



RECYCLING LIMITED

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Environmental Management System

PERMIT NUMBER EPR/BP3599SZ
(Previously EAWML 34205)

Disclaimer

Whilst every care is taken to ensure the accuracy of the information herein, no liability or responsibility of any kind can be accepted by Technia Environment and Planning for any errors, discrepancies or omissions. Drawings and descriptions in this report are not intended to represent detailed design unless otherwise stated.

Report Revision

Version	Date	Author	Checked / App'd	Revision
DRAFT	06/02/15	SW	EC/JN	FOR APPROVAL
2.0	15/10/15	SW	EC/JN	RELEASE VERSION

Contents

Manuals, Policies and Plans	Last Review Date	Next Review (Latest)
1. Environmental Policy	15th October 2015	14th October 2016
2. Environmental Impacts and Controls	15th October 2015	14th October 2016
3. Working Plan	15th October 2015	14th October 2016
4. Accident/Pollution Incident Plan A – Site Plan B – Key Site and Emergency Contacts C – List of Substances and Storage Facilities D – Preventing Accidents and what to do if they happen	15th October 2015	14th October 2016
5. Odour Management Plan	15th October 2015	14th October 2016
6. WRAP Aggregates Quality Protocol – Factory Control System	15th October 2015	14th October 2016

Procedures	Last Review Date	Next Review (Latest)
1. NOLAN1 - Accident/Pollution Incident Procedure	15th October 2015	14th October 2016
2. NOLAN2 - Emergency Incidence Procedure – Fire	15th October 2015	14th October 2016
3. NOLAN3 - Emergency Incidence Procedure – Spillage	15th October 2015	14th October 2016
4. NOLAN4 - Emergency Incidence Procedure – Discovery of suspicious items	15th October 2015	14th October 2016
5. NOLAN5 - Odour Monitoring/Complaints Procedure	15th October 2015	14th October 2016
6. NOLAN6 - Procedure for Assessment and Implementation of Training Needs, Competence and Awareness	15th October 2015	14th October 2016
7. NOLAN7 – Maintenance Procedure	15th October 2015	14th October 2016
8. NOLAN8 – Procedure for Recording of Staff Responsibilities	15th October 2015	14th October 2016

9. NOLAN9 – Procedure for Recording and Reporting of Environmental Incidents	15th October 2015	14th October 2016
10. NOLAN10 – Complaints Procedure	15th October 2015	14th October 2016

Forms and Records	Last Review Date	Next Review (Latest)
A. Site Inspection Record	15th October 2015	14th October 2016
B. Complaints Record	15th October 2015	14th October 2016
C. Odour Complaint Record	15th October 2015	14th October 2016
D. Odour Report Record	15th October 2015	14th October 2016
E. Maintenance Checklist	15th October 2015	14th October 2016
F. Maintenance Record	15th October 2015	14th October 2016
G. Training Checklist	15th October 2015	14th October 2016
H. Training Record	15th October 2015	14th October 2016
I. Roles and Responsibilities	15th October 2015	14th October 2016
J. Accident (and Incident) Record	15th October 2015	14th October 2016
K. Corrective Action Request	15th October 2015	14th October 2016

Rules and Other Information	Last Review Date	Next Review (Latest)
i. Site Rules	15th October 2015	14th October 2016
ii. Further Help	15th October 2015	14th October 2016
iii. Protecting the Environment	15th October 2015	14th October 2016

Risk Assessments	Last Review Date	Next Review (Latest)
a) Environmental Risk Assessment	15th October 2015	14th October 2016
b) Other Risk Assessments	15th October 2015	14th October 2016