our service; and
- respond to requests for information under the Freedom of Information Act 2000 and the Environmental Information Regulations 2004 (if the Data Protection Act allows). We may pass the information on to our agents or representatives to do these things for us.

7 Declaration

If you knowingly or carelessly make a statement that is false or misleading in relation to this environmental permit (for yourself or anyone else), you may be committing an offence under the Environmental Permitting (England and Wales) Regulations 2013.

A relevant person should make the declaration.

If there are joint permit holders each must complete their own declaration.

I declare that the information in this notification is true to the best of my knowledge and belief.

If you deliberately make a statement that is false or misleading you may be prosecuted.

Tick this box to confirm that you understand and agree with the declaration above

☐

Name

Title (Mr, Mrs, Miss and so on)

First name

Last name

on behalf of (if relevant)

Today's date (DD/MM/YYYY)

If you knowingly or carelessly make a statement that is false or misleading to help you get an environmental permit (for yourself or anyone else), you may be committing an offence under the Environmental Permitting (England and Wales) Regulations 2013.

A relevant person should make the declaration.

I declare that the information in this notification is true to the best of my knowledge and belief.

Tick this box to confirm that you understand and agree with the declaration above

☐

Name

Title (Mr, Mrs, Miss and so on)

First name

Last name

on behalf of (if relevant)

Today's date (DD/MM/YYYY)

If you knowingly or carelessly make a statement that is false or misleading to help you get an environmental permit (for yourself or anyone else), you may be committing an offence under the Environmental Permitting (England and Wales) Regulations 2013.

A relevant person should make the declaration.

7 Declaration, continued

I declare that the information in this notification is true to the best of my knowledge and belief.

Tick this box to confirm that you understand and agree with the declaration above

☐

Name

Title (Mr, Mrs, Miss and so on)

First name

Last name

on behalf of (if relevant)

Today's date (DD/MM/YYYY)

8 Where to send your notification (for how many copies to send see guidance notes)

Please send your filled in notification form to:

Permit Receipt Centre (Cardiff)
Natural Resources Wales
29 Newport Road
Cambria House
Cardiff
CF24 0TP

Canolfan Derbyn Tryddedau (Caerdydd)
Cyfoeth Naturiol Cymru
Ty Cambria
29 Heol Casnewydd
Caerdydd
CF24 0TP

Do you want all information to be sent to you by email?

Please tick this box if you wish to have all communication about this notification sent via email (we will use the details we hold)

☐

9 How to contact us

If you need help filling in this form, please contact the person who sent it to you or contact us as shown below.

General enquiries: 0300 065 3000 (Monday to Friday, 8am to 6pm)

Email: enquiries@naturalresourceswales.gov.uk / ymholiadau@cyfoethnaturiolcymru.gov.uk

Website: www.naturalresourceswales.gov.uk / www.cyfoethnaturiolcymru.gov.uk

If you are happy with our service, please tell us. It helps us to identify good practice and encourages our staff. If you're not happy with our service, please tell us how we can improve it.

Please tell us if you need information in a different language or format (for example, in large print) so we can keep in touch with you more easily.

