



<p><b>Fill in this part A if you are applying for a new permit, applying to change or surrender an existing permit, or want to transfer an existing permit to yourself.</b></p> <p>Please check that this is the latest version of the form available from our website.</p> <p>Please read through this form and the guidance notes that come with it. All relevant guidance documents can be found on our website.</p> <p>Where you see the term 'document reference' on the form,</p>	<p>give the document references and send the documents with the application form when you've completed it.</p> <p>Contents</p> <ol style="list-style-type: none"> <li>1 About you</li> <li>2 Applications from individuals</li> <li>3 Applications from organisations of individuals</li> <li>4 Applications from public bodies</li> <li>5 Applications from a registered company or other corporate body</li> <li>6 Your address</li> <li>7 Contact details</li> </ol>
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### 1 About you

Are you applying as an individual, an organisation of individuals (for example, a partnership), a company (this includes Limited Liability Partnerships) or a public body?

- |   |                                     |                        |
|---|-------------------------------------|------------------------|
| An individual   | <input type="checkbox"/>            | <i>Go to section 2</i> |
| An organisation of individuals (for example, a partnership) | <input type="checkbox"/>            | <i>Go to section 3</i> |
| A public body (such as a local council)                     | <input type="checkbox"/>            | <i>Go to section 4</i> |
| A registered company or other corporate body                | <input checked="" type="checkbox"/> | <i>Go to section 5</i> |

### 2 Applications from individuals

#### 2a Please give us the following details

Title		
First name		
Last name		<i>Go to section 6</i>

### 3 Applications from organisations of individuals

#### 3a Organisation details

Organisation name	
Type of organisation	
If 'Other', please specify	

#### 3b Main representative's details

Title	
First name	
Last name	

**3c Second representative's details:**

Title

First name

Last name

**3d Other representative's details**

If relevant, please provide details of all other representatives on a separate sheet and tick here to show that you have done so.

*Go to section 6*

**4 Applications from public bodies**

**4a Public body details**

Public body name

Type of public body

If 'Other', please specify

**4b Executive officer's details**

The executive is an officer of the public body authorised to sign on your behalf.

Title

First name

Last name

Position

*Go to section 6*

**5 Applications from a registered company or other corporate body**

**5a Company details**

Company name

Company registration number

Date of registration

If you are applying as a corporate organisation that is now a limited company, please provide evidence of your status and tell us the reference number you have given this document with this evidence.

Document reference

*Go to section 6*

**6 Your address**

**6a Your main (registered office) address**

For companies this *must* be the address on record at Companies House.

Address

	Carmarthenshire
Postcode	SA31 3AL
Telephone - mobile	07711948933
Telephone - office	01792 582568
Email address	info@ajtltd.co.uk

If you are applying as an organisation of individuals, every partner needs to give us their details, including their title. If necessary, continue on a separate sheet and tell us the reference you have given the sheet.

Document reference	
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**6b UK business address *only* if different from above**

Address	
Postcode	
Telephone - mobile	
Telephone - office	
Email address	

*Go to section 7*

**7 Contact details**

**7a Who can we talk to about your application?**

This can be someone acting as a consultant or 'agent' for you.

Title	Mr
First name	Tony
Last name	Davis
Address	25 King George Avenue
	Llanelli
	Carmarthenshire

Postcode	SA15 1 LY
Telephone - mobile	07581062375
Telephone - office	
Email address	tonydaviskb@googlemail.com

**7b Who can we talk to about your operation?**

Same as the application contact in 7a	<input type="checkbox"/>
Title	Mr
First name	Jonathan
Last name	Davies
Address	AJT Recycling Ltd
	Felinfach Industrial Estate
	Fforestfach
	Swansea
Postcode	SA5 4HF
Telephone - mobile	07711948933
Telephone - office	01792 582568
Email address	info@ajtltd.co.uk

**7c Who can we talk to about your billing or invoice?**

Same as the application contact in 7a	<input type="checkbox"/>
Same as the operation contact in 7b	<input checked="" type="checkbox"/>
Title	
First name	
Last name	
Address	

Postcode

Telephone - mobile

Telephone - office

Email address

## AJT Recycling Ltd Covering Letter 4<sup>th</sup> April 2017

AJT Recycling Ltd (AJT) initially operated a bespoke permit for a mixed metal recycling site since December 2011. The waste management activities include the depollution and dismantling of end of life vehicles, the storage, sorting and manual treatment of scrap metals. This is under Permit number EPR/BB373RS.

AJT employs approximately 16 people at its site at Plot P1 Felinfach, Swansea.

Since the major reduction of scrap metals prices, there had been a dramatic reduction in materials being received at the site which compromised the sustainability of the operation. To mitigate this and avoid redundancies, AJT had varied its permits to currently operate two Standard Rules permits from the site, notably SR 2008 No.3 and SR 2008 No.20.

However, despite prices remaining low, AJT has continued to expand its contracts for the depollution and destruction of vehicles. This has meant that there is no longer enough room to store depolluted ELV's under the area defined within SR 2008 No 20. After discussions with NRW, the proposal is now to vary **SR 2008 No 3** to **SR 2008 No. 21**, thereby ensuring compliance with the storage requirements of depolluted ELV's.

A new site plan has been provided to define these permitted areas (Ref DWG No 161-01-01-16.D07).

- Existing Storm Water  
CL57.69
- Existing Foul Water  
CL57.69
- Proposed Foul Water  
Connection  
CL57.69
- Acro Drain
- Gully
- PVC crainage pipe
- Surface Flow
- Full Retention  
Separator Class 1  
- Conder
- ST18.0 - 18000L  
Septic Tank -  
Conder
- SR2008 No.3 Permit  
Boundary
- Inert Aggregate Area
- Bunded Area
- Proposed Trade Effluent  
Boundary
- SR2008 No.20 Permit  
Boundary

**Job:**  
Mr AJ Thomas  
Plot P1; Feilinfach  
Forestaff Industrial Estate  
Swansea

**Title:**  
Site Plan - Permit Areas

**Date:** April 207

**Scale:** 1 : 300 @ A1

**Drawn by:** AP

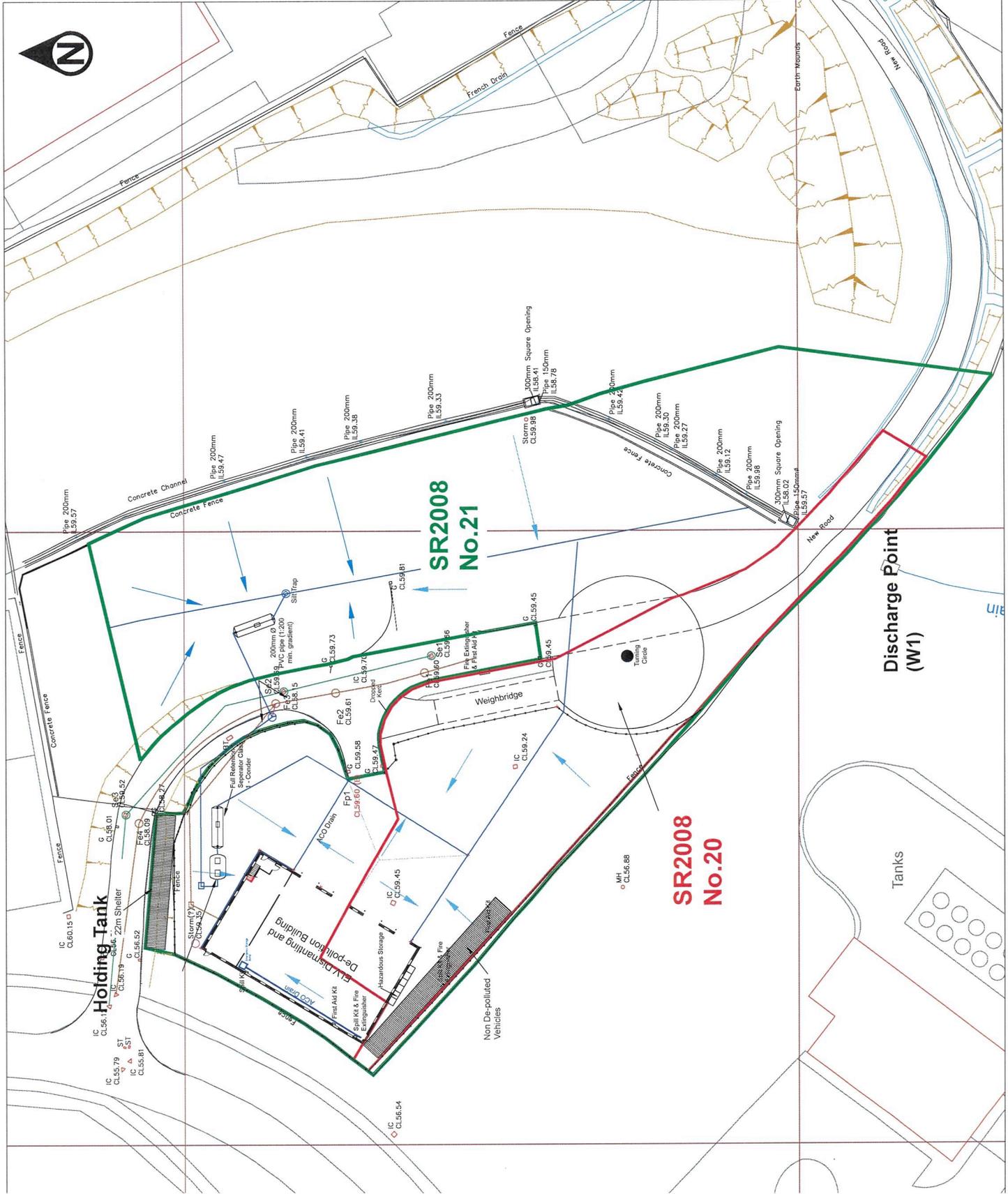
**Checked by:** DS

**EXCAL LIMITED**  
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**Drawing No:** 161-01-01-16.D07

**Revision No:**      **Date:**





# Application for an environmental permit: Part C1 – Varying a permit to change to, or add a standard facility

<p><b>Fill in this part of the form, together with parts A and F1 or F2, if you are applying to vary (change) a standard facility or add a standard facility.</b></p> <p>Please check that this is the latest version of the form available from our website.</p> <p><b>You cannot vary the conditions of a standard permit but you can add new standard facilities.</b> If you want to vary (change) the conditions you will change to a bespoke permit and must fill in part C2 and the relevant parts of C3 to C7.</p> <p>You do not need to resend any information from your original permit application if it is not affected by your proposed changes</p>	<p>Please read through this form and the guidance notes that came with it. All relevant guidance documents can be found on our website.</p> <p>Contents</p> <ul style="list-style-type: none"> <li>1 About the permit</li> <li>2 About your proposed changes</li> <li>3 About this application</li> <li>4 Supporting information</li> <li>5 Your ability as an operator</li> <li>Appendix 1 – Low impact installation checklist</li> <li>Appendix 2 – Waste management plan checklist for mining waste operations</li> </ul>
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## 1 About the permit

### 1a Discussions before your application

If you have had discussions with us before your application, provide the case reference number or details on a separate sheet.

Case or document reference

### 1b Permit number

Permit number this application relates to?

### 1c Site details

What is the name, address and postcode of the site?

Site name

Address

Postcode

## 2 About your proposed changes

### 2a What are your proposed changes?

Are you applying to *change* your existing permit to a standard permit?

No

Yes

Are you applying to *add* a standard rules set to your current permit?

No

Yes

If you want to change your existing permit to a standard permit and also add a standard rules set to your existing permit, please give us more detail in a separate document.

Document reference

Covering Letter

## 2b Consolidating existing permits

Do you want to consolidate (combine) a number of permits as part of this proposed change?

No  *Go to section 3*

Yes  Identify all the permits you want to consolidate by listing the permit numbers and types in Table 1 below.

Table 2 – Permits you want to consolidate	
Permit reference	Type of permit/ activity

## 3 About this application

### 3a Standard facilities

Tick the relevant boxes below to show which standard rule set/sets you are applying for.

Table 2 – Sets of standard rules that are available for your permit			
Standard rule description	Tonnes per annum (tpa)		Reference
Household, commercial and industrial waste transfer station	Less than 75,000tpa	<input type="checkbox"/>	SR2008No1
Household, commercial and industrial waste transfer station (no building)	Less than 5,000tpa	<input type="checkbox"/>	SR2008No2
Household, commercial and industrial waste transfer station with treatment	Less than 75,000tpa	<input type="checkbox"/>	SR2008No3
Household, commercial and industrial waste transfer station with treatment (no building)	Less than 5,000tpa	<input type="checkbox"/>	SR2008No4
Household, commercial and industrial waste transfer station with asbestos storage	Less than 75,000tpa	<input type="checkbox"/>	SR2008No5
Household, commercial and industrial waste transfer station with asbestos storage (no building)	Less than 5,000tpa	<input type="checkbox"/>	SR2008No6
Household, commercial and industrial waste transfer station with treatment and asbestos storage	Less than 75,000tpa	<input type="checkbox"/>	SR2008No7
Household, commercial and industrial waste transfer station with treatment and asbestos storage (no building)	Less than 5,000tpa	<input type="checkbox"/>	SR2008No8
Asbestos waste transfer station	Less than 3,650tpa	<input type="checkbox"/>	SR2008No9
Inert and excavation waste transfer station	Less than 75,000tpa	<input type="checkbox"/>	SR2008No10
Inert and excavation waste transfer station with treatment	Less than 75,000tpa	<input type="checkbox"/>	SR2008No11
Non-hazardous household waste amenity site	Less than 75,000tpa	<input type="checkbox"/>	SR2008No12
Non-hazardous and hazardous household waste amenity site	Less than 75,000tpa	<input type="checkbox"/>	SR2008No13
Materials recycling facility	Less than 75,000tpa	<input type="checkbox"/>	SR2008No14
Materials recycling facility (no building)	Less than 5,000tpa	<input type="checkbox"/>	SR2008No15
Non-hazardous mechanical biological (aerobic) treatment	Less than 75,000tpa	<input type="checkbox"/>	SR2008No18

Non-hazardous sludge biological, chemical and physical treatment site	Less than 250,000tpa	<input type="checkbox"/>	SR2008No19
Vehicle storage, depollution and dismantling (authorised treatment) facility	Less than 75,000tpa	<input checked="" type="checkbox"/>	SR2008No20
Metal recycling site	Less than 75,000tpa	<input checked="" type="checkbox"/>	SR2008No21
Storage of furnace ready scrap metal for recovery	Less than 75,000tpa	<input type="checkbox"/>	SR2008No22
Waste Electrical and Electronic Equipment authorised treatment facility (ATF) excluding ozone depleting substances	Less than 75,000tpa	<input type="checkbox"/>	SR2008No23
Clinical waste and healthcare waste transfer station	Less than 75,000tpa	<input type="checkbox"/>	SR2008No24
Clinical waste and healthcare waste treatment and transfer station	Less than 75,000tpa	<input type="checkbox"/>	SR2008No25
Mobile plant for the treatment of waste soils and contaminated material, substances or products	No annual limit	<input type="checkbox"/>	SR2008No27
Pet cemetery	No annual limit	<input type="checkbox"/>	SR2009No1
Low impact Part A installation	No annual limit	<input type="checkbox"/>	SR2009No2
Low impact Part A installation for the production of biodiesel	No more than 2,000tpa	<input type="checkbox"/>	SR2009No3
Combustion of biogas in engines at a sewage treatment works	No annual limit	<input type="checkbox"/>	SR2009No4
Inert and excavation waste transfer station	Less than 250,000tpa	<input type="checkbox"/>	SR2009No5
Inert and excavation waste transfer station with treatment	Less than 250,000tpa	<input type="checkbox"/>	SR2009No6
Storage of furnace ready scrap metal for recovery	Less than 1,000,000tpa	<input type="checkbox"/>	SR2009No7
The management of inert extractive wastes at mines and quarries (and appendix 2; see below)	No annual limit	<input type="checkbox"/>	SR2009No8
Discharge to surface water: cooling water and heat exchangers	Max volume 1,000 cubic metres per day	<input type="checkbox"/>	SR2010No2
Discharge to surface water: secondary treated domestic sewage	Max volume between 5 and 20 cubic metres per day	<input type="checkbox"/>	SR2010No3
Mobile plant for land spreading (Spreading of waste for agricultural or ecological benefit.)	Up to 10 wastes types 50 hectares per deployment	<input type="checkbox"/>	SR2010No4
Mobile plant for reclamation, restoration or improvement of land (Spreading of waste to create a soil profile.)	Up to 10 wastes types per hectare over 50 hectares	<input type="checkbox"/>	SR2010No5
Mobile plant for land spreading of sewage sludge	Deployment max 250 tonnes per hectare over 50 hectares	<input type="checkbox"/>	SR2010No6
Use of waste in construction	Less than 50,000 tonnes per site	<input type="checkbox"/>	SR2010No7
Use of waste in construction	Less than 100,000 tonnes per site	<input type="checkbox"/>	SR2010No8
Use of waste for reclamation, restoration or improvement of land	Less than 50,000 tonnes per site	<input type="checkbox"/>	SR2010No9
Use of waste for reclamation, restoration or improvement of land	Less than 100,000 tonnes per site	<input type="checkbox"/>	SR2010No10
Mobile plant for the treatment of waste to produce soil, soil substitutes and aggregate	Less than 75,000 tonnes per site	<input type="checkbox"/>	SR2010No11
Treatment of waste to produce soil, soil substitutes and aggregate	Less than 75,000 tonnes per site	<input type="checkbox"/>	SR2010No12
Use of waste to manufacture timber and construction products	Less than 75,000 tonnes per site	<input type="checkbox"/>	SR2010No13
Composting biodegradable waste	Open and contained systems. Less than 500 tonnes on site at any one time	<input type="checkbox"/>	SR2010No14
Storage of digestate from anaerobic digestion plant	Less than 75,000 tonnes storage at any one time	<input type="checkbox"/>	SR2010No17
Discharge to land: enzyme treated sheep dip	5 cubic meters a day	<input type="checkbox"/>	SR2010No19
Composting biodegradable waste (in open and contained systems)	Open and contained systems. Less than 500 tonnes on site at any one time	<input type="checkbox"/>	SR2011 No1
Metal recycling site	Less than 25,000 tonnes per site	<input type="checkbox"/>	SR2011 No2
Vehicle storage, depollution and dismantling (authorised treatment) facility	Less than 5,000 tonnes per site	<input type="checkbox"/>	SR2011 No3

Composting in closed systems – waste operation	Limit of 75 tonnes per day	<input type="checkbox"/>	SR2012 No3
Composting in closed systems – Part A installation	Less than 75,000 tonnes	<input type="checkbox"/>	SR2012 No4
Composting in open systems – waste operation	Limit of 75 tonnes per day	<input type="checkbox"/>	SR2012 No7
Composting in open systems – part A installation	Less than 75,000 tonnes	<input type="checkbox"/>	SR2012 No8
Part A installation – on farm anaerobic digestion facility including the use of the resultant biogas	Over 100 tonnes per day and up to 100,000 tonnes per year and 5MW thermal input	<input type="checkbox"/>	SR2012 No9
Waste recovery operation – on farm anaerobic digestion facility including the use of the resultant biogas	Less than 100,000 tonnes per day	<input type="checkbox"/>	SR2012 No10
Part A installation – anaerobic digestion facility including the combustion of the resultant biogas	Over 100 tonnes per day and up to 100,000 tonnes per year and 5MW thermal input	<input type="checkbox"/>	SR2012 No11
Waste recovery operation – anaerobic digestion facility including the combustion of the resultant biogas	Less than 100,000 tonnes per day	<input type="checkbox"/>	SR2012 No12
Part A installation – treatment of incinerator bottom ash (IBA)	Over 75,000 tonnes per site	<input type="checkbox"/>	SR2012 No13
Metal recycling, vehicle storage, depollution & dismantling (authorised treatment) facility	Less than 25,000 tonnes a year of waste metal and less than 5,000 tonnes a year of waste motor vehicles	<input type="checkbox"/>	SR2012 No14
Storage of electrical insulating oils	Less than 500 tonnes a year	<input type="checkbox"/>	SR2012 No15

### 3b SR2009 No8 Management of inert extractive wastes at mines and quarries

Tick the box to confirm that you have filled in the waste management plan checklist in Appendix 2 if you are applying for a standard permit for a mining waste operation.

**For mining waste only please tick which of the following applies**

Standalone water discharge

Integral water discharge

### 3c SR2009 No4 Combustion of biogas in engines at a sewage treatment works

Please tick if answer is yes.

**3c1** Is the effective stack height more than 3 metres or is the stack height more than 7 metres?

**3c2** Do the engine stack gas releases not exceed 500 mg/m<sup>3</sup> for oxides of nitrogen and 1400 mg/m<sup>3</sup> carbon monoxide?

Please note: If both boxes are ticked, the distance limit to dwellings of 200 metres no longer applies, for further guidance see the relevant web page.

### 3d SR2010 Nos 7,8,9 and 10 Deposit for recovery purposes (see guidance notes on part B1)

**3d1** Are you applying for a waste recovery activity involving the permanent deposit of waste in or on land, for construction, restoration or land reclamation?

No  *Go to section 3e*

Yes

**3d2** Have we confirmed that we believe the activity is waste recovery?

No  *We recommend you confirm the activity is recovery with us, before you apply.*

Yes

**3d3** Have there been any changes to your proposal since the pre-application discussion?

Yes  *We recommend you confirm the effect of changes with us, before you apply.*

**3d4** Please send us a copy of your waste recovery plan that complies with Regulatory Guidance Note 13. You must highlight any changes you have made since we last assessed the plan (if relevant).

Document reference

**3e SR2010 Nos 2 or 3 Discharges to surface water** (see guidance notes on part B1)

**3e1** What date did you want the permit for this effluent to start?

*Please note: Charges will start on this date, even if you have not started to discharge.*

**3e2** Please give name of watercourse

**3e3** Have we have confirmed that you can meet the nature conservation risk criteria?

No  *We recommend you confirm this with us, before you apply.*

Yes

**3f SR2012 No10 On-farm anaerobic digestion facility including use of the resultant biogas**

Please tick if answer is yes

**3f1** Is the effective stack height more than 3 metres or is the stack height more than 7 metres?

Please note: If this box is ticked, the distance limit to dwellings of 200 metres no longer applies, for further guidance see the relevant web page.

**3g Low impact installations (installations only)**

**3g1** Are any of the regulated facilities low impact installations?

No  *Go to section 4*

Yes

**3g2** Please give us a description of your proposed activity telling us how you meet the conditions for a low impact installation and send it to us with your application form. Tell us below the reference you have given this document.

Document reference

**3g3** Tick the box to confirm you have filled in the low impact installation checklist in Appendix 1 for each regulated facility.

## 4 Supporting information

**4a Provide a plan or plans for the site** (See guidance notes on part B1 for what needs to be on the plan)

Document reference

DWG No. 161-01-01-16.D07

**4b Provide the relevant sections of a baseline site condition report - Installations only** (see guidance notes on part C1)

Document reference

**4c Are you applying for a standard permit for an IED installation (SR2012 Nos 4, 8, 9, 11 and 13)?**

No  *Go to section 5*

Yes  Tick the box to confirm that you have sent in a baseline report.

## 5 Your ability as an operator

**5a Relevant offences - installations and waste operations only** (See guidance notes on part C1)

Have you, or any other relevant person, been convicted of any relevant offence?

No  Go to section 5b

Yes  Please give details below

Title

First name

Last name

Date of birth (DD/MM/YYYY)

Position held at the time of the offence

Name of the court where the case was dealt with

Date of conviction (DD/MM/YYYY)

Offence and penalty set

Date any appeal against the conviction will be heard (DD/MM/YYYY)

If necessary, use a separate sheet to give us details of other relevant offences, and tell us below the reference number you have given the extra sheet.

Document reference

**5b Technical ability - relevant waste operations only** (see the guidance notes on part C1)

**5b1** Which approved Scheme are you using to show you have the suitable technical skills and knowledge to manage your facility?

CIWM / WAMITAB

ESA / EU

**5b2** Do you already hold the relevant, formal qualifications to manage your facility?

Yes  Tick to confirm you've included all original *and* continuing competence evidence.

No  Tick to confirm you've included evidence you're registered with a Scheme.

**5c Finances - installations, waste operations and mining waste operations only**

Do you or any relevant person have current or past bankruptcy or insolvency proceedings against you?

No  Go to section 5d.

Yes  Please give details below of the required set-up costs (including infrastructure), maintenance and clean up costs for the proposed facility against which a credit check may be assessed.

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Please note: We may want to contact a credit reference agency for a report about your business's finances.

**5d Management systems - all**

You can find guidance on management systems in our 'How to Comply' document.

**5d1** Does your management system meet the conditions set out in our guidance?

Yes

No

**5d2** What management system will you provide for your regulated facility?

EC Eco-Management and Audit Scheme (EMAS)

ISO 14001

BS 8555 (Phases 1–5)

Green Dragon

Own management system

**Appendix 1 – Low impact installation checklist** (see guidance notes on part B1)

Intallation reference	Response			Do you meet this?
Condition	Response			Do you meet this?
A – Management techniques	Provide references to show how your application meets A.			Yes <input type="checkbox"/>
	References			No <input type="checkbox"/>
B – Aqueous waste	Effluent created	m3/day		Yes <input type="checkbox"/>
				No <input type="checkbox"/>
C – Abatement systems	Provide references to show how your application meets C.			Yes <input type="checkbox"/>
	References			No <input type="checkbox"/>
D - Groundwater	Do you plan to release any hazardous substances or non-hazardous pollutants into the ground?	Yes	<input type="checkbox"/>	Yes <input type="checkbox"/>
		No	<input type="checkbox"/>	No <input type="checkbox"/>
E – Producing waste	Hazardous waste	Tonnes per year		Yes <input type="checkbox"/>
	Non-hazardous waste	Tonnes per year		No <input type="checkbox"/>
F – Using energy	Peak energy consumption	MW		Yes <input type="checkbox"/>
				No <input type="checkbox"/>
G – Preventing accidents	Do you have appropriate measures to prevent spills and major releases of liquids? (See 'How to comply'.)	Yes	<input type="checkbox"/>	Yes <input type="checkbox"/>
		No	<input type="checkbox"/>	No <input type="checkbox"/>
	Provide references to show how your application meets G.			
	Reference			
H - Noise	Provide references to show how your application meets H.			Yes <input type="checkbox"/>
	Reference			No <input type="checkbox"/>
I - Emissions of polluting substances	Provide references to show how your application meets I.			Yes <input type="checkbox"/>
	Reference			No <input type="checkbox"/>
J – Odours	Provide references to show how your application meets J.			Yes <input type="checkbox"/>
	Reference			No <input type="checkbox"/>
K – History of keeping to the regulations	Say here whether you have been involved in any enforcement action as described in Compliance History Appendix 1 explanatory notes.	Yes	<input type="checkbox"/>	
		No	<input type="checkbox"/>	

**Appendix 2 – Waste management plan checklist for standard permit applications for mining waste operations (standard rules SR2009 No8)**

<b>A: Please confirm whether the standard answers apply to you in the Yes/ No/ NA column.</b>		
<b>Questions</b>	<b>Answers</b>	
Do you have a waste management plan that you will operate to for the minimisation, treatment, recovery and safe disposal of extractive waste?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Is it available for inspection by Natural Resources Wales on request?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
If the waste will be deposited, or will accumulate in a waste facility, does your waste management plan provide justification that it is not a Category A facility?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
	NA <input type="checkbox"/>	
Does your waste management plan characterise the waste in accordance with Annex II of the Directive?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Does your waste management plan confirm that the waste is inert?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Does your waste management plan provide an estimate of the total quantity of extractive waste to be generated during the operational phase?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Does your waste management plan describe the operation generating the waste and any subsequent treatment of the waste?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Does your waste management plan contain a description of how the environment and human health could be adversely affected by the deposit of extractive waste and the preventive measures that you will take in order to minimise the environmental impact during operation and after closure, including any control and monitoring procedures?  Note: the plan should include, but not be limited to, selection of the location of the facility, preventive measures to minimise dust, noise, vibration and the run-off of waste from the activities.	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Does your waste management plan contain a proposed plan for the closure of the site?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
If you operate a mining waste facility, does your waste management plan contain a survey of the condition of the land to be affected by the waste facility?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
	NA <input type="checkbox"/>	

**B: Does the mining waste operation include one or more inert mining waste facilities?**

No

Yes  Provide the number of inert mining waste facilities

**C: Sector category**

Tick the correct category below:

Metallic minerals

Industrial minerals

Energy minerals

Other sectors

Please provide details below

### **Explanatory notes to checklist**

- This checklist applies only to standard permit applications.
- Natural Resources Wales will not need to see the waste management plan as part of the application for a standard permit.
- The waste management plan itself may include material prepared for other purposes, such as planning applications and health and safety legislation.
- You must review your waste management plan at least every five years and, where necessary, amend the plan.
- We will monitor the implementation of the waste management plan as part of our compliance work.



# Application for an environmental permit: Part F1 – Opra, charges and declarations

<p><b>Fill in this part for all applications for installations, waste operations, mining waste operations and groundwater discharges onto land.</b></p> <p>Please check that this is the latest version of the form available from our website.</p> <p><b>For applications for water discharge and point source groundwater discharge activities you need to fill in part F2 instead.</b></p> <p>Please read through this form and the guidance notes that</p>	<p>came with it. All relevant guidance documents can be found on our website.</p> <p>Contents</p> <ol style="list-style-type: none"> <li>1 Working out charges</li> <li>2 Opra profile (electronic)</li> <li>3 Payment</li> <li>4 The Data Protection Act 1998</li> <li>5 Confidentiality and national security</li> <li>6 Application checklist</li> <li>7 Declaration</li> </ol>
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## 1 Working out charges (you must fill in this section)

You have to submit an application fee with your application. You can find out the charge by looking at our current environmental permitting charging scheme. This can be found on our 'How we regulate you' webpages. Please remember that the charges are revised on 1 April each year and that there is an annual subsistence charge (for site based permis) to cover the costs we incur in the ongoing regulation of the permit.

**Examples:** We have included examples to help you complete the table. The Tier 2 charge example is for an application for a 'New standard rule' permit. The Tier 3 charge example is for an installation Opra based charge for a normal variation (multiplier) application.

Note: for Opra charged Tier 3 Facilities you also need to complete an Opra profile (see section 2).

Table 1 – Working out charges				
Type of application	Vary a Permit to change a standard facility			
	Summary of charges			
Tier 2 facilities (including Part A(2) and Part B)	Charge identifier	Number of facilities	Charge for each facility (£)	Charges due (£)
<b>EXAMPLE:</b> SR2010 No12	S060A (W)	1	1,630.00	1,630.00
SR 2008 No 21	S060A (W)	1	1,630.00	1,630.00
Tier 3 facilities				
<b>EXAMPLE:</b> Total Opra charging score for installations	90	× charge multiplier	57	5,130.00
Total Opra charging score for installations		× charge multiplier		
Total Opra charging score for waste operations		× charge multiplier		
Total Opra charging score for mining waste facilities				
Other charges (such as one-off assessments or fixed charge applications etc.)				
<b>Total charges due</b>				1,630

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## 2 Opra profile (does not apply to standard facilities, or other tier 2 permit applications)

If you are submitting a bespoke application, you must include a completed electronic copy in Excel of the *current* Opra spreadsheet. You can find the current Opra spreadsheet in the 'Our charges' section on our 'How we regulate you' webpages.

**For all variations, full and partial surrenders:** you will need to submit a copy of your current Opra profile based on your existing profile, not a new profile following the variation or surrender.

**For transfers:** you will need to submit a revised Opra profile to include your own operator performance. Note: this will not change the set transfer fee.

**Important:** your Opra profile (score) must match our records. If you are unsure about your current Opra profile (score), you should talk to your regulatory officer before submitting your application.

Tick this box to confirm that you have included the electronic OPRA spreadsheet

## 3 Payment

### 3a How do you want to pay?

Tick an option below to show how you will pay.

- |   |                                     |                         |
|---|-------------------------------------|-------------------------|
| Electronic transfer (for example, BACS) | <input checked="" type="checkbox"/> | <i>Go to section 3b</i> |
| Credit or Debit card                    | <input type="checkbox"/>            | <i>Go to section 3c</i> |
| Cheque                                  | <input type="checkbox"/>            | <i>Go to section 3d</i> |
| Postal order                            | <input type="checkbox"/>            | <i>Go to section 3d</i> |

### 3b Paying by electronic transfer

If you choose to pay by electronic transfer use the following information to make your payment.

Company name: Natural Resources Wales  
Company address: Income Dept., PO BOX 663, Cardiff, CF24 0TP  
Bank: RBS  
Address: National Westminster Bank Plc, 2 ½ Devonshire Square, London, EC2M 4BA  
Sort code: 60-70-80  
Account number: 10014438

#### Reference number

You can use any reference number but we prefer the number to be 'EPR' followed by the first nine letters of your organisation name followed by a four-digit number.

For example, for a company named Joe Bloggs Ltd, the reference number might be EPRJOEBLOGGS0001. (Remember you can use any four-digit number at the end.)

The reference number you will provide will appear on our bank statements so we can check your payment. We may need to contact your bank to make sure the reference number is quoted correctly.

You should also email your payment details and payment reference number to [banking.team@naturalresourceswales.gov.uk](mailto:banking.team@naturalresourceswales.gov.uk) / [banking.team@cyfoethnaturiolcymru.gov.uk](mailto:banking.team@cyfoethnaturiolcymru.gov.uk) or fax it to 0300 065 3001 and enter it in the space provided below.

BACS reference

Amount paid

### **Making payments from outside the UK**

These details have changed. If you are making your payment from outside the United Kingdom (which must be received in sterling), our IBAN number is GB70 NWBK6070 8010 0144 38 and our SWIFT/BIC number is

If you do not quote your payment reference number, there may be a delay in processing your payment and application.

### 3c Paying by credit or debit card

If you are paying by credit or debit card, please fill in the separate form CC1.

You can download this from our website or you can ask for one of our customer service providers to send one by post. We will destroy your card details once we have processed your payment. We can accept payments by Visa, MasterCard or Maestro UK card only.

### 3d Paying by cheque or postal order

You should make cheques or postal orders payable to Natural Resources Wales and they should be marked 'A/c Payee'.

We *will not* accept post-dated cheques (cheques with a future date written on them).

Cheque/ postal order number

Amount paid

## 4 The Data Protection Act 1998

We, the Natural Resources Body for Wales (hereafter "Natural Resources Wales"), will process the information you provide so that we can:

- deal with your application;
- make sure you keep to the conditions of the licence, permit or registration;
- process renewals; and
- keep the public registers up to date.

We may also process or release the information to:

- offer you documents or services relating to environmental matters;
- consult the public, public organisations and other organisations (for example, the Health and Safety Executive, local authorities, the emergency services, the Department for Environment, Food and Rural Affairs) on environmental issues;
- carry out research and development work on environmental issues;
- provide information from the public register to anyone who asks;
- prevent anyone from breaking environmental law, investigate cases where environmental law may have been broken, and take any action that is needed;
- assess whether customers are satisfied with our service, and to improve our service; and
- respond to requests for information under the Freedom of Information Act 2000 and the Environmental Information Regulations 2004 (if the Data Protection Act allows). We may pass the information on to our agents or representatives to do these things for us.

## 5 Confidentiality and national security

We will normally put all the information in your application on a public register of environmental information. However, we may not include certain information in the public register if this is in the interests of national security, or because the information is confidential

### Confidentiality

You can ask for information to be made confidential by enclosing a letter with your application giving your reasons. If we agree with your request, we will tell you and not include the information in the public register. If we do not agree with your request, we will let you know how to appeal against our decision, or you can withdraw your application.

**Only tick the box below if you wish to claim confidentiality for your application.**

Please treat the information in my application as confidential

Tick the box to confirm you have provided evidence to support your confidentiality claim and give us the document reference, below.

Document reference

### National security

You can tell the Welsh Ministers that you believe including information on a public register would not be in the interests of national security.

You must enclose a letter with your application telling us that you have told the Welsh Ministers and you must still include the information in your application. We will not include the information in the public register unless the Welsh Ministers decides that it should be included.

You can find guidance on national security in 'Core Environmental Permitting Guidance' published by Defra and available via the .Gov website.

**You cannot apply for national security via this application.**

### 6 Application checklist (you must fill in this section)

Tell us about the supporting evidence and information you have sent with this application.

**Application fee** - You must submit the correct application fee in line with our current charging scheme.

Tick the box to say you have included the correct fee.

List all the documents you have included in Table 2. Please see the guidance notes for examples on how to complete the checklist.

**If the relevant information for a question forms part of a larger document, please specify the relevant section(s) of the document.** This will speed up the process of checking your application and making decisions.

If necessary, continue on a separate sheet and tell us the reference you have given the document below.

Document reference

Table 2 – application checklist		
Question reference	Document title/ reference	Document section
Part C1 Question 2a	AJT Recycling Ltd Covering Letter 4th April 2017	Covering Letter
Part C1 Question 4a	Site Plan – Permit Areas	DWG No 161-01-01-16.D07

### 7 Declaration

**You must read this section before making the declaration and sending your form to us.**

**For transfer applications - Both you and the person receiving the permit must make the declaration.**

Section 7d must be completed by the current holder *and* Section 7e must be completed by the proposed new holder.

A relevant person should make the declaration. You must be a relevant person or have the authority of a relevant person to sign this application on their behalf.

of a Limited Liability Partnership (LLP), it includes any partner. If the permit holder is an organisation of individuals, each individual (or individual trustee) must complete the declaration.

To simplify and speed up the application process we recommend that the declaration is filled in by an officer of a company or one of the partners in a Limited Liability Partnership (LLP).

If you wish a manager, employee or consultant etc. to sign the declaration on behalf of a relevant person, we will need written confirmation from a relevant person; that is, an officer of the company, a partner in the LLP or the individual, confirming that the person has the authority to fill in the declaration.

If you are joint permit holders you should each fill in your own declaration. We have provided extra spaces for this below. Please send in a separate sheet with your application if you need more room for signatories.

Where the operator is the subject of any insolvency procedure, the declaration must be filled in by the official receiver/appointed insolvency practitioner.

### 7a Are you signing the form on *behalf* of a relevant person?

If you are *not* a relevant person, but want to sign the application on their behalf, you must include confirmation that you can do this.

I have included written confirmation from a relevant person to confirm I can sign on their behalf.

### 7b Does your application include a standard facility?

If your application includes a standard facility, you also need to confirm that you are able to meet all relevant criteria of the standard rule set/sets for which you are applying.

I confirm that my standard facility will fully meet the rules that I have applied for.

### 7c Does your application include ecological survey information?

If your application includes ecological survey information, please see the guidance notes on part F1 and tick the box below to confirm that you have no issue with us using information from any ecological survey you have supplied with your application.

I confirm I am happy for the ecological survey information I have supplied to be used as set out in the guidance.

### 7d Declaration

**If you're transferring the permit, the current holder or holders should sign this section of the declaration, and the proposed new holder or holders of the permit should sign the declaration in section 7e.**

If you knowingly or recklessly make a statement which is false or misleading to help you get an environmental permit (for yourself or another person), you are committing an offence under the Environmental Permitting (England and Wales) Regulations 2016.

**I declare that the information in this application is true to the best of my knowledge and belief. I understand that this application may be refused or approval withdrawn if I give false or incomplete information.**

**I understand that if I knowingly or recklessly make a false or misleading statement:**

- I may be prosecuted; and
- if convicted, I may have to pay a fine and/or go to prison.

By signing below, you are confirming that you understand and agree with the declaration above.

Title	Mr	
First name	Andrew	
Last name	Thomas	
On behalf of (if relevant)	AJT Recycling Ltd	

If you knowingly or recklessly make a statement which is false or misleading to help you get an environmental permit (for yourself or another person), you are committing an offence under the Environmental Permitting (England and Wales) Regulations 2016.

**I declare that the information in this application is true to the best of my knowledge and belief. I understand that this application may be refused or approval withdrawn if I give false or incomplete information.**

**I understand that if I knowingly or recklessly make a false or misleading statement:**

- I may be prosecuted; and
- if convicted, I may have to pay a fine and/or go to prison.

By signing below, you are confirming that you understand and agree with the declaration above.

Title	<input type="text"/>	<input type="text"/>
First name	<input type="text"/>	
Last name	<input type="text"/>	
On behalf of (if relevant)	<input type="text"/>	
Today's date	<input type="text"/>	

#### **7e Declaration for the person or persons *receiving* the permit (transfers only)**

The persons 'receiving the permit' is the proposed new permit holder.

Note: If you cannot trace a person or persons holding the permit you may be able to transfer the permit without their declaration (in section 7d above). Please contact us to discuss this and supply evidence in your application to confirm you are unable to trace one or all of the permit holders.

If you knowingly or recklessly make a statement which is false or misleading to help you get an environmental permit (for yourself or another person), you are committing an offence under the Environmental Permitting (England and Wales) Regulations 2016.

**I declare that the information in this application is true to the best of my knowledge and belief. I understand that this application may be refused or approval withdrawn if I give false or incomplete information.**

**I understand that if I knowingly or recklessly make a false or misleading statement:**

- I may be prosecuted; and
- if convicted, I may have to pay a fine and/or go to prison.

By signing below, you are confirming that you understand and agree with the declaration above.

Title	<input type="text"/>	<input type="text"/>
First name	<input type="text"/>	
Last name	<input type="text"/>	
On behalf of (if relevant)	<input type="text"/>	
Today's date	<input type="text"/>	

If you knowingly or recklessly make a statement which is false or misleading to help you get an environmental permit (for yourself or another person), you are committing an offence under the Environmental Permitting (England and Wales) Regulations 2016.

**I declare that the information in this application is true to the best of my knowledge and belief. I understand that this application may be refused or approval withdrawn if I give false or incomplete information.**

**I understand that if I knowingly or recklessly make a false or misleading statement:**

- **I may be prosecuted; and**
- **if convicted, I may have to pay a fine and/or go to prison.**

By signing below, you are confirming that you understand and agree with the declaration above.

Title

--	--

First name

--

Last name

--

On behalf of (if relevant)

--

Today's date

--